PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

| Meeting Date: Department | May 15, 2018 | (X) Consent () Workshop | ()Regular ()Public Hearing |
|---|---|--|--|
| Submitted I Submitted I | | ental Resources Mana ental Resources Mana | |
| | I. EXEC | UTIVE BRIEF | |
| Contract for Consul 0184) (Contract) ex | Iting/Professional Sen tending the termination ding the payment sch | vices with the Universi n of the Contract from | file: First Amendment to ity of Florida (UF) (R2017- December 1, 2017 to July the amended termination |
| the Contract with U calibration assess Management (ERN representative natu counts obtained by monitoring strategy counters to monitor Delegated authority | F providing for a perm ment of natural are M). The survey entained areas to monitor perm the traffic counters are report that identifies to execute all future ti | nanent visitor and traffices managed by Exils the installation or coublic use for several. Using the analyzed the appropriate location of visitation me extensions, task a | issioners (BCC) approved ic counter installation, and invironmental Resources of visitor use counters at months in comparison to data, UF will develop a cons to permanently install ons across multiple years, ssignments, certifications, at that time. Countywide |
| natural area is an in management. The facilities, and calcu | mportant and immedia site manager is better | ate step in evaluating able to assess resour mpact_of_particular_re | eople who use a particular and assessing recreation ree impacts, plan for future ecreation opportunities if id methodologies. |
| Attachments: 1. First Amendment 2. Delegated Author | | | |
| Recommended by | : Department Directo | Dun | 4/12/2018 Date |
| Approved by: | <u></u> | | 4/27/18 |
| | Deputy County Adm | ninistrator | Date ['] |

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fisca | l Years | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------------------------------|---------------------------------------|--|---------------------------------|--|--|------|
| Capit | al Expenditures | | | | - Control of the Cont | |
| Opera | ating Costs | \$22,220 | | Name of the last o | | |
| Exter | nal Revenues | | | | - | |
| Progr | ram Income (County | y) | | | | |
| In-Kir | nd Match (County) | THE PROPERTY OF THE PROPERTY O | | | | |
| NET | FISCAL IMPACT | \$22,220 | - | | | |
| | ADDITIONAL FTE | e) | 4 | | | |
| Is Iter | n Included in Curre | nt Budget? | Yes _ | X | No | |
| Does | this item include th | ne use of fede | eral funds? | Yes | NoX | |
| Budg Repo | et Account No.: Frting Category | Fund <u>1226</u> D | epartment _: | 380_Unit <u>316</u> | 2_ Object _340 | 1_ |
| В. | Recommended So The Natural Areas F | | | | | |
| C. Department Fiscal Review: Many | | | | | | |
| | | III. REVII | EW COMMEN | <u>ITS</u> | | |
| A. | OFMB Fiscal and / | or Contract D | Dev., and Con | trol Commer | ıts: | |
| В. | Legal Sufficiency: | 123/18 Pu/20 SP4/19 | Aug Ju Contract De 4/24/8 | v. and Contro | an Jacobson | ite |
| | Assistant County | ent 4.2 Attorney | <u> 26-18</u> | | | |
| C. | Other Department | Review: | | | | |
| | Department Direct | or | | | | |

ATTACHMENT 1

FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

THIS FIRST AMENDMENT is made and entered into on this _______ day of _______, 2018, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the COUNTY, and the University of Florida Board of Trustees, a state university authorized to do business the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal Employer Identification Number is 59-6002052.

WITNESSETH

WHEREAS, the parties desire to amend the Contract for Consulting/Professional Services dated February 7, 2017 (R2017-0184) ("Contract") to extend the termination date of the Contract from December 1, 2017 to July 31, 2018; and

WHEREAS, the parties desire to amend the Scope of Work, Section 8.0 deliverables and payment schedule table to reflect the amended termination date of the Contract; and

WHEREAS, entering into this amendment serves a public purpose.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations herein contained, the parties agree as follows:

- 1. Article 2 of the Contract is hereby amended by replacing the Contract completion date of December 1, 2017 with July 31, 2018.
- 2. Section 8.0 of Attachment A, Scope of Work, is hereby deleted and replaced as follows:

8. SUMMARY OF DELIVERABLE AND PAYMENT SCHEDULES

| Tasks | Budget | Time required | Task deliverables due |
|------------|--------------|---------------|-----------------------|
| | | | (WKS after NP) |
| Task 1 | \$ 6,000.00 | 16 weeks | 16 weeks |
| Task 2 | \$ 2,500.00 | 8 weeks | 24 weeks |
| Task 3 | \$ 3,500.00 | 4 weeks | 28 weeks |
| Task 4 | \$ 1,220.00 | 37 weeks | 65 weeks |
| Task 5 | \$ 4,000.00 | 6 weeks | 71 weeks |
| Task 6 & 7 | \$ 5,000.00 | 6 weeks | 77 weeks |
| Total | \$ 22,220.00 | 77 weeks | 77 weeks |

3. Except as expressly provided herein, all terms and conditions of the Contract shall remain in full force and effect.

The remainder of this page is intentionally left blank.

IN WITNESS WHEREOF, the Palm Beach County Director of the Department of Environmental Resources Management has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

| PALM BEACH COUNTY, FLORIDA | APPROVED AS TO FORM AND LEGAL SUFFICIENCY |
|----------------------------|---|
| By: Deborah Drum, Director | By: Anne Odelgant Assistant County Attorney |
| WITNESS: | CONSULTANT: UNIVERSITY OF FLORIDA |
| Any Mepherson | 162 C 3/14/18 |
| Signature Annie McPheson | Signature Line C. Stroud Annietant Director University of Florida |
| Name (Type or Print) | Name (Type or Print) |
| Signature Sandrey | Title |
| Name (Type or Print) | |

ATTACHMENT 2



INTEROFFICE MEMORANDUM Palm Beach County Environmental Resources Management

DATE:

February 15, 2017

TO:

Verdenia C. Baker County Administrator

THROUGH:

rham Jon Van

Deputy Edunty Administrator

FROM:

Robert Robbins, Director

Environmental Resources Management

SUBJECT:

REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:

Contract for Consulting/Professional Services with the University of Florida natural areas research and consultation services for

visitor and traffic counter installation.

On February 7, 2017, agenda item 3L3 (R2017-0184) the County Commission approved the County Administrator or her designee to sign all future extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not substantially change the scope of work, terms or conditions of the Contract.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM) to sign-all future time extensions, task assignments, certifications and other documents associated with the Contract and any necessary minor amendments that do not substantially change the scope of work or terms and conditions of the Contract. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: MBaker DATE: 2/28/17
Verdenia C. Baker, County Administrator

RR:mc Attachment