

BOARD APPOINTMENT SUMMARY

☐ **Public Hearing**

Advisory Board: **Small Business Advisory Committee**

6/22/18
Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

BOARD/COMMITTEE APPLICATION

ATTACHMENT 1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Small Business Advisory Committee Advisory ☒ Not Advisory ☐

☐ At Large Appointment **or** ☐ District Appointment /District #: _____

Term of Appointment: _____ Years. From: _____ To: 10/05/2018

Seat Requirement: National Association of Women in Construction Seat #: 8

[] * Reappointment or [X] New Appointment

or ☒ to complete the term of Rachelle Wood Due to: ☒ resignation ☐ other

Completion of term to expire on: 10/05/2018

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:	Reyes	Lillian	De las Mercedes
	Last	First	Middle

Occupation/Affiliation: Professional Engineer

Owner [x] Employee [] Officer [x]

Business Name: Electrical Design Associates, Inc.

Business Address: 8401 Lake Worth, Suite 221

City & State Lake Worth, FL Zip Code: 33467

Residence Address: 6124 Sand Hills Circle

City & State Lake Worth, FL Zip Code: 33463

Home Phone: 561-704-2059 Business Phone: 561-819-5556

Cell Phone: 561-704-2059 Fax: 561-819-5557

Email Address: LReyes@goeda.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No x

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
 ☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>R2018-0360</u>	<u>Engineering & Public Works</u>	<u>Street Ltg Services Annual Contract</u>	<u>05/16/2018-05/16/2019</u>
<u>B2017-1042</u>	<u>Parks & Recreation</u>	<u>Canyon District Park</u>	<u>08/15/17</u>
<p align="center">(Attach Additional Sheet(s), if necessary) OR</p>			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

 x By watching the training program on the Web, DVD or VHS on June 4, 2018
 By attending a live presentation given on _____, 20____

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Lillian M. Reyes Date: 06/04/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyyethics.com or contact us via email at ethics@palmbeachcountyyethics.com or (561) 355-1915.

Return this FORM to:
Vicky Cronell, Administrative Secretary
Office of Small Business Assistance
50 South Military Trail, Suite 202
West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Melissa McQuinn Date: 4/25/18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

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OR

11

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Commissioner's Signature: Mackenzie B. [Signature] Date: 6/25/18

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Revised 02/01/2016

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams (16) Date: 6/26/18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

RESUME OF NOMINEE

ATTACHMENT 2



Electrical Design Associates

LILLIAN REYES, P.E.
Principal

Electrical Design Associates, Inc.



QUALIFICATIONS SUMMARY

Ms. Reyes is the chief electrical engineer for Electrical Design Associates, Inc. Ms. Reyes is experienced in designing electrical power distribution for municipal systems, water and wastewater treatment facilities, and above and below ground distribution systems. Ms. Reyes project management responsibilities encompass preliminary and final design, cost estimating, and construction/start-up services.

EXPERIENCE

Ms. Reyes has thirty (30) years of experience in electrical design for various projects with the private and public sector. Her experience includes electrical and instrumentation system designs for industrial plants, specifically Water and Wastewater Treatment Facilities located throughout the state of Florida. Her electrical distribution systems experience covers the full range from 480V up to 13kV distribution systems as well as standby generator systems. Her instrumentation systems design experience includes SCADA and PC based systems, as well as numerous traditional plant monitoring and control panel designs. Her design experience encompasses PLC controlled systems utilizing SCADA based systems for interfacing to remote locations, as well as hard wired relay controlled custom solutions. Project experience includes:

Reuse Master Plan, Pompano Beach, FL

Ms. Reyes was the Project Engineer for the Reuse Master Plan. EDA conducted a field investigation and condition assessment of City's existing 7.5 MGD Reuse Water Treatment Facility. The facility includes: Filter feed pump station; 7.5 MGD Filters; Filter Transfer Pumps; Chlorine Contact Basin; 2 Reclaimed Water Storage tanks with recirculation pumps; High pressure distribution pump station; Low pressure distribution pump station; Backwash/sanitary pump station; Liquid polymer feed system; Hypochlorite system; and Flowmeters and misc. instrumentation and control system. Our evaluation included the electrical and instrumentation items associated with the facility.

Wastewater Master Plan, Pompano Beach, FL

Ms. Reyes was the Project Engineer for the Wastewater Master Plan. EDA performed field investigations of the wastewater system and recorded an assessment of condition for the electrical equipment and associated components. Condition assessments were conducted for visible electrical components only. The evaluation included field investigations of eighty (80) lift stations plus evaluation of the City's portable generators.

Duck Key Utility Improvements, FKA, FL

Electrical and Instrumentation design and general services during construction associated with the Duck Key utility improvements in phases 1 through 7. The overall project includes the installation of a central wastewater gravity collection system with associated lift stations, the replacement of potable water lines and the installation of new reclaimed water lines with service connections, serving approximately 234 properties.

Hillsborough County Lake Park Water Treatment Plant Bleach Generator Replacement, Hillsborough County, FL

Ms. Reyes is the Engineer of Record for the electrical and instrumentation design and construction management services to replace the existing on-site bleach generator at the Lake Park Water Treatment Plant (WTP) with a new on-site generator. Replacement of the existing OSHG unit with a larger OSHG unit was found to be necessary in order to provide routine chlorine generation during off-peak hours.

Iron Bridge Water Reclamation Facility, Orlando, FL

Ms. Reyes is the Engineer of Record for the electrical design and construction management services for the 13 kV electrical System Improvements at the Iron Bridge Water Reclamation Facility. Originally built in 1982 the facility had undergone several additions and system upgrades with the exception of the Electrical System. Electrical Design Associates was contracted to perform a complete evaluation of both the normal and standby power systems, make recommendations and design the completed upgrade of both the normal and standby systems including the site cable distribution system. Our scope also included the design associated with the installation of all Owner furnished equipment while maintaining the facility in operation.

Conserv II Water Reclamation Facility, Orlando, FL

Ms. Reyes is the Engineer of Record for the electrical design and construction management services for the 13 kV electrical System Improvements at the Conserv II Water Reclamation Facility. This project consisted of the design and construction management associated with the installation of a Nine (9) Megawatt, 13kV electrical distribution system at the Water Reclamation Facility (WRF), including construction of a new Power Generation Building, the installation and modification to three (3) Owner provided medium voltage generators and ancillary equipment, 13kV switchgear, fuel tank systems, furnishing and installing pad mounted transformers and all appurtenances, two at each location, 13 kV primary, 480V secondary, furnishing and installing high voltage and communications ductbank and manhole systems, 480V automatic transfer switches, relocation of existing 4160 V feeders including furnishing and installing Class 1 reliability throughout the facility.

Hillsborough County Valrico AWTP Headworks Replacement, Hillsborough County, FL

Ms. Reyes is providing general service during construction for the Valrico AWTP Headworks Replacement project. Ms. Reyes was responsible for the review of the design drawings and provided a constructability review to the County. She is also responsible for reviewing and approving shop drawings and responding to Contractor questions for conformance with the design concept of the project and compliance with the information given in the contract documents. Services also include the observance of the construction progress throughout the course of the project.

EDUCATION	Bachelors of Science in Electrical Engineering, Florida Atlantic University, 1988	
REGISTRATION	Professional Engineer – Florida 50780	
PROFESSIONAL SUMMARY	1998 to Date	Electrical Design Associates, Inc. Owner/President, Electrical Engineer
	1996-1999	Bailey Engineering Consultants, Inc. Electrical Engineer
	1989-1996	IBM Corporation Senior Associate Engineer
	1988-1989	Brabham Debay and Associates, Inc. Electrical Engineer
SOCIETIES	Florida Engineering Society (FES) Illuminating Engineering Society (IES) National Fire Protection Association (NFPA) National Association of Women in Construction (NAWIC)	

CURRENT LIST OF BOARD MEMBERS

SMALL BUSINESS ADVISORY COMMITTEE

<u>Seat</u>	<u>Incumbent</u>	<u>Seat Requirement</u>
1	John Elliott (B)	Certified Black Business Owner
2	Aida Veronica Vidal (H)	Certified Hispanic Business Owner
3	E. Ann McNeill (B)	Certified Woman Business Owner
4	Robert Geoff Waite (W)	Certified White Male Business Owner
5	Amy Angelo (W)	Business Owner Domiciled in PBC
6	Penny Pompei (W)	Business Incubator Program
7	Sifredo Asencio, Jr. (H)	Hispanic Business Organization
8	VACANT	Nat'l Assoc. of Women in Construction
9	Denise Albritton (B)	Women's Business Organization
10	Javin Walker (B)	Certified Minority Contractor
11	Scott Johnson (W)	Associated General Contractors
12	Carole Hart (W)	Small Business Development Center
13	Seabron Smith (B)	Financial Institution that assists small businesses
14	Courtney McKenzie Newell (B)	Black Chamber of Commerce
15	Lorna Anderson (B)	Professional Services Organization