

### AGENDA ITEM 3.A.2.

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## AGENDA ITEM SUMMARY

**Meeting Date: April 24, 2018**      ☐ **Consent**      ☒ **Regular**  
☐ **Workshop**      ☐ **Public Hearing**

**Department:**

**Submitted By: Clerk & Comptroller, Palm Beach County**

**Submitted For: Sharon R. Bock, Clerk & Comptroller**

## **I. EXECUTIVE BRIEF**

**Motion and Title:**

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$1,719,000.00**

### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

### Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing – Consent	\$ 1,709,000.00
2)	TDC Contracts	\$ 10,000.00
3)	Risk Management	<u>\$ 0.00</u>
	<b>TOTAL</b>	<b>\$ 1,719,000.00</b>

Recommended by: Stephen I. Weiss, Director - Finance Services Date 4-20-18

Approved by: N/A  
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____		No _____		
Budget Account Number: Fund	_____	Department	_____	Unit	_____
	Object	_____	Reporting Category	_____	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

\_\_\_\_\_  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: April 24, 2018 MEETING TYPE: BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: Friday, April 20, before 9:00 AM

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
April 13, 2018	3	April 17, 2018	Tracy Ramsey	04/19/18

DO NOT PROCESS  
TO THE AGENDA  
COORDINATOR  
WITHOUT THIS  
SIGNATURE:

Tracy Ramsey Tracy Ramsey

**April 24, 2018**

**REGULAR AGENDA**

**3.A.2. – CONTINUED**

**A)**

Renewal of term contract with Rechten International Trucks Inc., for \$334,000 for International/Navistar OEM parts and services from July 16, 2018 through July 15, 2019.

**B)**

Renewal of term contract with Physio-Control, Inc. d/b/a Physio-Control Inc., for \$375,000 for Lifepack supplies from May 1, 2018 through April 30, 2019.

**C)**

Increase of term contract with Shi International Corp., for \$1,000,000 for a total of \$2,459,810 for Microsoft license maintenance and services from February 12, 2016 through January 31, 2019.

**D)**

Tourist Development Council Category “G” grant agreement with Jupiter Tequesta Athletic Association Inc., for \$3,000 for the Jupiter Lighthouse Invitational.

**E)**

Tourist Development Council Category “G” grant agreement with Briana Marie Cox Foundation Inc., for \$4,000 for the Briana Marie Cox Memorial NIT.

**F)**

Tourist Development Council Category “G” grant agreement with Jupiter Tequesta Athletic Association Inc., for \$3,000 for the U.S. Amateur Basketball (USAB) Jupiter Jam.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/24/2018**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Rechtien International Trucks, Inc.	Renewal of term contract for International/Navistar OEM parts and services for the period 07/16/2018 through 07/15/2019 per Master Agreement #SS900380D.	\$334,000.00 SBE: \$0	Fire Rescue Department 1300-440-4210-4620 1300-440-4211-4620 1300-440-4214-4620 1300-440-4217-4620 1300-440-4219-4620 1300-440-4221-4620 1300-440-4230-4620 1300-440-4231-4620 1300-440-4232-4620 1300-440-4233-4620 1300-440-4234-4620 1300-440-4235-4620 1300-440-4236-4620 1300-440-4237-4620 1300-440-4241-4620 1303-440-6600-4620  Facilities Development & Operations Department (Fleet Management Division) 5000-410-7220-4607	Scarlett	

The County has expended or encumbered \$107,220 (\$12,254/month) during the previous eight and three quarter (8.75) months of the current twelve (12) month term contract. Due to unanticipated repairs for aging vehicles and an increased hourly rate for services, per the contract, \$334,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options. Awardee is located inside Palm Beach County. This is a sole source provider who is not a certified SBE.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/24/2018**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT B</b>					
Physio-Control, Inc. d/b/a Physio-Control, Inc.	Renewal of term contract for Lifepack supplies for the period 05/01/2018 through 04/30/2019 per Master Agreement #SS950575B.	\$375,000.00 SBE: \$0	Fire Rescue Department 1300-440-4211-5231	Scarlett	
<p>The County has expended or encumbered \$327,390 (\$29,101/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. Due to rising medical costs and an increase for the use of Physio equipment, \$375,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.</p>					
<b>EXHIBIT C</b>					
Shi International Corp.	Increase of term contract for Microsoft license maintenance and services for the period 02/12/2016 through 01/31/2019 per Master Agreement #950569.	Increased Amount: \$1,000,000.00 Total with increase: \$2,459,810.00 SBE: \$0	Countywide	Scarlett	
<p>The County has expended or encumbered \$1,398,308 (\$54,303/month) during the previous twenty-five and three quarter (25.75) months of the current thirty-five and one half (35.5) month term contract. ISS has requested an increase of \$1,000,000, over the previous authorized amount of \$1,459,810, inclusive of the Purchasing Director's ten percent (10%) authority, for additional Microsoft licensing products resulting from a recent audit. This increase includes the purchase of Office 365 for Court Administration (\$800,000) and various purchases of Microsoft products (\$200,000) required through the expiration of the contract. This purchase is off the State of Florida Contract #43230000-15-02 and has one (1) thirty-six (36) month renewal option. The original amount of the contract was \$180,000. Awardee is located out of State. There is no SBE currently certified for this commodity or service.</p>					
<b>TOTAL AMOUNT OF ALL AWARDS</b>		<b>\$1,709,000.00</b>			



**INTEROFFICE MEMORANDUM**

**DATE:** April 13, 2018

**TO:** Janel Larvin  
Minutes

**FROM:** Carol Meneely  
TDC

**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreements:

- |   |                |
|---|----------------|
| • Jupiter Tequesta Athletic Association, Inc., for the Jupiter Lighthouse Invitational            | \$3,000        |
| • Briana Marie Cox Foundation, Inc., for the Briana Marie Cox Memorial NIT                        | \$4,000        |
| • Jupiter Tequesta Athletic Association, Inc., for the U.S. Amateur Basketball (USAB) Jupiter Jam | <u>\$3,000</u> |
| Total Amount  | \$10,000       |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

TDC/grantagr2018/minutes.sports.JupiterTequestaLighthouseInv.BrianaMarieCox.JupiterTequestaUSAB

**Tourist Development Council of Palm Beach County**

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