### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

| Meeting Date: A  | pril 10, 2018  | [X] Consent<br>[ ] Ordinance | [ ] Regular<br>[ ] Public Hearing       |
|--|--|------------------------------|---|
| Department:<br>Submitted By:<br>Submitted For:<br>========== | Department of Pub<br>Department of Pub<br>Division of Victim | olic Safety                  | ======================================= |

## I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: four (4) Grant Adjustment Notice (GAN) numbered 31, 32, 33, and 34, with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (GTEA) (2014-WE-AX-0011), which facilitated administrative filing and approvals through February 16, 2018.

- 1. GAN #31: Hold Funds;
- 2. GAN #32: Release Funds;
- 3. GAN #33: Duplicate to GAN #30 Work Product Approval; and
- 4. GAN #34: Remove Special Condition #42 (HIV Certification) for compliance.

Summary: As per grant guidelines, certain expenditures and work product require approval from the OVW GTEA grant manager. The approval process is facilitated by drafting a GAN and submitting it through the OVW's Grant Management web portal. GAN #31 placed a hold on funds due to delinquent financial reports. This was an error due to the previous grant manager providing an incorrect date of grant close-out. GAN #32 released the funds as all Financial Status Reports had been submitted and all financial reporting requirements were met. GAN #33 is a duplicate of GAN #30, that was received and filed on February 6, 2018, (R2018-0183) which facilitated approval of producing a 7point response card specifically for law enforcement to assist with response to sexual assault cases. GAN #34 removed special condition #42 as HIV certification was provided for compliance. R2014-1633 authorized the County Administrator or designee to execute future awards. contract, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners. Countywide (LDC)

**Background and Justification:** The DOJ, OVW awarded Palm Beach County a GTEA contract in the amount of \$900,000 that started October 1, 2014 and ends December 31, 2017. The focus of the grant is to increase collaboration among responders, build capacity for the SART, and reach underserved populations. In order to meet this need, Palm Beach County Victim Services collaborated with Aid to Victims of Domestic Abuse, Inc., the 15<sup>th</sup> Judicial Circuit Office of the State Attorney, the Coalition for Independent Living Options, Inc., and Destiny by Choice, Inc. to maintain services and strengthen our community's coordinated response to victims of sexual violence, domestic violence, dating violence and stalking, especially in underserved marginalized communities.

## Attachments:

- 1) Grant Adjustment Notice 31, US Department of Justice
- 2) Grant Adjustment Notice 32, US Department of Justice
- 3) Grant Adjustment Notice 33, US Department of Justice
- 4) Grant Adjustment Notice 34, US Department of Justice

| Recommended by: | Ssemör                      | 3/14/18 |
|-----------------|-----------------------------|---------|
|                 | Department Director         | , Date  |
| Approved By:    |                             | 3/28/18 |
|                 | Deputy County Administrator | Date    |
|                 |                             |         |

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## II. FISCAL IMPACT ANALYSIS

# A. Five Year Summary of Fiscal Impact

| Fiscal Years   | <u>2018</u>                | <u>2019</u>                           | <u>2020</u>               | <u>2021</u>   | <u>2022</u> |
|--|----------------------------|---------------------------------------|---------------------------|---------------|-------------|
| Capital Expenditures   |                            |                                       |                           |               |             |
| Operating Costs  |                            |                                       |                           |               |             |
| External Revenues  |                            |                                       |                           |               |             |
| Program Income (County)  |                            |                                       |                           |               |             |
| In-Kind Match (County)   |                            | · · · · · · · · · · · · · · · · · · · |                           |               |             |
|  |                            |                                       |                           |               |             |
| Net Fiscal Impact  | *                          |                                       |                           |               |             |
| # ADDITIONAL FTE   |                            |                                       |                           |               |             |
| POSITIONS (Cumulative)   |                            |                                       |                           |               |             |
| ls Item Included In Curr<br>Does this item include t<br>Budget Account Exp No<br>Rev No: | he use of fedeı            | al funds? Y                           | es <u>X</u> No<br>UnitObj | ect<br>Source |             |
| B. Recommended Sourc<br>Grant:<br>Fund:<br>Unit:   | ces of Funds/S             | ummary of Fi                          | scal Impact:              |               |             |
| *There is no additional fis  | cal impact asso            | ciated with this                      | s agenda <i>i</i> tem     |               |             |
| Departmental Fiscal Rev  |                            | Nher                                  | 3/21                      | 2018          |             |
|  | III. <u>REVIE</u>          |                                       | <u>s</u>                  |               |             |
| A. OFMB Fiscal and/or  | Contract Dev. a            | and Control C                         | omments:                  |               |             |
| Ann Mr.  | <u>31221118</u><br>3121118 | \$P3/19                               | An Je                     | juichau 3     | BUEED       |
| B. Legal Sufficiency:  | :                          |                                       | JEgers                    | w J           |             |
| Assistant County   | M 3/28/1                   | 5                                     |                           |               |             |
| C. Other Department Re   | eview:                     |                                       |                           |               |             |

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Department Director

This summary is not to be used as a basis for payment.



## US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS GRANT ADJUSTMENT NOTICE

| Grantee Information        |   |                           |                            |                |            |  |
|----------------------------|---|---------------------------|----------------------------|----------------|------------|--|
| Grantee<br>Name:           | Palm Beach County   | Project Period:           | 10/01/2014 -<br>12/31/2017 | GAN<br>Number: | 031        |  |
| Grantee<br>Address:        | 301 N. Olive Avenue West Palm<br>Beach, 33401                                       | Program<br>Office:        | ovw                        | Date:          | 12/05/2017 |  |
| Grantee<br>DUNS<br>Number: | 07-847-0481   | Grant<br>Manager:         | Suzanne<br>Pugliese        |                |            |  |
| Grantee EIN:               | 59-6000785  | Application<br>Number(s): | 2014-X0783-FL-<br>WE       |                |            |  |
| Vendor #:                  | 596000078   | Award<br>Number:          | 2014-WE-AX-<br>0011        |                |            |  |
| Project Title:             | Palm Beach County's Enhanced<br>Response to Sexual Assault and<br>Domestic Violence | Award<br>Amount:          | \$900,000.00               |                |            |  |

**Hold Funds** 

Accepted Amount: 900000.0 Disbursed Amount: -770622.21 Available Amount: 129377.79

#### **Hold Amount**

Percentage Hold: 100 % Amount Hold: 129377.79 Module: Financial Status Report

## \*Required Justification for Hold Funds:

All contacts with the grantee regarding these delinquent financial reports have been documented. As of this date, the grantee has not complied with their financial reporting requirements. Therefore, this grantee's funds are hereby frozen until the delinquent financial reports have been received.

#### **Attachments:**

None

Print

https://grants.ojp.usdoj.gov/gmsexternal/gan/holdFundGAN.st

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<u>All Active</u>

Change Requested

<u>Approved</u>

<u>Denied</u> <u>Draft</u>

<u>Create Grant</u> <u>Adjustment</u>

Help/Frequently Asked Questions

GMS Home

Log Off

US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

| GRANT | AD. | JUS <sup>.</sup> | TMENT | NOTICE |
|-------|-----|------------------|-------|--------|
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**Release Funds** 

| Grantee                                   |   | tee Informat                   |                            |                |                    |
|---|---|--------------------------------|----------------------------|----------------|--------------------|
| Name:                                     | Palm Beach County   | Project Period:                | 10/01/2014 -<br>12/31/2017 | GAN<br>Number: | 032                |
| Grantee<br>Address:                       | 301 N. Olive Avenue West Palm<br>Beach, 33401                                       | Program<br>Office:             | OVW                        | Date:          | 12/05/2017         |
| Grantee<br>DUNS<br>Number:                | 07-847-0481   | Grant Manager:                 | Suzanne Pugliese           |                |                    |
| Grantee EIN:                              | 59-6000785  | Application<br>Number(s):      | 2014-X0783-FL-<br>WE       |                |                    |
| Vendor #:                                 | 596000078   | Award Number:                  | 2014-WE-AX-<br>0011        |                |                    |
| Project Title:                            | Palm Beach County's Enhanced<br>Response to Sexual Assault and<br>Domestic Violence | Award Amount:                  | \$900,000.00               |                |                    |
|   | F   | Release Funds                  |                            |                |                    |
|   | ount: 900,000.00  |                                |                            |                |                    |
|   | ount: -770,622.21   |                                |                            |                |                    |
| Available Amo                             | ount: 129,377.79  |                                |                            |                |                    |
|   | R   | elease Amount                  |                            |                |                    |
| Percentage Re                             | elease: 100 %   |                                |                            |                |                    |
| Amount Relea                              |   |                                |                            |                |                    |
| Module:                                   | Financial Status Repo   | rt                             |                            |                |                    |
| *Required Ju                              | stification for Release Fun   |                                |                            |                |                    |
| submitted. 7                              | Financial Status Report<br>The Grantee is in complia<br>aporting requirements.      | (s) have been<br>ance with all |                            |                |                    |
| Attachments:                              |   |                                |                            |                |                    |
| None                                      |   |                                |                            |                |                    |
| Actions:                                  |   |                                |                            |                |                    |
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# All Active

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Change Requested

Approved Denied

<u>Draft</u>

<u>Create Grant</u> Adjustment

Help/Frequently Asked Questions



US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

## GRANT ADJUSTMENT NOTICE

|  | (  | Grant                      | tee Inf               | ormat                    | ion                    |               |                |            |
|--|--|----------------------------|-----------------------|--------------------------|------------------------|---------------|----------------|------------|
| Grantee<br>Name:                               | Palm Beach County  |                            | Projec                | t Period:                | 10/01/201<br>12/31/201 |               | GAN<br>Number: | 033        |
| Grantee<br>Address:                            | 301 N. Olive Avenue Wes<br>Beach, 33401  | st Palm                    | Progra                | im<br>l                  | OVW                    |               | Date:          | 12/19/2017 |
| Grantee<br>DUNS<br>Number:                     | 07-847-0481  |                            | Grant                 | Manager:                 | Suzanne Pi             | ugliese       |                |            |
| Grantee EIN:                                   | 59-6000785   |                            | Applica<br>Numbe      |                          | 2014-X078<br>WE        | 3-FL-         |                |            |
| Vendor #:                                      | 596000078  |                            | Award<br>Numbe        |                          | 2014-WE-A<br>0011      | X-            |                |            |
| Project Title:                                 | Palm Beach County's Enh<br>Response to Sexual Assa<br>Domestic Violence                            | anced<br>Ilt and           | Award                 | Amount:                  | \$900,000.0            | 0             |                |            |
|  |  | Progra                     | m Office              | Approva                  | ils                    |               |                |            |
|  |  |                            | Approval <sup>-</sup> | Гуреs                    |                        |               |                |            |
| └┘ Changes in<br>\$650/day)                    | Consultant rates (in e   | ccess of                   | f 🗌 Publ              | ication Pla              | an Submis              | sions         |                |            |
| Purchase of<br>(ADP) Equipme                   | Automatic Data Proc<br>ent and Software  | essing                     | Commur                | ing for Ci<br>lication S | riminal Jus<br>ystems  | stice Iı      | formation a    | ınd        |
| 🗆 Foreign Tra                                  |  |                            |                       |                          |                        | Approval      |                |            |
| *Required Jus                                  | tification for Progr   | am Of                      |                       |                          |                        |               |                |            |
| facilitating<br>SART response<br>7-point respo | this proposed GAN<br>the expansion of<br>to law enforceme<br>nse card created<br>nt will assist wi | Palm E<br>nt. Th<br>specif | each Cou              | nty 🔨                    |                        |               |                |            |
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| Approved-Final                                 | PO - GAN 1st Line<br>Supervisor  | Krista.B                   | llakeney-Mito         | hell@usdoj               | .gov                   | 12/19/2       | 017 3:00 PM    | View Note  |
| Change Requested                               | EXTERNAL - External<br>User  | ayesha.                    | gaston@usd            | oj.gov                   |                        | 09/19/2       | 017 12:51 PM   | View Note  |
| Change Requested                               | PO - Grant Manager   | ayesha.                    | gaston@usd            | oj.gov                   |                        | 09/19/2       | 017 12:51 PM   | View Note  |
| Submitted                                      | PO - Grant Manager   | NBishop2                   |                       |                          |                        | 09/14/2<br>AM | 017 10:39      | View Note  |
| Draft  | EXTERNAL - External<br>User  | NBishop                    | )2                    |                          |                        | 09/01/2       | 017 12:13 PM   | View Note  |
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Removal of Special Conditions Related to Programmatic Requirements Withholding Fun... Page 1 of 1

|                  | Removal of Special Conditions Related to Programmatic Requirements<br>Withholding Funds GAN  |   |                       |                                    |                      |                 |              |  |
|------------------|--|---|-----------------------|------------------------------------|----------------------|-----------------|--------------|--|
| All Active       | US DEPARTMENT OF JUSTICE   |   |                       |                                    |                      |                 |              |  |
| Change Requested | OFFICE OF JUSTICE PROGRAMS   |   |                       |                                    |                      |                 |              |  |
| Approved         | GRANT ADJUSTMENT NOTICE Grantee Information  |   |                       |                                    |                      |                 |              |  |
| Denied           | Grantee  | Bolm Booch Courtin  |                       |                                    | 10/01/2014           |                 |              |  |
| Draft            | Name:  |   |                       | Project Period:                    | 12/31/2017           | GAN<br>Number:  | 034          |  |
| Create Grant     | Grantee<br>Address:  | 301 N. Olive Avenue West Palm<br>Beach, 33401                       |                       | Program<br>Office:                 | OVW                  | Date:           | 02/05/2018   |  |
| Adjustment       | Grantee<br>DUNS<br>Number:   | 07-847-0481   |                       | Grant Manager:                     | Suzanne Puglie       | uzanne Pugliese |              |  |
| Questions        | Grantee EIN:   | 59-6000785  |                       | Application<br>Number(s):          | 2014-X0783-FL-<br>WE |                 |              |  |
| GMS Home         | Vendor #:  | 596000078   |                       | Award                              | 2014-WE-AX-          |                 |              |  |
| Log Off          |  | 33000018  |                       | Number:                            | 0011                 |                 |              |  |
|                  | Project Title:   | Palm Beach County's E<br>Response to Sexual As<br>Domestic Violence | Enhanced<br>sault and | Award Amount:                      | \$900,000.00         |                 |              |  |
|                  | Removal of Special Conditions Related to Programmatic Requirements Withholding Funds   |   |                       |                                    |                      |                 |              |  |
|                  | Supplement 00  |   |                       |                                    |                      |                 |              |  |
|                  |  | Special Condition Number Special Condition Title                    |                       |                                    |                      |                 | Status       |  |
|                  |  | Special Condition 42  |                       | Arrest HIV Certification Condition |                      |                 | Inactive     |  |
|                  | *Required Justification for Removal  |   |                       |                                    |                      |                 |              |  |
|                  | This GAN is being submitted for the purposes of removing the HIV special condition #42 that is<br>attached to this grant. The grantee submitted<br>sufficient documentation to certify to the HIV<br>special condition #42 that was reviewed and |   |                       |                                    |                      |                 |              |  |
|                  | Attachments:   |   |                       |                                    |                      |                 |              |  |
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|                  | Approved-Final   | Supervisor  | HinesA                |                                    | 02<br>PM             | /05/2018 12:12  | View<br>Note |  |
|                  | Submitted  | PO - GAN 1st Line<br>Supervisor                                     | SUZANNE.PUG           | LIESE@USDOJ.GOV                    | 01,<br>PM            | /31/2018 12:16  | View<br>Note |  |
|                  | Draft  | PO - Grant Manager  | SUZANNE.PUG           | LIESE@USDOJ.GOV                    | 01,<br>AM            | /31/2018 11:57  | View<br>Note |  |
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Atlachment # \_\_\_\_ Fage 1 of 1