## **PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS**

# AGENDA ITEM SUMMARY

Meeting Date: Department	May 15, 2018	(X) Consent ( ) Workshop	()Regular ()Public Hearing
Submitted E Submitted F			
	I. EXEC	UTIVE BRIEF	
Contract for Consul 0184) (Contract) ex	lting/Professional Sen tending the terminatio nding the payment scl	vices with the Universi n of the Contract from	<b>file:</b> First Amendment to ty of Florida (UF) (R2017- December 1, 2017 to July the amended termination
the Contract with Utcalibration assessing Management (ERN representative nature counts obtained by monitoring strategy counters to monitor Delegated authority	F providing for a perment of natural are  In the survey entaural areas to monitor provided the traffic counters.  The traffic counters are port that identifies are as to determent to execute all future to	anent visitor and traffices managed by Eas managed by Eals the installation of bublic use for several. Using the analyzed the appropriate location mine trends of visitation me extensions, task as	ssioners (BCC) approved c counter installation, and nvironmental Resources visitor use counters at months in comparison to data, UF will develop a ons to permanently install ons across multiple years, ssignments, certifications, at that time. Countywide
natural area is an ir management. The facilities, and calcu	nportant and immedia site manager is better ılate the economic ii	ate step in evaluating at able to assess resource	ople who use a particular and assessing recreation ce impacts, plan for future ecreation opportunities if d methodologies.
Attachments: 1. First Amendment 2. Delegated Author			
Recommended by	Department Directo	Dun	4/12/2Ø18 Date
Approved by:			4/27/18
	Deputy County Adn	ninistrator	Date <sup>'</sup>

# **II. FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fisca	l Years	2018	2019	2020	2021	2022
Capit	al Expenditures				- Control of the Cont	
Opera	ating Costs	\$22,220		Name of the last o		
Exter	nal Revenues				-	
Progr	ram Income (County	y)				
In-Kir	nd Match (County)	With the second				
NET	FISCAL IMPACT	\$22,220	-			
No. ADDITIONAL FTE POSITIONS (Cumulative)						
Is Iter	n Included in Curre	nt Budget?	Yes _	X	No	
Does	this item include th	ne use of fede	eral funds?	Yes	NoX	
Budg Repo	et Account No.: Frting Category	Fund <u>1226</u> D	epartment _:	380_Unit <u>316</u>	2_ <b>Object</b> _340	1_
В.	Recommended So The Natural Areas F					
C. Department Fiscal Review: Many						
		III. REVII	EW COMMEN	<u>ITS</u>		
A.	OFMB Fiscal and /	or Contract D	Dev., and Con	trol Commer	ıts:	
В.	Legal Sufficiency:	123/18 Pu/20 SP4/19	Aug Ju Contract De 4/24/8	v. and Contro	an Jacobson	ite
	Assistant County	ent 4.2 Attorney	<u> 26-18</u>			
C.	Other Department	Review:				
	Department Direct	or	<del></del>			

### **ATTACHMENT 1**

# FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

THIS FIRST AMENDMENT is made and entered into on this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_, 2018, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the COUNTY, and the University of Florida Board of Trustees, a state university authorized to do business the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal Employer Identification Number is 59-6002052.

### WITNESSETH

WHEREAS, the parties desire to amend the Contract for Consulting/Professional Services dated February 7, 2017 (R2017-0184) ("Contract") to extend the termination date of the Contract from December 1, 2017 to July 31, 2018; and

WHEREAS, the parties desire to amend the Scope of Work, Section 8.0 deliverables and payment schedule table to reflect the amended termination date of the Contract; and

WHEREAS, entering into this amendment serves a public purpose.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations herein contained, the parties agree as follows:

- 1. Article 2 of the Contract is hereby amended by replacing the Contract completion date of December 1, 2017 with July 31, 2018.
- 2. Section 8.0 of Attachment A, Scope of Work, is hereby deleted and replaced as follows:

### 8. SUMMARY OF DELIVERABLE AND PAYMENT SCHEDULES

Tasks	Budget	Time required	Task deliverables due
			(WKS after NP)
Task 1	\$ 6,000.00	16 weeks	16 weeks
Task 2	\$ 2,500.00	8 weeks	24 weeks
Task 3	\$ 3,500.00	4 weeks	28 weeks
Task 4	\$ 1,220.00	37 weeks	65 weeks
Task 5	\$ 4,000.00	6 weeks	71 weeks
Task 6 & 7	\$ 5,000.00	6 weeks	77 weeks
Total	\$ 22,220.00	77 weeks	77 weeks

3. Except as expressly provided herein, all terms and conditions of the Contract shall remain in full force and effect.

The remainder of this page is intentionally left blank.

IN WITNESS WHEREOF, the Palm Beach County Director of the Department of Environmental Resources Management has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

PALM BEACH COUNTY, FLORIDA	APPROVED AS TO FORM AND LEGAL SUFFICIENCY
By: Deborah Drum, Director	By: Anne Odelgant Assistant County Attorney
WITNESS:	CONSULTANT: UNIVERSITY OF FLORIDA
Anio Mepherson	162 C 3/14/18
Signature Annie McPhessan	Signature Line C. Stroud Annietant Director University of Florida
Name (Type or Print)	Name (Type or Print)
Signature Sandrey	Title
Name (Type or Print)	

### **ATTACHMENT 2**



## INTEROFFICE MEMORANDUM Palm Beach County Environmental Resources Management

DATE:

February 15, 2017

TO:

Verdenia C. Baker County Administrator

THROUGH:

rham Jon Van

Deputy Edunty Administrator

FROM:

Robert Robbins, Director

Environmental Resources Management

SUBJECT:

REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:

Contract for Consulting/Professional Services with the University of Florida natural areas research and consultation services for

visitor and traffic counter installation.

On February 7, 2017, agenda item 3L3 (R2017-0184) the County Commission approved the County Administrator or her designee to sign all future extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not substantially change the scope of work, terms or conditions of the Contract.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM) to sign-all future time extensions, task assignments, certifications and other documents associated with the Contract and any necessary minor amendments that do not substantially change the scope of work or terms and conditions of the Contract. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: MBaker DATE: 2/28/17
Verdenia C. Baker, County Administrator

RR:mc Attachment