

[X] Consent [] Regular
[] Ordinance [] Public Hearing

I. EXECUTIVE BRIEF

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital Expenditures					
Operating Costs		\$50,000	\$78,257		
External Revenues					
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	0	\$50,000	\$78,257	0	0

ADDITIONAL FTE

POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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Is Item Included in Current Budget? Yes X No

Does this item include the use of federal funds? Yes No X

Budget Account Exp No: Fund 0001 Department 767 Unit 7613 Object 8101

Rev No: Fund 1500 Department 820 Unit 7607 RevSc 9000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: Crime Prevention Fund

Unit: Criminal Justice Commission

Grant:


Funded by a transfer from the Crime Prevention Trust Fund.

Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Handwritten signature] 7/27/18
OFMB 03 7/27


Contract Administration

B. Legal Sufficiency;

[Signature] 8/10/18
Assistant County Attorney

8/8/18 TN

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

INTERLOCAL AGREEMENT

This Interlocal Agreement is made the _____ day of _____, 2018, between the FLORIDA ATLANTIC UNIVERSITY BOARD OF TRUSTEES, (hereinafter "FAU"), whose FEIN ID is 65-0385507 and Palm Beach County, a political subdivision of the State of Florida, (hereinafter "COUNTY"), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

WITNESSETH

WHEREAS, Section 163.01, Florida Statutes, known as the "Florida Interlocal Cooperation Act of 1969" authorizes local governments to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, Part I of Chapter 163, Florida Statutes, permits public agencies as defined therein to enter into interlocal agreements with each other to jointly exercise any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

WHEREAS, FAU's responsibility under this Agreement is to conduct a process and outcome evaluation of the Palm Beach County Frequent Users System Engagement (PBC FUSE) pilot program, as more specifically set forth in the Scope of Work detailed in Exhibit "A", attached hereto and made a part hereof.

NOW THEREFORE, in consideration of the mutual representations, terms, and covenants hereinafter set forth, the parties hereby agree as follows:

Section 1. Purpose

The purpose of this Agreement is to collect and share professional/consultation services in the area of data analysis, research, and evaluation of aspects of the John D. and Catherine T. MacArthur Foundations Safety and Justice Challenge grant awarded to the Palm Beach County Criminal Justice Commission, as more specifically set forth in the Scope of Work detailed in

Exhibit "A", attached hereto and made a part hereof.

Section 2. Definitions

The following definitions shall apply to this Agreement:

"Act" means Part I of Chapter 163, Florida Statutes.

"Agreement" means this Interlocal Agreement, including any amendments or supplements hereto, executed and delivered in accordance with the terms hereof.

"Party or Parties" means FAU and County.

Section 3. Representative/Monitoring Position

The COUNTY'S representative/contract monitor during the term of this Agreement shall be Kristina Henson, whose telephone number is (561) 355-4943.

FAU's representative/contract monitor during the term of this Agreement shall be Cassandra Atkin-Plunk, whose telephone number is (561) 297-3928.

Section 4. Effective Date/Term

This Agreement shall take effect upon execution by the Parties. FAU shall complete all services by August 13, 2020 unless otherwise terminated as provided herein.

Section 5. Services Rendered

FAU's responsibility under this Agreement is to conduct a process and outcome evaluation of the Palm Beach County Frequent Users System Engagement (PBC FUSE) pilot program, as more specifically set forth in the Scope of Work detailed in Exhibit "A".

Section 6. Responsibilities and Duties

The Parties agree to comply with the responsibilities and duties provided in Exhibits "A" and "B", attached hereto and made a part hereof:

Section 7. Payments/Invoicing and Reimbursement

- A. The total amount to be paid by the COUNTY under this Fixed Fee Agreement for all services and materials and costs, shall not exceed a total Agreement amount of One Hundred Twenty Eight Thousand Two Hundred Fifty Seven Dollars (\$128,257) . FAU will bill the COUNTY as provided and at the amounts set forth in Exhibit "B" for services rendered toward the completion of the Scope of Work. Invoice should be sent to: bwinkler@pbcgov.org.
- B. Invoices received from FAU pursuant to this Agreement will be reviewed and approved by the COUNTY'S representative, to verify that services have been rendered in conformity with the Agreement. Approved invoices will then be sent to the Finance Department for payment. Invoices will normally be paid within thirty (30) days following the COUNTY representative's approval.
- C. Final Invoice: In order for both parties herein to close their books and records, FAU will clearly state "final invoice" on FAU'S final/last billing to the COUNTY. This shall constitute FAU'S certification that all services have been properly performed and all charges and costs have been invoiced to the COUNTY. Any other charges not properly included on this final invoice are waived by FAU.

Section 8. Truth-In-Negotiation Certificate

Signature of this Agreement by FAU shall also act as the execution of a truth-in-negotiation certificate certifying that the wage rates, over-head charges, and other costs used to determine the compensation provided for in this Agreement are accurate, complete and current as of the date of the Agreement and no higher than those charged FAU's most favored customer for the same or substantially similar service.

The said rates and costs shall be adjusted to exclude any significant sums should the COUNTY determine that the rates and costs were increased due to inaccurate, incomplete or noncurrent wage rates or due to inaccurate representations of fees paid to outside contractors.

The COUNTY shall exercise its rights under this section within three (3) years following final payment

Section 9. Access and Audits

FAU shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least three (3) years after completion or termination of this Agreement. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours and with reasonable notice, at FAU's place of business.

Palm Beach County has established the Office of Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes, but is not limited to, the power to review past, present and proposed County Agreements, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of FAU, its officers, agents, employees, and lobbyists in order to ensure compliance with Agreement requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

Section 10. Personnel

FAU represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Agreement. To be best of FAU'S knowledge and ability, such personnel shall not be employees of or have any contractual relationship with the

COUNTY.

All of the services required herein under shall be performed by FAU or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in FAU'S key personnel, as may be listed in Exhibit "A", must be made known to the COUNTY'S representative and written approval must be granted by the COUNTY's representative before said change or substitution can become effective.

FAU agrees that all services shall be performed by skilled and competent personnel to the highest professional standards in the field.

All of FAU'S personnel (and all Sub-Contractors), while on COUNTY premises, will comply with all COUNTY requirements governing conduct, safety and security.

Section 11. Federal and State Tax

The COUNTY and FAU are exempt from payment of Florida State Sales and Use Taxes.

FAU shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this Agreement.

Section 12. Termination

This Agreement may also be terminated, in whole or in part, by the either party, with or without cause, upon thirty (30) days' prior written notice. Continuation of this Agreement is dependent upon availability of funds to the COUNTY and may be terminated by the COUNTY if funds are unavailable. Unless FAU is in breach of this Agreement, FAU shall be paid for services rendered to the COUNTY'S satisfaction through the date of termination, including non-cancelable commitments. After receipt of a Termination Notice and except as otherwise directed by the COUNTY, FAU shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other materials related to the terminated work to the COUNTY.
- D. Continue and complete all parts of the work that have not been terminated.

Section 13. Enforcement Costs

Any costs or expenses (including reasonable attorney's fees) associated with the enforcement of the terms and/or conditions of this Agreement shall be borne by the respective Parties.

Section 14. Annual Appropriation

Each Party's performance and obligation to pay under this Agreement is contingent upon an annual budgetary appropriation by its respective governing body for subsequent fiscal years.

Section 15. Notice

All notices required in this Agreement shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the COUNTY, notices shall be addressed to:

Palm Beach County
c/o Kristina Henson
Criminal Justice Commission
301 N. Olive Avenue, Suite 1001
West Palm Beach, FL 33401

With copy to:

Palm Beach County Attorney's Office
301 North Olive Ave.
West Palm Beach, Florida 33401

If sent to FAU, notices shall be addressed to:

Miriam Campo, Assistant Vice President for Research
Office of Sponsored Programs
Florida Atlantic University
777 Glades Road
Building 104, Room 314
Boca Raton, FL 334341

Section 16. Delegation of Duty

Nothing contained herein shall be deemed to authorize the delegation of the constitutional or statutory duties of state or county officers.

Section 17. Filing

A copy of this Agreement shall be filed with the Clerk of the Circuit Court in and for Palm Beach County.

Section 18. Liability

The Parties to this Agreement and their respective officers and employees shall not be deemed to assume any liability for the acts, omissions, and negligence of the other Party. Further, nothing herein shall be construed as a waiver of sovereign immunity by either Party, pursuant to Section 768.28, Florida Statutes.

Section 19. Insurance

Without waiving the right to sovereign immunity as provided by Section 768.28, Florida Statutes, FAU acknowledges and represents that FAU is self-insured for General Liability and Automobile Liability under Florida sovereign immunity statutes with coverage limits of \$200,000 Per Person and \$300,000 Per Occurrence; or such monetary

waiver limits that may change and be set forth by the legislature.

FAU agrees to maintain or to be self-insured for Worker's Compensation & Employer's Liability insurance in accordance with Florida Statutes Chapter 440.

When requested, FAU shall provide a statement or Certificate of Insurance evidencing insurance, self-insurance and/or sovereign immunity status.

Compliance with the foregoing requirements shall not relieve FAU of its liability and obligations under this Agreement.

FAU agrees its self-insurance, general liability and automobile liability insurance shall be primary as respects to any coverage afforded to or maintained by COUNTY.

FAU expressly understands and agrees that any insurance protection furnished by FAU shall in no way limit its responsibility to indemnify and save harmless COUNTY under the provisions of Section 20 of this Agreement.

Section 20. Successors and Assigns

The COUNTY and FAU each binds itself and its partners, successors, and assigns to the other Party and to the partners, successors, administrators and assigns of such other Party, in respect to all covenants of this Agreement. Neither the COUNTY nor FAU shall assign, sublet, convey or transfer its interest in this Agreement without the prior written consent of the other.

Section 21. Remedies

This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Agreement will be held in a court of competent jurisdiction in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to

every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the COUNTY and/or FAU.

Section 22. Conflict of Interest

To the best of its knowledge, FAU represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes, and the Palm Beach County Code of Ethics. FAU further represents that no person having any such conflict of interest shall be employed for said performance of services.

FAU shall promptly notify the COUNTY's representative, in writing, by certified mail, of all potential conflicts of interest of any prospective business association, interest or other circumstance which may influence or appear to influence FAU'S judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the FAU may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by FAU. The COUNTY agrees to notify FAU of its opinion by certified mail within thirty (30) days of receipt of notification by FAU. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by FAU, the COUNTY shall so state in the notification and FAU shall, at its option, enter into said association, interest or

circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by FAU under the terms of this Agreement

Section 23. Modifications of Work

The COUNTY reserves the right to make changes in the Scope of Work, including alterations, reductions therein or additions thereto by mutual consent. Upon receipt by FAU of the COUNTY'S written notification of a contemplated change, FAU shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change, (2) notify the COUNTY of any estimated change in the completion date, and (3) advise the COUNTY if the contemplated change shall affect FAU'S ability to meet the completion dates or schedules of this Agreement.

If the COUNTY so instructs in writing, FAU shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the COUNTY'S decision to proceed with the change.

If the COUNTY elects to make the change, the COUNTY shall initiate an Amendment of this Agreement and FAU shall not commence work on any such change until such written amendment is signed by FAU and approved and executed on behalf of the COUNTY.

Section 24. Entirety of Agreement

The COUNTY and FAU agree that this Agreement sets forth the entire agreement between the Parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the Parties hereto in accordance with Article 25- Modifications of Work.

Section 25. Independent Contractor Relationship

FAU is, and shall be, in the performance of all work services and activities under this Agreement, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to the FAU'S sole direction, supervision, and control. FAU shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the FAU'S relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY.

FAU does not have the power or authority to bind the COUNTY in any promise, agreement or representation.

Section 26. Excusable Delays

FAU shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of FAU or its sub-contractors and without their fault or negligence. Such causes include, but are not limited to, acts of God, force majeure, natural or public health emergencies, labor disputes, freight embargoes, and abnormally severe and unusual weather conditions.

Section 27. Discrimination

Pursuant to Palm Beach County Resolution R-2017-1770, the CONSULTANT warrants and represents that throughout the term of the Contract, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information.

Section 28 – Regulations; Licensing Requirements

FAU shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. FAU is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

Section 29. Public Records

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if FAU: (i) provides a service; and (ii) acts on behalf of the COUNTY as provided under Section 119.011(2) F.S., FAU shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time FAU is specifically required to:

- A. Keep and maintain public records required by the COUNTY to perform services as provided under this Agreement.
- B. Upon request from the COUNTY'S Custodian of Public Records, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. FAU further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement, if FAU does not transfer the records to the public agency.
- D. Upon completion of the Agreement FAU shall transfer, at no cost to the COUNTY, all public records in possession of FAU unless notified by COUNTY'S representative/liaison, on behalf of the COUNTY'S Custodian of Public Records, to keep and maintain public records required by the COUNTY to perform the service. If FAU

transfers all public records to the COUNTY upon completion of the Agreement, FAU shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If FAU keeps and maintains public records upon completion of the Agreement, FAU shall meet all applicable requirements for retaining public records. All records stored electronically by FAU must be provided to COUNTY, upon request of the COUNTY'S Custodian of Public Records, in a format that is compatible with the information technology systems of COUNTY, at no cost to COUNTY. Failure of FAU to comply with the requirements of this section shall be a material breach of this Agreement. COUNTY shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. FAU acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

- E. If FAU has questions regarding the application of chapter 119, Florida Statutes, to FAU's duty to provide public records relating to this agreement, please contact the Custodian of Public Records at Records Request, Palm Beach County Public Affairs Department, 301 N. Olive Avenue, West Palm Beach, FL 33401, by e-mail at recordsrequest@pbcgov.org or by telephone at 561-355-6680.

Section 30. Captions

The captions and section designations herein set forth are for convenience only and shall have no substantive meaning.

Section 31. Severability

In the event that any section, paragraph, sentence, clause, or provision hereof be held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

Section 32. Publication

The sponsor recognizes that under FAU Policy, the project results are non-confidential and agrees that personnel engaging in the project shall be permitted to present or publish at their own choosing, methods and results of the project, provided, however, that the sponsor shall have been furnished copies of any proposal presentation or publication thirty (30) days in advance for review for patentable items or items deemed confidential.

If the sponsor believes that any planned publication contains a patentable development and wishes FAU to file a patent application, upon written notice to FAU, submission of such manuscript for publication shall be delayed for a reasonable time, not to exceed sixty (60) days, to permit the filing of a patent application(s) by FAU.

Nothing in this Agreement shall entitle FAU to disclose to others or publish any information disclosed to FAU by the sponsor which is confidential without the prior written approval of FAU.

REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach
County, Florida has made and executed this Agreement on behalf of the COUNTY and Florida
State Atlantic University Board of Trustees, has hereunto set its hand the day and year above
written.

ATTEST:
SHARON R. BOCK
CLERK AND COMPTROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:

By: _____
Deputy Clerk

By: _____
Mayor Melissa McKinlay

WITNESS:

Cassandra Arkin-Punk
Signature

Cassandra Arkin-Punk
Name (type or print)

Seth Fallik
Signature

Seth Fallik
Name (type or print)

FLORIDA ATLANTIC UNIVERSITY

Miriam Campo 7/25/2018
Signature

Miriam Campo
Typed Name

Assistant Vice President for Research
Title

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By _____
County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By Kurtula Hurrean
Department Director

AS: _____ M: _____
General Counsel
Florida Atlantic University
7/25/18

EXHIBIT A

A Process and Outcome Evaluation of the Palm Beach County Frequent Users System Engagement Pilot Program for the Palm Beach County Criminal Justice Commission

Scope of Work

Purpose of the Project

Florida Atlantic University (FAU) will conduct a process and outcome evaluation of the Frequent Users System Engagement (FUSE) 25-person pilot program in Palm Beach County (PBC). Our systematic assessment of PBC's FUSE pilot program will occur in two phases:

Phase 1: Process Evaluation

The objective of Phase 1 is to examine the fidelity of the FUSE program through a process evaluation. This objective examines if and to what extent the FUSE program is implemented and operated as designed. This process evaluation will examine the program inputs and program activities in an effort to establish causal relationships between project activities and outcomes.

Phase 2: Outcome Evaluation

The objective of Phase 2 is to conduct an outcome evaluation that systematically collects and examines data on the effects of the FUSE program on participants. The emphasis of the outcome evaluation is to examine the intended and unintended effects of FUSE on program participants, institutional involvement, community safety, and resource allocation.

Phase 3: Cost-Benefit Analysis (CBA)

The objective of Phase 3 is to understand the costs and benefits of the FUSE program. This will include an analysis of potential cost offsets that can be used to reduce public expenditures associated with chronic users persistently cycling through existing public service providers. The CBA will ensure that resources in PBC are being allocated effectively.

Timeframe

August 14, 2018-August 13, 2020

Year 1: August 14, 2018-August 13, 2019

Year 2: August 14, 2019-August 13, 2020

Research Questions

Phase 1: Process Evaluation

The process evaluation is designed to examine the extent to which FUSE is implemented and operated as designed. Five research questions guide this phase of the study:

- 1) How is FUSE being implemented in PBC?
- 2) Is FUSE targeting the most frequent system users (i.e., chronic users of the system)?
- 3) How are participants being located and engaged (e.g., arrests, court system, homeless system)?
- 4) What services are being provided to FUSE participants?
- 5) To what extent (e.g., frequency, duration, dosage) are FUSE participants engaging in the provided services, including housing?
- 6) Is FUSE operating as designed?

Phase 2: Outcome Evaluation

The outcome evaluation seeks to measure the impact of FUSE across several outcome measures. Five research questions guide the outcome evaluation:

- 1) Did participation in PBC's FUSE program change an individual's involvement in the criminal justice system (e.g., arrests and jail bookings)?
 - a. If yes, how?
 - b. Was this effect sustained?
- 2) Did FUSE participants receive pre-booking or pre-adjudicatory diversions?
- 3) Did participation in PBC's FUSE program influence a person's homelessness status?
 - a. If yes, how?
 - b. Was this effect sustained?
- 4) Did participation in PBC's FUSE program affect an individual's receipt of behavioral health services (e.g., mental health, substance abuse)?
 - a. If yes, how?
 - b. Was the effect sustained?
- 5) Did participation in PBC's FUSE program impact the frequency of emergency room visits?
 - a. If yes, how?
 - b. Was this effect sustained?

Phase 3: Cost-Benefit Analysis

The CBA seeks to measure costs and benefits of the FUSE intervention. In doing so, three research questions guide this part of the evaluation:

- 1) What is the cost per participant of the FUSE program?
- 2) What is the delivery cost of individual services?

- 3) How do these costs relate to the public expenditures PBC could expect to spend on jails, shelters, and physical and behavioral health services on chronic offenders?
- 4) Was there a cost reduction for the criminal justice system, homeless shelters, and physical and behavioral health centers?

Data Collection

The data for this research will be gathered from multiple sources in PBC, including PBC Sheriff's Office, PBC Clerk's Office, Florida Department of Law Enforcement, PBC Department of Community Services, Southeast Florida Behavioral Health Network, and county hospitals. The following steps will be taken to acquire the necessary data for the analysis:

- FAU will conduct (in) formal interviews with key stakeholders, such as CJC staff, the FUSE program coordinator, FUSE project staff, service providers, and program participants.
- FAU will conduct three semi-structured, face-to-face interviews with FUSE participants.
 - Time 1 (baseline) interviews will be conducted within the first 30 days of FUSE participants being admitted into supportive housing.
 - Time 2 interviews will be conducted six months after each baseline interview.
 - Time 3 interviews will be conducted one year after each baseline interview.
- FAU will attend key meetings and conduct site visits to observe the program operation firsthand
- FAU will collaborate with the Palm Beach County Criminal Justice Commission to ensure that the proper data is collected to conduct the outcome evaluation and cost-benefit analysis
- FAU will review the available data systems that may inform this project and identify the appropriate data fields and records necessary for this study.

Data Analysis

Statistical data will be analyzed in IBM's Statistical Package for the Social Sciences (SPSS) 24. Descriptive statistics will be provided for FUSE participants. Bivariate analyses will be used to examine the statistical similarities and differences in outcomes over time. Multivariate analyses, including ordinary least squares regression, logistic regression, and multinomial logistic regression, will be used, where necessary, to determine the independent impact of FUSE on recidivism and other outcome measures. These analytical tools allow different outcome variables to be regressed on covariates, including gender, race, ethnicity, age, legal, and socially relevant factors.

For the qualitative data, such as open-ended question in the interview protocols, FAU will follow a simple content analysis coding scheme and use agreement based responses in the final analysis where disagreements are found. Should the material be less overt than anticipated, a formal coding scheme will be developed and inner-rater reliability estimates will be provided based on independent coding of the material. Regardless of the data structure, proper data screening and suitability for subsequent more advanced methods will be carried out.

EXHIBIT B**Budget**

DELIVERABLES	PAYMENTS	
	Follow completion of deliverables listed for each quarter	
Deliverables: Year 1 Quarter 1	Payment Number	Payment Amount
Conduct site visits to meet with the project partners	1	\$15,000.00
Work with the CJC in identify desired project outcomes/goals		
Work with the CJC to assess the availability of data needed to complete the project goals		
Develop a process evaluation plan that links program goals and activities to outcomes and data elements		
Establish a baseline data collection process to support the evaluation		
Conduct face-to-face interviews with FUSE participants		
Work with the CJC to identify a comparison group of similarly situated FUSE-eligible individuals who did not participate in FUSE		
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings as needed		
Deliverables: Year 1 Quarter 2	Payment Number	Payment Amount
Develop an impact evaluation plan that assess effectiveness of the program by measuring change that has occurred as a result of the program including, but is not limited to, method of assignment, control group potential, performance measurement, goal attainment, and evaluation	2	\$15,000.00
Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		
Conduct face-to-face interviews with FUSE participants		
Conduct interviews with project staff relating to project implementation		
Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		
Attend and actively participate in required meetings, conference calls, technical assistance, and trainings as needed		
Provides a semi-annual progress report, summarizing research activities		
Deliverables: Year 1 Quarter 3	Payment Number	Payment Amount
Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation	3	\$10,000.00
Work with project partners to gather information and data needed to		

track the project's progress towards meeting the goals of FUSE		
Conduct face-to-face interviews with FUSE participants		
Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		
Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed		
Deliverables: Year 1 Quarter 4	Payment Number	Payment Amount
Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation	4	\$10,000.00
Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		
Conduct face-to-face interviews with FUSE participants		
Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		
Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed		
Provides a semi-annual progress report, summarizing research activities		
Deliverables: Year 2 Quarter 1	Payment Number	Payment Amount
Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation	5	\$10,000.00
Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		
Conduct face-to-face interviews with FUSE participants		
Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		
Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed		
Deliverables: Year 2 Quarter 2	Payment Number	Payment Amount
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed	6	\$30,000.00
Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		
Provide a draft process and outcome evaluation and cost-benefit		

analysis report for review and input from the CJC		
Deliverables: Year 2 Quarter 3	Payment Number	Payment Amount
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed	7	\$10,000
Consult with CJC regarding draft process and outcome evaluation and cost-benefit analysis report for review and input from the CJC		
Make edits to evaluation report		
Deliverables: Year 2 Quarter 4	Payment Number	Payment Amount
FAU will provide a final report that includes the following:	8	\$28,257
Section 1 of the report will document the piloting, implementation, and use of FUSE.		
Section 2 of the report will document the effectiveness of the FUSE pilot program. Findings relating to whether FUSE results in more or less involvement in the criminal justice system, homelessness, receipt of mental health services, emergency room visits will be reported.		
Section 3 of the report will document the cost-benefit analysis. Findings relating to the cost per participant of FUSE, the delivery cost of individual services, and public expenditures in PBC		
Section 4 of the report will provide recommendations regarding 1) the implementation of FUSE, 2) the effectiveness of FUSE, 3) the allocation of resources, and 3) any other recommendations regarding FUSE		
Present findings to the CJC and other stakeholders, as requested		