

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

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Meeting Date: July 10, 2018	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Victim Services

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I. EXECUTIVE BRIEF

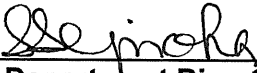
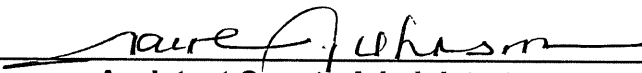
Motion and Title: Staff recommends motion to receive and file: four (4) Grant Adjustment Notices (GAN) #003: Release Funds; #007: Completed Required Webinars; #008: Removal of Special Conditions Related to Financial Clearance; and #7D: Travel; with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Improve Criminal Justice Response Program (ICJR) (2017-WE-AX-0034), which facilitated administrative filing and approvals through March 16, 2018.

Summary: As per grant guidelines, certain expenditures and work product require approval from the OVW ICJR grant manager. The approval process is facilitated by drafting a GAN and submitting it through the OVW's Grant Management web portal. GAN #003 released the funds as all programmatic reports had been submitted and all reporting requirements met. GAN #007 approved the webinar completion checklist. Grantees were required to complete mandatory webinars and submit a checklist verifying compliance. GAN #008 removed Special Condition 50 related to financial clearance by the approval of the budget and budget narrative. GAN #7D denied the request to pay for two staff to attend the Florida Council Against Sexual Violence Biennial Training Summit because it was not an OVW sponsored training. R2014-1633 authorized the County Administrator or designee to execute future awards, contract, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners. Countywide (LDC)

Background and Justification: The DOJ, OVW awarded Palm Beach County an ICJR contract in the amount of \$900,000 that started October 1, 2017, and ends September 30, 2020. The focus of the grant is to increase collaboration among responders, build capacity for the Sexual Assault Response Team (SART), and reach underserved populations. In order to meet this need, Palm Beach County Victim Services collaborated with Aid to Victims of Domestic Abuse, Inc., Catholic Charities Diocese of Palm Beach, Inc., the Coalition for Independent Living Options, Inc., and Destiny by Choice, Inc. to maintain services and strengthen our community's coordinated response to victims of sexual violence, domestic violence, dating violence and stalking, especially in underserved marginalized communities.

- Attachments:**
- 1) Grant Adjustment Notice 003, DOJ
 - 2) Grant Adjustment Notice 007, DOJ
 - 3) Grant Adjustment Notice 008,DOJ
 - 4) Grant Adjustment Notice 7D, DOJ

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Recommended by:		6/26/18
	Department Director	Date
Approved By:		6/29/18
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	_____*	_____	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes _____ No _____

Does this item include the use of federal funds? Yes X No _____

Budget Account Exp No: Fund _____ Department _____ Unit _____ Object _____

Rev No: Fund _____ Department _____ Unit _____ Rev Source _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Grant: _____

Fund: _____

Unit: _____

*There is no additional fiscal impact associated with this agenda item.

Departmental Fiscal Review: (MC) [Signature] 5/29/18

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 6/15/18
6/15 OFMB 6/14

[Signature] 6/29/18
 Contract Administration
6/28/18

B. Legal Sufficiency:

[Signature] 6/29/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
GRANT ADJUSTMENT NOTICE

Grantee Information					
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020	GAN Number:	003
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW	Date:	02/22/2018
Grantee DUNS Number:	07-847-0481	Grant Manager:	Suzanne Pugliese		
Grantee EIN:	59-6000785	Application Number(s):	2017-X0247-FL-WE		
Vendor #:	596000078	Award Number:	2017-WE-AX-0034		
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking	Award Amount:	\$900,000.00		

Release Funds

Accepted Amount: 900000.0
Disbursed Amount: 0.0
Available Amount: 900000.0

Release Amount

Percentage Release: 100 %
Amount Release: 900000.0
Module: Progress Report

***Required Justification for Release Funds:**

The overdue Progress Report(s) have been submitted. The Grantee is in compliance with all reporting requirements.

Attachments:

None

Print

Attachment # 1

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OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

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Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW
Grantee DUNS Number:	07-847-0481	Grant Manager:	Suzanne Pugliese
Grantee EIN:	59-6000785	Application Number(s):	2017-X0247-FL-WE
Vendor #:	596000078	Award Number:	2017-WE-AX-0034
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking	Award Amount:	\$900,000.00

Program Office Approvals	
*Approval Types	
<input type="checkbox"/> Changes in Consultant rates (in excess of \$650/day)	<input type="checkbox"/> Publication Plan Submissions
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software	<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems
<input type="checkbox"/> Foreign Travel Costs	<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) ICJR new grantee orien

*Required Justification for Program Office Approvals:

ta2ta required webinars for the Improving Criminal Justice Responses to Sexual Assault, Dating Violence, and Stalking grant 2017-WE-AX-0034 for Palm Beach County Victim Services & Certified Rape Crisis Center. The following

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Attachments:

Filename:	User:	Timestamp:
Webinar Completion Checklist.pdf	NBishop1	03/01/2018 11:36 AM

Print

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	Krista.Blakeney-Mitchell@usdoj.gov	03/16/2018 2:29 PM

Approved-GM	PO - GAN 1st Line Supervisor	SUZANNE.PUGLIESE@USDOJ.GOV	03/14/2018 9:35 AM
Submitted	PO - Grant Manager	NBishop1	03/01/2018 1:16 PM
Draft	EXTERNAL - External User	NBishop1	03/01/2018 11:47 AM
Draft	EXTERNAL - External User	NBishop1	03/01/2018 11:23 AM
Draft	EXTERNAL - External User	NBishop1	02/09/2018 3:54 PM

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US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information				
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020	GAN Number: 008
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW	Date: 04/13/2018
Grantee DUNS Number:	07-847-0481	Grant Manager:	Suzanne Pugliese	
Grantee EIN:	59-6000785	Application Number(s):	2017-X0247-FL-WE	
Vendor #:	596000078	Award Number:	2017-WE-AX-0034	
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking	Award Amount:	\$900,000.00	

Removal of Special Conditions Related to Financial Clearance			
Supplement 00			
<input type="checkbox"/>	Special Condition Number	Special Condition Title	Status
<input checked="" type="checkbox"/>	Special Condition 50	Conditional Clearance with Release of TA Funds	Inactive
Current Grantee Budget			
Categories		Total	
A. Personnel		\$443240	
B. Fringe Benefits		\$196768	
C. Travel		\$11124	
D. Equipment		\$0	
E. Supplies		\$1924	
F. Construction		\$0	
G. Contractual		\$246944	
H. Other		\$0	
TOTAL DIRECT COST		\$900000	
INDIRECT COST		\$0	
TOTAL PROJECT COST		\$900000	
FEDERAL FUNDS APPROVED		\$900000	
NON-FEDERAL FUNDS APPROVED		\$0	

PROGRAM INCOME		\$0	
*Required Justification for Removal			
final revised budget approved, see attached			
Attachments:			
None			
		Print	
Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	OC - Accounting Supervisor	CarterA	04/13/2018 8:42 AM
Submitted	OCFMD - Supervisor	SuheyLa.Lasky@usdoj.gov	04/09/2018 9:34 AM
Draft	OCFMD - Financial Analyst	SuheyLa.Lasky@usdoj.gov	04/09/2018 9:32 AM

Attachment # 3

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US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

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Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking		Award Amount: \$900,000.00
Program Office Approvals			
*Approval Types			
<input type="checkbox"/> Changes in Consultant rates (in excess of \$650/day)		<input type="checkbox"/> Publication Plan Submissions	
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software		<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems	
<input type="checkbox"/> Foreign Travel Costs		<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) <input type="text" value="Training Request"/>	
*Required Justification for Program Office Approvals:			
<div>The conference addresses the 2017-WE-AX-0034 award through meeting the following goals project goal three, obj 2: Develop strategic plan for "Start By Believing" training initiative focused on improving the response to sexual</div>			
Attachments:			
Filename:		User:	Timestamp:
FCASV GAN Worksheet.docx		NBishop1	03/27/2018 5:55 PM
FCASV Agenda.pdf		NBishop1	03/27/2018 8:20 AM
		Print	
Audit Trail:			
Description:	Role:	User:	Timestamp:
Denied	PO - Grant Manager	SUZANNE.PUGLIESE@USDOJ.GOV	03/29/2018 8:27 AM
<div>This GAN is being denied. Requests to attend non-OVW sponsored trainings, are reviewed and approved on a case-by-case basis. The OVW ICJR unit will be hosting a mandatory all-sites meeting for all of our ICJR/Arrest grantees in September (dates TBD), in Dallas, Texas. This is not a new grantee orientation. All grantees will be required to send 2 staff from their grant, and grantees need to ensure they have enough Travel/TA funding in</div>			
Submitted	PO - Grant Manager	NBishop1	03/27/2018 5:56 PM
Draft	EXTERNAL - External User	NBishop1	03/26/2018 4:26 PM
Draft		NBishop1	03/26/2018 2:42 PM

	EXTERNAL - External User		
Draft	EXTERNAL - External User	NBishop1	03/26/2018 2:31 PM
Draft	EXTERNAL - External User	NBishop1	03/26/2018 1:02 PM

Attachment # 4

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