

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 14, 2018

☒ [XX] Consent

☐ [ ] Regular

Department: Palm Tran

☐ [ ] Ordinance

☐ [ ] Public Hearing

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) **Ratify** Palm Tran's Grant & Capital Analyst's July 6, 2018, electronic execution of a Grant Agreement with the Federal Transit Administration (FTA) pertaining to FTA Federal Award Identification Number (FAIN) FL-2018-042-00, in the amount of \$5,241,130, and FTA Grant Application Project Number FL-90-X881-01 approved by the Board of County Commissioners for filing with the FTA on June 21, 2016; and
- B) **Receive and File** the electronically executed Federal Transit Administration (FTA) Award 1098-2018-1 for \$5,241,130 (R-2016-0823); and
- C) **Approve an upward** Budget Amendment of \$238,881 in Palm Tran's Grants Fund 1341 to recognize the actual grant award amount.

**Summary:** On June 21, 2016, the application for FY2015 Section 5307 funds for \$5,241,131 was approved by the Board of County Commissioners (BCC) (R2016-0823). The application (FL-90-X881-01) requested funds for Replacement of Fixed Route buses that have reached their useful life \$1,218,287, Palm Tran's South County facility expansion/renovation \$3,022,844, and bus shelter expansion project \$1,000,000. The funds have been awarded under the new FTA Transit Award Management System (TrAMS), and assigned Federal Award Identification Number (FAIN) FL-2018-042-00. In accordance with County PPM CW-O-051, all delegated contracts/ agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The executed document is now being submitted to the BCC to allow the Clerk's Office to receive and file. Countywide (DR)

**Background and Justification:** Execution of the FTA award represents the County's legal affirmation to abide by FTA and other federal requirements as described in the Master Agreement FTA MA (24) dated October 1, 2017 and approved by the BCC on April 10, 2018. All grant documentation was submitted and executed through the Transit Award Management System (TrAMS), FTA's platform to award and manage federal grants. This grant was originally approved as a single contract and included in FY16 budget in the amount of \$15,441,552. FTA implemented a new grants management system that separated the award into a preliminary distribution of \$10,439,303 and a second distribution of \$5,241,130. This agenda item establishes a budget in a new unit for the second distribution, decreases the budget for the initial distribution, and trues up the total budget by \$238,881 to a total of \$15,680,433.

**Attachment(s):**

- 1) Board Approved Program of Projects
- 2) Federal Award Identification Number (FAIN) FL-2018-042-00 Executed
- 3) Budget Amendment

Recommended By: \_\_\_\_\_

Executive Director

8/7/18  
Date

Approved By: \_\_\_\_\_

Assistant County Administrator

8/9/18  
Date



II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	\$238,881				
Operating Costs					
External Revenues	(\$238,881)				
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT	\$ 0				
#ADDITIONAL FTE POSITIONS (CUMULATIVE)					

Is Item Included in Current Budget? Yes No  
Does this item include the use of federal funds? Yes No

Budget Account No: Fund 1341 Department 542 Unit 5546/5554 Object VAR

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: Michael Williams 7/31/18  
Michael Williams, Director of Administrative Services

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lisa Pone 8/1/18  
OFMB AK 8/1 8/1

J. S. Jacobson 8/7/18  
Contract Dev. & Control

B. Legal Sufficiency

Assistant County Attorney 8/8/18  
Assistant County Attorney

C. Other Department Review

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**Palm Tran – 5307 FY 2015 Grant Remainder Summary**

- Grantor: Federal Transit Administration (FTA)
- Amount: \$5,241,130

**Program of Projects (POP)**

The POP is a summary of the intended use of funding that will be programmed into the application and subsequently approved by the BCC. Changes to the POP require approval by the BCC and FTA.

1) Replace Buses that have reached their useful life	\$1,218,287
2) Palm Tran South County Expansion	\$3,022,843
3) Bus Shelters	\$1,000,000
<b>Total 5307 FY 2015 Grant Remainder</b>	<b>\$5,241,130</b>

Award

Federal Award Identification Number (FAIN)	FL-2018-042-00
Temporary Application Number	1098-2018-1
Award Name	Section 5307 Capital Assistance Final Apportionment
Award Status	Active (Executed)
Award Budget Number	0

Part 1: Recipient Information

Name: County Of, Palm Beach
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Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
1098	County Agency	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY	078470481

Location Type	Address	City	State	Zip
Headquarters	301 N OLIVE AVE FRNT	WEST PALM BEACH	FL	334014705
Physical Address	301 N OLIVE AVE FRNT	WEST PALM BEACH	FL	33401
Mailing Address	P O BOX 4036	WEST PALM BEACH	FL	33402

Union Information

Union Name	AMALGAMATED TRANSIT UNION LOCAL 1577
Address 1	10000 New Hampshire Boulevard
Address 2	Legal Department
City	Silver Spring
State	MD
Zipcode	20903
Contact Name	Robert Molofsky
Telephone	(301) 431-7100
Fax	(301) 431-7116
E-mail	13c@atu.org
Website	

Part 2: Award Information

Title: Section 5307 Capital Assistance Final Apportionment
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FAIN	Award Status	Award Type	Date Created	Last Updated Date	From TEAM?
FL-2018-042-00	Active (Executed)	Grant	1/1/2018	1/1/2018	No

Award Start Date  
7/2/2018

Award End Date  
3/29/2023

Award Executive Summary

This application is for \$5,241,131 in Fiscal Year 2015 Section 5307 funds allocated to Palm Beach County as part of the Miami UZA split.

In FY 2015, Palm Beach County was allocated \$15,680,434 in Section 5307 grant funds for capital projects. On



September 11, 2015 the County Executed the award FL-90-X881 for \$10,439,303, which represented the available Section 5307 Grant funds appropriated at the time for FY 2015. This application covers the remaining funding of the FY2015 allocation. Uploaded on TrAMS in the distribution letter for the split allocation

The funds awarded under this grant will be spent as follows:

- 1) Replace Buses that have reached their useful life
- 2) Palm Tran South County Expansion
- 3) Bus Shelters

The South County Expansion Project entails construction consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus maintenance facility which are within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations.

This project received concurrence for a categorical exclusion on July 9, 2013 for the renovation and expansion of the Maintenance Facility located in the City of Delray Beach, the scope and details of the project have not changed since the original information was submitted to FTA.

Palm Beach County will ensure that all vehicles purchased are accessible, purchased from an FTA approved Transit Vehicle Manufacturers (TVM), and reported to FTA within 30 days after contract is signed.

Palm Beach County will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

Palm Beach County will ensure contractors procured are not be on the FTA Suspension and Debarment list.

Florida Department of Transportation (FDOT) toll revenue credits in the amount of \$1,310,283; will be used in lieu of local match for the projects covered under this application for Palm Beach County, as listed on the STIP page 875 under project number 235749-1.

The South County Facility Expansion is completing the design phase, different grants have been used to funds this project, and different grants include funds for the construction phase. The following are the partner applications that will fund this project.

Grant _	TrAMS APP # _	Amount
5307 - FY12 _	FL-90-X812-00 _	\$608,276
5307 - FY15 _	1098-2018-1 _	\$3,022,844
5307 - FY16 _	1098-2018-2 _	\$96,000
5307 - FY17 _	1098-2018-4 _	\$2,771,555
5307 - FY18 _	Not in TrAMS yet _	\$3,832,060
5339 - FY16 _	FL-2016-035-00 _	\$6,637,601
5339 - FY17 _	1098-2018-3 _	\$1,616,858
5339 - FY18 _	Not in TrAMS yet _	\$1,616,858
FlexFY18 _	Not in TrAMS yet _	\$1,500,000

**Frequency of Milestone Progress Reports (MPR)**  
Quarterly

**Frequency of Federal Financial Reports (FFR)**  
Quarterly

**Does this application include funds for research and/or development activities?**  
This award does not include research and development activities.

**Pre-Award Authority**  
This award is using Pre-Award Authority.

**Does this application include suballocation funds?**  
Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

**Will this Grant be using Lapsing Funds?**  
No, this Grant does not use Lapsing Funds.

**Will indirect costs be applied to this application?**  
This award does not include an indirect cost rate.

*Indirect Rate Details: N/A*

**Requires E.O. 12372 Review**  
No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**  
No, my organization does not have delinquent federal debt.

**Award Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Claudia	Salazar	Grants Coordinator	csalazar@pbcgov.com	561-841-4241
	gregory.chilik@dot.gov	General Engineer		
	richelle.gosman@dot.gov	Community Planner		

Award Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$5,241,130
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$1,310,283
Total Eligible Cost			\$5,241,130

Award Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
FL-2018-042-01-00	111-00 (111-A3) BUS - ROLLING STOCK	\$1,218,287.00	\$0.00	\$1,218,287.00	2
FL-2018-042-01-00	11.12.01 BUY REPLACEMENT 40-FT BUS	\$1,218,287.00	\$0.00	\$1,218,287.00	2
FL-2018-042-02-00	114-00 (114-A2) BUS SUPPORT EQUIP AND FACILITIES	\$3,022,843.00	\$0.00	\$3,022,843.00	1
FL-2018-042-02-00	11.43.03 CONSTRUCT - ADMIN/MAINT FACILITY	\$3,022,843.00	\$0.00	\$3,022,843.00	1
FL-2018-042-03-00	119-00 (119-A1) Bus Associated Transit Improvements	\$1,000,000.00	\$0.00	\$1,000,000.00	40
FL-2018-042-03-00	11.92.02 PURCHASE BUS SHELTERS	\$1,000,000.00	\$0.00	\$1,000,000.00	40

Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

Sources of Federal Financial Assistance

PO Number	Project Number	Scope Name	Scope Number	Scope Suffix	UZA Code	Area Name	Account Class Code	FP C	Description	Amendment Amount	Cumulative Amount
FL-90-X975	FL-2018-042-01-00	BUS - ROLLING STOCK	111-00 (111)	A3	120180	Miami, FL	2015.25.90.9 1.2	00	Urbanized Area Formula Grants	\$1,218,287	\$1,218,287
FL-90-X975	FL-2018-042-02-00	BUS SUPPORT EQUIP AND FACILITIES	114-00 (114)	A2	120180	Miami, FL	2015.25.90.9 1.2	00	Urbanized Area Formula Grants	\$3,022,843	\$3,022,843
FL-90-X975	FL-2018-042-03-00	Bus Associated Transit Improvements	119-00 (119)	A1	120180	Miami, FL	2015.25.90.9 1.2	00	Urbanized Area Formula Grants	\$1,000,000	\$1,000,000

Part 3: Project Information

**Project Title: Bus Rolling Stock Procurement**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
FL-2018-042-01-00	1098-2018-1-P1	5/1/2018	6/23/2013	11/28/2019

**Project Description**  
This project will fund the replacement of transit revenue vehicles that have reached their useful life.

**Project Benefits**  
Provide mobility to the community and maintain reliable transit service by replacing vehicles that have met or exceeded their useful lives.

**Additional Information**  
None provided.

**Location Description**  
Palm Beach County is one of the three counties in South Florida that make up the Miami metropolitan area (Miami-UZA). There are 39 incorporated municipalities within Palm Beach County including Boca Raton, Delray Beach and the largest city being West Palm Beach. The county has a total area of 2,383 square miles, Palm Beach County borders Martin County to the north, the Atlantic Ocean to the east, Broward County to the south, Hendry County to the west, and extends into Lake Okeechobee in the northwest.

**Security**  
No -- our organization will NOT expend at least 1% of the 5307 funds in this application for security-related projects

**Project Location (Urbanized Areas)**

UZA Code	Area Name
120740	West Palm Bch-Boca Raton-Delray Bch, FL

**Congressional District Information**

State	District	Representative
Florida	20	Alcee L Hastings
Florida	21	Theodore E Deutch
Florida	22	Lois Frankel
Florida	18	Brian Mast

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,218,287
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$304,572
Total Eligible Cost			\$1,218,287

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
FL-2018-042-01-00	111-00 (111-A3) BUS - ROLLING STOCK	\$1,218,287.00	\$0.00	\$1,218,287.00	2
FL-2018-042-01-00	BUY 11.12.01 REPLACEMENT 40-FT BUS	\$1,218,287.00	\$0.00	\$1,218,287.00	2

**Project Budget Activity Line Items**

**Budget Activity Line Item: 11.12.01 - BUY REPLACEMENT 40-FT BUS**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.12.01	BUY REPLACEMENT 40-FT BUS	BUY REPLACEMENTS - CAPITAL BUS	2

**Extended Budget Description**

Purchase of 2 Diesel Buses (Total order of 14 buses) that have reached their useful life by accumulation of at least 500,000 miles in service. A fleet replacement schedule has been uploaded to TrAMS, it lists the vehicles Model year, VIN Number and projected time when they will reach 500,000 miles in service.

The specified useful life for these Large Heavy-Duty Transit Buses is 12 years of service or an accumulation of at least 500,000 miles.

These buses will meet the American with Disabilities Act (ADA) requirements.

Bus Size: Gillig model Low Floor, 40-foot bus

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Biodiesel	New	Gillig model Low Floor, 40-foot bus

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,218,287
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$304,572
<b>Total Eligible Cost</b>			<b>\$1,218,287</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	6/24/2013	Palm Tran is using an existing 5 year contract for bus procurement that has already been awarded, the solicitation was issued on June 24, 2013.
Contract Award Date	12/12/2013	Palm Tran is using an existing 5 year contract for bus procurement awarded on 12/12/2013
Initial Delivery Date	11/15/2019	Palm Tran is using an existing 5 year contract for bus procurement awarded on 12/12/2013 with an expiration date of 12/11/2018, contract provisions allow for Purchase Orders to be submitted until December 2018, with delivery dates within in a year, and same cost as stated in the contract.
Final Delivery Date	11/19/2019	Palm Tran is using an existing 5 year contract for bus procurement awarded on 12/12/2013 with an expiration date of 12/11/2018, contract provisions allow for Purchase Orders to be submitted until December 2018, with delivery dates within in a year, and same cost as stated in the contract.
Contract Completion Date	11/29/2019	Buses will be paid upon delivery.

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.



Date	Description
	Class IIc CE Approved

**Project Title: South County Expansion**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
FL-2018-042-02-00	1098-2018-1-P2	5/1/2018	7/31/2018	12/26/2019

**Project Description**

Palm Tran is expanding the South County (SC) facility located at 100 N Congress Ave, Delray Beach, FL 33445; to accommodate Palm Tran’s growth. Both North and South County facilities are operating beyond capacity. On November 5, 2013, Palm Beach County acquired land adjacent to the SC facility; on March 1, 2016 the contract for architectural and engineering services for the SC expansion was awarded to Colome and Associates Inc., a DBE Company.

The grant will partially fund construction costs for expansion and renovation of the Palm Tran South County Facility which includes: addition of approximately 28,000 square feet of building space consisting of offices, locker rooms, training center for bus operators and ancillary support space, addition of a new 135 vehicle parking lot for employees on the south side, and addition of a bus lift at the existing maintenance building. This grant will cover the cost of construction; future grants will cover the cost of the equipment.

**Project Benefits**

In addition to the opportunity to increase the number of parking spaces for both employees and buses, the construction will expand the administration building on the existing South County Facility site to accommodate additional drivers and staff required for the increase in service. This project will include a building expansion to house additional administrative employees and the expansion of dispatch and drivers rooms. The southeast bay of the maintenance garage is currently used to service supervisor/relief vehicles and houses a car lift for this purpose. A new car-only bay will be constructed to free up the existing bay for bus service

**Additional Information**

The South County Facility Expansion is completing the design phase, different grants have been used to funds this project, and different grants include funds for the construction phase. The following are the partner applications that will fund this project.

Grant \_ TrAMS APP # \_ Amount  
5307 - FY12 \_ FL-90-X812-00 \_ \$608,276  
5307 - FY15 \_ 1098-2018-1 \_ \$3,022,844 (This Application)  
5307 - FY16 \_ 1098-2018-2 \_ \$96,000  
5307 - FY17 \_ 1098-2018-4 \_ \$2,771,555  
5307 - FY18 \_ Not in TrAMS yet \_ \$3,832,060  
5339 - FY16 \_ FL-2016-035-00 \_ \$6,637,601  
5339 - FY17 \_ 1098-2018-3 \_ \$1,616,858  
5339 - FY18 \_ Not in TrAMS yet \_ \$1,616,858  
FlexFY18 \_ Not in TrAMS yet \_ \$1,500,000

**Location Description**

The project consists of the existing Palm Tran South County Satellite Facility, a 7.37-acre site located at 100 North Congress Avenue, and two (2) adjacent properties to the south that were acquired for this project, an approximate 2.72-acre combined site, located at 2010 NW 1st Street. All three (3) sites are located within the City of Delray Beach's (City) municipal boundary.

The South County Expansion Project entails construction consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus maintenance facility which are within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations.

This project received concurrence for a categorical exclusion on July 9, 2013 for the renovation and expansion of the Maintenance Facility located in the City of Delray Beach, the scope and details of the project have not changed since the original information was submitted to FTA.

**Security**

No -- our organization will NOT expend at least 1% of the 5307 funds in this application for security-related projects

**Project Location (Urbanized Areas)**

UZA Code	Area Name
120740	West Palm Bch-Boca Raton-Delray Bch, FL

**Congressional District Information**

State	District	Representative
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Florida	20	Alcee L Hastings
Florida	21	Theodore E Deutch
Florida	22	Lois Frankel
Florida	18	Brian Mast

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$3,022,843
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$755,711
Total Eligible Cost			\$3,022,843

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
FL-2018-042-02-00	114-00 BUS: SUPPORT EQUIP AND (114-A2) FACILITIES	\$3,022,843.00	\$0.00	\$3,022,843.00	1
FL-2018-042-02-00	11.43.03 CONSTRUCT - ADMIN/MAINT FACILITY	\$3,022,843.00	\$0.00	\$3,022,843.00	1

Project Budget Activity Line Items

Budget Activity Line Item: 11.43.03 - CONSTRUCT - ADMIN/MAINT FACILITY					
Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity	
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.43.03	CONSTRUCT - ADMIN/MAINT FACILITY	CONSTRUCTION OF BUS SUPPORT EQUIP/FACIL	1	

Extended Budget Description

A contract for the construction phase for expansion and renovation of the Palm Tran South County Facility.

This expansion includes the construction of a 28,000 sf structure adjacent to the existing office building. The new structure will have an expected useful life of 40 Years. The expansion also includes renovations to the existing 3,000 sf office space (renovation/rehab of bathrooms, locker-room and brake-room). The project also includes a new parking area for the employees located in the new property; and alterations to the existing parking area which will be used exclusively for buses. Existing bus lot will be resurfaced, with an expected useful life of 15 years. New Parking lot will include all new paving with a useful life of 20 years. The expansion also includes alterations to the maintenance building, the construction of infrastructure to accommodate an in-ground a bus lift, infrastructure to accommodate a 10,000 gallon underground fuel storage tank, and a canopy structure.

The South County Expansion Project entails construction consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus maintenance facility which are within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations.

This project received concurrence for a categorical exclusion on July 9, 2013 for the renovation and expansion of the Maintenance Facility located in the City of Delray Beach, the scope and details of the project have not changed since the original information was submitted to FTA.

The South County Facility Expansion is completing the design phase, different grants have been used to funds this project, and different grants include funds for the construction phase. The following are the partner applications that will fund this project.

Grant \_ TrAMS APP # \_ Amount  
5307 - FY12 \_ FL-90-X812-00 \_ \$608,276  
5307 - FY15 \_ 1098-2018-1 \_ \$3,022,844  
5307 - FY16 \_ 1098-2018-2 \_ \$96,000  
5307 - FY17 \_ 1098-2018-4 \_ \$2,771,555

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5339 - FY16 \_ FL-2016-035-00 \_ \$6,637,601  
5339 - FY17 \_ 1098-2018-3 \_ \$1,616,858  
5339 - FY18 \_ Not in TrAMS yet \_ \$1,616,858  
FlexFY18 \_ Not in TrAMS yet \_ \$1,500,000

Will 3rd Party contractors be used to fulfill this activity line item?  
Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$3,022,843
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$755,711
Total Eligible Cost			\$3,022,843

Milestone Name	Est. Completion Date	Description
IFB/RFP Date	8/1/2018	Construction Manager expected to issue BIDs for construction phase. BID Request to be publicly solicited.
Contract Award Date	10/16/2018	Solicitation and contract award to be completed by the fall of 2018 when Start of the expansion and rehabilitation work is expected to start.
Contract Complete	12/27/2019	Construction of the expansion and rehabilitation work is expected to be completed by December 2019.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

**Class Level Description**  
Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 09: Assembly or construction of facilities that is consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus transfer stations or intermodal centers; busways and streetcar lines or other transit investments within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations; and parking facilities.

Date Description	Date
Class IIc CE Approved	7/9/2013

Project Title: Associated Transit Improvements

Project Number	Temporary Project Number	Date Created	Start Date	End Date
FL-2018-042-03-00	1098-2018-1-P3	5/1/2018	4/30/2019	8/31/2020

**Project Description**  
The replacement of Bus Shelters that have met their useful life.

**Project Benefits**  
Transportation shelters offer the public a protected area that will shelter them from the elements while they wait for their vehicle to arrive. Design of the shelters can have a big impact in people's transit experience, a pleasing design can affect their perception of their time spend while waiting for a bus.

**Additional Information**  
None provided.

Location Description



Palm Beach County is one of the three counties in South Florida that make up the Miami metropolitan area (Miami-UZA). There are 39 incorporated municipalities within Palm Beach County including Boca Raton, Delray Beach and the largest city being West Palm Beach. The county has a total area of 2,383 square miles, Palm Beach County borders Martin County to the north, the Atlantic Ocean to the east, Broward County to the south, Hendry County to the west, and extends into Lake Okeechobee in the northwest.

Security

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Project Location (Urbanized Areas)

UZA Code	Area Name
120740	West Palm Bch-Boca Raton-Delray Bch, FL

Congressional District Information

State	District	Representative
Florida	20	Alcee L Hastings
Florida	21	Theodore E Deutch
Florida	22	Lois Frankel
Florida	18	Brian Mast

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
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Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$250,000
Total Eligible Cost			\$1,000,000

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
FL-2018-042-03-00	119-00 Bus Associated Transit Improvements (119-A1)	\$1,000,000.00	\$0.00	\$1,000,000.00	40
FL-2018-042-03-00	11.92.02 PURCHASE BUS SHELTERS	\$1,000,000.00	\$0.00	\$1,000,000.00	40

Project Budget Activity Line Items

Budget Activity Line Item: 11.92.02 - PURCHASE BUS SHELTERS				
Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
Bus Associated Transit Improvements (119-00)	11.92.02	PURCHASE BUS SHELTERS	ACQUISITION	40

Extended Budget Description

Contract to acquire prefabricated bus shelters to replace existing shelters. The existing shelters were installed between 2002 and 2004, have met useful life, and are in need of replacement.

Each shelter is expected to have a cost of over \$5,000, the expected useful life of prefabricated bus shelters is 15 years.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,000,000

Local	\$0
Local/In-Kind	\$0
State	\$0
State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$250,000
<b>Total Eligible Cost</b>	<b>\$1,000,000</b>

Milestone Name	Est. Completion Date	Description
IFB/RFP Date	5/1/2019	BID/Request for Proposal to be publicly solicited
Contract Award Date	10/1/2019	Solicitation and contract award to be completed by the fall of 2019, contingent upon termination of current shelter contract.
Completion Date	9/1/2020	All shelters expected to be installed, old shelters removed, completion of the project is expected by close of Fiscal Year 2020.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

**Class Level Description**  
Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 05: Activities, including repairs, replacements, and rehabilitations, designed to promote transportation safety, security, accessibility and effective communication within or adjacent to existing right-of-way, such as: the deployment of Intelligent Transportation Systems and components; installation and improvement of safety and communications equipment, including hazard elimination and mitigation; installation of passenger amenities and traffic signals; and retrofitting existing transportation vehicles, facilities or structures, or upgrading to current standards.

Date Description	Date
Class IIc CE Approved	

Part 4: Fleet Details

Fleet Type: Fixed Route

**Fleet Comments**  
8 40' Buses from the 10 due for replacement in FY2019. Bus number and VIN Number.  
PB0702-40' Bus-15GGD211771077810  
PB0703-40' Bus-15GGD211971077811  
PB0707-40' Bus-15GGD211671078110  
PB0708-40' Bus-15GGD211871078111  
PB0711-40' Bus-15GGD211371078114  
PB0712-40' Bus-15GGD211571078115  
PB0715-40' Bus-15GGD211071078118  
PB0718-40' Bus-15GGD211471078140

The funding under 11.12.01 will be used for vehicle replacement.

		Current Value
I.	Active Fleet	
	A. Peak Requirement	130
	B. Spares	26
	C. Total (A+B)	156
	D. Spare Ratio (B/A)	20%
II.	Inactive Fleet	
	A. Other	10
	B. Pending Disposal	10
	C. Total (A+B)	20

Part 5: FTA Review Comments

Application Review Comments

Comment By	doretha.foster@dot.gov
Comment Type	Application Details
Date	5/16/2018
Comment	Civil Rights concurrence with comments:
	<p>PALM BEACH CO must comply with all applicable Federal laws and regulations related to this project, including the ADA Standards for Transportation Facilities, based on the U.S. Access Board's ADA Accessibility Guidelines. Found here: <a href="http://www.access-board.gov/guidelines-and-standards/transportation/facilities/ada-standards-for-transportation-facilities">http://www.access-board.gov/guidelines-and-standards/transportation/facilities/ada-standards-for-transportation-facilities</a></p>
	<p>Requirements to Remember for: New Construction of Facilities</p> <ul style="list-style-type: none"><li>• As required under DOT ADA Standard 206.4.1, PALM BEACH CO must ensure that 60 percent of all public entrances to the facility will be accessible. If a station has only two entrances, then both must be accessible.</li><li>• As required under DOT ADA Standard 810.10, for rail projects, PALM BEACH CO must ensure that no flange way gap can be greater than 2.5" where passenger circulation paths cross tracks at grade (i.e. a street-level pedestrian crossing over streetcar tracks).</li><li>• As required under DOT ADA Standard 206.3, PALM BEACH CO must ensure that accessible routes coincide with or are located in the same area as general circulation paths, and elements such as ramps, elevators, and fare vending and collection areas are placed to minimize the distance that wheelchair users and other persons who cannot climb steps must travel in comparison to the general public.</li><li>• As required under DOT ADA Standard 406.8, PALM BEACH CO must ensure that curb ramps will have detectable warnings.</li><li>• As required under DOT ADA Standard 810.2, PALM BEACH CO must ensure that bus boarding and alighting areas are in compliance with the ADA-ABA Guidelines (Section 810.2), which address surfaces (sturdy); dimensions (96" long x 60" wide); connection to sidewalks, streets, and pedestrian paths; slope (not steeper than 1:48); signs; and public address systems.</li><li>• As required by DOT ADA Standard 810.5.3, PALM BEACH CO must ensure that station platforms must be coordinated with the vehicle floor height.</li></ul>
	<p>The information provided above is intended as technical assistance and applies only to the project as described. Should the project scope change or new information on the project be provided, FTA may require a re-evaluation of the project information as it relates to ADA and require additional information. This confirmation is not an express or implied promise of project compliance with the ADA.</p>
	<p>###</p> <p>Transit Vehicle Manufacturers (TVM) must have an approved FTA DBE Goal prior to bidding on contract. For a current listing, see <a href="https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-tvms-list">https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-tvms-list</a>.</p> <p>Grantee must ensure that all vehicles purchased are accessible and purchased from an FTA approved TVM. Questions or concerns should be directed to Dee Foster at <a href="mailto:Doretha.foster@dot.gov">Doretha.foster@dot.gov</a> or (404) 865-5633.</p>

Part 6: Agreement

UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION

GRANT AGREEMENT  
(FTA G-24, October 1, 2017)

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

(1) "Federal Transit Administration Master Agreement," FTA MA(24), October 1, 2017, <http://www.transit.dot.gov>,  
(2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and  
(3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN



THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: County Of, Palm Beach  
Recipient ID: 1098  
DUNS No: 078470481

Award Information

Federal Award Identification Number: FL-2018-042-00  
Award Name: Section 5307 Capital Assistance Final Apportionment  
Award Start Date: 7/2/2018  
Award End Date: 3/29/2023

Award Executive Summary: This application is for \$5,241,131 in Fiscal Year 2015 Section 5307 funds allocated to Palm Beach County as part of the Miami UZA split.

In FY 2015, Palm Beach County was allocated \$15,680,434 in Section 5307 grant funds for capital projects. On September 11, 2015 the County Executed the award FL-90-X881 for \$10,439,303, which represented the available Section 5307 Grant funds appropriated at the time for FY 2015. This application covers the remaining funding of the FY2015 allocation. Uploaded on TrAMS in the distribution letter for the split allocation

The funds awarded under this grant will be spent as follows:

- 1) Replace Buses that have reached their useful life
- 2) Palm Tran South County Expansion
- 3) Bus Shelters

The South County Expansion Project entails construction consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus maintenance facility which are within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations.

This project received concurrence for a categorical exclusion on July 9, 2013 for the renovation and expansion of the Maintenance Facility located in the City of Delray Beach, the scope and details of the project have not changed since the original information was submitted to FTA.

Palm Beach County will ensure that all vehicles purchased are accessible, purchased from an FTA approved Transit Vehicle Manufacturers (TVM), and reported to FTA within 30 days after contract is signed.

Palm Beach County will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

Palm Beach County will ensure contractors procured are not be on the FTA Suspension and Debarment list.

Florida Department of Transportation (FDOT) toll revenue credits in the amount of \$1,310,283; will be used in lieu of local match for the projects covered under this application for Palm Beach County, as listed on the STIP page 875 under project number 235749-1.

The South County Facility Expansion is completing the design phase, different grants have been used to funds this project, and different grants include funds for the construction phase. The following are the partner applications that will fund this project.

Grant	TrAMS APP #	Amount
5307 - FY12	FL-90-X812-00	\$608,276
5307 - FY15	1098-2018-1	\$3,022,844
5307 - FY16	1098-2018-2	\$96,000
5307 - FY17	1098-2018-4	\$2,771,555
5307 - FY18	Not in TrAMS yet	\$3,832,060
5339 - FY16	FL-2016-035-00	\$6,637,601
5339 - FY17	1098-2018-3	\$1,616,858
5339 - FY18	Not in TrAMS yet	\$1,616,858
FlexFY18	Not in TrAMS yet	\$1,500,000

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Pre-Award Authority: This award is using Pre-Award Authority.

**Award Budget**

Total Award Budget: \$5,241,130.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$5,241,130.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$0.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$5,241,130.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$0.00

**Award Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$5,241,130
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$1,310,283
Total Eligible Cost			\$5,241,130

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

**U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:**

Review Decision: DOL Concurs - Certified  
Original Certification Date: 7/2/2018

**Special Conditions**

There are no special conditions.

**FINDINGS AND DETERMINATIONS**

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

**FTA AWARD OF THE GRANT AGREEMENT**

Awarded By:  
yvette.taylor@dot.gov  
Regional Administrator  
FEDERAL TRANSIT ADMINISTRATION  
U.S. DEPARTMENT OF TRANSPORTATION  
Contact Info: yvette.taylor@dot.gov  
Award Date: 7/2/2018

**EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,

- (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:  
*Jeremy Baker*  
*Grants & Capital Analyst*  
*County Of, Palm Beach*  
*7/6/2018*



BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY  
BUDGET AMENDMENT

BGRV 540 070318\*430  
BGEX 540 070318\*1554

FUND 1341 Palm Tran Grants

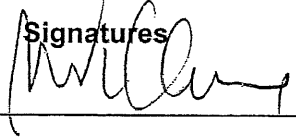
ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPEND/ENC 7/6/2018	REMAINING BALANCE
<b>REVENUE</b>								
542-5546-3142	Federal Transit Admin Assist	8,065,707	7,657,124	0	5,002,249	2,654,875		
542-5554-3142	Federal Transit Admin Assist	0	0	5,241,130	0	5,241,130		
<b>Total Receipts &amp; Balances</b>		56,658,323	60,006,041	5,241,130	5,002,249	60,244,922		
<b>EXPENDITURES</b>								
542-5546-6401	Machinery & Equipment	7,341,440	6,932,856	0	5,002,249	1,930,607	0	1,930,607
542-5554-6301	Improvements Other than Bldg	0	0	3,022,843	0	3,022,843	0	3,022,843
542-5554-6401	Machinery & Equipment	0	0	1,218,287	0	1,218,287	0	1,218,287
542-5554-6506	Improvements Other than Bldg - Infrastruc	0	0	1,000,000	0	1,000,000	0	1,000,000
<b>Total Appropriations &amp; Expenditures</b>		56,658,323	60,006,041	5,241,130	5,002,249	60,244,922		

**PALM TRAN**

Initiating Department/Division  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures

Date

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7/23/18

By Board of County Commissioners  
At Meeting of August 14, 2018

Deputy Clerk to the  
Board of County Commissioners