

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 19, 2018[X] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing  
Department: Palm Tran

I. EXECUTIVE BRIEF

- Motion and Title: Staff recommends motion to:
- A) Approve Renewal Number 002 to Standard Agreement No. IA016-9635 with the Area Agency on Aging of Palm Beach/Treasure Coast (CFDA 93.044) in the amount of \$644,000, to fund transportation services for the Division of Senior Services. This is a unit cost grant agreement, with a start date of January 1, 2017 and an end date of December 31, 2018;
- B) Approve Sub-Recipient Agreement by and between Palm Beach County, Florida and the City of Pahokee;
- C) Approve a budget amendment of \$14,000 in Palm Tran’s Operating Fund to reconcile the budget to the actual grant award; and

Summary: On October 18, 2016, the BCC approved a three (3) year Standard Agreement No. IA016-9635 (R2016-1535) allocating funds to provide transportation services to senior citizens who are clients of Division of Senior Services (DOSS) Senior Citizens Wellness Programs and who reside north of Hypoluxo Road. The Area Agency on Aging (AAA) has issued a subsequent Renewal Number 002, to provide Palm Beach County its annual allocation for 2017 and 2018 for this program to assist with transportation expenditures for Nutrition Meal Site trips. AAA will provide funds in the amount of \$600,000 for Palm Beach County and \$44,000 for the City of Pahokee for a total of \$644,000. This award has a minimum match requirement of 10% of the total project costs or \$60,000, which is included in Palm Tran’s approved FY2018 budget; pass through funds to the City of Pahokee are exempt from the match requirement. The total cost of DOSS Trips for FY 2017 was \$1,450,567, of which \$309,500 was covered by the DOSS grants, resulting in a net cost to the County of \$1,141,067. The budgeted cost for FY 2018 is \$1,549,945, of which \$300,000 is covered by the DOSS grants, resulting in an estimated net cost to the County of \$1,249,945. Countywide (DR).

Background and Justification: The DOSS Program is sponsored by the AAA and is supported with Federal (Older Americans Act) and County funds. Transportation by Palm Tran Connection is provided for Nutrition Meal Site trips, for the designated service area south of the Martin County line to Hypoluxo Road, from the coastline west to Lake Okeechobee and the Hendry County line; DOSS clients residing south of Hypoluxo Road receive transportation from Mae Volen. To be eligible for services under the guidelines established by the Older Americans Act, an individual must be 60 years old.

- Attachments:
1. Renewal 002 to Standard Agreement IA016-9635 (2 copies)
2. Sub-recipient Agreement with the City of Pahokee (2 copies)
3. Standard Agreement IA016-9635 (R2016-1535)
4. Standard Agreement IA016-9635 - Amendment 001 (R2016-1538)
5. Budget Amendment

Recommended By: [Signature] 6/5/18  
Executive Director Date  
Approved By: [Signature] 6/16/18  
Assistant County Administrator Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

| <b>Fiscal Years</b>           | <b>2018</b>  | <b>2019</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> |
|-------------------------------|--------------|-------------|-------------|-------------|-------------|
| <b>Capital Expenditures</b>   |              |             |             |             |             |
| <b>Operating Costs</b>        | \$1,571,945  | \$404,650   |             |             |             |
| <b>External Revenues</b>      | (\$563,500)* | (\$80,500)  |             |             |             |
| <b>Program Income(County)</b> |              |             |             |             |             |
| <b>In-Kind Match(County</b>   |              |             |             |             |             |
| <b>NET FISCAL IMPACT</b>      | \$1,008,445  | \$324,150   |             |             |             |
| <b>#ADDITIONAL FTE</b>        | 0            | 0           |             |             |             |
| <b>POSITIONS (CUMULATIVE</b>  |              |             |             |             |             |

| Is Item Included in Current Budget? | Yes |
|-------------------------------------|-----|
|-------------------------------------|-----|

**Does this item include the use of federal funds?** Yes

**Budget Account No:** Fund 1340 **Department** 540 **Unit** 5013/5020 **Object** VAR

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

\*External Revenues for FY18 includes amount earned in FY17 and expected in FY18




FY19 Operating Costs and Revenue are only for period of grant agreement (10/1/18-12/31/18)

### C. Departmental Fiscal Review:

**Michael Williams, Director of Administrative Services**

### III. REVIEW COMMENTS:

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

   
OFMB GLENE  


*Dr. S. Jacobus* 9/13/18  
Contract Dev. & Control

### B. Legal Sufficiency

 6/14/18  
Assistant County Attorney

### C. Other Department Review

**Department Director**

**(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)**