

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 5, 2018

☒ Consent    ☐ Regular  
☐ Workshop    ☐ Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF


**Motion and Title:** Staff recommends motion to approve: Modification No. P90002 to the Other Transaction Agreement (OTA) with the Department of Homeland Security/Transportation Security Administration (DHS/TSA) HSTS04-13-H-CT5718 for Surveillance Systems associated with improvements to the overall security system at Palm Beach International Airport (PBIA) to de-obligate residual funds in the amount of \$30,890.61 and close the Agreement in its entirety.

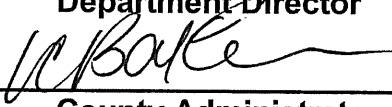
**Summary:** On July 2, 2013, the Board approved an OTA with the DHS/TSA (R-2013-0823) in the amount of \$450,497.50 for Surveillance Systems associated with improvements to the overall security system at PBIA. On July 7, 2015 the Board approved Modification No. P00001 (R-2015-0850) extending the term of the OTA from July 10, 2015 to January 18, 2016; thereby allowing time for the project to be completed. Approval of Modification No. P90002 will reduce the funded amount of this Agreement provided by DHS/TSA by \$30,890.61, from \$450,497.50 to \$419,606.89, and will close the Agreement in its entirety. **Countywide (AH)**

**Background and Justification:** The Department of Airports recently completed improvements to the security systems at PBIA, including additional surveillance systems that were identified by the TSA in order to enhance their role at the Airport. A portion of the funds associated with this Agreement were left unused based on the cost of the work associated with the TSA-portion of the project. Approval of this item will de-obligate these funds and allow TSA to close out the agreement.

**Attachments:**

1. Modification No. P90002 to OTA (HSTS04-13-H-CT5718) - 3 originals

Recommended By:  4/12/18  
Department Director Date

Approved By:  5/9/18  
County Administrator Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>-0-</u>	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X  
Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No: Fund 4111 Department 121 Unit A308 Object 6211  
Reporting Category \_\_\_\_\_ Revenue Source \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

This item has no Fiscal Impact. Funds in the amount of \$30,890.61 are not in the current budget as project was completed in FY 2016 and it was not budgeted for the FY 2018 budget. Funds were not recognized as revenue.

C. Departmental Fiscal Review: CM Sumner

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa Ponce Sliha  
PAD 5/1 OFMB (PAD) S/1 5/30

J. J. Jaramela  
Contract Dev. and Control 5/8/18 (M) 5/8/18

### B. Legal Sufficiency:

Anne Delgent 5-9-18  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)



Transportation  
Security  
Administration

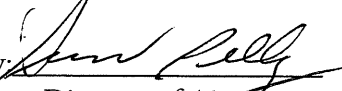
## OTHER TRANSACTION AGREEMENT

<b>OTA NUMBER</b>		<b>REQUISITION NUMBER</b>	
<b>HSTS04-13-H-CT5718</b>			
<b>Modification Number: P90002</b>			
<b>ISSUED TO</b>		<b>ISSUED BY</b>	
Name & Address:  Gary Sypek Director of Airports Planning and Development Palm Beach International Airport 1000 Turnage Boulevard West Palm Beach, FL 33406 Telephone: 561-471-7474 Email: GSypek@PIBA.Org		Name & Address:  Transportation Security Administration Office of Acquisition, Closeout 701 S 12th Street Arlington, VA 20598	
<b>PROGRAM TITLE</b>			
Program: OSC- Advance Surveillance Program			
Period of Performance: 07/10/2013 to 07/09/2015			
<b>FISCAL DATA</b>			
Accounting Line: 5.AV123B010D.2013.SWE044.GE0125.2300.6200.622CTO.6200000000000000.251A			
- \$30,890.61			
<b>PURPOSE</b>			
The purpose of this modification is to de-obligate residual funds and close the Agreement in its entirety. The funded amount of this Agreement is reduced from \$450,497.50 by \$30,890.61 to \$419,606.89. The parties hereby certify that all contract actions required by this Agreement have been fully and satisfactorily accomplished. Therefore, this Agreement is hereby closed.			
<b>AUTHORIZED SIGNATURES</b>			
<b>IN WITNESS WHEREOF</b> , the Parties have entered into this Agreement by their duly authorized officers.			
Participant's Signature		Contracting Officer's Signature	
Date		Date	
Melissa McKinlay, Mayor		Kenneth Garthe	
TYPED NAME AND TITLE		TYPED NAME AND TITLE	

Sharon R. Bock, Clerk & Comptroller  
Palm Beach County

By: \_\_\_\_\_  
Deputy Clerk

Approved as to Terms and  
Conditions

By:   
Director of Airports

Approved as to Form and  
Legal Sufficiency

By: \_\_\_\_\_  
County Attorney