

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: May 15, 2018
Department: Equal Opportunity
Submitted By: Office of Equal Opportunity
Advisory Board Name: Fair Housing/Equal Employment Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of one (1) new member to the Fair Housing/Equal Employment Board (FH/EE) Board.

<u>Appoint</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated By</u>	<u>Term</u>
Jefferson Grant	9	PBC Resident Business Mgmt. Expertise	Mayor McKinlay Vice Mayor Bernard Commissioner Valeche Commissioner Abrams Commissioner Burdick	5/15/18-9/30/19

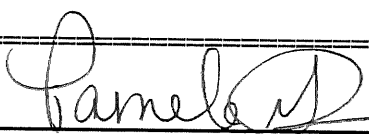
Summary: The FH/EE board is comprised of nine (9) members, consisting of seven (7) district appointments and two (2) at large members. Following the resignation of at-large appointee RoxAnne Harris, nominations were requested in a memo to the Board of County Commissioners. Staff recommends approval of the appointment of Jefferson Grant for the remainder of the vacant term ending 9/30/2019. The FH/EE board serves as a quasi-judicial body empowered to hear and decide upon the merits of employment and housing discrimination complaints investigated by the Office of Equal Opportunity. Eight (8) of the board's nine (9) seats are currently filled with a diversity of Caucasian: 6 (75%), African American: 2 (25%) and Hispanic: 0 (0%). The gender ratio (female: male) is: 1:7 This nominee is an African American male. Countywide (DO)

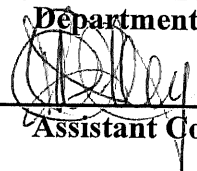
Background and Justification:

The Board of County Commissioners enacted Ordinances 95-31 and Ordinance 90-1, as codified in Sections 2-261 through 2-313 of the Palm Beach County Code and Sections 15-36 through 15-64, respectively, establishing the FH/EE Board. The Ordinances require that the appointees should reflect, to the greatest extent possible representation from the protected groups identified in the Ordinances and who have experience and interest in equal opportunities. Pursuant to the PPM regarding board appointments, staff requested the Mayor and members of the Board of County Commissioners submit nominees to fill this at-large vacancy. The board meets quarterly.

Attachments:

1. Memorandum of March 30, 2018 to BCC
2. Board Appointment Information Form and Code of Ethics
3. Resume
4. Current Membership Listing of FH/EE Board

Recommended by:  19 April 2018
Department Director **Date**

Legal Sufficiency:  4-20-18
Assistant County Attorney **Date**

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



MEMORANDUM

DATE: March 30, 2018

TO: Melissa McKinlay, Mayor and Members of the Board of County Commissioners

FROM: Pamela Guerrier, Director Office of Equal Opportunity *Pamela*

RE: Palm Beach County Fair Housing / Equal Employment Board At-Large Appointment

Office of Equal Opportunity
 301 N. Olive Avenue, 10th Floor
 West Palm Beach, FL 33401
 (561) 355-4884
 Fax: (561) 355-4932
 www.pbcgov.com/equalopportunity

**Palm Beach County
 Board of County
 Commissioners**

- Melissa McKinlay, Mayor
- Mack Bernard, Vice Mayor
- Hal R. Valeche
- Paulette Burdick
- Dave Kerner
- Steven L. Abrams
- Mary Lou Berger

County Administrator

Verdenia C. Baker

RoxAnne Harris was an at-large appointee who resigned her seat. Her term expires September 30, 2019. We have received an application from Jefferson Grant for consideration for this Board. Attached is his completed application and Resume'.

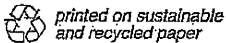
The Board of County Commissioners enacted Ordinances 95-31 and Ordinance 90-1, as codified in Sections 2-261 through 2-313 of the Palm Beach County Code and Sections 15-36 through 15-64, respectively, establishing the Fair Housing/Equal Employment Board. This board serves as a quasi-judicial body empowered to hear and decide upon the merits of employment and housing discrimination complaints investigated by the Office of Equal Opportunity. The board meets quarterly. The Board currently consists of 8 members. The current makeup of the Board is Caucasian: 6 (75%), African American: 2 (25%) and Hispanic: 0 (0%). The gender ratio (female: male) is: 1:5. This nominee is an African American male.

This appointment will be to fill the unexpired portion of the term through September 30, 2019. The Ordinances require that the appointees should reflect, to the greatest extent possible, representation from the protected groups identified in the Ordinances and who have experience and interest in equal opportunities. The board meets quarterly. If you approve of this appointment, it is requested that the form be signed and returned to this office. It is our intention to have this matter submitted for consideration at the May 1, 2018 meeting of the Board of County Commissioners. Alternatively, please suggest other nominees. The roster of the current members of the FH/EEO Board is enclosed for your information.

If there are any questions concerning this request, or if additional information is needed, please contact me at 355-2558.

cc: Nancy Bolton, Assistant County Administrator
 David Ottey, Chief Assistant Count Attorney

"An Equal Opportunity
 Affirmative Action Employer"



Aerojet Rocketdyne Restricted/Export Contr
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

18 APR -4 PM 1:31

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or resumé to this form.

Section I (Department): (Please Print)

Fair Housing / Equal Employment

Board Name: [Redacted] Advisory Not Advisory

At Large Appointment or District Appointment / District #: _____

Term of Appointment: 3 Years. From: [Redacted] To: 09/30/19

Seat Requirement: Citizen with business management expertise Seat #: 19

*Reappointment or New Appointment

or to complete the term of Roxanne Harris Due to: resignation other

Completion of term to expire on: September 30, 2019

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Grant Jefferson Leonard
Last First Middle

Occupation/Affiliation: Engineer
Owner Employee Officer

Business Name: Aerojet Rocketdyne

Business Address: 17900 Beeline Highway

City & State: Jupiter FL Zip Code: 33478

Residence Address: 1223 Pine Sage Circle

City & State: West Palm Beach, FL Zip Code: 33409

Home Phone: (904) 563 8315 Business Phone: (361) 882 5152 Ext.

Cell Phone: () Fax: ()

Email Address: jefferson.grant@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/06-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE NOT APPLICABLE/ (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 12/8 2017
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Jefferson Grant Printed Name: Jefferson Grant Date: 12/8/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McKelvey Date: 4/2/18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Aerojet Rocketdyne Restricted/Export Controlled
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

18 APR -5 PM 2:00
EQUAL OPPORTUNITY

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Fair Housing/Equal Employment

Board Name: [REDACTED] Advisory Not Advisory

At Large Appointment or District Appointment /District #:

Term of Appointment: 3 Years. From: [REDACTED] To: 09/30/19

Seat Requirement: Citizen with business management expertise Seat #: 19

*Reappointment or New Appointment

or to complete the term of Roxanne Harris Due to: resignation other

Completion of term to expire on: September 30, 2019

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Last First Middle

Occupation/Affiliation: Engineer

Owner Employee Officer

Business Name: Aerojet Rocketdyne

Business Address: 17900 Beeline Highway

City & State: Jupiter FL Zip Code: 33478

Residence Address: 1223 Pine Sage Circle

City & State: West Palm Beach, FL Zip Code: 33409

Home Phone: (904) 563 8315 Business Phone: (561) 882 5152 Ext.

Cell Phone: () Fax: ()

Email Address: jefferson.grant@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

2017 EQUAL OPPORTUNITY

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

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AND

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*Applicant's Signature: Jefferson Grant Printed Name: Jefferson Grant Date: 12/8/17

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Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Macklem Kent Date: 4/13/18

Aerojet Rocketdyne Restricted/Export Controlled
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

18 APR - 3 PM 4:20
 EQUAL OPPORTUNITY

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

PBC Fair Housing/Equal Employment Board

Board Name: _____ Advisory Not Advisory

At Large Appointment or District Appointment /District #: 9/30/19

Term of Appointment: 3 Years. From: _____ To: _____

Seat Requirement: Citizen with business management expertise Seat #: 19

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Section II Continued:

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_____	_____	_____	_____
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{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Jale Valerio Date: 4/2/18

Aerojet Rocketdyne Restricted/Export Controlled
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

ALL COUNTY

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Fair Housing / Equal Employment

Board Name: _____ Advisory Not Advisory

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Term of Appointment: 3 Years. From: _____ To: 09/30/19

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Completion of term to expire on: _____

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Have you ever been convicted of a felony: Yes _____ No
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Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams Date: 4/3/18

Aerojet Rocketdyne Restricted/Export Controlled
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

18 APR - 9 AM 1:46
COUNTY CLERK

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

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Aerojet Rocketdyne Restricted/Export Controlled

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR

NONE



NOT APPLICABLE/
(Governmental Entity)



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Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Paul Letta Bussiere Date: 4-2-2018

Jefferson Grant

CURRENT RESPONSIBILITIES



Specialties: Thermodynamic system analysis, software development, heat-transfer analysis, model development.

EXPERIENCE

2007–
present

Aerojet Rocketdyne Jupiter, FL, Senior Engineer

- System performance analysis for combined cycle rockets (SSME) and expansion cycle (RL10) rockets. Duties include developing analysis software (in ROCETS or FORTRAN) to calculate component suction and discharge head, fluid properties, integrate pump curve data and perform statistical analysis to predict system performance. Transient analysis dry-solids pump (two phase flow system), and supercritical fluid systems (CO₂). Assist in developing safe startup and shut down sequences for power plants. Provide system analysis for pump-fed liquid propellant rocket engines (develop start sequence, interruptions).
- Perform first level feasibility studies for various proprietary molten salt technologies. Efforts involve extensive technical research and screening for intellectual property rights. Development of value chain for technologies, market assessment and technology development strategy and planning.
- Acquire funding for low Technology Readiness Level (TRL) molten salt projects. Duties include engaging municipalities, private and public entities to promote technologies for municipal/hazardous waste destruction, chemical air-separation and pollution/emission control.
- Assisted in identifying failure modes for deep-water oil well drilling operations. Used trouble-shooting approaches in aerospace for oil well drilling.
- Developed Excel based tools to process test data for SSME transient analysis. Completed modification to department's Detailed Transient Model (DTM) for various valve failure scenarios.
- Provide system analysis for pump-fed liquid propellant rocket engines. Duties include developing analysis software (in VB or FORTRAN) to calculate component suction and discharge head, fluid properties, integrate pump curve data and perform statistical analysis to predict system performance.
- Provide thermal analysis for various systems under conjugate heat transfer modes. Utilize ANSYS and SINDA/FLUINT to complete analysis.

- 2002–2004 Georgia Institute of Technology Atlanta, GA, Graduate Researcher
- Completed computational fluid dynamics (CFD) analysis for Cartesian based grid solver (code written in FORTRAN). Duties included testing code for functionality, and completing comparison studies to measure performance.
 - Developing gas dynamics models for shock tubes. Code written in Matlab.

EDUCATION

1998–2002 University of Central Florida, FL, B.S., Aero. Engineering

2003–2004 Georgia Institute of Technology, GA, M.S.E., Aero. Engineering

PERSONAL AND COMPUTER SKILLS

Technical: Physics based modeling, Rocets, FORTRAN, C/C++, Microsoft Office, MatLab, Visual Basic, Eterra Habitat (SCADA).

SECURITY CLEARANCE

Eligible for all levels

e-mail (jefferson_grant@rocket.com) • phone 909-563-8315



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
FAIR HOUSING/EQUAL EMPLOYMENT BOARD**

I. AUTHORITY :

Ordinance No. 90-1 adopted January 31, 1990, as amended by Ordinance No. 95-31 adopted on August 15, 1995; as amended by Ordinance No. 95-42 adopted October 17, 1995; as amended by Ordinance 07-042, adopted December 18, 2007; amended by Ordinance 2014-019, adopted July 22, 2014.

II. APPOINTING BODY :

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

This Board shall be comprised of nine citizens of Palm Beach County: seven appointed as District appointments; and two at-large by the Board of County Commissioners on the basis of community representation, integrity, experience and interest in the area of equal opportunities. Members serve for terms of three years with a limit of three consecutive three-year terms. Terms begin on October 1 and end September 30. Members must be residents of Palm Beach County at the time of appointment and while serving on the Board. Appointments should reflect, to the greatest extent possible, the racial, gender and ethnic make-up of the community. Vacancies shall be filled in the same manner as the original appointments for the remainder of the vacant term.

EXTENDED COMPOSITION :

IV. MEETINGS :

The Board shall meet on a regular basis and as necessary to conduct Administrative Hearings. Notice of time and place of the meeting shall be given to all board members and all parties scheduled to be heard, and shall be made public. The chairperson may call an unscheduled meeting upon not less than 24 hours notice. A meeting may also be called by the Director upon the request of three members of the board.

V. FUNCTIONS :

To promote and encourage fair treatment and equal opportunity in housing, public accommodation and employment for all persons regardless of race, sex, color, religion, national origin, disability, familial status, sexual orientation, age, marital status, or gender identity or expression; to promote and encourage mutual understanding and respect among such persons and to endeavor to eliminate discrimination against and antagonism for all persons; to cooperate with governmental and non-governmental agencies and organizations having like or kindred functions; to make such investigations and studies in the field of fair housing, public accommodation and employment; to assist various groups, agencies, of the communities to cooperate in educational programs and campaigns devoted to elimination of discrimination in housing, places of public accommodation and employment; to aid in permitting the County to benefit from the fullest realization of its housing, public accommodation and employment resources; to recommend to the BCC the acceptance of certain grants and contracts from foundations and other sources for the purpose of carrying out purposes of these ordinances; to recommend to the BCC methods for elimination of discrimination and intergroup tensions.

* *Indicates a member having an action pending*

VI. LIAISON INFORMATION :

<u>LIAISON DEPARTMENT</u>	<u>CONTACT PERSON</u>	<u>ADDRESS</u>
Office of Equal Opportunity	Pamela Guerrier	301 N Olive Ave Fl 10th West Palm Beach FL 33401 Phone # 561-355-2558

* *Indicates a member having an action pending*



FAIR HOUSING/EQUAL EMPLOYMENT BOARD

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
Appointed By : District 1									
1	Robert Klamkin stuffitny@aol.com 222 Porto Vecchio Way Palm Beach Gardens FL 33418	Member	CA	M	561-691-5451	Resident of Palm Beach County	11/07/2017		09/30/2020
NOMINATED BY : District 1 Commissioner									
Appointed By : District 2									
2	Joseph Dennis Anderson janderson@pbgtl.com 331 W 16th Way Riviera Beach FL 33404	Member	AA	M	561-842-2726	Resident of Palm Beach County	03/13/2018		09/30/2020
NOMINATED BY : District 2 Commissioner									
Appointed By : District 3									
3	Jeffery M. Garber jgarber@caseyciklin.com Ciklin Lubitz & O'Connell 515 N Flagler Dr Ste 2000 West Palm Beach FL 33401	Member	CA	M	-	Resident of Palm Beach County	11/16/2010	10/01/2017	09/30/2020
NOMINATED BY : District 3 Commissioner									
Appointed By : District 4									
4	Stephen Wertheimer bocasteve@aol.com 22729 El Dorado Dr Boca Raton FL 33433	Member	CA	M	561-362-4020	Resident of Palm Beach County	03/06/2012	10/01/2017	09/30/2020
NOMINATED BY : District 4 Commissioner									

* indicates a member having an action pending

Appointed By : District 5

5	Steven G. Rappaport srappaport@ssclawfirm.com Sachs Sax Caplan, L.L.C 6111 Broken Sound Pkwy NW Ste 200 Boca Raton FL 33487	Member	CA	M	561-237-6888	Resident of Palm Beach County	01/10/2017		09/30/2019
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NOMINATED BY : District 5 Commissioner

Appointed By : District 6

6	* Deidra E. Newton deidra.newton@gmail.com 12495 Quercus Ln Wellington FL 33414	Member	CA	F	561-685-0386	Resident of Palm Beach County	07/12/2016		09/30/2017
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NOMINATED BY : District 6 Commissioner

Appointed By : District 7

7	Johnnie Ray Thickfin manofpurpose2000@gmail.com 4235 Waverly Dr West Palm Beach FL 33407	Member	AA	M	—	Resident of Palm Beach County	02/06/2018		09/30/2021
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NOMINATED BY : District 7 Commissioner

Appointed By : At-Large/Palm Beach County Board of County Commissioners

8	Eric S. Malkin eric.malkin@yahoo.com 9353 Water Course Way Boynton Beach FL 33437	Member	CA	M	561-731-1765	Resident of Palm Beach County	04/06/2010	10/01/2015	09/30/2018
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NOMINATED BY :

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

9 Vacant

Member

Resident of Palm Beach County

09/30/2019

NOMINATED BY :

* *indicates a member having an action pending*