

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 1, 2018	[x]	Consent	[]	Regular
	[]	Workshop	[]	Public Hearing

Department: Engineering & Public Works Department
 Submitted By: Engineering & Public Works Department
 Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Supplement No. 3 in the amount of \$157,018.43 to the task order dated December 2, 2014, under the annual intersection improvements contract R2014-0892 with HSQ Group, Inc. (HSQ), for professional services for the Central Boulevard and University Boulevard Intersection Improvements project.

SUMMARY: Approval of this supplement will provide the services necessary for HSQ to prepare engineering design plans and construction bid documents for the project. The project will replace the existing intersection and traffic signals with roundabouts at Central Boulevard and University Boulevard. This supplement with HSQ will amend "Section 5.2. Payments" and "Section 21 – Chapter 119, F.S. Public Records" and add "Section 22 – Additional Reporting" which have been changed since the original 2014 contract per Palm Beach County (County) requirements. The Small Business Enterprise (SBE) goal for all contracts is 15%. HSQ committed to 80% SBE participation for the contract, and proposes 100% SBE participation for this supplement. To date, HSQ has achieved 94.56% SBE participation for this project. HSQ is a certified SBE and a Palm Beach County based company. District 1 (LBH)

Background and Justification: On December 2, 2014, the Deputy County Engineer approved a task order under contract R2014-0892 with HSQ to provide professional services required to prepare a preliminary master plan, typical sections and base map showing the conceptual layout of the roundabouts for the project. The County now desires HSQ to prepare design plans and construction bid documents for the project. The fee, as detailed in Exhibit "A" of the attached supplement, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$149,693.34	(Roadway and Drainage Design Analysis and Plans, Utility Coordination, Permitting, Survey, Signing and Pavement Marking Plans).
Reimbursable Expenses (Not to Exceed) \$	3,000.00	(Permit Fees).
Optional Services (Not to Exceed).....	\$ 4,325.09	(Post Design Services).
Total: \$157,018.43		

After reviewing the attached Supplement and finding it in proper order, staff recommends the Board of County Commissioners' approval.

Attachments:

1. Location Map
2. Supplement No. 3 with Exhibits "A", "B", "C" and Certificates of Insurance (2)
3. Project Work Schedule

Recommended by: *David Z. [Signature]* 3/19/18
 Department Director Date

Approved By: *Raine W. Johnson* 4/4/18
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	<u>\$219,839</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$219,839</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No
Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund 3501 Dept 361 Unit 1457 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:

Road Impact Fee Fund - Zone 1
Central Blvd. and University Blvd. Intersection Imp.

Supplement #3	
Basic Services	\$149,693.34
Reimbursables	\$ 3,000.00
Optional Services	\$ 4,325.09
Total Task Authorization	\$157,018.43
Staff Charges	
Roadway Engineering	\$ 31,405.00
Right of Way	\$ 7,855.00
Survey	\$ 7,855.00
Traffic	\$ 15,705.00
Fiscal Impact	\$219,838.34

C. Departmental Fiscal Review: Alii Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 3/22/18
OFMB [Signature] 3/22/18 3/23/21
RP 3/21
[Signature] 4/12/18
Contract Dev. and Control

B. Approved as to Form and Legal Sufficiency:

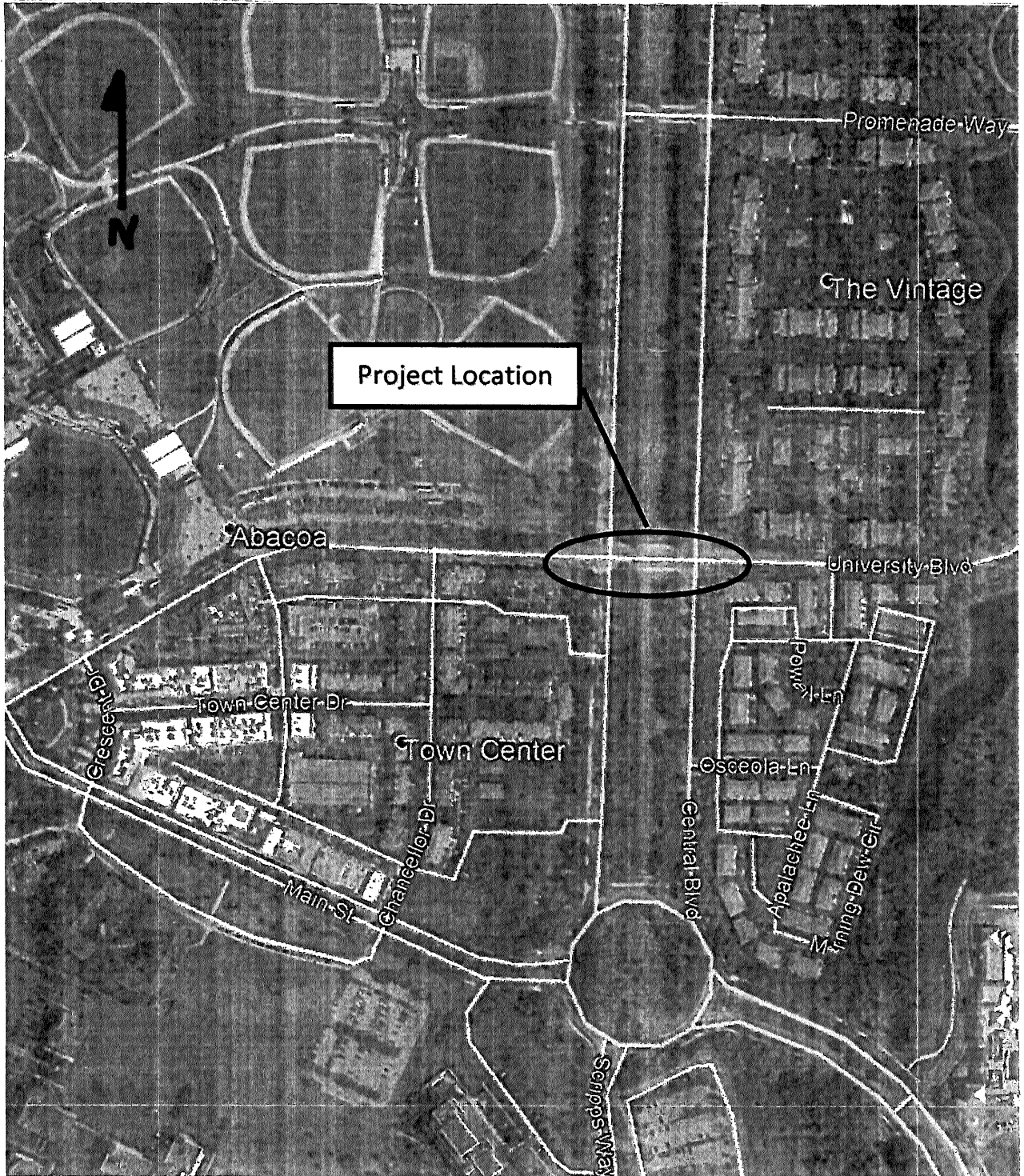
[Signature] 4/2/2018
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Central Boulevard and University Boulevard
Intersection Improvements
Palm Beach County Project No. 2015601



LOCATION SKETCH

SUPPLEMENT NO. 3 BETWEEN

**PALM BEACH COUNTY
AND
HSQ GROUP, INC.**

**FOR PROFESSIONAL ENGINEERING SERVICES ON
CENTRAL BOULEVARD AND UNIVERSITY BOULEVARD**

**PROJECT NO.: 2015601
PALM BEACH COUNTY, FLORIDA**

THIS SUPPLEMENT No. 3, made and entered into this day of _____ 2018, by and between **Palm Beach County (COUNTY)**, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners, and, **HSQ Group, Inc.**, a Florida Corporation with an address of **1489 West Palmetto Park Road, Suite 340, Boca Raton, Florida 33486**, hereinafter **CONSULTANT**.

WITNESSETH

WHEREAS, the **COUNTY** and **CONSULTANT** entered into a Work Task Order dated December 2, 2014, issued under the Annual Intersection Improvement Contract dated July 1, 2014 (R2014-0892), to provide professional engineering services required for the design of Central Boulevard and University Boulevard Intersection Improvement, Palm Beach County, Florida (hereinafter **PROJECT**); and

WHEREAS, the **COUNTY** now desires for the **CONSULTANT** to **provide design services to prepare construction plans for the roundabout at the intersection of Central Boulevard and University Boulevard** for the **PROJECT**; and

WHEREAS, the **CONSULTANT** and the **COUNTY** mutually agree to amend the **CONTRACT** Section 5.2. Payments; and

WHEREAS, the **CONSULTANT** and the **COUNTY** mutually agree to amend the **CONTRACT** Section 21 – **CHAPTER 119, F.S. PUBLIC RECORDS**; and

**RE: Central Boulevard and University Boulevard Intersection Improvements
Project No. 2015601**

WHEREAS, the **CONSULTANT** and the **COUNTY** mutually agree to add to the **CONTRACT** Section 22 – **ADDITIONAL REPORTING**.

WHEREAS, the following fee has been negotiated as just and reasonable compensation for these professional services to be performed by the **CONSULTANT**:

Basic Services in a lump sum fee of **\$149,693.34**;

Reimbursable Services (Not to Exceed) **\$3,000.00**;

Optional Services (Not to Exceed) **\$4,325.09**;

Totaling **\$157,018.43**.

NOW, THEREFORE, THIS INDENTURE WITNESSETH: That for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree as follows:

1. The **CONSULTANT** agrees to provide professional services as described in **Exhibit "A"** of this Supplement known as "SCOPE OF WORK & FEE".
2. The **CONSULTANT** agrees to "CERTIFICATION" statements as described in **Exhibit "B"** of this Supplement.
3. The **CONSULTANT** agrees to Small Business Enterprise (SBE) Participation, described in **Exhibit "C"** of this Supplement.
4. The **COUNTY** agrees to pay the **CONSULTANT** a fee of One Hundred Fifty-Seven Thousand Eighteen Dollars and Forty-Three Cents (**\$157,018.43**).
5. The **CONSULTANT** warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information pursuant to Palm Beach County Resolution R-2017-1770, as may be amended.
6. Section 5.2 of the original contract (R2014-0892) shall be replaced with the following:
 - 5.2.1. Progress reports and/or payment invoices shall be submitted monthly by the **CONSULTANT** for each assigned task. Payments to the **CONSULTANT** shall be payable within 45 days after receipt of accurate and complete invoice from **CONSULTANT**, in proportion to the percentage of engineering services approved and accepted by the **COUNTY** based on said lump sum fee until 90% of the Basic Services are completed. There will be no additional payments until all Services, including permits, but with the exception of any Optional Services, are completed and accepted by the **COUNTY**.
 - 5.2.2. Upon satisfactory completion of all Services, including permits, described in this Contract and approval and acceptance of the plans by the **COUNTY** full payment for all completed Services provided, will be made and the contract will be closed. If the contract has an authorization for Post Design Services the Contract will remain open until all Post Design Services (if applicable) are complete.

**RE: Central Boulevard and University Boulevard Intersection Improvements
Project No. 2015601**

5.2.3. Final payment shall be due and payable to the **CONSULTANT** upon satisfactory completion, approval and acceptance by the **COUNTY**, of all the Services described in this Contract, including Post Design Services.

5.2.4 Due to the nature of the work flow and the small size of expected projects to be performed by the **CONSULTANT**, the **COUNTY** recognizes that the purpose of withholding retainage may not be applicable for all projects and the **COUNTY** may waive the requirement upon written request from the **CONSULTANT**.

7. Section 21 of the original contract (R2014-0892) shall be replaced with the following:

CHAPTER 119, F.S. PUBLIC RECORDS

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the **CONSULTANT**: (i) provides a service; and (ii) acts on behalf of the **COUNTY** as provided under Section 119.011(2) F.S., the **CONSULTANT** shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time. The **CONSULTANT** is specifically required to:

- A. Keep and maintain public records required by the **COUNTY** to perform services as provided under this Contract.
- B. Upon request from the **COUNTY'S** Custodian of Public Records, provide the **COUNTY** with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. The **CONSULTANT** further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Contract, if the **CONSULTANT** does not transfer the records to the public agency.
- D. Upon completion of the Contract the **CONSULTANT** shall transfer, at no cost to the **COUNTY**, all public records in possession of the **CONSULTANT** unless notified by **COUNTY'S** representative/liaison, on behalf of the **COUNTY'S** Custodian of Public Records, to keep and maintain public records required by the **COUNTY** to perform the service. If the **CONSULTANT** transfers all public records to the **COUNTY** upon completion of the Contract, the **CONSULTANT** shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the **CONSULTANT** keeps and maintains public records upon completion of the Contract, the **CONSULTANT** shall meet all applicable requirements for retaining public records. All records stored electronically by the **CONSULTANT** must be provided to **COUNTY**, upon request of the **COUNTY'S** Custodian of Public Records, in a format that is compatible with the information technology systems of **COUNTY**, at no cost to **COUNTY**.

**RE: Central Boulevard and University Boulevard Intersection Improvements
Project No. 2015601**

Failure of the CONSULTANT to comply with the requirements of this article shall be a material breach of this Contract. COUNTY shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. CONSULTANT acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

IF THE ANNUAL CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE ANNUAL CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**Records Request, Palm Beach County Public Affairs
Department
301 N. Olive Avenue
West Palm Beach, FL 33401
By email at: RECORDSREQUEST@PBCGOV.ORG
Or by Telephone at: 561-355-6680**

8. Add the following: SECTION 22 – **ADDITIONAL REPORTING**

COUNTY requires CONSULTANT to track during the CONTRACT, and report at the end of the CONTRACT, the county of residence of the Consultant's employees and its subconsultants' employees. CONSULTANT agrees to prepare and provide the required report with its request for final payment.

Except as hereby amended, changed or modified, all other terms and conditions of the original Contract dated July 1, 2014 (R2014-0892), and;

Supplements and Amendments thereto, shall remain in full force and effect.

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**RE: Central Boulevard and University Boulevard Intersection Improvements
Project No. 2015601**

IN WITNESS WHEREOF, the parties hereto have made and executed this Supplement as of the day and year first above written.

OWNER:
Palm Beach County, Florida, a
Political Subdivision of the
State of Florida

CONSULTANT:
HSQ Group, Inc.
a Florida Corporation

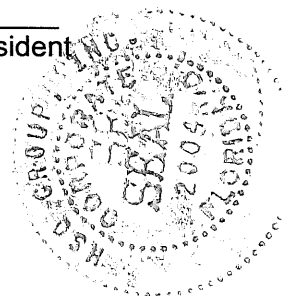
BOARD OF COUNTY COMMISSIONERS

BY: _____
Melissa McKinlay, Mayor

BY: _____
Nour Shehadeh, P.E., Vice President

SEAL

CORPORATE SEAL



ATTEST:
Sharon R. Bock, Clerk & Comptroller
Circuit Court

ATTEST WITNESS:
BY: Jay Huebner
(Print Name)

BY: _____
(Print Name)

Jay Huebner
(Signature)

(Signature)

BY: Beth Ann Shay
(Print Name)

Beth Ann Shay
(Signature)

**APPROVED AS TO TERMS
AND CONDITIONS:**

mf
BY: Omelio A. Fernandez
Omelio A. Fernandez, P.E.
Director of Roadway Production

**APPROVED AS TO FORM &
LEGAL SUFFICIENCY:**

BY: _____
Yelizaveta B. Herman,
Assistant County Attorney



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SA # 3 SCOPE OF SERVICES
Central Blvd and University Blvd
Intersection Improvements
Palm Beach County Project No. 2015601

PROJECT LIMITS

The purpose of SA # 3 is to provide engineering services required in connection with the proposed roundabout design at University Blvd and Central Blvd based on the approved master plan of Option # 4. The project limits are shown below, under the survey section.

PROJECT DESCRIPTION.

Plans will be prepared in accordance with the following standards:

- Palm Beach County, Thoroughfare Roadway Design Procedures (February 2006), and T-P-17
- FDOT Design Standards dated 2016-2017
- Florida Greenbook, 2016.

SCOPE OF BASIC SERVICES

HSQ will provide the design services to prepare construction plans required for the roundabout, drainage modifications and milling and resurfacing. Design surveying services will be provided by HSQ.

1 Roadway Analysis /General Tasks

This task will include the following:

- 1.1 Typical sections
- 1.2 Grading of the roundabout to ensure proper drainage.
- 1.3 Rotation of the Central Blvd roadway cross slope to match the roundabout cross slope. Note that Central Blvd pavement surface slopes towards the median not the outside.
- 1.4 Horizontal design geometry of the roundabout.
 - a- WB-50 Design vehicle will be used to set the geometry of the roundabout by utilizing Auto Turn software.
 - b- Consideration of pedestrian and bicycle traffic.
 - c- Check sight distance at roundabout.
- 1.5 Progress review meetings with the county.
- 1.6 Design report and design documentations.
- 1.7 Quantity computation.
- 1.8 Construction cost estimates.
- 1.9 Field reviews.



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2 Drainage Analysis / Drainage Report

The existing drainage system will be supplemented with additional drainage structures as required. Water quality and quantity criteria will be based on the requirements of SFWMD as applicable. The project is located within the Abacoa Development and it's part of the master drainage system for the area. The services will include the following:

- 2.1 Design of storm sewer inlets, manholes and ditch bottom inlets
- 2.2 Review existing permit for possible modifications.
- 2.3 Design analyses will be provided for the area of the roundabout based on pre-vs post development to determine if there is an increase in impervious area if needed. Water quality and quantity requirements can be met in the median swale as much as practically possible.
- 2.4 Pavement spread analyses based on FDOT design criteria (spread shall be kept to a maximum of ½ the lane width)
- 2.5 Modify / Design the existing twin 48" RCP to receive the runoff from the roundabouts by providing concrete risers similar to the existing. If this option is not doable, then conventional inlets, pipes and outfalls will be provided.

3 Roadway Plans

Roadway plans with aerial background will be prepared in accordance with the approved Typical Section, and the approved master plan sheet and will incorporate review comments.

Construction plans will be prepared on 11" x 17" at 1" = 40' scale for the horizontal and 1"=4' for the vertical. Plan sheets will be prepared. No profile sheets of the roadway will be required, instead a grading plan will be provided. The following plan sheets are anticipated:

- 1- Key Sheet
- 2- General notes
- 3- Typical sections
- 4- Drainage details i.e. swale cross sections, twin 48" RCP modification detail.
- 5- Roundabout grading plan.
- 6- Summary of quantities.
- 7- Reference points and Project Network Control sheet
- 8- Roadway Plans (no roadway profiles)
- 9- Cross sections of the swale as needed. Plan submittals will be at 35%, 65%, 96%, 100% and final. All submittals will be prepared in accordance with the Palm Beach County Thoroughfare Road Design Procedures. Preliminary calculations will be submitted with the 65% and 96% submittals as applicable. Construction cost estimate will be provided at 96%, 100% and final submittals. The final cost estimate will be signed and sealed and will be provided to the county in pdf as well as Excel format. Final calculations will be delivered with the 100% submittal. Plan submittal shall also be made via email and CD to the Project Manager.

4 Drainage Plans

The drainage plans will include:

- 1- Drainage structures cross sections



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5 **Utilities coordination**

HSQ Group, Inc. will assist Palm Beach County in the utility coordination effort. The scope will include but not be limited to the following:

- 1- Initial utility contact / utility conflict matrix
- 2- Follow up with utilities / provide cadd files/PDF
- 3- Prepare and submit plans at all phases
- 4- Review of the existing records of utility plans
- 5- Resolution of utility conflict. Updated matrix shall be provided as per Thoroughfare Road Design Procedures.
- 6- Coordination of potholes
- 7- Utility adjustment sheets
- 8- Coordination meetings

6 **Permitting**

HSQ will prepare and process needed documents for permitting from the following agencies:

- SFWMD
- Coordination with the Town of Jupiter.
- NPBCID

7 **Signing and pavement marking plans**

Pavement marking and Signing Plans will be prepared to conform to the proposed roadway improvements in accordance with Palm Beach County Standards. These plans will be prepared as a separate set of documents as follows:

- 1- key sheet.
- 2- General notes
- 3- Summary of quantity sheets
- 4- Plan sheets.
- 5- Special Roundabout plan view to fit on one or two sheets.
- 6- Special guide signs for approaching the roundabout and within the roundabout area (guide sign sheet)

8 **OPTIONAL SERVICES**

Optional service includes post design services during construction



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9 SURVEYING SERVICES (8/7/17; revised 9/18/17)

PROJECT LIMITS

Central Boulevard, from 480 feet north to 450 feet south of the centerline of University Boulevard (930 feet total for ROW width of 300'), and University Boulevard from 600 feet west to 525 feet east of the centerline of Central Boulevard (1,125 feet total). Estimated survey length is approximately 2985'

SCOPE OF SERVICES

The Specific Purpose/Topographic Survey will be done in accordance with the current State of Florida Standards of Practice and the applicable portions of the Palm Beach County Thoroughfare Road Design Procedures (Feb. 2006) except as otherwise designated herein (i.e.: NAVD88 vertical datum).

1. Review title search provided by Palm Beach County and plats and deeds referenced in the Palm Beach County Property Appraiser's website to establish right-of-way width, and compile the data into a base map. Consultant will advise the County of any apparent missing right-of-way documentation or of any apparent gaps or overlaps in the right-of-way per the documents provided.
2. Prepare a drawing showing the linework, width, and recording information of the right-of-way and easement documents provided, and submit the drawing to the county for review and confirmation of the existing right-of-ways.
3. Collect horizontal global positioning control monumentation and set control points tied to State Plane using NAD 83, 1990 adjustment. *Central Blvd. northbound & southbound lanes are divided by a 180' median so will need to be surveyed as 2 roadways (+880l.f.).*
4. Collect published vertical benchmarks, run a closed level loop, and set benchmarks outside the limits of construction based on NAVD 1988 datum. *(See #2 above.)*
5. Locate subdivision corners, section corners, and other existing control monuments that will assist in the determination of the location of the right-of-way lines and platted centerlines. Identify the existing control recovered and provide ties to the project baseline.
6. Locate above ground features (including walks, utilities, signage, striping, etc.) within the right-of-ways with elevations. *(See #2 above.)*
7. Cross-section the right-of-ways at 100' intervals from right of way line to right-of-way line. Obtain additional cross-sections of University Boulevard at 50' intervals between the northbound and southbound lanes of Central Boulevard. *(See #2 above.)*
8. Locate elevational breaks of the areas of Central Boulevard between the northbound and southbound lanes.
9. Locate trees with DBH of 4" or greater with size and type between the northbound and southbound sections of Central Boulevard within 25' of back of walk of University Boulevard.
10. Obtain inverts and bottom of drainage structures within the right of way with pipe sizes and materials. Locate any drainage outfall and/or connection culverts.
11. Prepare a Specific Purpose Survey consisting of labeled right-of-ways, easements, adjacent parcels, and the existing features mentioned above with spot elevations at a scale of 1"=40' on 11"x17" sheets to be included in plan set and signed and sealed by the surveyor.
12. Prepare a DTM (digital terrain model) of the site.



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13. Establish a baseline along University Boulevard. Set baseline horizontal control points at begin and end. Set reference points to the baseline points (3 reference points each).
14. Prepare Project Network Control Sheet (to include baseline data, control monuments, baseline monumentation, control points/benchmarks, notes, legend, etc.), and Reference Point Sheet to be included in plan set.
15. Create deliverable Microstation files and points file.

SURVEY DELIVERABLES

- 1- Map of right-of-way and easement documents (11"x17" sheets, 1"=40' scale).
- 2- Specific Purpose Survey (11"x17" sheets, 1"=40' scale).
- 3- Project Network Control Sheet and Reference Point Sheet.
- 4- The alignment, topographic, drainage, utility, and right of way files in a Microstation cad format.
- 5- An ASCII file of points in terms of x,y,z, description.
- 6- A DTM in XML format for Microstation.



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University Blvd and Central Blvd
Summary of fee proposal

ACTIVITY	SENIOR ENGINEER		PROJECT MANAGER		PROJECT ENGINEER		ENGINEER INTERN		Designer		Total	Total
	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HRS. ACTIVITY	COST BY ACTIVITY
1 - ROADWAY DESIGN ANALYSIS	66.00	\$ 56.50	82.50	\$ 49.50	148.50	\$ 42.50	16.50	\$ 30.75	16.50	\$ 27.25	330.00	\$ 15,081.00
2 - DRAINAGE ANALYSIS	13.80	\$ 56.50	32.20	\$ 49.50	36.80	\$ 42.50	9.20	\$ 30.75	0.00	\$ 27.25	92.00	\$ 4,220.50
3 - ROADWAY PLANS	11.10	\$ 56.50	11.10	\$ 49.50	22.20	\$ 42.50	22.20	\$ 30.75	155.40	\$ 27.25	222.00	\$ 7,037.40
4 - DRAINAGE PLANS	6.60	\$ 56.50	13.20	\$ 49.50	16.50	\$ 42.50	23.10	\$ 30.75	6.60	\$ 27.25	66.00	\$ 2,617.73
5 - UTILITIES	0.00	\$ 56.50	66.00	\$ 49.50	66.00	\$ 42.50	0.00	\$ 30.75	0.00	\$ 27.25	132.00	\$ 6,072.00
6 - PERMITS	0.00	\$ 56.50	60.00	\$ 49.50	0.00	\$ 42.50	0.00	\$ 30.75	0.00	\$ 27.25	60.00	\$ 2,970.00
7 - SIGNING & PAVEMENT MARK	0.00	\$ 56.50	0.00	\$ 49.50	51.00	\$ 42.50	102.00	\$ 30.75	51.00	\$ 27.25	204.00	\$ 6,693.75
TOTAL Basic Services	97.50	\$ 5508.75	265.00	\$ 13117.50	341.00	\$ 14492.50	173.00	\$ 5319.75	229.50	\$ 6253.88	1106.00	\$ 44,692.38
8 - OPTIONAL SERVICES	12.00	\$ 56.50	9.00	\$ 49.50	9.00	\$ 42.50	0.00	\$ 30.75	0.00	\$ 27.25	30.00	\$ 1,506.00

1575.00 1445.50 372.50

HSQ FEE CALCULATIONS

Type of services	Cost by activity	Overhead multiplier	Overhead cost	Subtotal (cost by activity + overhead cost)	Profit (%)	subtotal profit	TOTAL
Basic services (HSQ)	\$ 44,692.38	156.42%	\$ 69,907.82	\$ 114,600.20	12.00%	\$ 13,752.02	\$ 128,352.22
Optional services (HSQ)	\$ 1,506.00	156.42%	\$ 2,355.69	\$ 3,861.69	12.00%	\$ 463.40	\$ 4,325.09
Basic survey services (HSQ)							\$ 21,341.12
Optional survey services (HSQ)							\$ -
Reimbursables permit fees (HSQ)							\$ 3,000.00

(SUB-CONSULTANTS)

Type of Services	Sub-Consultants			TOTAL
Basic Services				\$ -
Optional Services				\$ -
REIMBURSABLES				\$ -

PROJECT TOTAL FEES SUMMARY

Total Basic Services	\$ 149,693.34	HSQ plus all Subs
Total Optional Services	\$ 4,325.09	HSQ plus all Subs
REIMBURSABLES	\$ 3,000.00	HSQ plus all Subs
GRAND TOTAL	\$ 157,018.43	HSQ plus all Subs

157018.43

University Blvd and Central Blvd

1 - ROADWAY DESIGN ANALYSIS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1.1 Typical Sections	LS	1	32		✓ 32	2 for roundabouts + misc details
1.2 Grading of the roundabout to ensure proper drainage.	LS	1	40		✓ 40	
1.3 Rotation of the Central Blvd roadway cross slope to match the roundabout cross slope, Note that Central Blvd pavement surface slopes towards the median not the outside.	LS	1	20		✓ 20	
1.4 Horizontal design (geometry of the roundabout.	LS	1	120		✓ 120	WB-50, S.D, bicycle accomodation , lyout
1.5 Progress review meetings with the county.	EA	4	6		✓ 24	2 people at 3hrs each + meeting minutes
1.6 Design report and design documentations.	LS	1	30		✓ 30	
1.7 Quantity computation.	LS	1	32		✓ 32	
1.8 Construction cost estimates.	LS	1	16		✓ 16	65% for permitting purposes from NPBID, 96%, 100% and final
1.9 Field reviews.	EA	2	8		✓ 16	2 people at 4 hours each
TOTAL					✓ 330	

2 - DRAINAGE ANALYSIS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
2.1 Design of storm sewer inlets	EA	8	3		✓ 24	use of ASAD software as needed
2.2 Review Existing permits for possible modifications	EA	1	8		✓ 8	
2.3 pre vs post drainage design analyses as shown in the scope	LS	1	32		✓ 32	
2.4 pavement spread analyses	EA	8	2		✓ 16	
2.5 modify the existing twin 48 rcp	LS	1	12		✓ 12	
TOTAL					✓ 92	

3 - ROADWAY PLANS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1. Key Sheet	LS	1	6	1	✓ 6	
2- General notes	Sheet	1	6	1	✓ 6	
3. Typical Section	Sheet	2	8	2	✓ 16	
4- Drainage details	Sheet	2	10	2	✓ 20	48" RCP modification
5. Summary of Quantities and pay item notes	Sheet	1	16	1	✓ 16	
6. Roundabout plans	Sheet	2	24	2	✓ 48	
7. Ref. points	Sheet	1	4	1	✓ 4	
8. Roadway plans	Sheet	2	20	2	✓ 40	
9. Cross-Sections	EA	22	3		✓ 66	50' interval at roundabouts and 100' otherwise
TOTAL				✓ 12	✓ 222	

Exhibit "A" – Page 8 of 14

4 - DRAINAGE PLANS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1. Drainage Structures	EA	8	3	2	✓ 24	
2 Swale cross sections	EA	6	3	6	✓ 18	
3. Misc Drainage Details	Sheet	1	8	1	✓ 8	
4. Detail of inlets risers / 48" twin pipes mod plan	Sheet	1	16	1	✓ 16	
TOTAL				✓ 10	✓ 66	

5 - UTILITIES

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1. Initial Utility Contact /utility conflict matrix	LS	1	20		✓ 20	
2. Follow up with county / provide CADD and PDF files	LS	1	16		✓ 16	
3. Submit plans all phases (email PDF)	EA	0	1		0	
4. Review of Exist. Records	LS	1	8		✓ 8	
5. Resolution of utilities conflicts & coordinate potholes etc	LS	1	24		✓ 24	
6. Utility adjustment sheet	EA	2	12		✓ 24	
7. Coordination / meetings	EA	4	10		✓ 40	2 people at 5 hrs + meeting minutes
TOTAL					✓ 132	

6 - PERMITS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1. Agency coord/ Pre-application meetings	EA	2	4		✓ 8	for meetings with agencies, LWDD, SFWMD and prepare meeting minutes
2. Letter Mod. To Existing ERP (SFWMDD)	EA	1	16		✓ 16	
3. Coordination with Town of Jupiter	EA	1	12		✓ 12	
4- Permitting from NPBCID	LS	1	24		✓ 24	
TOTAL					✓ 60	

Exhibit "A" – Page 9 of 14

7 - SIGNING & PAVEMENT MARKING

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1. Key sheet	Sheet	1	4	1	✓ 4	
2. General Notes	Sheet	1	4	1	✓ 4	
3. Tabulation of Quantities	Sheet	1	12	1	✓ 12	
4. Plan Sheets	Sheet	4	16	4	✓ 64	
5. Special roundabout plan view	SHEET	1	40	1	✓ 40	
6. Special guide signs for roundabout	EACH	10	8	4	✓ 80	design of special signs for roundabout: 4 for approaching +4 for leaving roundabout+2 within roundabout
TOTAL				✓ 12	✓ 204	

8 - OPTIONAL SERVICES

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1- Post design services	LS	1	30		✓ 30	
TOTAL				0	✓ 30	



HSQ GROUP, INC.

Engineers • Planners • Surveyors

CENTRAL BOULEVARD & UNIVERSITY BOULEVARD

Summary Surveying fee proposal

Description	Two-Man Field Crew		Senior Surveyor and Mapper		Surveyor and Mapper		Survey Technician		Total STAFF HRS. ACTIVITY	Total COST BY ACTIVITY
	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE		
Surveying Services	✓ 74.00	\$ ✓ \$ 49.50	✓ 4.50	✓ \$ 55	✓ 25	✓ \$ 44.25	✓ 87	✓ \$ 27.75	✓ 190.5	✓ \$ 7431
TOTAL	✓ 74.00	✓ \$ 3663.00	✓ 4.50	✓ \$ 247.50	✓ 25.00	✓ \$ 1106.25	87.00	✓ \$ 2414.25		

HSQ FEE CALCULATIONS

Type of services	Cost by activity	Overhead multiplier	Overhead cost	Subtotal (cost by activity + overhead cost)	Profit (%)	Total
Surveying Services	\$ ✓ 7,431.00	✓ 156.42%	\$ ✓ 11,623.57	\$ ✓ 19,054.57 + (2,286.55)	✓ 12.00%	\$ ✓ 21,341.12
Optional Services	\$ -	156.42%	\$ -	\$ -	12.00%	\$ -
TOTAL						\$ ✓ 21,341.12

2,286.55

Exhibit "A" - Page 11 of 14

CENTRAL BOULEVARD & UNIVERSITY BOULEVARD

Surveying Services



HSQ GROUP, INC.

Engineers • Planners • Surveyors

Item No.	Work Task	Estimated Work Hours				Notes
		Two-Man Field Crew	Senior Surveyor and Mapper	Surveyor and Mapper	Survey Technician	
1	Review title search and property appraiser data, create base map of right-of-ways and adjoining parcels.		1	4	8	
2	Collect GPS control data & set control points.	6		2	2	Central Blvd. northbound & southbound lanes are divided by a 180' median so will need to be surveyed as 2 roadways (+880l.f.)
3	Collect benchmarks, run level loop, set project benchmarks.	4		1	2	(see #2 above)
4	Locate subdivision, section, and existing corners.	4		1	1	
5	Locate above ground features with elevations	24		4	16	(see #2 above)
6	Cross section r/w's @ 100' plus detail area @ 50'	16		1	12	(see #2 above)
7	Elevational breaks of Central Blvd. internal areas	6		0.5	6	
8	Locate trees adjacent to University Blvd. within Central Blvd.	2		0.5	2	
9	Detail existing drainage within right-of-ways.	8		1	8	
10	Prepare specific purpose survey.		2	4	10	
11	Prepare DTM.			2	8	
12	Create, monument, & reference University Blvd. baseline	4		1	2	
13	Prepare PNC & Reference Point sheets.		0.5	2	6	
14	Create deliverable Microstation files.		1	1	4	
TOTAL HOURS		✓ 74	✓ 4.5	✓ 25	✓ 87	

= 190.50 Hours ✓

Exhibit "A" - Page 12 of 14

SOUTH FLORIDA WATER MANAGEMENT DISTRICT

PERMIT APPLICATION FEE SCHEDULE

(Effective 10/1/2013)

Environmental Resource Permits**New Individual or Conceptual Permit (excludes Agriculture, Mitigation Bank)**

- Project area < 10 acres; no wetlands; no boat slips \$ 2,000
- Project area < 10 acres; < 1 acre wetland or surface water; < 10 boat slips \$ 3,500
- Project area < 40 acres; < 3 acres wetlands or surface water; < 30 boat slips \$ 5,500
- Project area < 100 acres; < 10 acres wetlands or surface waters; < 50 boat slips \$ 7,500
- Project area < 640 acres; < 50 acres wetlands or surface waters; < 50 boat slips \$ 13,125
- Project area > 640 acres; > 50 acres wetlands or surface waters; > 50 boat slips \$ 25,000

New Individual Agriculture or Silviculture Permit

- Project area < 10 acres; < 1 acre wetland or surface water \$ 859
- Project area < 40 acres; < 3 acres wetlands or surface waters \$ 2,444
- Project area < 100 acres; < 10 acres wetlands or surface waters \$ 4,029
- Project area < 640 acres; < 50 acres wetlands or surface waters \$ 5,284
- Project area > 640 acres; > 50 acres wetlands or surface waters \$ 6,605

Individual or Conceptual Permit Major Modification (excludes Agriculture, Mitigation Bank)

- Project area < 10 acres; no wetlands; no boat slips \$ 1,200
- Project area < 10 acres; < 1 acre wetland or surface water; < 10 boat slips \$ 2,100
- Project area < 40 acres; < 3 acres wetlands or surface waters; < 30 boat slips \$ 3,300
- Project area < 100 acres; < 10 acres wetlands or surface waters; < 50 boat slips \$ 4,500
- Project area < 640 acres; < 50 acres wetlands or surface waters; < 50 boat slips \$ 7,875
- Project area > 640 acres; > 50 acres wetlands or surface waters; > 50 boat slips \$ 15,000

Individual Agriculture or Silviculture Permit Major Modification

- Project area < 10 acres; < 1 acre wetland or surface water \$ 515
- Project area < 40 acres; < 3 acres wetlands or surface waters \$ 1,466
- Project area < 100 acres; < 10 acres wetlands or surface waters \$ 2,417
- Project area < 640 acres; < 50 acres wetlands or surface waters \$ 3,170
- Project area > 640 acres; > 50 acres wetlands or surface waters \$ 3,963

Individual or Conceptual Permit Minor Modification (including Mitigation Banks)

- Time Extension of Permit (not associated with SB/HB) \$ 500
- Time Extension of Permit (associated with SB/HB) \$ 0
- Minor errors not requiring technical review \$ 0
- Transfer of ownership \$ 0
- Transfer from construction to operation phase \$ 0
- All other minor modifications (Letter Modification) \$ 250

Northern Palm Beach County Improvement District (permit fees)

V. FEE SCHEDULE

Submittal Fee:

Single Family Residential Lot: \$250.00

✓ All others: \$500

(This includes POA's, Governmental Agencies, Utility Companies, Developers, etc.)

Review Fees:

✓ Permit review fees are based on actual engineering costs associated with the permit review process. If during the review process, the review fees exceed \$2,000.00 prior to permit approval, an interim invoice will be issued to the permittee. For review fees less than \$2,000.00 an invoice for the actual cost of review will be sent prior to permit issuance.

There will be a \$250.00 administrative fee due for any permit modification requests submitted subsequent to the issuance of the permit plus any applicable review fees.

Legal Fees:

All legal fees incurred by Northern in connection with the project being permitted will be invoiced in conjunction with review fees.

Inspection/Usage Fees:

✓ The invoice referenced above will also include a minimum inspection fee of \$250.00 or 2% of Engineer's Cost Estimate for construction, whichever is greater.. The cost estimate is to be based on Northern permitted activities and affected facilities. This fee will cover Northern's cost to inspect permitted activities, attend project meetings and deal with any other miscellaneous items that come up before the permit is closed. Please note that the Permittee is required to submit a signed and sealed cost estimate from their Engineer of Record with the initial submittal. When the permit is complete and has been closed by Northern all remaining inspection fees will be returned to the Permittee. Please allow 4 to 6 weeks from the time of closure for delivery of the check.
If additional inspection fees or other related fees to the permit above the \$250.00 or 2% of the cost of construction are incurred, the permittee will be invoiced for the remaining balance and that balance must be paid prior to permit close out.

WAIVER OF FEES

The following types of permit submittals are granted an automatic waiver:

- a. All permit submittals to address prospective or remedial erosion control within a Northern property interest shall be exempt from payment of Northern's standard permit fees and changes.

**THE PERMIT WILL NOT BE ISSUED UNTIL FULL PAYMENT IS RECEIVED.
ALL FEES SUBJECT TO CHANGE WITHOUT NOTICE**

CERTIFICATION STATEMENTS

Project: Central Boulevard and University Boulevard Intersection Improvements
Project No.: 2015601

Consultant/Annual Consultant: HSQ Group, Inc.

TRUTH-IN-NEGOTIATION STATEMENT

By entering into this Contract, the **CONSULTANT/ANNUAL CONSULTANT** certifies that the wage rates and costs used to determine the lump sum fees contained in herein are accurate, complete and current as of the date of this Contract.

The said lump sum fees shall be adjusted to exclude any significant sums should the **COUNTY** determine that the lump sum fees were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to outside consultants.

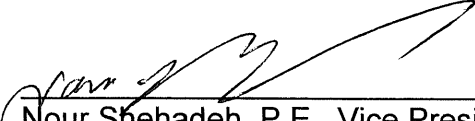
The **COUNTY** shall exercise its right under this "Certificate" within one year following final payment.

PROHIBITION AGAINST CONTINGENT FEES STATEMENT

By entering into this Contract the **CONSULTANT/ANNUAL CONSULTANT** warrants that they have not employed or retained any company or person other than a bonafide employee working solely for the **CONSULTANT/ANNUAL CONSULTANT** to solicit or secure this Contract and that they have not paid or agreed to pay any person, company, corporation, individual or firm other than a bonafide employee working solely for the **CONSULTANT/ANNUAL CONSULTANT**, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of making of this Contract.

PUBLIC ENTITY CRIMES STATEMENT

As provided in F.S. 287.132-133, by entering this Contract or performing any work in furtherance hereof, the **CONSULTANT/ANNUAL CONSULTANT** certifies that it, its affiliates, suppliers, sub-contractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).


Nour Shehadeh, P.E., Vice President

CONFLICT OF INTEREST DISCLOSURE FORM

Exhibit "B" – Page 2 of 2

Project: Central Boulevard and University Boulevard Intersection Improvements
Project No.: 2015601

CONSULTANT/ANNUAL CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

(Attach additional sheets as needed.)

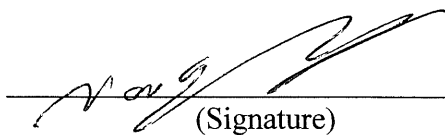
CONSULTANT/ANNUAL CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT/ANNUAL CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT/ANNUAL CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/ANNUAL CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT/ANNUAL CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/ANNUAL CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/ANNUAL CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by Nour Shehadeh, P.E. as
(Name of Individual)
Vice President, of HSQ Group, Inc.
(Title/Position) (Firm Name of CONSULTANT/ANNUAL CONSULTANT)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the CONSULTANT/ANNUAL CONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/ANNUAL CONSULTANT.



(Signature) 1/30/2018
(Date)

PARTICIPATION FOR MWBE/SBE CONSULTANTS

Supplement Number 3 Date

Project Name: Central Boulevard and University Boulevard Intersection Improve **Project Number:** 2015601

Prime Vendor: HSQ Group, Inc.

Resolution Number

Telephone: (561) 392-0221

Resolution Date

Contact: Nour Shehadeh, P.E.

Department: Engineering & Public Works

Total Supplement Amount \$157,018.43

Minority Sub-Consultant	Type of Work Performed	----- Contract Dollar Amount for Sub-Consultant -----					Pct
		Black	Hispanic	Women	Other	White Male	
HSQ Group, Inc. 1489 W PALMETTO PARK RD STE 3 BOCA RATON, FL 33486 (561) 392-0221	MWBE	0.00	0.00	0.00	0.00		0.0%
	SBE	0.00	0.00	0.00	149,693.34	0.00	95.3%
HSQ Group, Inc. 1489 W PALMETTO PARK RD STE 3 BOCA RATON, FL 33486 (561) 392-0221	MWBE	0.00	0.00	0.00	0.00		0.0%
	SBE	0.00	0.00	0.00	3,000.00	0.00	1.9%
HSQ Group, Inc. 1489 W PALMETTO PARK RD STE 3 BOCA RATON, FL 33486 (561) 392-0221	MWBE	0.00	0.00	0.00	0.00		0.0%
	SBE	0.00	0.00	0.00	4,325.09	0.00	2.8%
Total MWBE		0.00	0.00	0.00	0.00		0.0%
Percentage		0.00%	0.00%	0.00%	0.00%		
Total SBE		0.00	0.00	0.00	157,018.43	0.00	100.0%
Percentage		0.00%	0.00%	0.00%	100.00%	0.00%	

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE PRIME AND/OR SUBCONTRACTOR PARTICIPATION

PROJECT NAME OR BID NAME: Central Boulevard and University Boulevard Intersection Improvements PROJECT NO. OR BID NO.: 2015601
 NAME OF PRIME BIDDER: HSQ Group, Inc. ADDRESS: 1489 W. Palmetto Park Rd., Ste. 340, Boca Raton, FL 33486
 CONTACT PERSON: Nour Shehadeh PHONE NO.: 561-392-0221 FAX NO.: 561-392-6458
 BID OPENING DATE: _____ USER DEPARTMENT: Engineering & Public Works

THIS DOCUMENT IS TO BE COMPLETED BY THE PRIME CONTRACTOR AND SUBMITTED WITH BID PACKET. PLEASE LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SBE -M/WBE SUBCONTRACTORS ON THIS PROJECT. IF THE PRIME IS AN SBE-M/WBE, PLEASE ALSO LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME ON THIS PROJECT.

Name, Address and Phone Number	(Check one or both Categories)		DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	M/WBE Minority Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. HSQ Group, Inc. 1489 W. Palmetto Park Rd., Ste. 340 Boca Raton, FL 33486 561-392-0221	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	100%
2.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
3.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
4.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
5.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
(Please use additional sheets if necessary)	Total		_____	_____	_____	_____	100%

Total Bid Price \$ 157,018.43 Total SBE-M/WBE Participation Dollar Amount or Percentage of Work 100%

- Note:
- The amount listed on this form for a subcontractor must be supported by price or percentage listed on the signed Schedule 2 or signed proposal in order to be counted toward goal attainment.
 - Firms may be certified by Palm Beach County as an SBE and/or and M/WBE. If firms are certified as both an SBE and N/WBE, please indicate the dollar amount or percentage under the appropriate category.
 - M/WBE information is being collected for tracking purposes only.

Revised 03/15/2011



HSQGROU-01

GMASTERS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/28/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Collinsworth, Alter, Fowler & French, LLC
INSURED: HSQ Group, Inc.
CONTACT NAME, PHONE, FAX, E-MAIL ADDRESS
INSURER(S) AFFORDING COVERAGE: INSURER A: Hartford Casualty, INSURER B: Argonaut Insurance Company

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSD WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, and Prof Liab Claim Made.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
PROFESSIONAL LIABILITY RETRO DATE - 1/18/2005
Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees & Agents are named additional insured, if required by written contract, as respects Commercial General Liability, for all projects Insured is working on for Palm Beach County.

CERTIFICATE HOLDER: Palm Beach County c/o Insurance Tracking Services, Inc. (ITS)
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/05/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Farm Marion Fazio Insurance Agency Inc. 805 George Bush Blvd Delray Beach FL 33483	CONTACT NAME: Marion Fazio PHONE (A/C, No., Ext.): 5612760330 E-MAIL ADDRESS: Marion@marionfazio.com FAX (A/C, No.): 5612760950
	INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Mutual Automobile Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED HSQ GROUP 1489 W PALM PK RD STE 340 BOCA RATON FL 33486	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD LWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUP GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> UNOWNED AUTOS ONLY <input checked="" type="checkbox"/> AUTOS ONLY <input type="checkbox"/> AUTOS ONLY		C60 8364-E12-59A 994 2729-C06-59B 961 7635-C14-59C 439 6946-e02-59G	11/12/2017 03/06/2018 03/14/2018 11/02/2017	05/12/2018 09/06/2018 09/14/2018 05/02/2018	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUP <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N <input type="checkbox"/> N/A				PER STATUTE OTH. ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

06 FORD F150 VIN: 1FTRX14W66NB80474 14 TOYOTA TACOMA VIN: 5TFTX4CN1EX038231
06 TOYOTA TACOMA VIN: 5TETX22N46Z243428 11 JEEP COMPASS VIN: 1J4NT1FB1BD260022
15 TOYOTA TACOMA VIN: 5TFUX4EN8FX035295 03/23/2018-09/23/2018
15 JEEP CHEROKEE VIN: 1C4PJMCB4FW709679 12/05/2017-06/05/2018

CERTIFICATE HOLDER

Palm Beach County
C/O Insurance Tracking Services Inc. (ITS)
PO BOX 202701
Long Beach, CA 90801

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/09/17

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services, Inc of Florida
1001 Brickell Bay Drive, Suite #1100
Miami, FL 33131-4937

CONTACT NAME: Aon Risk Services, Inc of Florida
PHONE:
(A/C No Ext): 800-743-8130 **FAX:**
(A/C No): 800-522-7514
EMAIL:
ADDRESS: ADP.COI.Center@Aon.com

INSURER(S) AFFORDING COVERAGE **NAIC #**

INSURER A : Illinois National Insurance Co 23817

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED
ADP TotalSource CO XXI, Inc.
10200 Sunset Drive
Miami, FL 33173
ALTERNATE EMPLOYER
HSQ Group Inc
1489 W Palmetto Park Rd, Ste 340
Boca Raton, FL 33486

COVERAGES **CERTIFICATE NUMBER: 1673074** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE AS REQUESTED.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEC RETENTION \$						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPIOP AGG \$ \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC 026160313 FL	7/1/2017	7/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedules, may be attached if more space is required)
All worksite employees working for HSQ GROUP INC, paid under ADP TOTALSOURCE, INC.'s payroll, are covered under the above stated policy. HSQ GROUP INC is an alternate employer under this policy.
Proprietor/Partner/Executive Officer/Member are not excluded as long as they are in the ADPTS payroll or have completed the SEI Participation Addendum

CERTIFICATE HOLDER

PALM BEACH COUNTY
C/O INSURANCE TRACKING SERVICES, INC.
(ITS)
P.O. BOX 20270
LONG BEACH, CA 90801

CANCELLATION

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AUTHORIZED REPRESENTATIVE
Juan E. Bolten

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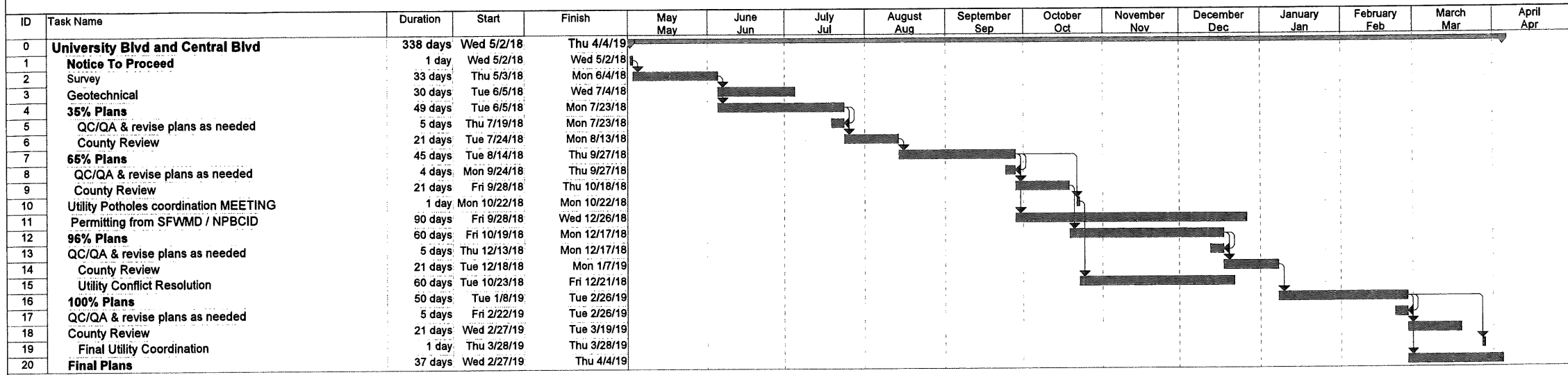
ACORD 25 (2016/03)

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CENTRAL BOULEVARD AND UNIVERSITY BOULEVARD INTERSECTION IMPROVEMENTS

Project No. 2015601



Project: University Blvd and Central Bl Date: Thu 2/1/18	Task		Project Summary		Inactive Task		Duration-only		Finish-only	
	Split		External Tasks		Inactive Milestone		Manual Summary Rollup		Progress	
	Milestone		External Milestone		Inactive Summary		Manual Summary		Deadline	
	Summary		Inactive Task		Manual Task		Start-only			