

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**BOARD APPOINTMENT SUMMARY**

**Meeting Date:** JULY 10, 2018  
**Advisory Board:** CAREERSOURCE PALM BEACH COUNTY, INC.

**I. EXECUTIVE BRIEF**

**Motion & Title: Staff recommends motion to approve:** The appointment of Connor Lynch to the CareerSource Palm Beach County, Inc. Board of Directors (Board) for the period July 10, 2018 through July 9, 2021.

Nominee/ Appointment	Seat No.	Term	Area of Representation	Nominated By
Connor Lynch	26	7/10/18-7/9/21	Private Sector	Business Development Board of Palm Beach County, Inc.

**Summary:** On November 18, 2014, the Board of County Commissioners (BCC) approved the Third Amendment to Interlocal Agreement (R2014-1650) creating the Palm Beach Workforce Development Consortium (R2007-1220) which establishes the current Board composition. The Agreement states that 14 private sector members are appointed by the BCC. The Federal Workforce Innovation and Opportunity Act requests that an emphasis be placed on Chief Executive Officers or high level management positions for both community and business sector appointments. The CareerSource Palm Beach County, Inc. Board of Directors is comprised of a minimum of 19 members with representation established in Attachment 3. The board has a maximum of 33 seats, with 22 currently filled and diversity count of Caucasian: 17 (77%), African-American: 4 (18%) and Hispanic: 1 (5%). The gender ratio (female:male) is: 11:11. This nominee is a Caucasian male. Countywide (HH)

**Background and Justification:** On May 2, 2004, the BCC approved the Local Elected Officials Agreement (LEO) (R2004-0838) with Workforce Alliance, Inc. (WA) to implement the provisions of the Workforce Investment Act of 1998 and the Workforce Innovation Act of 2002. On July 10, 2007, the BCC approved an Interlocal Agreement (R2007-1220) creating the Palm Beach Workforce Development Consortium one of which purpose was to employ the staff of WA. On September 11, 2007, the BCC approved the First Amendment (R2007-1446) clarifying responsibilities of the Consortium and the Independent Special District. On July 22, 2008, the BCC approved Amendment No. 2 to the Interlocal Agreement (R2008-1268) authorizing the designation of a Regional Workforce Board as a One Stop Operator and Direct Provider of certain services. On November 18, 2014, the BCC approved Amendment No. 3 (R2014-1650) establishing the County as the Chief Elected Official and adding the City of West Palm Beach as a Consortium member. In December of 2014, the County and CareerSource Palm Beach County, Inc. entered into a Contract to Administer Grant Funds (R2014-1894). On April 5, 2016, the BCC approved CareerSource Palm Beach County, Inc. Workforce Innovation and Opportunity Act Local Plan for Program Years 2017-2020. On April 19, 2016, the BCC adopted a Resolution R2016-0531 approving the CareerSource Palm Beach County, Inc. Fiscal Year 2016-2017 Budget and approved a waiver from the Statutory Individual Training Account requirement and approved a First Amendment to the Contract to Administer Grant Funds R2016-0532 with CareerSource Palm Beach County, Inc.

**Attachments:**

1. Palm Beach County Board of County Commissioners Boards/Committees Application
2. Letter of Nomination Business Development Board of Palm Beach County, Inc.
3. CareerSource Palm Beach County, Inc. Board Membership Roster

**Recommended by:** Steve Craig 6-4-18  
 Steve Craig Date  
 President/CEO CareerSource Palm Beach County, Inc.

**Legal Sufficiency:** Helene Costanzo 6-5-18  
 Assistant County Attorney Date

## II. REVIEW COMMENTS

### A. Other Department Review:

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Department Director

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: THREE Years. From: JULY 10, 2018 To: JULY 9, 2021

Seat Requirement: PRIVATE SECTOR Seat #: TWENTY SIX (26)

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: LYNCH CONNOR  
Last First Middle

Occupation/Affiliation: PLASTRIDGE INSURANCE AGENCY  
Owner  Employee  Officer

Business Name: \_\_\_\_\_

Business Address: 820 NE 6th Ave

City & State Delray Beach, FL Zip Code: 33483

Residence Address: 115 NW 16th Street

City & State Delray Beach Zip Code: 33444

Home Phone: ( ) N/A Business Phone: (561) 276-5221 Ext. \_\_\_\_\_

Cell Phone: ( ) N/A Fax: ( )

Email Address: clynch@plastridge.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**ATTACHMENT 1**

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>


**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

**By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):**

X  By watching the training program on the Web, DVD or VHS on  May 2<sup>nd</sup> , 2018  
     By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_\_

**AND**

**By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:**

\*Applicant's Signature:    Printed Name:  Connor Lynch  Date:  05/10/2018

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

**Return this FORM to:**  
**ATTN: Sharon Brea, Contracts Manager CareerSource Palm Beach County, Inc.**  
**3400 Belvedere Road, West Palm Beach, FL. 33046**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Connor Lynch

115 NW 16<sup>th</sup> Street, Delray Beach, FL 33444

Phone: 561-346-5058

Email: clynch@plastridge.com

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<b>Objective</b>	To live a fulfilling and impactful life while being honest, ethical and doing the right thing by all I come across from employees to clients to our community. To better myself by helping others.	
<b>Education</b>	Bachelor of Arts, Business Administration & Management University of Florida, Gainesville	2003
	<b>Related course work:</b> personnel management, Pre-med classes, business management, business ethics, human resources, business law, Macro & Micro economics, statistics, marketing, and sales.	
<b>Involvement</b>	<b>Leadership &amp; Volunteering</b> <ul style="list-style-type: none"><li>• <b>Board Member, American Association of Adaptive Sports Programs (AAASP)</b> 2017- current</li><li>• <b>Board Member, Extreme Teen Leaders</b> 2017-current</li><li>• <b>Greater Delray Beach Chamber of Commerce Board</b> Vice Chair Government Affairs 2013 and Vice Chair Economic Development 2014 &amp; 2015, Director of the year 2013, Board Member 2012-2017</li><li>• <b>Business Development Board (BDB) of Palm Beach County</b> Director 10/2013-2016; Entrepreneur Committee Member 8/2011-Present, Chair 2014-17</li><li>• <b>FAU Tech Runway Advisory Board Member</b> December 2014-Current, Chair of Buildout and Facilities 2014-2017</li><li>• <b>Dare 2 Be Great Foundation Board Member</b> 2011- June 2016</li><li>• <b>Chair, Delray Beach Planning and Zoning Board</b> September 2009- September 2013: Board member 2009-2010, First Vice Chair 2010-2012, Vice-Chair 3/2012- 9/2012, Chair 9/2012- 9/2013</li><li>• <b>Named "40 Under 40", Boca Life Magazine-</b> January 2014 Issue</li><li>• <b>Chair, Delray Economic Leaders Political Action Committee (DELPAC)</b> (Director 2006-2011, Chair 2011-2012)</li><li>• <b>Vice President of Administration, Creative City Collaborative/Arts Garage Delray Beach</b> (2012-2013)</li><li>• <b>Young Business Professionals of Boca Raton (PULSE)</b> Committee Member 2004-2012 (Board Chair 2006-2007)</li><li>• <b>Six Pillars Palm Beach County- Innovation and Economic Development Committee Member</b></li><li>• <b>Chair, Delray Beach Site Plan Review and Appearance Board (SPRAB)</b> 2005- 2009: Vice Chair 2006-2007, Board member 2005-2009</li><li>• <b>Young Agents Council Member- Florida Association of Independent Agents</b></li><li>• <b>Vision 2020 Committee Member for the City of Delray Beach</b> (2012)</li><li>• <b>All American City Peer Review Team Member 2012</b></li><li>• <b>Chairman, Plumosa School of the Arts Foundation</b> Sept. 2010- Oct. 2011</li><li>• <b>Leadership Delray Graduate</b></li><li>• <b>Various other volunteer events</b> (such as Spirit of Giving Network, Race for the Cure, etc.)</li></ul> <b>Skills &amp; Certifications</b> <ul style="list-style-type: none"><li>• 2-20 Licensed Agent- Licensed in 2003</li><li>• Associated Risk Manager (ARM) Designation- completed 2014</li><li>• Associate in Insurance Production (AIP) Designation- completed 2008</li><li>• Transformational Generalist Trainer Certification 2018</li></ul>	
<b>Employment Experience</b>	<b>COO/Producer</b> , Plastridge Insurance Agency, Delray Beach, Florida Owner/Partner (August 2003- Current), Manager (2005-2008), COO (2008-Current) <b>Sr. Patient Coordinator</b> , Bethesda Memorial Hospital, Boynton Beach (Jan 1998-June 2003)	

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**Chairman's Council**  
Florida Power & Light Company  
LRP Publications

**Board of Advisor Members**

Aerojet Rocketdyne  
Bank of America  
BB&T  
Cancer Treatment Centers of America  
CareerSource Palm Beach County  
Celedinas Insurance Group, A Marsh & McLennan Agency LLC  
Centennial Bank  
Craft Construction Company  
DePuy Synthes Power Tools, a Johnson & Johnson Co.  
Equestrian Sport Productions, LLC  
Florida Blue  
Florida Crystals Corporation  
GL Homes  
GliddenSpina + Partners  
Greenberg Traurig  
Gunster  
Hardrives, Inc.  
HCA Palm Beach Hospitals - JFK Main,  
North Campus and Palms West Hospitals  
Hedrick Brothers Construction  
J.C. White  
JP Morgan Chase  
MBAF  
Minto Communities, LLC  
NCCI  
Nova Southeastern University  
Palm Beach Aggregates, LLC  
Palm Beach County Board of Commissioners  
Palm Beach Park of Commerce  
Pratt & Whitney  
Raymond James/Boynnton Financial Group  
RSM US LLP  
South Florida Business & Wealth Magazine  
South Florida Business Journal  
TD Bank  
Wells Fargo

**Corporate Members**

ADT  
Aerotek  
Alliant Insurance Services, Inc.  
Anderson-Moore Construction Corp.  
BDO  
Caler, Donten, Levine, Cohen, Porter & Veil, P.A.  
CBRE  
Coastal Construction Company of Palm Beach, Inc.  
Comerica Bank  
Compson Associates, Inc.  
CREC  
Crocker Partners  
DSM Capital Partners, LLC  
EisnerAmper LLP  
Engel & Volkers  
Ertmann Foster Knight, Private Banking Group  
ESPN West Palm  
Fifth Third Bank  
First Citizens Bank  
First Republic Bank  
Florida Atlantic University  
Florida Public Utilities Company  
Fox Rothschild LLP  
Gentile Glas Holloway O'Mahoney & Associates, Inc.  
GeoGlobal Partners  
Greenspoon Marder, P.A.  
Hi-Tech Roofing & Sheet Metal, Inc.  
Kesharvarz & Associates  
Ko-Mar Productions, Inc.  
Lebolo Construction Management  
Lesser, Lesser, Landy & Smith, PLLC  
Lynn University  
Moss & Associates  
NAI/Merin Hunter Codman  
Office Depot  
Palm Beach Marriott Singer Island Resort  
Palm Beach State College  
Plastridge Insurance Agency  
Red Hawk Fire & Security  
Regions Bank  
The Related Companies  
Rendina Healthcare Real Estate  
Rosenbaum PLLC  
Rybovich  
SBA Communications Corporation  
Sisca Construction Services, LLC.  
The Special Event Resource and Design Group, Inc.  
StevenDouglas  
SunTrust Bank  
Sunshine Real Estate



Palm Beach County's  
Economic Development Resource

May 8, 2018

ATTN: Mr. Steve Craig, President & Chief Executive Officer  
CareerSource Palm Beach County, Inc.  
3400 Belvedere Road  
West Palm Beach, Florida 33406

RE: Nomination of Connor Lynch to the CareerSource Board of Directors

Dear Mr. Craig,

On behalf of the Business Development Board of Palm Beach County, Inc. it is my pleasure to recommend Connor Lynch's appointment to serve on the CareerSource Palm Beach County, Inc. board of directors. As an employee of Plastridge Insurance. he is an active business leader in our community and contributing member of the community. He would make an outstanding addition to the CareerSource Palm Beach County board of directors and embody its mission to provide workforce development, job training and employment services for the businesses and citizens of Palm Beach County. Joining the board would allow him to continue her leadership role.

Mr. Lynch has a great commitment to public service and he is extremely knowledgeable of the issues and concerns of Palm Beach County. We feel he will be an asset to your organization. It is our belief CareerSource Palm Beach County will benefit greatly from his knowledge and experience. We believe he is a qualified appointment to this important leadership role.

Thank you for your consideration.

Sincerely,

Ms. Kelly Smallridge  
President/CEO  
Business Development Board of Palm Beach County, Inc.

**ATTACHMENT 2**

**CAREERSOURCE PALM BEACH COUNTY, INC.  
BOARD MEMBERSHIP ROSTER**

BOARD MEMBER NAME	NOMINATING ORGANIZATION
1. Alex Dobin	Business Development Board of Palm Beach County, Inc.
2. Ashley Tripp	Business Development Board of Palm Beach County, Inc.
3. Ava L. Parker	Palm Beach State College
4. **Connor C. Lynch	Consortium City of Delray Beach Appointment And Representing Private Sector Businesses
5. Cynthia Gaber	Florida Department of Education
6. David H. Talley	Business Development Board of Palm Beach County, Inc.
7. Donna M. Katen-Bahensky	Veterans Administration VA Medical Center West Palm Beach
8. Dorothy Ellington	Delray Beach Housing Authority
9. Dwight Mattingly	Palm Beach / Treasure Coast AFL/CIO
10. George T. Elmore	Economic Council of Palm Beach County
11. Jacqueline M. Medford	Chamber of Commerce of North Palm Beach
12. Javin Walker	Consortium City of South Bay Appointment And Representing Private Sector Businesses
13. John Boggess	SouthTech Charter Academy, Inc.
14. Kelly Smallridge	Business Development Board of Palm Beach County, Inc.
15. Kenneth Kirby	Consortium City of Palm Beach Gardens Appointment And Representing Private Sector Businesses
16. Kevin Caracciolo	Consortium City of West Palm Beach Appointment And Representing Private Sector Businesses
17. Laurie George	Chamber of Commerce of the Palm Beaches
18. Margaret Pearson	Business Development Board of Palm Beach County, Inc.
19. Mayor Melissa McKinlay	Consortium Palm Beach County Local Elected Official And Representing Private Sector Businesses
20. Mel Coleman	Business Development Board of Palm Beach County, Inc.
21. R. Penny Rodgers	Business Development Board of Palm Beach County, Inc.
22. Richard Radcliffe	Palm Beach County League of Cities, Inc.
23. Roger Hudspeth II	Palm Beach / Treasure Coast AFL/CIO

\*\*To be approved July 10, 2018 by the Palm Beach County Board of County Commissioners

# ATTACHMENT 3