

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: May 15, 2018

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: **A) ratify** the signature of the Mayor on a Florida Boating Improvement Program (FBIP) grant application submitted to the Florida Fish and Wildlife Conservation Commission (FFWCC) on March 20, 2018. The application requests \$100,000 to fund a portion of the planning, design and permitting cost associated with the redevelopment of Ocean Inlet Park Marina; **B) adopt** Resolution for Assistance under the FFWCC FBIP for grant funding associated with the planning, design and permitting of Ocean Inlet Park in the amount of \$200,000; **C) authorize** the County Administrator or designee to execute the Grant Project Agreement as well as task assignments, certifications, standard forms, or amendments to the Agreement that do not change the scope of work or terms and conditions of the Agreement, if the grant is approved; and **D) authorize** the Director of the Parks and Recreation Department to serve as Liaison Agent with FIND for this project.

**Summary:** The consultant hired to complete the preliminary site plan and obtain approvals from the Town of Ocean Ridge estimates the planning, design and permitting for this project will cost approximately \$400,000. For purposes of this grant and ease of accounting, the total cost of the project identified in the FFWCC FBIP grant application is \$200,000 with a grant request of \$100,000 or 50% of the project costs. The County is simultaneously applying for a \$200,000 Florida Inland Navigation District (FIND) grant for this project. If awarded this \$100,000 FFWCC grant will be matched with Infrastructure Sales Tax (IST) funding or if awarded FIND grant funds. Due to grant-related items requiring timely execution by the County, staff is requesting Board approval for the County Administrator or designee to approve grant documents and the Parks and Recreation Director to act as the Liaison Agent for this project, if this grant is approved by FFWCC. District 4 (AH)

**Background and Justification:** FFWCC offers grants to local governments through its FBIP for public recreation projects directly related to its waterways. The County is requesting FBIP funding to cover a portion of the planning, design and permitting costs associated with the replacement of over 400 linear feet of seawall, development of a breakwater/wave attenuation structure, and improvements to the marina and day use docks.

FFWCC's timeframe for this application did not allow for prior approval by the Board of County Commissioners. In order to meet the grant application deadline, Mayor McKinlay signed the application on behalf of the Board as authorized by Palm Beach County Administrative Code, Section 309.00. The code requires the grant application be presented to the Board for approval at their next available meeting after signature by the Mayor.

**Attachment:** Grant Application

Recommended by: \_\_\_\_\_

  
Department Director

4/24/18  
Date

Approved by: \_\_\_\_\_

  
Deputy County Administrator

4/27/18  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	\$200,000	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	(100,000)	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
<b>NET FISCAL IMPACT</b>	<b>\$100,000</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>

# ADDITIONAL FTE POSITIONS (Cumulative) 0

Is Item Included in Current Budget? Yes X No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
 Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

There is no fiscal impact at this time. Should the grant be awarded, a budget amendment will be presented to the Board for approval. The additional funding sources for this project are identified as follows:

FFWCC FBIP grant	3600-582-P766	\$100,000
Infrastructure Sales Tax	3950-581-T173	\$100,000
	Total	\$200,000

C. Departmental Fiscal Review: *M. Ach*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Lisa Ponce* 4/23/18  
 OFMB (R) 4/23/18 *4/20 4/19*

*Dr. J. Anselmi* 4/26/18  
 Contract Development and Control  
 4/26/18

**B. Legal Sufficiency:**

*Anne Delgado* 4-26-18  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director