

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: August 14, 2018

☒ Consent

☐ Regular

☐ Workshop

☐ Public Hearing

Department: Facilities Development and Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contracts with three firms to provide property development evaluation services on a continuing contract basis for the Facilities Development & Operations Department:

- A) Gentile Glas Holloway O'Mahoney & Associates, Inc, Landscape Architects, Planners, Environmental Consultants - SBE/Local.
- B) Jon E. Schmidt & Associates, Inc. d/b/a Schmidt Nichols - SBE/Local.
- C) Urban Design Studio, LLC d/b/a Urban Design Kilday Studios – SBE/Local.

Summary: The purpose of these contracts is to have consultants under contract to provide planning, engineering, and related consulting services for Facilities Development & Operations Department efforts to evaluate the developability of existing County-owned property and potential land acquisition parcels. Consultant fees will be negotiated on an individual basis for the identified project. The contracts will be for two (2) years with two (2) – one (1) year renewal options. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. Gentile Glas Holloway O'Mahoney & Associates, Inc. anticipates 97% SBE participation. Jon E. Schmidt & Associates, Inc. d/b/a Schmidt Nichols anticipates 98% SBE participation. Urban Design Studio, LLC d/b/a Urban Design Kilday Studios anticipates 98% SBE participation. All three firms and all subconsultants are local businesses. **(Capital Improvements Division) Countywide (LDC)**

Background and Justification: Selection was performed under Board adopted procedures pursuant to Consultants Competitive Negotiation Act (CCNA) and Florida Statute 287.055 on June 13, 2018. Three firms were selected for these services. Work will be authorized through individual task authorizations when they are required during the term of the contracts.

Attachments:

- 1. Gentile Glas Holloway O'Mahoney & Associates, Inc. Contract w/ Disclosure of Ownership Interests
- 2. Jon E. Schmidt & Associates, Inc. d/b/a Schmidt Nichols Contract w/Disclosure of Ownership Interests
- 3. Urban Design Kilday Studios Contract w/Disclosure of Ownership Interests

Contracts are more than 100 pages and may be viewed in Minutes.

Recommended by:



Audrey Wolf

Department Director

7/16/18

Date

Approved by:

CBaker

County Administrator

8/8/18

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	\$ 0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0				
NET FISCAL IMPACT	\$ 0				
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No
Does this item include use of federal funds? Yes No X

Budget Account No: Fund Dept Unit Object
Reporting Category

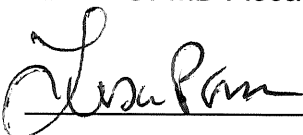
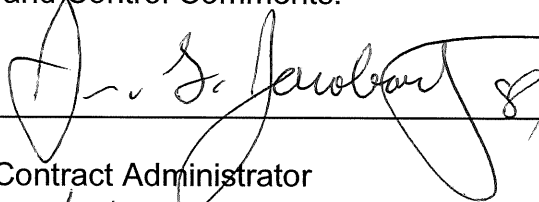

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fiscal impact cannot be determined at this time. Individual Task Assignments requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Review: 

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

 7/20/18  8/3/18
OFMB AK 8/7/20 Contract Administrator
8/3/18 

B. Legal Sufficiency:

 8/7/18
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.