

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: June 5, 2018	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: \_\_\_\_\_  
 Submitted By: Palm Beach County Sheriff's Office  
 Submitted For: Palm Beach County Sheriff's Office

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: Receive and File a Modification #2 to Subgrant Agreement between the Division of Emergency Management and the Palm Beach County Sheriff's Office on behalf of the Palm Beach County Sheriff's Office to extend the grant period from March 31, 2018 through June 30, 2018.

**Summary:** The Board of County Commissioners(BOCC) accepted this grant for \$236,000 on April 5, 2016 (R-2016-0461). The grant was extended by the BOCC through Grant Modification #1 on December 19, 2017(R-2017-1933). This agenda item will extend the grant period from March 31, 2018 through June 30, 2018. Countywide (LDC)

**Background and Justification:** The State Homeland Security Grant Program (SHSP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the Contract number is 16-DS-T9-10-60-23-322.

**Attachments:**

1. Modification #2 to Subgrant Agreement
2. R-2016-0461
3. R-2017-1933

=====

RECOMMENDED BY: _____	5/24/2018
DEPARTMENT DIRECTOR	DATE

APPROVED BY: _____	5/29/18
COUNTY ADMINISTRATOR	DATE

## II. FISCAL IMPACT ANALYSIS

#### A. Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Capital Expenditures	0				
Operating Costs	0				
External Revenues	0				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
Does this item include the use of federal funds: Yes \_\_\_\_\_ X \_\_\_\_\_ No \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2291 Object 3129


Reporting Category

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**


\*No additional fiscal impact-time extension only.

### III REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Administration Comments:**


  
 OFMB

5/25/18  
 FK (LW) 5/24/18 5/24/18  
 5/25

  
 Contract Administration

5/25/18

### B. Legal Sufficiency:

  
Assistant County Attorney

**C. Other Department Review:**

Department Director

**This summary is not to be used as a basis for payment.**



STATE OF FLORIDA

## **DIVISION OF EMERGENCY MANAGEMENT**

**RICK SCOTT**  
Governor

**WESLEY MAUL**  
Director

April 12, 2018

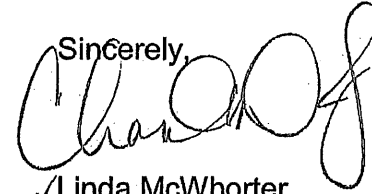
Ms Janet Cid  
Palm Beach County Sheriff's Office  
3228 Gun Club Road  
West Palm Beach, Florida 33706

Re: FY2015 SHSGP Agreement #: 16-DS-T9-10-60-23-322

Dear Ms. Cid:

Enclosed is the fully executed modification executed April 6, 2018 of the agreement between the Palm Beach County Sheriff's Office and the Florida Division of Emergency Management. Under Section (3)(c), Notice and Contact, of this Agreement, you have been identified as the Representative of the Recipient responsible for the administration of this Agreement. Therefore, it is your responsibility to thoroughly read, understand and oversee the compliance of all the conditions within this Agreement.

If you have any questions in this regard, please contact Michael J. Day at (850) 815-4346 or by E-mail: [Michael.Day@em.myflorida.com](mailto:Michael.Day@em.myflorida.com).

Sincerely,  
  
for Linda McWhorter  
Preparedness Bureau Chief

LM/mjd  
Enclosures

**MODIFICATION #2 TO SUBGRANT AGREEMENT BETWEEN  
THE DIVISION OF EMERGENCY MANAGEMENT AND PALM BEACH COUNTY  
SHERIFF'S OFFICE**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and the Palm Beach County Sheriff's Office ("Recipient"), to modify Contract Number 16-DS-T9-10-60-23-322, which began on February 17, 2016 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the State Homeland Security Grant program of \$236,000.00;

WHEREAS, the Agreement will expire on March 31, 2018; and,

WHEREAS, the Division and the Recipient desire to reinstate and extend the terms of the Agreement.

WHEREAS, the Division and the Recipient desire to modify the Agreement; and,

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The agreement is hereby reinstated and extended as though it had never expired.
2. Paragraph 8 of the Agreement is hereby amended to read as follows:

This Agreement shall begin upon execution by both parties and shall end on June 30, 2018, unless terminated earlier in accordance with the provisions of Paragraph (17) of this Agreement. Consistent with the definition of "period of performance" contained in 2 C.F.R. §200.77, the term "period of agreement" refers to the time during which the Sub-Recipient "may incur new obligations to carry out the work authorized under" this Agreement. In accordance with 2 C.F.R. §200.309, the Sub-Recipient may receive reimbursement under this Agreement only for "allowable costs incurred during the period of performance." In accordance with section 215.971(1)(d), Florida Statutes, the Sub-Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

3. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

RECIPIENT: PALM BEACH COUNTY SHERIFF'S OFFICE

By: \_\_\_\_\_

Name and Title: Ric L. Bradshaw, Sheriff

Date: 3/20/18

DIVISION OF EMERGENCY MANAGEMENT

By: Michael Kennett

Name and Title: Michael Kennett, Deputy Director

Date: 6 April 2018

Agenda Item No.

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

3CC-1  
HVSU 7-0  
R-2016-0461

Meeting Date: April 5, 2016

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: A) Accept on behalf of the Palm Beach County Sheriff's Office, a Federally-Funded Subgrant Agreement for a FY15 State Homeland Security Grant in the amount of \$236,000, for the period of February 17, 2016, through December 31, 2017; and B) Approve a budget amendment in the amount of \$236,000 in the Sheriff's Grant Fund.

**Summary:** On March 3, 2016, the Palm Beach County Sheriff's Office (PBSO) received a FY15 State Homeland Security Grant award from the State of Florida, Division of Emergency Management. These funds will be used for intelligence and information sharing initiatives. There is no match associated with this award. No additional positions are needed and no additional County funds are required. Countywide (DC)

**Background and Justification:** The State Homeland Security Grant Program (SHSP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the Contract number is 16-DS-T9-10-60-23-322.

**Attachments:**

1. Budget Amendment
2. Federally-Funded Subgrant Agreement

RECOMMENDED BY: \_\_\_\_\_

DEPARTMENT DIRECTOR

3-24-2016

DATE

APPROVED BY: pol

RBaker  
COUNTY ADMINISTRATOR

3/31/16

DATE

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	0				
Operating Costs	\$236,000				
External Revenues	(\$236,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2291 Object 3129

Reporting Category \_\_\_\_\_

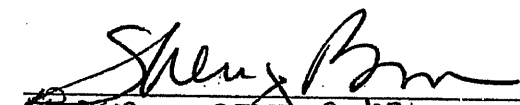
### B. Recommended Sources of Funds / Summary of Fiscal Impact:

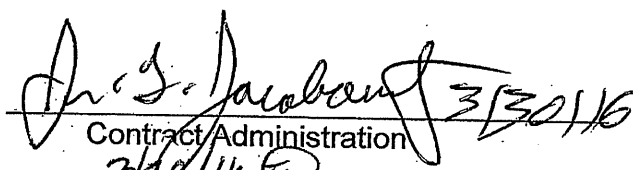
The FY15 State Homeland Security Grant Program is funded by the State of Florida, Department of Emergency Management. There is no match associated with this award. No additional positions are needed and no additional County funds are required.

FY15 State Homeland Security Grant	\$236,000
Total Program Budget	\$236,000

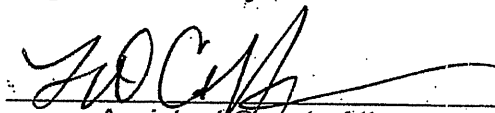
## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

  
OFMB 3/31/16

  
Contract Administration 3/30/16

### B. Legal Sufficiency:

  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

Agenda Item No. 3CC.3

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY** D

R-2017-1933

**Meeting Date:** December 19, 2017     ☒ Consent     ☐ Regular  
    ☐ Ordinance     ☐ Public Hearing

**Department:**  
**Submitted By:** Palm Beach County Sheriff's Office  
**Submitted For:** Palm Beach County Sheriff's Office

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to: Receive and File a Modification #1 to Subgrant Agreement between the Division of Emergency Management and the Palm Beach County Sheriff's Office on behalf of the Palm Beach County Sheriff's Office to extend the grant period from December 31, 2017 through March 31, 2018.**

**Summary:** The Board of County Commissioners accepted this grant for \$236,000 on April 5, 2016 (R-2016-0461). This agenda item will extend the grant period from December 31, 2017 through March 31, 2018. Countywide (LDC)

**Background and Justification:** The State Homeland Security Grant Program (SHSP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the Contract number is 16-DS-T9-10-60-23-322.

**Attachments:**

1. Modification #1 to Subgrant Agreement  
2. R-2016-0461

RECOMMENDED BY: [Signature] 11-29-2017  
DEPARTMENT DIRECTOR DATE

APPROVED BY: [Signature] 12-12-17  
COUNTY ADMINISTRATOR DATE



## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	0				
Operating Costs	0				
External Revenues	0				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
Does this item include the use of federal funds: Yes \_\_\_\_\_ X No \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2291 Object 3129

Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds / Summary of Fiscal Impact:

\*No additional fiscal impact-time extension only.

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

Julia L. C. 12/5/17  
OFMB  
12/11/17

Dr. J. J. J. 12/11/17  
Contract Administration  
12/11/17

### B. Legal Sufficiency:

AD C/P/m 12/11/17  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.