

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 19, 2018☒ **Consent**☐ **Regular**☐ **Workshop**☐ **Public Hearing****Department:** Facilities Development and Operations**I. EXECUTIVE BRIEF****Motion and Title:** Staff recommends motion to approve:

A) Contract with Leo A. Daly Company to provide design services for Judicial Facilities Projects; and

B) Consultant Services Authorization (CSA) No. 1 with Leo A. Daly Company for professional architectural/engineering design and construction administration services for the Fourth Floor Renovation of the North Wing of the Juvenile Building at the Main County Courthouse in the amount of \$135,930.

Summary: The purpose of this contract is to have a consultant pre-selected and under contract to provide architectural services for planned/or potential future renovations, expansion, modifications, and/or additions to existing Judicial Facilities including South County Courthouse, Main County Courthouse, West County Courthouse, North County Courthouse, courts facilities at Main Detention Center and State Attorney/Public Defenders offices. Consultant fees will be negotiated on an individual basis for the identified projects. CSA No. 1 authorizes the design of two hearing rooms and judicial offices including two attorney/client rooms. The hearing rooms will be approximately 1,200 sq. ft. each and include the standard hearing room electronic package. The estimated cost of the project is \$1.3M. Leo A. Daly is a national business with a Palm Beach County office and will be using Palm Beach County subconsultants for a majority of the work. The Small Business Enterprise (SBE) goal established by the SBE Ordinance is 15%. Leo A. Daly has committed to an overall contract SBE goal of 25%. SBE participation under this CSA is 24.5%. Funding for this CSA No. 1 will come from Public Building Improvements funds (Ad Valorem). **(Capital Improvements Division) District 7** (LDC)

Background and Justification: Selection was performed under Board adopted procedures and the Consultants Competitive Negotiation Act (CCNA) Florida Statute §287.055 on March 21, 2018. Work will be authorized through individual task authorizations when they are required during the term of the contracts. Providing the two hearing rooms is the first design services required under their contract. Authorized in the FY 18 CIP, the addition of two hearings rooms on the fourth floor of the Juvenile Building is consistent with the Judicial Master Plan.

Attachments:

1. Location Map
2. Budget Availability Statement
3. Contract
4. Disclosure of Ownership Interests
5. CSA No. 1

Recommended by:

 
Department Director

5/23/18
Date

Approved by:


County Administrator

6/13/18
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2010	2011	2012
Capital Expenditures	\$135,930				
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$135,930	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budget:		Yes	X	No	
Does this item include use of federal funds?		Yes		No	X

Budget Account No: Fund 3804 Dept 411 Unit B592 Object 4907

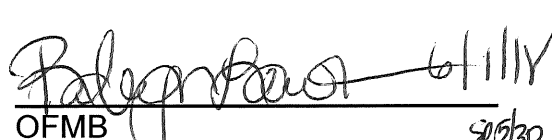
B. Recommended Sources of Funds/Summary of Fiscal Impact:

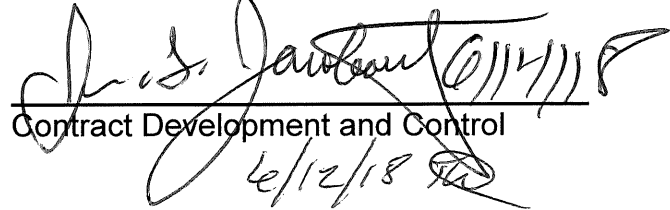
Funding for this project will come from Ad Valorem funds.

C. Departmental Fiscal Review: _____

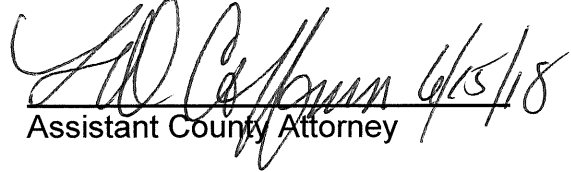
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:


OFMB 6/11/18
9/5/30


Contract Development and Control 6/14/18
6/12/18

B. Legal Sufficiency:


Assistant County Attorney 6/15/18

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.