

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: July 10, 2018

[X] Consent [ ] Regular  
[ ] Workshop [ ] Public Hearing

Department: Facilities Development and Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) Contract with Harvard Jolly Inc. to provide professional architectural/engineering design, permitting, and construction administration services for a new Aquatic Complex at Lake Lytal Park; and
- B) Consultant Services Authorization (CSA) No. 1 with Harvard Jolly Inc. for master planning services as the initial phase of the Aquatic Complex design in the amount of \$16,880.65.

**Summary:** Lake Lytal Pool was constructed in 1975 and has served the residents of central Palm Beach County for over 42 years. The facility is in dire need of replacement given its age, heavy usage and limited footprint for expansion. The new Aquatic Complex will be located on vacant land in the western portion of the park and may include the following features: main entrance ticketing building, concession/party room building, 70M pool, 25 yard teaching pool, family water play area, locker and rest rooms building, an active water features area, and other amenities including parking areas. The estimated cost of phase one of the project is \$5M and the facility will be constructed in multiple phases. CSA No. 1 authorizes the master planning of the aquatic center site that could also include the co-location of a YMCA complex containing a community center, day care center, and competitive skate park. Negotiations between the YMCA and County are ongoing. Harvard Jolly Inc. is a national business with a Palm Beach County office and will be using Palm Beach County subconsultants for a majority of the work. The Small Business Enterprise (SBE) goal established by the SBE Ordinance is 15%. Harvard Jolly Inc. is estimating an overall contract SBE participation of 30%. SBE participation under CSA No. 1 is 51.6%. Funding for this project is with Infrastructure Sales Tax funds. **(Capital Improvements Division) District 2 (LDC)**

(Continued on Page 3)

- Attachments:
1. Location Map
  2. Budget Availability Statement
  3. Contract
  4. CSA No. 1
  5. Disclosure of Ownership Interests

Recommended by:   6/15/18  
Department Director Date

Approved by:  7/5/18  
County Administrator Date

## **II. FISCAL IMPACT ANALYSIS**

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2010	2011	2012
Capital Expenditures	<u>\$20,480.65</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><b>\$20,480.65</b></u>	<u><b>-0-</b></u>	<u><b>-0-</b></u>	<u><b>-0-</b></u>	<u><b>-0-</b></u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
<b>Is Item Included in Current Budget:</b>		Yes	<u>X</u>	No	_____
<b>Does this item include use of federal funds?</b>		Yes	_____	No	<u>X</u>

**Budget Account No: Fund 3950 Dept 581 Unit T001 Object 6505**

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Funding for this project is from the Infrastructure Sales Tax.

Professional Services	16,880.65
Staff Costs	<u>3,600.00</u>
Total	\$20,480.65

### C. Departmental Fiscal Review:

### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Development Comments:**


 Gabele  
 OFMB 20 6/19 8/6/19

Contract Development and Control

### B. Legal Sufficiency:

7/5/18  
Assistant County Attorney

**C. Other Department Review:**

  
Department Director

**This summary is not to be used as a basis for payment.**

**Background and Justification:** Lake Lytal Pool was constructed as part of the park's first phase of development. Site amenities originally consisted of a 50M pool, wading pool, play area and bath house facilities. Additional improvements were added in 2000 and included the installation of a high rate sand filtration system, a new water-based playground and addition of deck slides into the main pool. The pool is one of the most heavily utilized aquatic facilities in the county with an estimated 40,000 users annually. It is also a significant income generator for the Parks Department, with \$295,002 in revenue received in FY2017.

Relocation of the aquatic facility to the undeveloped western portion of the park will deliver the additional acreage needed to provide a modern facility that meets the needs of the county's residents. The facility is expected to include and expand upon the recreational and competitive based amenities provided at the existing pool as well as provide additional facilities that maximize revenue opportunities.

The evaluation of co-locating the YMCA to Lake Lytal Park was authorized by the Board on March 13, 2018. The potential of a collaborative partnership with the YMCA is a distinctive and timely opportunity that potentially could offer the residents of Central Palm Beach County some exceptional facilities and services.

Selection was performed under Board adopted procedures and the Consultants Competitive Negotiation Act (CCNA) Florida Statute §287.055 on October 30, 2017. Providing master planning for the facility is the first design services required under this contract. A future CSA will be brought to the Board when the design scope and phasing is determined.