

Meeting Date: July 10, 2018

<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

**Department: Facilities Development & Operations**

**Motion and Title: Staff recommends motion to approve:** Annual Contracts with the following contractors for Overhead Door Replacement on an as-needed basis for projects typically under \$100,000:


	<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A)	Florida Dock & Door Company	Non-Local	Non-SBE
B)	General Garage Door Co., Inc.	Local	Non-SBE


**Summary:** These contracts are for two (2) years and are an indefinite-quantity with a maximum value of \$1,000,000 across all Overhead Door Replacement contractors. The contracts will terminate when a total of \$1,000,000 in work orders are issued among the pool of Overhead Door Replacement contractors, or when the two (2) year term period has expired, whichever occurs first. The contracts provide for up to three (3) – one (1) year term renewals, at the sole option of the County. Firms may become pre-qualified and join the bidding pool at any time during the term or renewals. The work consists of replacement of overhead and manual garage doors (rolling and sectional). The work is to be awarded as work orders on a lump-sum, competitively quoted basis among the pool of two (2) Overhead Door Replacement contractors. The specific magnitude of the work shall be determined by individual work orders issued. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. SBE actual participation will be identified on each work order, and will be tracked cumulatively for each work order issued. **(Capital Improvements) Countywide (LDC)**

**Background and Justification:** The pre-qualification process for this contract was advertised and two (2) contractors met the established criteria. Other qualified firms may be added at any time.

1. Contract for Florida Dock & Door Company
2. Contract for General Garage Door Co., Inc.

**Contracts are more than 100 pages and may be viewed in Minutes.**

Recommended By:  Tracy Wolf 6/10/18  
Department Director Date

Approved By:  JC Baker 6/25/18  
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures					
Operating Costs					
External Revenues					
In-Kind Match (County)					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes x No  
Does this items include use of federal funds? Yes No x

Budget Account No: Fund Dept Unit Object Program

B. Recommended Sources of Funds/Summary of Fiscal Impact:

\* Potential maximum fiscal impact is \$1,000,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: [Signature]

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 6/15/18 OFMB [Signature] 6/21/18 Contract Development and Control

B. Legal Sufficiency: [Signature] 6/22/18 Assistant County Attorney

C. Other Department Review:

Department Director