

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	July 10, 2018	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department:	Fire-Rescue		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

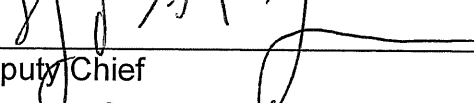
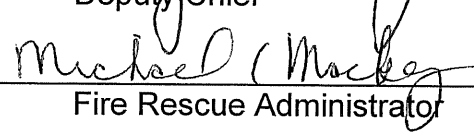
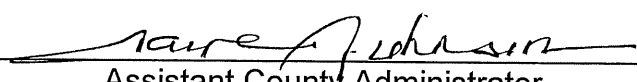
- A) accept** Florida Department of Health (DOH) Emergency Medical Services (EMS) Matching Grant, ID Code M6063, award in the amount of \$137,730 for the cost of a Chronic Disease Management Project (CDMP) for the period of May 23, 2018, through June 30, 2019;
- B) approve** the addition of one (1) grant funded on-call Chronic Disease Management Project Coordinator position at an hourly rate of \$29.42 on a temporary basis for the duration of the one-year program;
- C) approve** Budget Amendment within the Fire/Rescue MSTU Fund to recognize the \$137,730 grant award, establish budget for the approved grant and transfer \$45,910 from contingency reserves for Fire-Rescue's matching requirement; and
- D) authorize** County Administrator or designee to execute certifications, standard forms, reimbursement requests, amendments or documents relating to work activities and time frames that do not change the general scope or terms and conditions of the grant.

Summary: This \$137,730 grant will be used to fund the cost of a CDMP. The total project cost identified in the grant application is \$183,640. The required match for this grant is \$45,910 (25%), which will be funded from Fire Rescue's contingency reserve. This grant will provide funding for an on-call Chronic Disease Management Project Coordinator, overtime for paramedics, a vehicle and necessary medical equipment. The project coordinator position will be removed from the complement upon expiration of the program, unless the grant is renewed. The vehicle and medical equipment will be owned by and will remain with Fire Rescue. The CDMP will assist patients diagnosed with congestive heart failure that have been recently released from Delray Medical Center to their home. The program will consist of a series of home visits for seven (7) to ten (10) individual patients over a 30-day period for each patient conducted by the Chronic Disease Management Project Coordinator and paramedics. The goal of the program is to reduce the number of non-emergency calls from the same individual and over-utilization of the 911 emergency medical care system. Countywide (SB)

Background and Justification: On March 13, 2018, the Board ratified the Florida DOH EMS Matching Grant application (R2018-0311) which was electronically submitted on January 31, 2018. The Florida DOH EMS Matching Grant program (CSFA 64.003) provides emergency medical services providers, first responder organizations, and other emergency medical service related organizations with funds for projects to acquire, repair, improve, or upgrade emergency medical services systems, or equipment.

Attachments:

- 1. Award Letter from the Florida Department of Health
- 2. Budget Amendment

Recommended by:		6-27-18
	Deputy Chief	Date
Approved by:		6/27/18
	Fire Rescue Administrator	Date
Approved by:		7/2/18
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

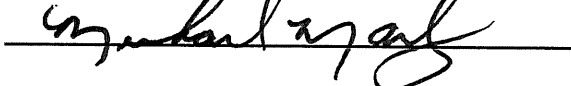
Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Operating Costs	<u>27,546</u>	<u>156,094</u>	<u> </u>	<u> </u>	<u> </u>
External Revenues	<u>(20,660)</u>	<u>(117,070)</u>	<u> </u>	<u> </u>	<u> </u>
Program Income (County)	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
In-Kind Match (County)	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 NET FISCAL IMPACT	 <u>6,886</u>	 <u>39,024</u>	 <u> </u>	 <u> </u>	 <u> </u>
 # ADDITIONAL FTE POSITIONS (Cumulative)	 <u>0</u>	 <u>0</u>	 <u> </u>	 <u> </u>	 <u> </u>

Is Item Included in Current Budget? Yes No X
Does this item include the use of federal funds Yes No X

Budget Account No.: Fund Dept Unit Rev Source


B. Recommended Sources of Funds/Summary of Fiscal Impact:

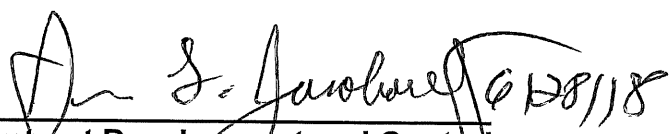
Fire/Rescue MSTU Fund		
2017 EMS Grant M6063	1300-440-4310-various	\$137,730
Contingency Reserves	1300-440-4299-9901	<u>\$45,910</u>
	Total grant project cost	\$183,640

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 6/19/18
OFMB ASD 6/19

 6/28/18
Contract Development and Control 6/28/18

B. Legal Sufficiency

 6/29/18
Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 9/03
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Rick Scott
Governor

Celeste Philip, MD, MPH
Surgeon General and Secretary

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.

Vision: To be the Healthiest State in the Nation

May 23, 2018

Melissa McKinlay, Mayor
Palm Beach County Fire Rescue
301 North Olive Avenue
West Palm Beach, Florida 33401

Dear Mayor McKinlay:

The Department of Health is pleased to award an Emergency Medical Services (EMS) Matching Grant, ID Code M6063, in the amount of \$137,730.00, to Palm Beach County Fire Rescue. This grant program is funded through the Florida Department of Health, EMS Trust Fund. There are no federal funds involved. The purpose of this grant is to improve and expand EMS by assisting your organization in implementing a hospital readmission reduction program for discharged patients diagnosed with congestive heart disease.

The grant begins the date of this letter and ends June 30, 2019. Your required local cash match is \$45,910.00, with a total budget of \$183,640.00. You are required to report grant activities and purchases to the state pursuant to section 401.113(2)(b), Florida Statutes, and in compliance with the Florida Catalog of State Financial Assistance, number 64.003. The reports are due the third week of October 2018, February 2019, and July 2019.

Your signed grant application affirms you have read, understand and will comply with the conditions and requirements in the "Florida EMS Matching Grant Program Application Packet, December 2008." You may obtain a copy of the grant application packet from your identified contact person.

Thank you for your participation in this state EMS grant program. If you need assistance, please contact the Bureau of Emergency Medical Oversight, EMS Section, Health Services and Facilities Consultant, Alan Van Lewen at (850) 558-9550.

Sincerely,

Doug Woodlief
Interim Division Director
Emergency Preparedness and Community Support

DW/avl

cc: Richard Ellis, Division Chief

Florida Department of Health
Division of Emergency Preparedness and Community Support
Bureau of Emergency Medical Oversight
4052 Bald Cypress Way, Bin A-22 • Tallahassee, FL 32399-1722
PHONE: 850/245-4440 • FAX: 850/245-4378
FloridaHealth.gov



Accredited Health Department
Public Health Accreditation Board

18-0795

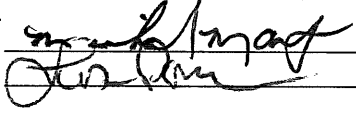
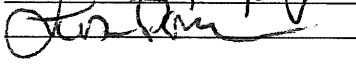
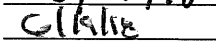
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

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BGRV 440 061418*423
BGEX 440 061418*1489

FUND 1300 - FIRE/RESCUE MSTU

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 06/14/18	REMAINING BALANCE
<u>Receipts and Balances</u>								
1300-440-4310-3429	State Grnt Other Public Safety	0	0	137,730		137,730		
	Total Receipts and Balances	381,462,596	389,336,475	137,730	0	389,474,205		
<u>Appropriations & Expenditures</u>								
<u>Reserves</u>								
1300-440-4299-9901	Contingency Reserves	10,000,000	9,812,674		45,910	9,766,764		9,766,764
<u>2017 EMS GRANT M6063</u>								
1300-440-4310-1301	Sal & Wages Non-Frs Employees	0	0	29,420		29,420		29,420
1300-440-4310-1401	Salaries & Wages Overtime	0	0	52,413		52,413		52,413
1300-440-4310-2101	Fica-Taxes	0	0	5,074		5,074		5,074
1300-440-4310-2105	Fica Medicare	0	0	1,187		1,187		1,187
1300-440-4310-2201	Retirement Contributions-Frs	0	0	12,196		12,196		12,196
1300-440-4310-2401	Workers' Compensation	0	0	3,151		3,151		3,151
1300-440-4310-5201	Materials/Supplies Operating	0	0	900		900		900
1300-440-4218-6401	Machinery & Equipment	0	0	79,300		79,300		79,300
	Total Appropriations & Expenditures	381,462,596	389,336,475	183,640	45,910	389,474,205		

Fire Rescue INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval OFMB Department - Posted	Signatures  	Date 6/18/18 	By Board of County Commissioners At Meeting of 07/10/18 Deputy Clerk to the Board of County Commissioners
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