

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SITTING AS THE
CHILD CARE FACILITIES BOARD**

BOARD APPOINTMENT SUMMARY

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Meeting Date: **May 15, 2018**

Department: **Florida Department of Health in Palm Beach County**

Submitted by: **Division of Environmental Public Health**

Advisory Board Name: **Child Care Advisory Council**

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of one (1) member to the **Child Care Advisory Council** to fill the position of a representative who operates a child care facility as a private enterprise. The appointment will expire May 14, 2021.

<u>NOMINEE:</u>	<u>SEAT #:</u>	<u>REQUIREMENT:</u>	<u>NOMINATED BY</u>
Ruta Varnavicius	1	Represents and operates a child care facility as a private enterprise.	Staff

Summary: The Child Care Advisory Council is comprised of seven members who serve at the pleasure of the Board of County Commissioners. Members must consist of two members who represent and operate private child care facilities in Palm Beach County, one of whom operates a family day care home or large family child care home; one member who represents and operates a parochial child care facility in Palm Beach County; one consumer protection enforcement official; one member for fire protection, engineering or technology; and one member who, at the time of appointment, was the parent of a child attending a child care facility in Palm Beach County; and one representative from the Florida Department of Children and Families.


The applicant for appointment to Seat # 1, Ruta Varnavicius, is the president and operator Bright Child Academy child care facilities. With this approval, the Council will consist of seven members: one African-American male (14.3%), one African-American female (14.3%), and five Caucasian females (71.4%). The gender ratio (female: male) is 6:1 Countywide (HH)


Background and Justification: Chapter 2010-249, Laws of Florida, provides for the organization of the Child Care Advisory Council. This Special Act and Palm Beach County Codes, Appendix D, Chapter 1, Article IV.2, set forth the required composition of the Child Care Advisory Council.

Attachments:

1. Memo including CCAC Member List
2. Board/Committees Application Checklist
3. Board/Committee Application – Ms. Varnavicius

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Recommended by:  5/1/18
Department Director Date

Legal Sufficiency:  5-9-18
Assistant County Attorney Date

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.




Rick Scott
Governor


Celeste Philip, MD, MPH
State Surgeon General & Secretary

Vision: To be the Healthiest State in the Nation

MEMORANDUM

TO: Todd Bonlarron
Assistant County Administrator
Palm Beach County

THRU' Timothy Mayer, RS, MPH 
Director, Environmental Public Health
FDOH, Palm Beach County

FROM: Courtney Shippey 
Environmental Administrator
FDOH, Palm Beach County

DATE: April 30, 2018

RE: Recommendation of Candidate for Seat #1 of Child Care Advisory Council

Please find attached an agenda item and supporting documents for the appointment of Ruta Varnavicius to the Child Care Advisory Council (Council). Ms. Varnavicius is recommended for appointment to the Council to fill Seat #1, which is designated for a candidate who represents and operates a child care facility as a private enterprise. Ms. Varnavicius is a highly qualified and experienced child care facility owner and operator. She is eligible and very well suited for appointment to this seat because of her professional experience and willingness to serve.

In accordance with Chapter 2010-249, Laws of Florida, the current composition of the Council is as follows:

- Seat 1: One members operating a private child care facility: **Vacant.** Recommended: Ruta Varnavicius
- Seat 2: One member operating a family child care home: Represented by **Mary Morris.**
- Seat 3: One member operating a parochial facility: Represented by **Louise Mancini.**
- Seat 4: One member who represents a consumer protection enforcement official: Represented by **Terry D. Newton.**
- Seat 5: One member for Fire Protection, Engineering or Technology: Represented by **Elyse Brown.**
- Seat 6: One member representing a parent of a child in in a regulated facility: Represented by **Kendra Barnes** (Vice Chairman).
- Seat 7: One member representing the Florida Department of Children and Families: Represented by **Patty Tilford.**

Should you have any questions, please contact me at 561-837-5971 or Courtney.Shippey@flhealth.gov

cc: Sarah Hodges, Esq., Senior Attorney, FDOH Palm Beach County

Attachment

- Palm Beach County BCC Board Appointment Summary

Florida Department of Health, Palm Beach County

Division of Environmental Public Health

800 Clematis Street

West Palm Beach, FL 33401

PHONE: 561-837-5900 • FAX: 561-837-5084

FloridaHealth.gov FIhealthpalmbeach.org



Accredited Health Department
Public Health Accreditation Board

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: CHILD CARE ADVISORY COUNCIL Advisory Not Advisory
[X] At Large Appointment or [] District Appointment /District #: _____
Term of Appointment: Three (3) Years. From: _____ To: _____
Seat Requirement: Represents or operates a child care facility as a private enterprise. Seat #: 1
[] *Reappointment or [X] New Appointment
or [] to complete the term of _____ Due to: [] resignation [] other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: VARNAVICIUS RUTA
Last First Middle
Occupation/Affiliation: "BRIGHT CHILD ACADEMY" Owner / Director / President
Owner Employee [] Officer []
Business Name: BRIGHT CHILD ACADEMY
Business Address: 391 VALLEY FORGE RD and 517 JOG RD
City & State: WEST PALM BEACH FL Zip Code: 33405 and 33415
Residence Address: 301 PALMETTO ST
City & State: WEST PALM BEACH FL Zip Code: 33405
Home Phone: () Business Phone: (66) 5850032 Ext.
Cell Phone: (66) 6859847 Fax: ()
Email Address: brightchildacademy@hotmail.com
Mailing Address Preference: [] Business Residence
Have you ever been convicted of a felony: Yes _____ No
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: [] Male Female
[] Native-American [] Hispanic-American [] Asian-American [] African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.


By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

RN

By watching the training program on the Web, DVD or VHS on April 5th 2012
By attending a live presentation given on _____, 20__

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: RUTA VARNAVICIUS Date: 4/5/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 355-1915.

Return this FORM to:

Courtney Shippey, Florida Department of Health in Palm Beach County
800 Clematis Street, West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

RUTA VARNAVICIUS

OBJECTIVE For the last 9 years I'm showing an outstanding leadership in running/owning very successful Bright Child Academy preschools. Dedication and passion for providing quality child care that supports the whole development of each child in their program including fine/gross motor, cognitive, language, academic, social, and character is what separates Bright Child Academy preschools from others. Only striving for the best- all our locations are NAC accredited and Gold Seal awarded. Just recently we got accepted into Strong Minds program. My knowledge and 12-year experience in child care field could be applied in Palm Beach County Child Care Advisory Council and serving our community.

CORE STRENGTHS

- RUNNING MEETINGS
- RESPONSIBLE
- PROFFESIONAL
- OFFICE PROCEDURES
- OUSTANDING PRESENTATION
- OUSTANDING CUSTOMER SERVICE

EXPERIENCE

BRIGHT CHILD ACADEMY PRESCHOOLS, WEST PALM BEACH, FL
President/Owner/Director
Feb 2009-Present

- Running and managing two locations, third one on a way
- A leader for NAC accreditations and Gold Seal Awards
- Running monthly staff meetings
- Child Care Food Program manager
- In charge of ELC contract and monthly reports

HOME AWAY FROM HOME PRESCHOOLS, PALM BEACH COUNTY, FL
Assistant Director/Lead Teacher
Jan 2007-Feb 2009

- Responsible for Child Care Food Program
- Performed daily tasks in the front office
- Lead VPK teacher with outstanding VPK readiness scores from ELC
- Leader for Summer Camp Program

EDUCATION

DEERFIELD BEACH HIGH SCHOOL
Deerfield Beach, FL
June 2004- graduated

PALM BEACH STATE COLLAGE
West Palm Beach, FL
Business Administration AA
August 2004-present

- First Aid/CPR certified
- Early Childhood Professional Certificate
- Directors Credential VPK Endorsed

301 Palmetto St
West Palm Beach, FL 33405
561.685.9847
brightchildacademy@hotmail.com

-Nation Registry of Food Safety Professionals Certified Food Safety
Manager
-Palm Beach County Early Childhood Registry Member

REFERENCES

LARISSA SILVA

Home Away from Home Preschools Owner
561-254-5356

SUCELY LOPEZ

Bright Child Academy Preschools Director
561-585-0032

KRISTINA BUBNYS

AJS Building and Renovations II, LLC office manager
561-410-5162