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Agenda Item #: 3E-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	June 19, 2018	[X] []	Consent Ordinance] 7]]	 Regular Public Hearing				
Department Submitted By: Submitted For:		mmunity Services vision of Human and Veteran Services								
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify: the signature of the Mayor on the Phase 35 Emergency Food and Shelter Program (EFSP) Application for the Emergency Food and Shelter National Board Program, for a grant period to be determined upon receipt of funding, in the amount of \$300,000, for the provision of rental assistance to individuals and families in need.

Summary: The Emergency Food and Shelter Board Program is a restricted federal grant administered locally by the United Way of Palm Beach County, Inc. (United Way). The Division of Human and Veteran Services (DHVS) has received EFSP funds for the past 23 years. DHVS applied for these funds to provide rental assistance to individuals and families in need. DHVS staff will assess applicants for the program, approve service plans and process invoices. United Way sent instructions to return the Phase 35 EFSP grant application as soon as possible. The emergency signature process was utilized because there was not sufficient time to submit the grant application through the regular Board of County Commissioner's agenda process. These funds are non-recurring and no County match is required. (Division of Human and Veteran Services) Countywide (HH)

Background and Justification: DHVS has been awarded EFSP funds annually since 1995. DHVS staff are trained by EFSP representatives and are required to follow the EFSP manual and specific program requirements of the EFSP National Board, as well as those mandated by the Federal Government.

Attachments: Phase 35 EFSP Application with Walkthrough Memo

5-31-18 **Recommended By:** partment Director Date Approved By: ountv trator

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures					
Operating Costs	300,000				
External Revenue	(300,000)				
Program Income					
In-Kind Match (County)					<u></u>
NET FISCAL IMPACT	0				

ADDITIONAL FTE POSITIONS (Cumulative)

Is Item Included In Current Budget: Yes X No Does this item include the use of federal funds? Yes X No Budget Account No.:

Fund 0001 Dept. 148 Unit 1345 Object 8301 Program Code Var. Program Period GY17

- B. Recommended Sources of Funds/Summary of Fiscal Impact: Funding source is Emergency Food and Shelter National Board Program. Budget will be amended upon receipt of grant award.
- C. Departmental Fiscal Review:

Julie Dowe, Director, Financial & Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Contract Development and

B. Legal Sufficiency:

Assistant County Attor

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.