

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: May 15, 2018 [ X ] Consent [ ] Regular
[ ] Workshop [ ] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Change Order No. 18 to the contract with Hedrick Brothers Construction Company, Inc. (R-2014-0922) decreasing the Guarantee Maximum Price (GMP) for the Airport Center Building 2 Renovations project in the amount of \$200,838.50.

Summary: On November 14, 2015, the Board approved Amendment No. 1 to the contract with Hedrick Brothers Construction Company, Inc. (R-2015-1556) in the amount of \$10,836,968 for the construction of the both interior and exterior renovations to the Airport Center Building 2 to accommodate offices of the Tourist Development Council and related agencies as well as several divisions of the Sheriff's Administrative Services including Central Records, Human Resources, Risk Management and Labor relations. There is \$200,838.50 remaining as a result of sales tax savings, and unused contractor contingency. The Small Business Enterprise (SBE) goal established by the SBE Ordinance for this contract is 15%. Hedrick Brothers Construction Co., Inc.'s SBE participation for this change order is 0%. Including this change order, Hedrick Brothers Construction Co., Inc.'s overall SBE participation is 44.9%. This work was funded from bed tax for Tourist Development Council and Fund 3076 - 66.4M Public Improvement Revenue Bonds, Series 2015A for Palm Beach County Sheriff's Office and funds will be returned to the project budget. (Capital Improvements Division) District 2 (LDC)

Background and Justification: On July 1, 2014, the Board approved a contract with Hedrick Brothers Construction Co., Inc. for preconstruction services. Amendment No. 1 (R2015-1556) authorized Hedrick Construction Co., to provide for the construction of both the interior and exterior renovations. After reconciliation of the final construction costs, a credit of \$200,838.50 is being returned to the County.

Attachments:

- 1. Location Map
2. Budget Availability Statement
3. Change Order History
4. Change Order No. 18

Recommended by: jac Amy Wolf Department Director Date 4/23/18

Approved by: [Signature] County Administrator Date 5/4/18

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	<u>(\$200,839)</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><b>(\$200,839)</b></u>	<u><b>-0-</b></u>	<u><b>-0-</b></u>	<u><b>-0-</b></u>	<u><b>-0-</b></u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes   X   No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes \_\_\_\_\_ No   X  

Budget Account No: Fund 3804 Dept 411 Unit B558 Object 4907 \$96,402.48  
 Fund 3807 Dept 411 Unit B558 Object 4907 \$104,436.02

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Funds are being returned to the project budget and will be allocated between the bed tax and the revenue bond accordingly.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

 4/26/18  
 OFMB   RQ   4/26   OK   5/4/18  
 5/3/18  
 Contract Development and Control

**B. Legal Sufficiency:**

 5/3/18  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**



LOCATION MAP



ATTACHMENT 1

**BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 04/11/18

REQUESTED BY: Mike McPherson

PHONE: 233-0278

PROJECT TITLE: Airport Center Bldg. 2 Renovations  
(Same as CIP or IST, if applicable)

ORIGINAL CONTRACT AMOUNT: \$10,836.968

IST PLANNING NO.:

REQUESTED AMOUNT: (\$200,838.50)

BCC RESOLUTION#: R-2015-1556  
DATE: 11/3/15

~~CSA~~ or CHANGE ORDER NUMBER: Change Order #018

LOCATION:

BUILDING NUMBER:

DESCRIPTION OF WORK/SERVICE LOCATION:

PROJECT/W.O. NUMBER: 13208

CONSULTANT/CONTRACTOR: Hedrick Brothers Construction Co., Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

- 1. CCP #114: Recover unused buy-out savings from contract.....(\$200,838.50)

CONSTRUCTION	(\$200,838.50)
PROFESSIONAL SERVICES	\$
STAFF COSTS*	\$
EQUIP. / SUPPLIES	\$
CONTINGENCY	\$
TOTAL	(\$200,838.50)

\* By signing this BAS your department agrees to these CID staff charges and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project. If the project requires Facilities Management or ESS staff your department will be billed actual hours worked upon project completion.

**BUDGET ACCOUNT NUMBER(S) (Specify distribution if more than one and order in which funds are to be used):**

FUND: DEPT: 3804-411-B558-4907 UNIT: \$96,402.48 OBI: 3807-411-B558-4907 (104,436.02)

**IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)**

- Ad Valorem (Amount \$ \_\_\_\_\_)  Infrastructure Sales Tax (Amount \$ \_\_\_\_\_)
- State (source/type: \_\_\_\_\_ Amount \$ \_\_\_\_\_)  Federal (source/type: \_\_\_\_\_ Amount \$ \_\_\_\_\_)
- Grant (source/type: \_\_\_\_\_ Amount \$ \_\_\_\_\_)  Impact Fees: (Amount \$ \_\_\_\_\_)
- Other (source/type: FOA Amount \$ \_\_\_\_\_)

Department: \_\_\_\_\_

BAS APPROVED BY: [Signature]

DATE 4/12/18

ENCUMBRANCE NUMBER: \_\_\_\_\_

**ATTACHMENT 2**

CHANGE ORDER HISTORY  
AIRPORT CENTER BUILDING 2 RENOVATIONS  
PROJECT #13208

ATTACHMENT 3

CO #	Description	Date Approved	Sales Tax Recovery	Amount Approved by Director	Amount Approved by CRC	Amount Approved by BCC	Days Approved by Director	Days Approved by CRC	Days Approved by BCC	\$ SBE
DOP-001	CCP #0001 - Sales Tax Recovery (HVAC Piping).	2/22/2016	-\$10,125.00							
DOP-002	CCP #0003 - Sales Tax Recovery (HVAC pump material). Total CCP's (\$8,825.00)	2/22/2016	-\$8,825.00							
DOP-003	CCP #0004 - Sales Tax Recovery (Metal Framing & Drywall)	2/22/2016	-\$134,362.27							
DOP-004	CCP #0005 - Sales Tax Recovery (Light Fixtures). CCP #0009 - Sales Tax Recovery (Switch Gear)	3/9/2016	-\$452,955.00							
DOP-005	CCP #0002 - Sales Tax Recovery (HVAC Equipment)	3/9/2016	-\$315,000.00							
DOP-006	CCP #0007 - Sales Tax Recovery (Metal Doors, Wood Doors and Hardware)	3/9/2016	-\$297,076.00							
DOP-007	CCP #105R - Reconciliation of unused DOP Funds.	4/20/2018	\$33,839.46							
CO-001	CCP #008 - Changes to Contract Documents after GMP price approval.	3/2/2016			\$69,208.99			0		\$ 38,360.31
CO-002	CCP #019 - Add storm drainage for parking lot #4. CCP #020 - Repair cut low voltage wiring.	3/2/2016			\$98,945.00			0		\$ 98,945.00
CO-003	CCP #036R - Replace window tinting.	10/24/2016		\$48,392.00				0		\$ -
CO-004	CCP #053R - Waterproof sunshade & structure.	10/24/2016		\$17,512.00						\$ -
CO-005	CCP #047, 056, 057, 059, 061 0- Reduce construction contingency by \$94,912.21.	12/7/2016			\$0.00			0		\$ 92,572.21
CO-006	CCP #63 - Artist fabrication/installation/shipping.	12/21/2016			\$98,455.00			0		\$ -
CO-007	CCP #76 - Provide and install broadband antenna system throughout the building for future use.	5/20/2017		\$11,244.51			0			\$ 10,225.51
CO-008	CCP #78 - Irrigation pump delay.	6/7/2017			\$0.00			32		\$ -
CO-009	CCP #74 - Revisions to 4th & 5th Floor. (Reduce construction contingency by \$49,950)	5/20/2017		\$0.00			0			\$ 16,059.51
CO-010	CCP #72 - Revisions to selected doros on floors 2 thru 5. CCP #73 - Card access revision to doors & FA, and reverse swing of door in corridor 3S-219. CCP #75 - Furnish & install 4 TV's in IS-198. (Reduce construction contingency by \$37,940.26)	6/5/2017		\$0.00						\$ 27,111.80
CO-011	CCP #77, 79, 80, 81, 82, 84, 85, 86, 87, 88, 89, 90, 91 & 94 (Reduce construction contingency by \$48,363.76)	6/6/2017		\$0.00			0			\$ 20,704.18
CO-012	CCP #088, 092, 095, 096, 097, 098, 099, 100 (Reduce construction contingency by \$35,321.61)	6/6/2017		\$0.00			0			\$ 5,360.61
CO-013	CCP #102, 103R, 107, 108, 110, 112, 113 (Reduce construction contingency by \$12,104.90)	1/18/2018		\$0.00			0			\$ 3,781.90
CO-014	CCP #106R & 111 (Reduce construction contingency by \$34,318.00)	1/18/2018		\$0.00			0			\$ -
CO-015	CCP #104 & 109	3/28/2018			\$67,063.00			0		\$ 21,338.00
CO-016	CCP #117, 119, 120, 121R, & 124 (Reduce construction contingency by \$33,675.08)	4/18/2018		\$0.00			0			\$ 22,993.08
CO-017	CCP #124 & 125 (Reduce construction contingency by \$15,938.24)	4/20/2018		\$0.00			0			\$ 22,280.42
CO-018	CCP #114: - Recover unused buy-out savngs from contract.	Pending				-\$200,838.50				\$ -
	<b>Totals</b>		<b>-\$1,184,503.81</b>	<b>\$77,148.51</b>	<b>\$333,671.99</b>	<b>\$0.00</b>	<b>0</b>	<b>32</b>	<b>0</b>	<b>\$379,732.53</b>

DIR + CRC DOLLARS TO DATE
\$410,820.50

DIR + CRC TOTAL DAYS TO DATE
32

ORIGINAL CONTRACT PRICE	\$90,579.00
TO #1, AMENDMENT NO. 1 & WO #1	\$10,862,569.00
PREVIOUS SALES TAX CO DOP #001 - 007	-\$1,184,503.81
PREVIOUS CO #001 - #017	\$410,820.50
THIS CHANGE ORDER - CO #018	-\$200,838.50
ADJUSTED CONTRACT PRICE	\$9,978,626.19

**CHANGE ORDER BRIEF**  
**AIRPORT CENTER BLDG. 2 RENOVATIONS**  
**PROJECT NO. 13208**  
**APRIL 11, 2018**

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Prime Contractor ..... Hedrick Brothers Construction Co., Inc.

Change Order No. .... 018

Change Order Amount .....(\$200,838.50)

Changed Contract Time ..... 0 calendar days

Description of CCP's:

1. CCP #114: Recover unused buy-out savings from contract. .... (\$200,838.50)

Description and Reason-for-Change Code:

1. CCP #114: (Q) Nearing the end of construction, the contractor agreed to return a large portion of the unused buy-out savings.

Reason-for-change codes

- D = Differing Site Conditions
- E = Errors/Omissions in Design
- O = Owner-Initiated
- Q = Quantity Adjustments

- R = Request by another Agency/Outside Party
- X = Other (Specify: Product discontinued/upgrade)
- Z = Zoning/Code/Ordinance Change

Estimated premium value of errors/omissions for this change order: \$0.00

SUBMITTED:

*Mike McPherson, P.M.*      *4/12/18*  
\_\_\_\_\_  
Mike McPherson, Project Manager      Date  
Capital Improvements Division

**PALM BEACH COUNTY**

**CHANGE ORDER**

ISSUED TO: Hedrick Brothers Construction Co., Inc.  
2200 Centrepark West Drive, Suite 100  
West Palm Beach, FL 33409

CHANGE ORDER NO.: 018

REFERENCE CCP NO.: 114R

PROJECT: Airport Center Building #2 Renovations

RESOLUTION NO.: R-2014-0922

PROJECT NO. 13208

DISTRICT NO.: 2

The completion date, contract price, and all terms, covenants, and conditions of the above referenced contract, except as duly modified by this and previous Change Orders, if any, shall remain in full force and effect.

**DESCRIPTION OF CHANGE:**

1. CCP #114R Recover unused buy-out savings from contract.....(\$200,838.50)

**CONTRACT PRICE**

Original Contract Price :	\$90,579.00
TO #1, Amend #1 & WO #1:	\$10,862,569.00
Prev. Sales Tax CO #DOP-1 thru 7	(\$1,184,503.81)
Previous COs No. 001 – No. 017	\$410,820.50
This Change Order No. 018	(\$200,838.50)
Adjusted Contract Price	\$9,978,626.19

**COMPLETION DATE**

Contract Completion Date will be increased by 0 days calendar days.

Contract Notice to Proceed Date: 11/09/2015

Contract Substantial Completion Date: 02/07/2017

ADJUSTED Substantial Completion Date: N/A

**CONTRACTOR**

Execution of this change order acknowledges final settlement of, and releases, all claims for costs and time associated, directly or indirectly, with the above stated modification(s), including all claims for cumulative delays or disruptions resulting from, caused by, or incident to such modifications(s), and including any claim that the above stated modification(s) constitutes, in whole or part, a cardinal change to the contract.  
The above changes are accepted:

Hedrick Brothers Construction Co., Inc.  
Contractor

By: [Signature]  
Print Name: JACK KILGUSCH  
Title: VP Date: 4.12.18

**DESIGN PROFESSIONAL**

The above changes are recommended for approval by the Owner:

Harvard Jolly, Inc.  
Design Professional

By: [Signature]  
Print Name: DANIEL T. CANDYAN  
Title: PRIN. ARCH Date: 4.12.18

**PALM BEACH COUNTY**

Recommended By:

By: [Signature]  
Title: Project Manager Date: 4/13/18

By: [Signature]  
Title: Director – CID Date: 4/13/18

By: [Signature]  
Title: Director, FD&O Date: 4/23/18

By: [Signature]  
Legal Sufficiency – CAO Date: 3/31/18

Approved By:

By: \_\_\_\_\_  
Melissa McKinlay  
Title: Mayor, BCC Date: \_\_\_\_\_

PALM BEACH COUNTY

CONSTRUCTION CHANGE PROPOSAL (CCP)

TO: Palm Beach County Board of County Commissioners  
Facilities and Operations  
2633 Vista Parkway,  
West Palm Beach, FL 33411

CCP NUMBER: 114 R  
DATE: 3/23/2018  
PROJECT NAME: PBC Airport Center Building 2  
PROJECT NUMBER: PBC 13208  
CONTRACT NUMBER:

ATTENTION: Mr. Dave Dolan

REFERENCE: Buyout Savings Returned

We propose to accomplish the MODIFICATIONS identified in FIELD BULLETIN FB # na and as described herein. Except as modified below, the original contract and all prior amendments shall remain in full force and effect.

DESCRIPTION: Buyout Saving Returned

1) Returned Buyout Savings (\$200,838.50)

Total Buyout Returned (\$200,838.50)

PROPOSED CONTRACT PRICE CHANGE (increases)  
(decrease) + (\$200,838.50)  
(unchanged)

PROPOSED CONTRACT TIME CHANGE (increases) 0 days  
(unchanged)

PROPOSED NEW SUBSTANTIAL COMPLETION nc date

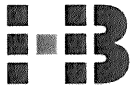
FROM: HEDRICK BROTHERS CONSTRUCTION  
CONTRACTOR

DISTRIBUTION:  
Marc Elakman PBC  
Daniel Canavan HJA

SIGNED: 

DATE: 3-23-18





HEDRICK BROTHERS  
CONSTRUCTION

April 12, 2018

Mr. Michael W. McPherson  
Palm Beach County Commissioners  
Facilities Development & Operations Dept.  
Capital Improvement Division  
2633 Vista Parkway  
West Palm Beach, FL 33411

Re: Airport Centre 2  
Project No. 13208

Dear Mr. McPherson:

As requested the Guaranteed Maximum Price cost breakdown for the above referenced project is as follows:

**PALM BEACH COUNTY AIRPORT CENTER - PROJECT #13208**

Airport Center 2	Original Value		Revised Value	Actual Costs	Balance / Reconciliation Deduct
GMP Cost	\$10,293,942.00		\$9,862,446.19	\$9,862,446.19	\$0.00
GMP Contingency	\$543,026.00		\$189,768.06	\$0.00	-\$189,768.06
Additional Sales Tax Savings	\$0.00		\$11,070.44	\$0.00	-\$11,070.44
<b>Total GMP Cost</b>	<b>\$10,836,968.00</b>		<b>\$10,063,284.69</b>	<b>\$9,862,446.19</b>	<b>\$200,838.50</b>

Sincerely,

Jack Ulrich  
Vice President

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE PARTICIPATION  
CHANGE ORDER WORK

PROJECT NAME: Airport Center 2 PROJECT NO. : 13208

NAME OF PRIME: Hedrick Brothers Construction C., Inc CONTACT PERSON: Rick Adam, Project Manager 561-689-880 Fax 561-689-8860

**THIS DOCUMENT IS TO BE COMPLETED BY THE PRIME CONTRACTOR AND SUBMITTED WITH THE CCP. PLEASE LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT TO BE COMPLETED BY ALL SBE-M/WBE SUBCONTRACTORS ON THIS PROJECT. IF THE PRIME IS AN SBE-M/WBE, PLEASE ALSO LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT TO BE COMPLETED BY THE PRIME ON THIS PROJECT. THE PRIME AFFIRMS THAT IT WILL MONITOR THE SBES LISTED TO ENSURE THE SBES PERFORM THE WORK WITH ITS OWN WORKFORCE.**

Name, Address and Phone Number	(Check one or both Categories)		DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	<u>M/WBE</u>	<u>SBE</u>	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Hedrick Brothers Const 2200 Centrepark West Dr West Palm beach, Fl. 33409 561-689-8880	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	\$0.00
2.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
3.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
4.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____

(Please use additional sheets if necessary)

Total \_\_\_\_\_ \$0.00

Total CCP 114 Price (\$200,838.50) \_\_\_\_\_

Total SBE Participation Dollar Amount \$(200,838.50) \_\_\_\_\_

I hereby certify that the above information accurate to the best of my knowledge:

Signature

Title

Note:

1. The amounts listed on this form for a SBE-M/WBE prime or subcontractor must be supported by prices or percentages listed on the signed Schedule 2 or signed proposal in order to be counted toward goal attainment. .
2. Firms may be certified by Palm Beach County as an SBE and/or M/WBE. If firms are certified as both an SBE and M/WBE, please indicate the dollar amount or percentage under the appropriate category.
3. M/WBE information is being collected for tracking purposes only.

**OSBA SCHEDULE 2  
LETTER OF INTENT TO PERFORM AS AN SBE-M/WBE**

This document must be completed by ALL SBE-M/WBE's and submitted with this bid packet. Specify in detail, the particular work items to be performed and the dollar amount and/or percentage for each work item. SBE credit will only be given for items which the SBE-M/WBE's is certified to perform. Failure to properly complete Schedule 2 will result in your SBE participation not being counted.

PROJECT NUMBER: 13208 PROJECT NAME: Airport Center Bldg. 2

TO: \_\_\_\_\_  
(Name of Prime Bidder)

The undersigned is certified by Palm Beach County as a - (check one or more, as applicable):

Small Business Enterprise \_\_\_\_\_ Minority Business Enterprise \_\_\_\_\_  
Black \_\_\_\_\_ Hispanic \_\_\_\_\_ Women \_\_\_\_\_ Caucasian \_\_\_\_\_ Other (Please Specify) \_\_\_\_\_

Date of Palm Beach County Certification: \_\_\_\_\_

The undersigned is prepared to perform the following described work in connection with the above project. Additional Sheets May Be Used As Necessary

Line Item/ Lot No.	Item Description	Qty/Units	Unit Price	Total Price/ Percentage

at the following price or percentage \_\_\_\_\_  
(SBE Prime or Subcontractor's Quote)

and will enter into a formal agreement for work with you contingent upon your execution of a contract with Palm Beach County.

**If undersigned intends to sub-subcontract any portion of this job to a certified SBE-M/WBE or a non-SBE subcontractor, please list the name of that subcontractor and the amount below.**

Price or Percentage \_\_\_\_\_  
(Name of Subcontractor)

The Prime affirms that it will monitor the **SBE-M/WBE** listed to ensure the **SBE-M/WBE** perform the work with their own work force. The undersigned **SBE-M/WBE** Prime or **SBE-M/WBE** subcontractor affirms that it has the resources necessary to perform the work listed without subcontracting to a non-certified SBE or any other certified SBE subcontractors except as noted above.

The undersigned subcontractor understands that the provision of this form to Prime Bidder does not prevent Subcontractor from providing quotations to other bidders.

\_\_\_\_\_  
Print name of  
**SBE-M/WBE** Company

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Print name/title of person executing on behalf  
of **SBE-M/WBE**

Revised 7/2/2013

Date: \_\_\_\_\_