

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: **June 19, 2018** ☒ **Consent** ☐ **Regular**
☐ **Ordinance** ☐ **Public Hearing**

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: **Staff recommends motion to approve:** Contracts with two firms to provide architectural services on a continuing contract basis for federally funded Facilities Development & Operations Department projects:

- A) Colome' & Associates, Inc.
B) Williamson Dacar Associates Inc.

Summary: The purpose of these contracts is to have consultants pre-selected and under contract to provide architectural services for capital improvement or renovation projects which may include modification, expansion, or addition of existing facilities or design of new facilities for County governmental services including general governmental offices and facilities throughout the County, generally with a construction value less than \$2,000,000. The work assigned under the continuing contracts will be funded in whole or in part with federal funds. Projects under these continuing contracts may be funded in whole or in part by grants from the US Department of Transportation, Federal Transit Administration or by grants from HUD's Community Development Block Grant Program or grants or reimbursements from DHS/FEMA. Many of the projects to be assigned under this contract are related to the County's Palm Tran facilities.

Consultant fees will be negotiated on an individual basis for the identified projects. These contracts will be for two (2) years with three (3) one (1) year renewal options. These contracts include a Disadvantage Business Enterprise (DBE) goal and each project assigned under this continuing services contract, if applicable, will be included at the time of project assignment. Both businesses are local. **(Capital Improvements Division) Countywide (LDC)**

Background and Justification: Selection was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiations Act (CCNA) and Florida Statute 287.055, on April 2, 2018. Two firms were selected for these services. Work will be authorized through individual task agreements when they are required during the term of the contracts. Generally, task assignments could include professional architectural services, geotechnical and survey services, customary civil, structural, mechanical, plumbing, and electrical engineering services, landscape architectural services, permitting, and construction administration services.

Contracts are more than 100 pages and may be viewed in Minutes

Attachments:

1. Colome' & Associates, Inc. Contract
2. Williamson Dacar Associates Inc. Contract
3. Disclosure of Ownership Interests (2)

Recommended by

Department Director

5/18/18

Date _____

Approved by:

County Administrator

6/7/18

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

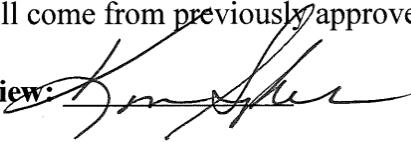
Fiscal Year	2018	2019	2020	2021	2022
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	0	0	0	0	0
# Additional FTE Positions (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget? Yes ___ No ___
Does this Item include the use of Federal Funds? Yes X No ___

Budget Account No: Fund___ Dept___ Unit___ Object___
Reporting Category _____

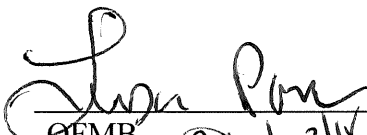

B. Recommended Sources of Funds/Summary of Fiscal Impact:

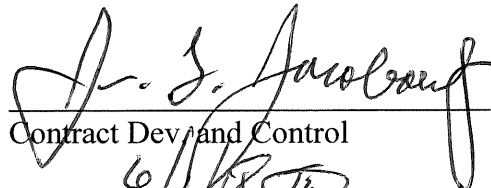
Fiscal impact cannot be determined at this time. Individual Task Assignments requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: 

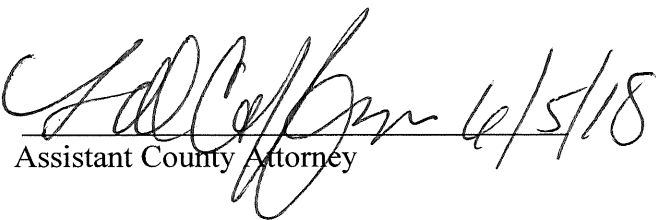
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:


OFMB  5/23/18  7/5/18


Contract Dev and Control 6/4/18  6/4/18

B. Legal Sufficiency:


Assistant County Attorney 6/5/18

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.