

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 14, 2018

Consent ☒ Regular ☐  
Public Hearing ☐

Department: Water Utilities Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: a Contract with D. B. E. Management, Inc., dba DBE Utility Services (D. B. E. Management, Inc.), for the Water Treatment Plant No.11 (WTP 11) Production Well 11 Raw Water Main (Project) in the amount of \$464,220.25.

**Summary:** On April 18, 2018, six (6) bids were received for the Project to construct the raw water main for Production Well 11. The low bidder, D. B. E. Management, Inc., is the lowest responsive, responsible bidder in the amount of \$464,220.25. The new raw water main will connect Production Well 11 to WTP 11. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with D. B. E. Management, Inc., provides for SBE participation of 87.8% overall. D. B. E. Management, Inc., is a Palm Beach County Company. The Project is in the FY18 Water Utilities Department (WUD) budget. (WUD Project No. 15-059) District 6 (MJ)

**Background and Justification:** WTP 11 serves the Cities of Belle Glade, South Bay and Pahokee, in addition to unincorporated Palm Beach County. WTP 11 is the sole water treatment facility supplying drinking water to the service area and therefore it is critical that WTP 11 can reliably and effectively treat and distribute drinking water to WUD’s customers. Presently Production Well 11 is being constructed under a separate contract. The Project will construct approximately 2,200 linear feet of 16-inch raw water main connecting Production Well 11 to WTP 11. The bid review comments for the three (3) lowest proposals is detailed in attachment 3. The irregularities provided no competitive advantage.

**Attachments:**

- 1. Four (4) Original Contracts
- 2. One (1) Location Map
- 3. Engineer’s Recommendation
- 4. Bid Tabulation Sheet
- 5. SBE Compliance Review
- 6. Summary of Bid Irregularities
- 7. ITS Summary of Certificates

Recommended By: Jim Stiles 7-17-18  
Department Director Date

Approved By: Walter J. Zeller 8/6/18  
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	\$464,221	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match County	0	0	0	0	0
NET FISCAL IMPACT	\$464,221	0	0	0	0
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0	0	0
Budget Account No.:	Fund 4011	Dept 721	Unit W026	Object 6541	

Is Item Included in Current Budget? Yes X No

Does this item include the use of federal funds? Yes No X

Reporting Category N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

One (1) time expenditure from user fees, connection fees and balance brought forward.

C. Department Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB 7/19/18 7/18/18 7/18/18

Contract Development and Control 7/31/18

B. Legal Sufficiency:

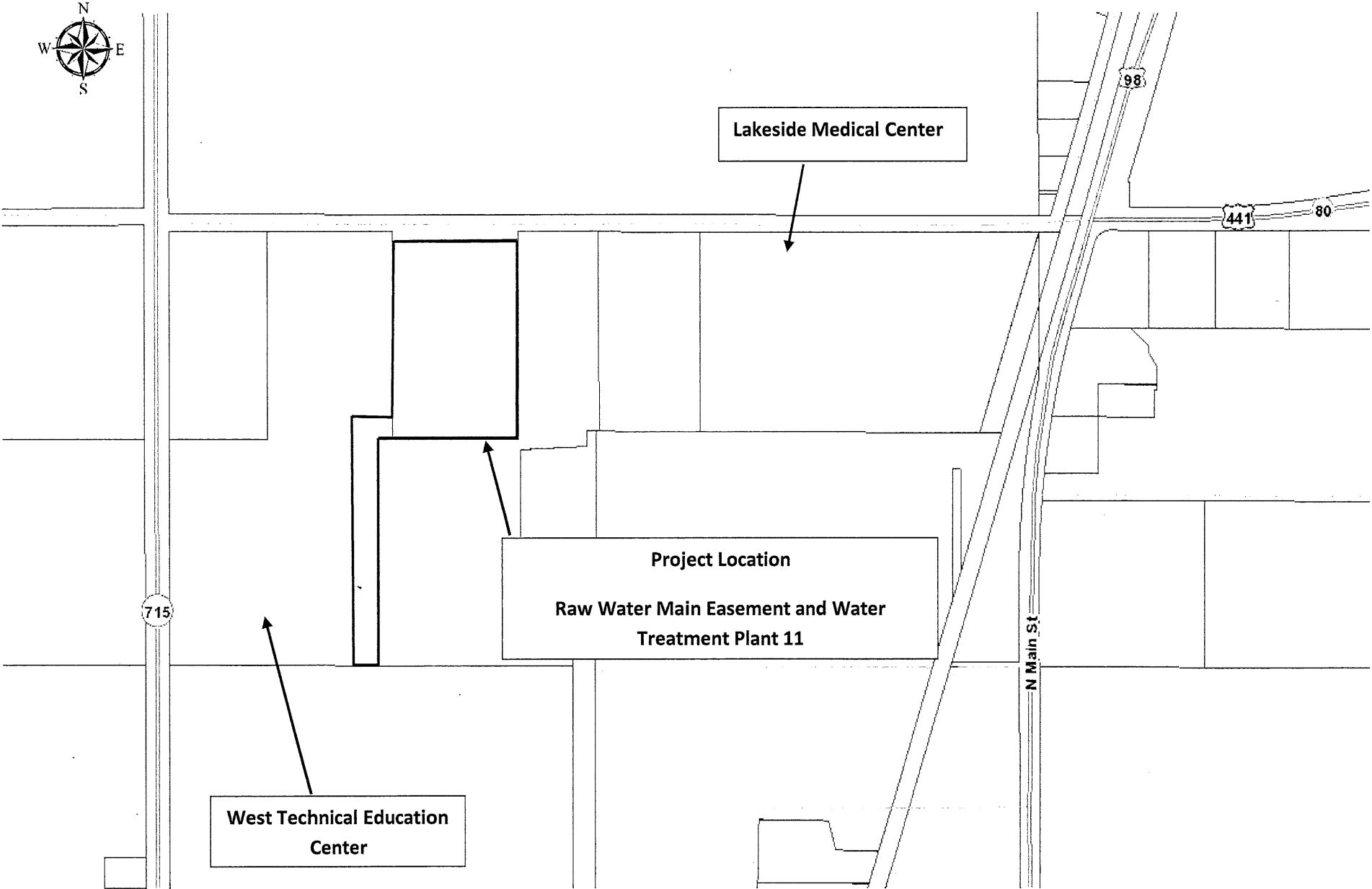
Assistant County Attorney 8/3/18

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

ATTACHMENT 2  
Location Map



WUD 15-059 Water Treatment Plant 11 Production Well 11 Raw Water Main

# Inter-Office Memorandum

Palm Beach County



Water Utilities Department

**DATE:** May 11, 2018

**TO:** Jim Stiles  
Director 

**THRU:**  Hassan Hadjimiry, P.E.  
PBCWUD Deputy Director

**FROM:** Stephen McGrew, P.E.   
PBCWUD Manager Plant Design

**RE:** Notice of Award Recommendation  
WTP11 Production Well 11 Raw Water Main  
Package GL01 / WUD Project No. 15-059

MAY21 18 12:11PM

The bid opening for the above referenced project was held on April 18, 2017. Proposals were received from six (6) contractors. The complete Bid Tabulation is attached. The Engineer's opinion of probable construction cost was \$485,000. The apparent low bidder is DBE Utility Services with a construction cost of \$464,220.25 for the bid.

An evaluation of the low bid by DBE Utility Services is as follows:

1. The first low bidder, DBE Utility Services, provided properly executed Bid Forms in the Contract Documents.
2. Bid security equal to 5% of the total base bid was enclosed with the bid.
3. Small Business Enterprise-Women/Minority Business Enterprise (SBE-W/MBE) Schedules #1 and #2 were properly completed by DBE Utility Services. DBE Utility Services, has met the 15% SBE goal established under the SBE Ordinance. The Compliance Review completed by the Office of Small Business Assistance (OSBA) states that DBE Utility Services, has met the SBE goal with 87.8% SBE participation for this project (See attached review letter from the OSBA dated April 7, 2018).
4. The County Attorney (CAO) has reviewed the bid and Bid Review Comments for the three (3) lowest bids. For DBE Utility Services, no major irregularities were identified. (See attached Bid Review Comments and email from CAO's Michael Jones dated May 9, 2018).

5. One (1) addendum was issued for this project. DBE Utility Services acknowledged addendum No.1.
6. DBE Utility Services holds valid contractor and occupational licenses. DBE Utility Services held a valid Palm Beach County business tax receipt at the time of the bid submittal (See attached Palm Beach County Tax Collector receipt).
7. The first low bidder, DBE Utility Services, holds a principal place of business in Palm Beach County. The contractor holds a valid state Underground Contractor license (See attached license information).

Contract award is recommended to the lowest responsive bidder, DBE Utility Services, in the amount not to exceed \$464,220.25 for the bid, subject to formal approval by the PBC Board of County Commissioners. A copy of this notice has been emailed to all bidders and posted at the bid opening location and will be left there for a minimum of five (5) business days.

#### Attachments

1. Bid Tabulation Sheet (Original)
2. Bid Review Comments
3. CAO Bid Review Email
4. OSBA Bid Review Memorandum
5. Palm Beach County Tax Collector Receipt
6. Contractor's License


cc: File GL01/15-059.7.10

Craig C. Williams, PBCWUD Assistant Director of Finance & Administration  
Krystin Berntsen, P.E., PBCWUD Director of Engineering Division  
Vince Riccobono, P.E., PBCWUD Construction Manager  
Craig Irwin, P.E., PBCWUD Capital Improvements Program, Stantec Project Manager

## BID TABULATION SHEET

**TITLE**                      **Water Treatment Plant #11 Production Well #11 Raw Water Main**  
**BID#**                      **15-059**                      **PAGE 1 OF 2**

	B & B Underground Construction, Inc.		DBE Utility Services		Hinterland Group, Inc.		ROHL Global Networks LP		T B Landmark Construction, Inc.	
<b>BASE BID</b>	\$ 612,110.00		\$ 464,220.25		\$ 562,000.00		\$ 834,711.70		\$ 494,319.00	
Addendum #1	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N
<b>Attachment #1 BID BOND</b>	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N
Attachment #2 SBE-M/WBE Schedules	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N
Attachment #3 Certification of Business Location	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N
Attachment #4 List of Subcontractors	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N
Attachment #5 Trench Safety	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N	<input checked="" type="radio"/>	N

BIDS PICKED UP BY  ENGINEER

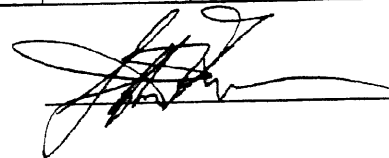
DATE 7/18/2018

## BID TABULATION SHEET

**TITLE**                      **Water Treatment Plant #11 Production Well #11 Raw Water Main**  
**BID#**                      **15-059**                      **PAGE**   2   **OF**   2  

	Centerline Utilities, Inc.									
<b>BASE BID</b>	\$558,321.54		\$		\$		\$		\$	
Addendum #1	(Y)	N	Y	N	Y	N	Y	N	Y	N
<b>Attachment #1 BID BOND</b>	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #2 SBE-M/WBE Schedules	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #3 Certification of Business Location	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #4 List of Subcontractors	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #5 Trench Safety	(Y)	N	Y	N	Y	N	Y	N	Y	N

BIDS PICKED UP BY



ENGINEER

DATE 4/18/2018

Bid Item	16" RAW WATER MAIN (Furnish and install with Appurtenances)	Quantity	Unit	Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount
				D.E.E. MANAGEMENT, INC./ DBE Utility Services		TB Landmark Construction, Inc.		Centerline Utilities, Inc.		Hinterland Group, Inc.		B&B Underground Construction, Inc.		ROHL Global Networks, Inc.	
1	Mobilization/Demobilization/General Conditions	1	Lump Sum	\$17,000.00	\$17,000.00	\$16,750.00	\$16,750.00	\$26,694.90	\$26,694.90	\$15,000.00	\$15,000.00	\$23,000.00	\$23,000.00	\$32,000.00	\$32,000.00
2	16" HDPE DIPS DR 11 Raw Water Main (Open Cut)	1,725	Linear Feet	\$117.90	\$203,377.50	\$116.00	\$200,100.00	\$122.94	\$212,071.50	\$140.00	\$241,500.00	\$150.00	\$258,750.00	\$198.29	\$342,090.25
3	16" HDPE DIPS DR 11 Raw Water Main (HDD)	535	Linear Feet	\$140.15	\$74,980.25	\$172.50	\$92,287.50	\$223.50	\$119,572.50	\$150.00	\$80,250.00	\$150.00	\$80,250.00	\$189.80	\$101,543.00
4	2" HDPE IPS DR 11 Water Service	2,025	Linear Feet	\$8.50	\$17,212.50	\$15.00	\$30,375.00	\$20.66	\$41,836.50	\$40.00	\$81,000.00	\$20.00	\$40,500.00	\$49.97	\$101,188.25
5	2" Backflow Preventer Assembly	2	Each	\$4,500.00	\$9,000.00	\$2,850.00	\$5,700.00	\$3,113.58	\$6,227.16	\$4,800.00	\$9,600.00	\$2,800.00	\$5,600.00	\$3,711.60	\$7,423.20
6	Temporary Connections	2	Lump Sum	\$4,100.00	\$8,200.00	\$3,500.00	\$7,000.00	\$3,543.15	\$7,086.30	\$6,500.00	\$13,000.00	\$4,400.00	\$8,800.00	\$9,950.00	\$19,900.00
7	16" Butterfly Valve 316 SS Wafer with HDPE Valve Adapter, HDPE Spacers and Valve Box	1	Each	\$13,500.00	\$13,500.00	\$12,014.00	\$12,014.00	\$14,887.29	\$14,887.29	\$22,000.00	\$22,000.00	\$8,750.00	\$8,750.00	\$17,207.50	\$17,207.50
8	12" Butterfly Valve 316 SS Wafer with HDPE Valve Adapter, HDPE Spacers and Valve Box	1	Each	\$11,500.00	\$11,500.00	\$11,000.00	\$11,000.00	\$12,856.82	\$12,856.82	\$15,000.00	\$15,000.00	\$12,000.00	\$12,000.00	\$18,042.50	\$18,042.50
9	16" x 12" HDPE DIPS DR 11 Tee	1	Each	\$4,100.00	\$4,100.00	\$9,800.00	\$9,800.00	\$5,749.78	\$5,749.78	\$9,400.00	\$9,400.00	\$5,500.00	\$5,500.00	\$5,309.00	\$5,309.00
10	16" HDPE DIPS DR 11 Plug or Cap	1	Each	\$3,700.00	\$3,700.00	\$2,500.00	\$2,500.00	\$3,513.41	\$3,513.41	\$1,800.00	\$1,800.00	\$2,700.00	\$2,700.00	\$2,605.00	\$2,605.00
11	16" 90 Degree HDPE DIPS DR 11 Elbow	5	Each	\$4,350.00	\$21,750.00	\$2,600.00	\$13,000.00	\$3,418.40	\$17,092.00	\$1,800.00	\$9,000.00	\$9,500.00	\$47,500.00	\$5,470.20	\$27,351.00
12	30" x 16" HDPE Tapping Sleeve	1	Each	\$9,985.00	\$9,985.00	\$18,000.00	\$18,000.00	\$15,671.41	\$15,671.41	\$12,000.00	\$12,000.00	\$69,500.00	\$69,500.00	\$49,073.00	\$49,073.00
13	Fence with Gate	1	Lump Sum	\$3,200.00	\$3,200.00	\$6,500.00	\$6,500.00	\$1,833.69	\$1,833.69	\$3,500.00	\$3,500.00	\$7,000.00	\$7,000.00	\$10,000.00	\$10,000.00
14	Imported fill (AASHTO M-145 Type A-1)	500	Cu. Yard	\$25.00	\$12,500.00	\$25.20	\$12,600.00	\$26.36	\$13,180.00	\$35.00	\$17,500.00	\$10.00	\$5,000.00	\$32.00	\$16,000.00
15	Sample Points	3	Each	\$1,475.00	\$4,425.00	\$5,000.00	\$15,000.00	\$2,222.18	\$6,666.54	\$2,500.00	\$7,500.00	\$570.00	\$1,710.00	\$7,981.50	\$23,944.50
16	Asphalt Driveway with Base FDOT Index 515	60	Sq. Yard	\$74.00	\$4,440.00	\$188.00	\$11,280.00	\$87.77	\$5,266.20	\$70.00	\$4,200.00	\$60.00	\$3,600.00	\$66.00	\$3,960.00
17	Sod	3,250	Sq. Yard	\$9.00	\$29,250.00	\$5.00	\$16,250.00	\$7.02	\$22,815.00	\$4.00	\$13,000.00	\$7.00	\$22,750.00	\$8.00	\$19,500.00
18	Pipe Parallel or Pipe Crossing Sign	1	Each	\$500.00	\$500.00	\$962.50	\$962.50	\$366.74	\$366.74	\$750.00	\$750.00	\$20.00	\$20.00	\$900.00	\$900.00
19	Record Drawing	2,400	Linear Feet	\$3.60	\$8,640.00	\$2.50	\$6,000.00	\$4.89	\$11,736.00	\$2.00	\$4,800.00	\$1.50	\$3,600.00	\$5.00	\$12,000.00
20	Construction Survey	2,400	Linear Feet	\$0.90	\$2,160.00	\$2.50	\$6,000.00	\$4.89	\$11,736.00	\$2.00	\$4,800.00	\$1.50	\$3,600.00	\$7.80	\$18,720.00
21	Preconstruction Video Taping	2,400	Linear Feet	\$2.00	\$4,800.00	\$0.50	\$1,200.00	\$0.61	\$1,464.00	\$1.00	\$2,400.00	\$0.75	\$1,800.00	\$5.00	\$12,000.00
TOTAL:					\$464,220.25		\$494,319.00		\$566,323.74		\$562,000.00		\$611,350.00		\$834,718.20



**Bid Review Comments**  
**Project No. WUD 15-059**  
**GL01 WTP11 Production Well 11 Raw Water Main Project**  
**Project**

In total six (6) bids received for the GL01 WTP11 Production Well 11 Raw Water Main project, the three (3) lowest bids have been reviewed. The following is a summary of errors, omissions or irregularities found in the bids.

**1. DBE Utility Services**

- a. The total base bid listed in the bid package is \$464,220.25. The bid evaluation found that there was a discrepancy within bid item no. 11 "16" 90 Degree HDPW DIPS DR11 Elbow" between the unit price and the total. The unit price and the total for bid item no. 11 is written as \$4,350 in the schedule of bid prices submitted with the bid. The project contains five (5), "16" 90 Degree HDPW DIPS DR11 Elbow" bid item no.11, therefore the total should be \$21,750. The total base bid (\$464,220.25) however adds correctly and includes the correct total price for bid item no.11. WUD feels this is a minor bid irregularity with no commercial advantage.

**2. TD Landmark Construction, Inc.**

- a. No bid irregularities noted.

**3. Centerline Utilities, Inc.**

- a. The total base bid listed in the bid package is \$558,321.54. The bid evaluation found several discrepancies within bid item nos. 3, 4 and 7. The discrepancies in these bid items is between the unit price and the total.
- b. The total base bid recorded in the bid package was \$558,321.54 however when corrections are made for the discrepancies within bid item nos. 3, 4 and 7 the total base bid should be \$558,323.74, \$2.20 dollars more than the total base bid recorded in the bid package.

## Craig Irwin

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**From:** Michael W. Jones <MJones@pbcgov.org>  
**Sent:** Wednesday, May 09, 2018 2:49 PM  
**To:** Craig Irwin  
**Cc:** Steve McGrew; Krystin Berntsen  
**Subject:** RE: 05092018 - GL01 WTP11 PW-11 Raw Water Main Request for Legal Review of Bids

Craig, based on my review of the bid review comments, I have no issue with the award to the low bidder DBE Utility Services. As stated in 5.1.3 of the ITB, WUD is required to fix the error in the extension of the unit price, even if it changes the total.

**From:** Craig Irwin <CIrwin@pbcwater.com>  
**Sent:** Wednesday, May 09, 2018 9:45 AM  
**To:** Michael W. Jones <MJones@pbcgov.org>  
**Cc:** Steve McGrew <smcgrew@pbcwater.com>; Krystin Berntsen <KBerntsen@pbcwater.com>  
**Subject:** 05092018 - GL01 WTP11 PW-11 Raw Water Main Request for Legal Review of Bids

Mike,

We have reviewed the three (3) lowest bids for the above referenced project (GL01, WUD 15-059 WTP11 PW-11 Raw Water Main). Please review the errors, omissions and/or irregularities noted on the Formal Bid Checklist / Bid Review Comments and provide your recommendations. For your convenience, and given the number and size of the available documents, I have posted the following items on our FTP site see attached link:

1. Inter-office memorandum requesting County Attorney Recommendations for Award of the above referenced project,
2. Formal Bid Checklist,
3. Bid Review Comments,
4. List of "Scrutinized Companies" Quarterly Report,
5. Suspended Vendor List,
6. Bid Tabulation,
7. Bid Documents for the three (3) lowest bidders,
8. Bid Book containing the Instructions to Bidders, and
9. OSBA review interoffice memorandum.

To access the FTP site, click on the link below, and enter the user name and password provided.

<ftp://ftp.pbcwater.com/15-059/>

User Name: wudftp  
Password: utilities87

To view this FTP site in Windows Explorer, click 'View' in the menu - then click 'Open FTP Site in Windows Explorer'.

If you need additional information, please call me at (561) 493-6024 or e-mail me at [cirwin@pbcwater.com](mailto:cirwin@pbcwater.com).

Regards,  
Craig Irwin, PE (FL), PMP  
Stantec Consulting, Inc. Project Manager

**PBCWUD Capital Improvements Program**

**8100 Forest Hill Blvd.**

**West Palm Beach, FL 33413**

**Direct Line: 561-493-6024**

**Cell Phone: 720-201-0613**

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Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.



Office of  
Small Business Assistance  
50 South Military Trail, Suite 202  
West Palm Beach, FL 33415  
(561) 616-6840

FAX: (561) 616-6850

[www.pbcgov.com/osba](http://www.pbcgov.com/osba)



**Palm Beach County  
Board of County  
Commissioners**

Melissa McKinlay, Mayor

Mack Bernard, Vice Mayor

Hal Valeche

Paulette Burdick

Dave Kerner

Steven L. Abrams

Mary Lou Berger

**County Administrator**

Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"

**DATE:** April 7, 2018

**TO:** Craig Irwin, P.E., Project Manager  
WUD Engineering Division

**FROM:** Allen F. Gray, Manager *A. Gray*  
Office of Small Business Assistance

**SUBJECT:** Compliance Review on Project No. WUD 15-059  
WTP PW-11 Raw Water Well

The following is a Compliance Review of the 15% SBE goal established on the above-mentioned project, which opened April 18, 2018. SBE participation was calculated on the bid amounts listed on the Bid Tabulation sheets.

**Low Bidder:** DBE Management, Inc., d/b/a  
DBE Utility Services  
13387 Bryan Rd.  
Loxahatchee, FL 33470  
Phone: (561) 508-3708  
Bid Amount: \$464,220.25  
**SBE Commitment:** 87.8%

(SB) DBE Mgmt., Inc. \$ 407,910.25<sup>1</sup> 87.8%

**2<sup>nd</sup> Low Bidder:** T B Landmark Construction, Inc.  
11220 New Berlin Road  
Jacksonville, FL 32226  
Phone: (904) 751-1016  
Bid Amount: \$494,319.00  
**SBE Commitment:** 15%

(SB) Agricultural Land Serv. \$ 14,625.00 2.96%

(SB) Utility Supply Assoc. \$100,000.00  
**X.60**  
\$60,000.00 12.13%



Page 2.

**3<sup>rd</sup> Low Bidder:**            **Centerline Utilities, Inc.**  
                                    **2180 SW Poma Drive**  
                                    **Palm Bay, FL 34990**  
  
Phone:                        (561) 689-3917  
Bid Amount:                \$558,321.54  
**SBE Commitment:**        **3.7%**

(SB) Utility Supply Assoc.	\$34,615.60	
	<u><b>X.60</b></u>	
	\$20,769.36	3.71%

**EVALUATION:**

The low bidder, **DBE Management, Inc.** has met the SBE goal for this project.

c:    Helene Hvizd, Senior Assistant County Attorney

<sup>1</sup> The prime is not certified as an SBE to provide services for line items nos. 13, 14, 16, 17, 20, 21. These items were not included in the calculation of their SBE participation.



**ANNE M. GANNON**  
CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

*Serving you.*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***

**13313 BRYAN RD  
LOXAHATCHEE, FL 33470**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
23-0200 UNDERGROUND UTILITIES CONTRACTOR	GRANT JOHN ANDREW	CUC1224256	U18.106538 - 11/21/17	\$74.38	B40175322

This document is valid only when receipted by the Tax Collector's Office.

DBE UTILITY SERVICES  
DBE MANAGEMENT INC  
13313 BRYAN RD  
LOXAHATCHEE, FL 33470

**STATE OF FLORIDA  
PALM BEACH COUNTY  
2017/2018 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 2016086927  
EXPIRES: SEPTEMBER 30, 2018**

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



**ANNE M. GANNON**  
CONSTITUTIONAL TAX COLLECTOR  
Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353  
www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***

13313 BRYAN RD  
LOXAHATCHEE, FL 33470

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
81-0470 TRENCHING SERVICE	DBE MANAGEMENT INC		U18.106538 - 11/21/17	\$82.50	B40115470

This document is valid only when receipted by the Tax Collector's Office.

DBE MANAGEMENT INC  
DBE MANAGEMENT INC  
13313 BRYAN RD  
LOXAHATCHEE, FL 33470

**STATE OF FLORIDA  
PALM BEACH COUNTY  
2017/2018 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 200502155  
EXPIRES: SEPTEMBER 30, 2018**

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD  
2601 BLAIR STONE ROAD  
TALLAHASSEE FL 32399-0783

(850) 487-1395

GRANT, JOHN A  
DBE UTILITY SERVICES  
5030 HORSESHOE CIR S  
WEST PALM BEACH FL 33417

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND  
PROFESSIONAL REGULATION

CUC1224256

ISSUED: 08/28/2016

CERT UNDERGROUND & EXCAV CNTR  
GRANT, JOHN A  
DBE UTILITY SERVICES

IS CERTIFIED under the provisions of Ch. 489 FS.  
Expiration date : AUG 31, 2018 L1608280004220

DETACH HERE

RICK SCOTT, GOVERNOR

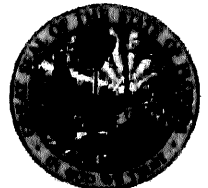
KEN LAWSON, SECRETARY

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER	
CUC1224256	

The UNDERGROUND UTILITY & EXCAVATION CO  
Named below IS CERTIFIED  
Under the provisions of Chapter 489 FS.  
Expiration date: AUG 31, 2018

GRANT, JOHN A  
DBE UTILITY SERVICES  
5275 SHADWELL AVE  
COCOA FL 32926



ISSUED: 08/28/2016

DISPLAY AS REQUIRED BY LAW

SEQ # L1608280004220



## BID TABULATION SHEET

TITLE

**Water Treatment Plant #11 Production Well #11 Raw Water Main**

BID#

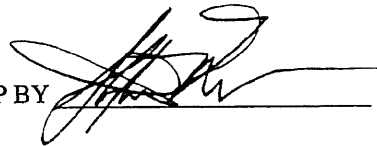
**15-059**

PAGE **1** OF **2**

	B & B Underground Construction, Inc.		DBE Utility Services		Hinterland Group, Inc.		ROHL Global Networks LP		T B Landmark Construction, Inc.	
<b>BASE BID</b>	\$ 612,110.00		\$ 464,220.25		\$ 562,000.00		\$ 834,711.70		\$ 494,319.00	
Addendum #1	(Y)	N	(Y)	N	(Y)	N	(Y)	N	(Y)	N
<b>Attachment #1 BID BOND</b>	(Y)	N	(Y)	N	(Y)	N	(Y)	N	(Y)	N
Attachment #2 SBE-M/WBE Schedules	(Y)	N	(Y)	N	(Y)	N	(Y)	N	(Y)	N
Attachment #3 Certification of Business Location	(Y)	N	(Y)	N	(Y)	N	(Y)	N	(Y)	N
Attachment #4 List of Subcontractors	(Y)	N	(Y)	N	(Y)	N	(Y)	N	(Y)	N
Attachment #5 Trench Safety	(Y)	N	(Y)	N	(Y)	N	(Y)	N	(Y)	N

ATTACHMENT 4

BIDS PICKED UP BY



ENGINEER

DATE

4/18/2018

**BID TABULATION SHEET**

TITLE **Water Treatment Plant #11 Production Well #11 Raw Water Main**  
BID# **15-059** PAGE 2 OF 2

	Centerline Utilities, Inc.									
<b>BASE BID</b>	\$558,321.54		\$		\$		\$		\$	
Addendum #1	(Y)	N	Y	N	Y	N	Y	N	Y	N
<b>Attachment #1 BID BOND</b>	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #2 SBE-M/WBE Schedules	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #3 Certification of Business Location	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #4 List of Subcontractors	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #5 Trench Safety	(Y)	N	Y	N	Y	N	Y	N	Y	N

BIDS PICKED UP BY



ENGINEER

DATE 4/18/2018

# ATTACHMENT 5



**DATE:** April 7, 2018

**TO:** Craig Irwin, P.E., Project Manager  
WUD Engineering Division

**FROM:** Allen F. Gray, Manager *A. Gray*  
Office of Small Business Assistance

**SUBJECT:** Compliance Review on Project No. WUD 15-059  
WTP PW-11 Raw Water Well

The following is a Compliance Review of the 15% SBE goal established on the above-mentioned project, which opened April 18, 2018. SBE participation was calculated on the bid amounts listed on the Bid Tabulation sheets.

**Low Bidder:** DBE Management, Inc., d/b/a  
DBE Utility Services  
13387 Bryan Rd.  
Loxahatchee, FL 33470  
Phone: (561) 508-3708  
Bid Amount: \$464,220.25  
**SBE Commitment:** 87.8%

(SB) DBE Mgmt., Inc. \$ 407,910.25<sup>1</sup> 87.8%

**2<sup>nd</sup> Low Bidder:** T B Landmark Construction, Inc.  
11220 New Berlin Road  
Jacksonville, FL 32226  
Phone: (904) 751-1016  
Bid Amount: \$494,319.00  
**SBE Commitment:** 15%

(SB) Agricultural Land Serv. \$ 14,625.00 2.96%

(SB) Utility Supply Assoc. \$100,000.00  
**X.60**  
\$60,000.00 12.13%

Office of  
Small Business Assistance  
50 South Military Trail, Suite 202

West Palm Beach, FL 33415

(561) 616-6840

FAX: (561) 616-6850

[www.pbcgov.com/osba](http://www.pbcgov.com/osba)



Palm Beach County  
Board of County  
Commissioners

Melissa McKinlay, Mayor

Mack Bernard, Vice Mayor

Hal Valeche

Paulette Burdick

Dave Kerner

Steven L. Abrams

Mary Lou Berger

County Administrator

Verdenia C. Baker

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Page 2.

**3<sup>rd</sup> Low Bidder:**           **Centerline Utilities, Inc.**  
                                  **2180 SW Poma Drive**  
                                  **Palm Bay, FL 34990**

Phone:                       (561) 689-3917

Bid Amount:               \$558,321.54

**SBE Commitment:**       **3.7%**

(SB) Utility Supply Assoc.       \$34,615.60

**X.60**

\$20,769.36

3.71%

**EVALUATION:**

The low bidder, **DBE Management, Inc.** has met the SBE goal for this project.

c:    Helene Hvizd, Senior Assistant County Attorney

<sup>1</sup> The prime is not certified as an SBE to provide services for line items nos. 13, 14, 16, 17, 20, 21. These items were not included in the calculation of their SBE participation.

# ATTACHMENT 6

## Bid Review Comments

Project No. WUD 15-059

### GL01 WTP11 Production Well 11 Raw Water Main Project Project

In total six (6) bids received for the GL01 WTP11 Production Well 11 Raw Water Main project, the three (3) lowest bids have been reviewed. The following is a summary of errors, omissions or irregularities found in the bids.

1. **DBE Utility Services**

- a. The total base bid listed in the bid package is \$464,220.25. The bid evaluation found that there was a discrepancy within bid item no. 11 "16" 90 Degree HDPW DIPS DR11 Elbow" between the unit price and the total. The unit price and the total for bid item no. 11 is written as \$4,350 in the schedule of bid prices submitted with the bid. The project contains five (5), "16" 90 Degree HDPW DIPS DR11 Elbow" bid item no.11, therefore the total should be \$21,750. The total base bid (\$464,220.25) however adds correctly and includes the correct total price for bid item no.11. WUD feels this is a minor bid irregularity with no commercial advantage.

2. **TD Landmark Construction, Inc.**

- a. No bid irregularities noted.

3. **Centerline Utilities, Inc.**

- a. The total base bid listed in the bid package is \$558,321.54. The bid evaluation found several discrepancies within bid item nos. 3, 4 and 7. The discrepancies in these bid items is between the unit price and the total.
- b. The total base bid recorded in the bid package was \$558,321.54 however when corrections are made for the discrepancies within bid item nos. 3, 4 and 7 the total base bid should be \$558,323.74, \$2.20 dollars more than the total base bid recorded in the bid package.

## Craig Irwin

---

**From:** Michael W. Jones <MJones@pbcgov.org>  
**Sent:** Wednesday, May 09, 2018 2:49 PM  
**To:** Craig Irwin  
**Cc:** Steve McGrew; Krystin Berntsen  
**Subject:** RE: 05092018 - GL01 WTP11 PW-11 Raw Water Main Request for Legal Review of Bids

Craig, based on my review of the bid review comments, I have no issue with the award to the low bidder DBE Utility Services. As stated in 5.1.3 of the ITB, WUD is required to fix the error in the extension of the unit price, even if it changes the total.

**From:** Craig Irwin <Cirwin@pbcwater.com>  
**Sent:** Wednesday, May 09, 2018 9:45 AM  
**To:** Michael W. Jones <MJones@pbcgov.org>  
**Cc:** Steve McGrew <smcgrew@pbcwater.com>; Krystin Berntsen <KBerntsen@pbcwater.com>  
**Subject:** 05092018 - GL01 WTP11 PW-11 Raw Water Main Request for Legal Review of Bids

Mike,

We have reviewed the three (3) lowest bids for the above referenced project (GL01, WUD 15-059 WTP11 PW-11 Raw Water Main). Please review the errors, omissions and/or irregularities noted on the Formal Bid Checklist / Bid Review Comments and provide your recommendations. For your convenience, and given the number and size of the available documents, I have posted the following items on our FTP site see attached link:

1. Inter-office memorandum requesting County Attorney Recommendations for Award of the above referenced project,
2. Formal Bid Checklist,
3. Bid Review Comments,
4. List of "Scrutinized Companies" Quarterly Report,
5. Suspended Vendor List,
6. Bid Tabulation,
7. Bid Documents for the three (3) lowest bidders,
8. Bid Book containing the Instructions to Bidders, and
9. OSBA review interoffice memorandum.

To access the FTP site, click on the link below, and enter the user name and password provided.

<ftp://ftp.pbcwater.com/15-059/>

User Name: wudftp  
Password: utilities87

To view this FTP site in Windows Explorer, click 'View' in the menu - then click 'Open FTP Site in Windows Explorer'.

If you need additional information, please call me at (561) 493-6024 or e-mail me at [cirwin@pbcwater.com](mailto:cirwin@pbcwater.com).

Regards,  
Craig Irwin, PE (FL), PMP  
Stantec Consulting, Inc. Project Manager

PBCWUD Capital Improvements Program  
8100 Forest Hill Blvd.  
West Palm Beach, FL 33413

Direct Line: 561-493-6024  
Cell Phone: 720-201-0613

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Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

Summary of Certificates

This report displays detailed Certificate of Insurance information for a selected Insured. Any items shown in red are deficient.

Thursday, June 28, 2018

Simple View

Certificate Images

Documents

Insured: DBE Management Services dba DBE Utility Services

Insured ID: 15-059-PBC

Status:

Compliant (with overrides)

ITS Account Number:

PLC3230

Project(s):

Palm Beach County - Water Utilities

Insurance Policy	Required	Provided	Override
<u>General Liability</u>			
Expiration: 3/31/2019			
General Aggregate:	\$1,000,000	\$2,000,000	
Products - Completed Operations Aggregate:	\$1,000,000	\$2,000,000	
Personal And Advertising Injury:	\$0	\$0	
Each Occurrence:	\$1,000,000	\$1,000,000	
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<u>Automobile Liability</u>			
Expiration: 3/31/2019			
	All Owned Autos	Any Auto not provided	X
	Hired Autos	not provided	X
	Non-Owned Autos	not provided	X
Combined Single Limit:	\$1,000,000	\$5,000,000	
<u>Workers Compensation/Employers Liability</u>			
Expiration: 3/31/2019			
Each Accident:	\$100,000	\$1,000,000	
Disease - Policy Limit:	\$500,000	\$1,000,000	
Disease - Each Employee:	\$100,000	\$1,000,000	
<u>Inland Marine/Transit Insurance</u>			
Expiration: 8/13/2018			
	Loss Payee Endorsement	not provided	X

Additional Insured

Override

Missing Inland Marine/Transit Insurance Additional Insured Endorsement

X

Notifications (Show All)

There were no deficiency letters issued.