

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	August 14, 2018	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
		<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:	Engineering & Public Works Department				
Submitted By:	Engineering & Public Works Department				
Submitted For:	Roadway Production Division				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A Task Authorization to the Civil Engineering Annual Contract R2016-0310 with Mock, Roos & Associates, Inc., (MRA) in the amount of \$154,044.04 for professional services for Happy Hollow Road from Smith Sundy Road to Lyons Road (project).


SUMMARY: Approval of this Task Authorization will provide the professional services necessary for the preparation of design plans and construction bid documents for the project. The project will provide roadway and drainage improvements for Happy Hollow Road from Smith Sundy Road to the existing segment constructed by Happy Hollow Charter School west of Lyons Road. Work will include the construction of two (2) – 11 foot wide traffic lanes with 5 foot wide paved shoulders, curb and gutter and an 8 foot wide sidewalk on the north side. Right-of-way will be acquired following completion of the roadway design and surveyor's analysis of title information. The Small Business Enterprise (SBE) goal for all contracts is 15%. The SBE participation committed by MRA for their Civil Annual Contract is 100%. MRA is a Palm Beach County based company and is a certified SBE company. District 5 (LBH)

Background and Justification: On March 22, 2016, the Board of County Commissioners (Board) approved an Annual Contract R2016-0310 with MRA to provide professional services required for Palm Beach County (County) civil engineering projects. The County now desires MRA to prepare design plans and construction bid documents for the project as detailed in Exhibit "A" of the attached Task Authorization. The fee, as detailed in Exhibit "B" of the attached Task Authorization, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$113,764.38	(Project General and Common Task, Roadway Analysis and Plans, Drainage Analysis, Utilities, Environmental Permits, Signing and Pavement, Geotechnical).
Reimbursable Expenses (Not to Exceed)....	\$ 33,729.46	(Geotechnical, Survey, Sketch and Legals).
Optional Services (Not to Exceed).....	\$ 6,550.20	(Post Design Services).
Total:	<u>\$154,044.04</u>	

After reviewing the attached Task Authorization and finding it in proper order, the Engineering Department recommends the Board's approval.

- Attachments:**
- 1. Location Map
 - 2. Task Authorization with Exhibits "A", "B", "C", "D" and Certificates of Insurance (2)
 - 3. Project Work Schedule

Recommended by:		18 JULY 2018
	Department Director	Date
Approved By:		7/18/18
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	<u>\$184,865</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$184,865</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget?	Yes	X	No	
Does this item include the use of federal funds?	Yes		No	X

Budget Account No:
Fund 3500 Dept 361 Unit 1873 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:



Transportation Improvement Fund
Happy Hollow Rd, Smith Sundry Rd to Lyons Rd


New Task Authorization		
Basic Services	\$113,764.38	
Reimbursable Services	\$ 33,729.46	
Optional Services	<u>\$ 6,550.20</u>	
	\$154,044.04	✓
Staff Costs		
Roadway Production	\$ 15,405.00	
Right of Way	\$ 3,855.00	
Survey	\$ 3,855.00	
Traffic	<u>\$ 7,705.00</u>	
Fiscal Impact	\$184,864.04	✓

C. Departmental Fiscal Review: Aluhovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 7/14/18
 OFMB  8/7/18
 7/15 35 um 2/3

 7/12/18
 Contract Dev. and Control

B. Approved as to Form and Legal Sufficiency:

MBerna 7/16/2018
Assistant County Attorney

C. Other Department Review:

Department Director

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N

LOCATION MAP