

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: June 5, 2018

☒ **Consent**

☐ **Regular**

☐ **Ordinance**

☐ **Public Hearing**

Department: Engineering and Public Works

Submitted By: Engineering and Public Works

Submitted For: Road and Bridge Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Delivery Order 17058-32 in the amount of \$396,200 for the storm drainage improvements on Lawrence Road at the Lake Worth Drainage District L-17 Canal utilizing Palm Beach County's (County) annual "Crews with Equipment, Rental of" term contract 17-058 with Hinterland Group, Inc. (Hinterland).

SUMMARY: Approval of this delivery order will allow the contractual services necessary to construct the improvements. The proposed work consists of the replacement of storm drainage pipe and headwalls. This delivery order utilizes an existing purchasing contract. The Small Business Enterprise (SBE) goal for all contracts is 15%. The SBE participation proposed by Hinterland for this delivery order is 100%. Hinterland has achieved an SBE participation of 100% for all their delivery orders performed to date under this term contract. Hinterland is a Palm Beach County based company and an SBE company. District 3 (LBH)

Background and Justification: On August 15, 2017, the BCC approved the term contract with Hinterland to provide crews with equipment and materials for countywide drainage projects. The County desires to construct the drainage improvements in accordance with the attached delivery order. The BCC's approval of this delivery order in the amount of \$396,200 is required to authorize the construction of the improvements.

Attachments:

1. Location Map
2. Delivery Order 17058-32 with Exhibits "A", "B" (3)

Recommended by:


Department Director


Date

Approved By:


Assistant County Administrator


Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	\$435,820	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$435,820	-0-	-0-	-0-	-0-
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No
Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund 3504 Dept 361 Unit 1376 Object 6551

Recommended Sources of Funds/Summary of Fiscal Impact:

Road Impact Fee Fund - Zone 4
Lawrence Rd. 300' S to 200' N of L-17 Canal

Construction Contract	\$396,200.00
Contingency	\$ 39,620.00
Fiscal Impact	\$435,820.00

C. Departmental Fiscal Review: Alice Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lisa Pank 5/24/18
OFMB
5/24
5/24
5/23
5/23
A. J. Jacoby 5/29/18
Contract Dev. and Control

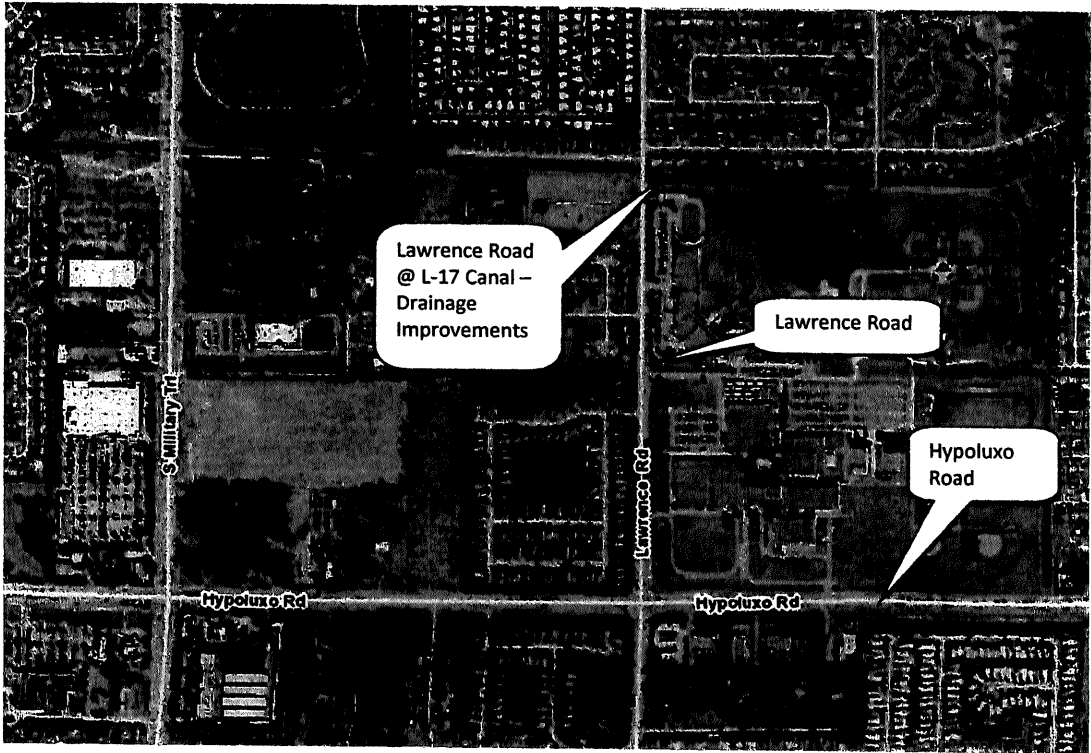
B. Approved as to Form
and Legal Sufficiency:

M. B. Hanna 5/31/18
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



LOCATION MAP

DELIVERY ORDER TO TERM CONTRACT (No. 17058) BETWEEN
PALM BEACH COUNTY
AND
HINTERLAND GROUP, INC.
FOR DRAINAGE IMPROVEMENTS ON
LAWRENCE ROAD AT LAKE WORTH DRAINAGE DISTRICT L-17 CANAL
DELIVERY ORDER #: 17058-32
PALM BEACH COUNTY, FLORIDA

THIS DELIVERY ORDER TO THE ANNUAL CONTRACT, made and entered into this day of _____, by and between Palm Beach County ("**COUNTY**"), a Political Subdivision of the State of Florida, by and through its Board of County Commissioners, and **HINTERLAND GROUP, INC.** a Florida Corporation with an address of 2051 West Blue Heron Boulevard, Riviera Beach, Fl 33404 ("**CONTRACTOR**").

W I T N E S S E T H

WHEREAS, the **COUNTY** and **CONTRACTOR** entered into a Term Contract ("**CONTRACT**") for "Crews with Equipment, Rental of" on a delivery order basis on August 15, 2017; and

WHEREAS, the **COUNTY** desires the **CONTRACTOR** to construct storm drainage improvements on Lawrence Road at Lake Worth Drainage District L-17 Canal in Palm Beach County, Florida ("**IMPROVEMENTS**"); and

WHEREAS, the **CONTRACTOR** agrees to construct the **IMPROVEMENTS** in accordance with the terms and conditions of the **CONTRACT** as directed and accepted by the Engineering Department, Road & Bridge Division; and

INTENTIONALLY LEFT BLANK

Re: **DRAINAGE IMPROVEMENTS ON LAWRENCE ROAD AT LAKE
WORTH DRAINAGE DISTRICT L-17 CANAL**

Delivery Order No.: 17058-32

WHEREAS, based on the pricing agreed to in the **CONTRACT**, the parties agree that a cost not to exceed \$396,200 is appropriate compensation for the services to be performed by the **CONTRACTOR** to construct the **IMPROVEMENTS**:

NOW, THEREFORE, THIS INDENTURE WITNESSETH: That for and in consideration of the mutual benefits that flow from each to the other, the parties hereto agree as follows:

1. The **CONTRACTOR** agrees to provide services for the **IMPROVEMENTS** in accordance with the **CONTRACT**, as amended, and as further described in **Exhibit "A"**.
2. The **COUNTY** agrees to pay the **CONTRACTOR** a fee not to exceed \$396,200 to construct the **IMPROVEMENTS**. Final payment shall be per documented quantities installed, and hours expended.
3. The following Exhibits are attached to and made part of this **CONTRACT**:
 - a) **Exhibit A** – Delivery Order Request and scope and cost estimate; and
 - b) **Exhibit B** - Participation for SBE Subcontractors (Schedules 1 and 2)

Except as amended, changed or modified, all other terms, conditions and obligations of the **CONTRACT** dated August 15, 2017 shall remain in full force and effect.

INTENTIONALLY LEFT BLANK

Re: **DRAINAGE IMPROVEMENTS ON LAWRENCE ROAD AT LAKE WORTH DRAINAGE DISTRICT L-17 CANAL**

Delivery Order No.: 17058-32

IN WITNESS WHEREOF, the parties hereto have made and executed this **DELIVERY ORDER** as of the day and year first above written.

OWNER:

Palm Beach County, Florida, a
Political Subdivision of the
State of Florida

BOARD OF COUNTY COMMISSIONERS

BY: _____
Melissa McKinlay, Mayor

CONTRACTOR:

Hinterland Group, Inc.
a Florida Corporation

BY: _____

Daniel Duke President.
(Printed Name and Title)

ATTEST:
Sharon R. Bock, Clerk & Comptroller
Circuit Court

C O R P O R A T E S E A L

BY: _____
Deputy Clerk

WITNESS:

S E A L

BY: _____

Jay Berg
(Printed Name)

APPROVED AS TO TERMS
AND CONDITIONS:

BY: _____

BY: _____

APPROVED AS TO FORM & LEGAL
SUFFICIENCY:

Heather Crossman
(Printed Name)

Yelizaveta Herman, Assistant County Attorney



PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS
ENGINEERING & PUBLIC WORKS DEPARTMENT
P. O. BOX 21229, WEST PALM BEACH, FL 33416-1229

REQUEST:	REQUESTING DIVISION:	INFORMATION:
<input type="checkbox"/> WORK ORDER NO. _____	<input checked="" type="checkbox"/> ROAD & BRIDGE	DATE <u>4/23/18</u>
<input type="checkbox"/> NEW AUTHORIZATION	<input type="checkbox"/> TRAFFIC	REQUESTOR <u>Mark Kroeger</u>
<input type="checkbox"/> CHANGE ORDER NO. _____	<input type="checkbox"/> ROADWAY PRODUCTION	COMMISSION DISTRICT NO: <u>3</u>
<input type="checkbox"/> SUPPLEMENTAL NO. _____	<input type="checkbox"/> CONSTRUCTION COOR.	RESOLUTION NO: <u>R</u>
<input checked="" type="checkbox"/> OTHER: <u>Delivery Order 17058-32</u>	<input type="checkbox"/> STREETScape	PBC PO NUMBER: <u>DO 360 EN051118*77</u>

PROJECT LOCATION/LIMITS: <u>Lawrence Road at Lake Worth Drainage District L-17 Canal</u>	
PROJECT NUMBER: <u>2012600</u>	BUDGET LINE ITEM: <u>3504-361-1376-6551</u>
CONTRACT NO: <u>17058</u>	CONTRACT DATE: <u>August 15, 2017</u>

CONTRACTOR/CONSULTANT/VENDOR: <u>Hinterland Group, Inc</u>	VENDOR # <u>VC0000128640</u>
CONTACT: <u>Daniel Duke</u>	CONTACT PHONE NUMBER: <u>561-640-3503</u>

Details: In accordance with your contract, you are to provide the following services: Drainage Construction as directed.
A separate NTP will be issued directing the contractor to commence work within five (5) working days. The contract duration for this work is 50 days.
This work shall be coordinated with, (48 hours prior to commencement of work): Mark Kroeger, Construction Project Mgr. R&B (561)-233-3962

The total amount of this request, per the attached documentation, is not to exceed \$ 396,200

The Small Business Enterprise (SBE) goal for this contract is 15 %. The estimated SBE participation for this request is 100 %.
The cumulative SBE participation to date for this Contract including this request is 100 %.

Palm Beach County Engineering and Public Works Contact:

Mark Kroeger	Const. Project Mgr.	561-233-3962
Name	Title	Telephone Number

CONTRACTOR/CONSULTANT/VENDOR APPROVALS	Please sign below and submit with invoice at the completion of the project. Project completed in compliance with Contract and Project Specifications.
Please indicate your receipt of this Work Order by signing and returning a duplicate copy.	
Signature _____	Signature _____
Date _____	Date _____
Title _____	Title _____

PALM BEACH COUNTY APPROVALS	BOARD APPROVAL? _____ Date: _____
Division Approval _____	Budget Approval _____
Date _____	Date _____
Deputy County Engineer _____	Contract Review Committee (when required) Date _____
Date _____	

HINTERLAND GROUP INC ENGINEERING CONTRACTOR

Proposal

To: Palm Beach County Road & Bridge
 Attn: Mark Kroeger
 Phone: (561) 233- 3962
 Email: Mkroeger@pbcgov.org

Date: 4/24/2018
 Quote # 18-RBD-11

Job Location: Lawrence Road 72" Headwall, RCP, and Misc. Auxillary Piping

Job Description: Drainage Improvements and Headwall Installation per project scope and drawings.

Item #	Description	Quantity	Unit	Unit Price	Extended Price
Labor & Equipment					
1	Pipe Crew (up to 36" Diameter)	30	HR	\$225.00	\$6,750.00
2	Pipe Crew (36" up to 84" Diameter)	320	HR	\$245.00	\$78,400.00
4	Dump Truck	225	HR	\$250.00	\$56,250.00
5	Well Point Equipment	620	HR	\$150.00	\$93,000.00
Total Labor & Equipment:					\$234,400.00
Materials					
	Dump Fee Allowance	1	LS	\$4,500.00	\$4,500.00
	MOT (Allowance)	1	LS	\$4,800.00	\$4,800.00
	Pipe	1	LS	\$42,000.00	\$42,000.00
	(2) 72" Headwalls	2	EA	\$24,000.00	\$48,000.00
	Course Aggregate	1	LS	\$4,500.00	\$4,500.00
	Crane & Long Stick Rental (LWDD req.)	1	LS	\$40,000.00	\$40,000.00
	Misc. Materials (Limerock, Sod, etc.)	1	LS	\$18,000.00	\$18,000.00
Total Material :					\$161,800.00
Grand Total Proposal :					\$396,200.00

Best Regards,

Daniel Duke

Daniel Duke III
 President

992 W. 15TH STREET, RIVERA BEACH, FL 33404
561-640-3503 OFFICE 321-633-7067 FAX
CGC1320354 CUC1224634 CBC1255077 EC13003615

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE PARTICIPATION

PROJECT NAME OR BID NAME: Lawrence Rd Drainage
 NAME OF PRIME BIDDER: Hinterland Group, Inc.
 CONTACT PERSON: Daniel Duke III
 BID OPENING DATE: _____

PROJECT NO. OR BID NO.: 18-RBD-11
 ADDRESS: 2051 W Blue Heron Blvd
 PHONE NO.: 561-596-3503 FAX NO.: 561-640-3504
 USER DEPARTMENT: Road and Bridge

THIS DOCUMENT IS TO BE COMPLETED BY THE PRIME CONTRACTOR AND SUBMITTED WITH BID PACKET. PLEASE LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT AND/OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SBE -M/WBE's ON THIS PROJECT. IF THE PRIME IS AN SBE-M/WBE, PLEASE ALSO LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT AND/OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME ON THIS PROJECT. THE PRIME AFFIRMS THAT IT WILL MONITOR THE SBES LISTED TO ENSURE THE SBES PERFORM THE WORK WITH ITS OWN WORKFORCE.

(Check one or both Categories)			DOLLAR AMOUNT AND/OR PERCENTAGE OF WORK				
Name, Address and Phone Number	M/WBE	SBE	Black	Hispanic	Women	Caucasian	Other (Please Specify)
	Minority Business	Small Business					
1. Hinterland Group, Inc 2051 W Blue Heron Blvd Riviera Beach, FL 33404	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	396,200.00	_____
2. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
3. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
4. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
5. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
(Please use additional sheets if necessary)							
Total			_____	_____	_____	396,200.00	_____

Total Bid Price \$ 396,200.00

Total SBE-M/WBE Participation Dollar Amount and/or Percentage of Work 369,200.00

I hereby certify that the above information accurate to the best of my knowledge:

Signature

Project Manager
Title

- NOTE:**
- The amount listed on this form for a SBE-M/WBE Prime or Subcontractor must be supported by price or percentage listed on the signed Schedule 2 or signed proposal in order to be counted toward goal attainment.
 - Firms may be certified by Palm Beach County as an SBE and/or M/WBE. If firms are certified as both an SBE and M/WBE, please indicate the dollar amount and/or percentage under the appropriate category.
 - M/WBE information is being collected for tracking purposes only.

OSBA SCHEDULE 2
LETTER OF INTENT TO PERFORM AS AN SBE-M/WBE

This document must be completed by ALL SBE-M/WBE's and submitted with this bid packet. Specify in detail, the particular work items to be performed and the dollar amount and/or percentage for each work item. SBE credit will only be given for items which the SBE-M/WBE's is certified to perform. Failure to properly complete Schedule 2 will result in your SBE participation not being counted.

PROJECT NUMBER: Quote 18-RBD-11 PROJECT NAME: Lawrence Rd Drainage
TO: Hinterland Group, Inc.
(Name of Prime Bidder)

The undersigned is certified by Palm Beach County as a - (check one or more, as applicable):

Small Business Enterprise X Minority Business Enterprise _____
Black _____ Hispanic _____ Women _____ Caucasian X Other (Please Specify) _____

Date of Palm Beach County Certification: December 9, 2015

The undersigned is prepared to perform the following described work in connection with the above project. Additional Sheets May Be Used As Necessary

Line Item/ Lot No. Item Description		Qty/Units	Unit Price	Total Price/
All	All Listed	All	Per Bid	Percentage Schedule 100%

at the following price or percentage _____
(SBE Prime or Subcontractor's Quote)

and will enter into a formal agreement for work with you contingent upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this job to a certified SBE-M/WBE or a non-SBE subcontractor, please list the name of that subcontractor and the amount below.

Price or Percentage 15% Hinterland Group, Inc.
(Name of Subcontractor)

The Prime affirms that it will monitor the SBE-M/WBE listed to ensure the SBE-M/WBE perform the work with their own work force. The undersigned SBE-M/WBE Prime or SBE-M/WBE subcontractor affirms that it has the resources necessary to perform the work listed without subcontracting to a non-certified SBE or any other certified SBE subcontractors except as noted above.

The undersigned subcontractor understands that the provision of this form to Prime Bidder does not prevent Subcontractor from providing quotations to other bidders.

Hinterland Group, Inc.
Print name of
SBE-M/WBE Company
By: [Signature]
(Signature)
Daniel Duke III, President
Print name/title of person executing on behalf
of SBE-M/WBE