

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

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Meeting Date: August 14, 2018	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Victim Services

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I. EXECUTIVE BRIEF

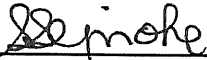
Motion and Title: Staff recommends motion to receive and file: five (5) Grant Adjustment Notices (GAN) #8D: Personnel Change; #009: Alternate Point of Contact; #010: Public Service Announcement; #011: Public Service Announcement; and #012: Public Service Announcement; and Training Materials; with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Improve Criminal Justice Response Program (ICJR) (2017-WE-AX-0034), which facilitated administrative filing and approvals through May 31, 2018.


Summary: As per grant guidelines, certain expenditures and work product require approval from the OVW ICJR grant manager. The approval process is facilitated by drafting a GAN and submitting it through the OVW's Grant Management web portal. GAN #8D denied the request of personnel change for the Grant Coordinator position. The GAN was denied because it was not necessary; the initial budget reflected the change. GAN #009 approved the request to add local Grant Coordinator as an alternate point of contact. GAN #010 approved a public service announcement to increase awareness and accessibility of victim services to the Haitian and Hispanic communities. GAN #011 approved a public service announcement to increase awareness and accessibility of victim services to lesbian, gay, bisexual or transgendered (LGBT) individuals. GAN#012 approved the Clergy Toolkit and a public service announcement to increase awareness and accessibility to victim services to African-Americans. R2014-1633 authorized the County Administrator or designee to execute future awards, contract, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners. Countywide (LDC)

Background and Justification: The DOJ, OVW awarded Palm Beach County an ICJR contract in the amount of \$900,000 that started October 1, 2017 and ends September 30, 2020. The focus of the grant is to increase collaboration among responders, build capacity for the Sexual Assault Response Team (SART), and reach underserved populations. In order to meet this need, Palm Beach County Victim Services collaborated with Aid to Victims of Domestic Abuse, Inc., Catholic Charities Diocese of Palm Beach, Inc., the Coalition for Independent Living Options, Inc., and Destiny by Choice, Inc. to maintain services and strengthen our community's coordinated response to victims of sexual violence, domestic violence, dating violence and stalking, especially in underserved marginalized communities.

- Attachments:**
- 1) Grant Adjustment Notice 8D, DOJ
 - 2) Grant Adjustment Notice 009, DOJ
 - 3) Grant Adjustment Notice 010, DOJ
 - 4) Grant Adjustment Notice 011, DOJ
 - 5) Grant Adjustment Notice 012, DOJ

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Recommended by: <u></u>	<u>7/18/18</u>
Department Director	Date

Approved By: <u></u>	<u>7/30/18</u>
Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	*	_____	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes _____ No _____
 Does this item include the use of federal funds? Yes X No _____
 Budget Account Exp No: Fund _____ Department _____ Unit _____ Object _____
 Rev No: Fund _____ Department _____ Unit _____ Rev Source _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Grant:

Fund:

Unit:

*There is no additional fiscal impact associated with this agenda item.

Departmental Fiscal Review: VC [Signature] 7/16/18

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 7/20/18 [Signature] 7/20/18
 OFMB ^{8/2} 7/19 Contract Administration

B. Legal Sufficiency:

[Signature] 7/26/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

8D



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information				
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020	
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW	
Grantee DUNS Number:	07-847-0481	Grant Manager:	Aisha J Battle	
Grantee EIN:	59-6000785	Application Number(s):	2017-X0247-FL-WE	
Vendor #:	596000078	Award Number:	2017-WE-AX-0034	
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking		Award Amount:	\$900,000.00
Program Office Approvals				
*Approval Types				
<input type="checkbox"/> Changes in Consultant rates (in excess of \$650/day)	<input type="checkbox"/> Publication Plan Submissions			
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software	<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems			
<input type="checkbox"/> Foreign Travel Costs	<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) <input type="text" value="Personnel Change"/>			
*Required Justification for Program Office Approvals:				
Previous Grant Coordinator, Susan Carlini, was promoted into another position within the Division on March 3, 2018. The replacement Grant Coordinator, Serenia Page-Beckton, was hired into the position effective March 5, 2018.				
Attachments:				
Filename:		User:	Timestamp:	
FINAL REVISED BUDGET for 2017-X0247-FL-WE.doc		NBishop1	04/23/2018 4:43 PM	
		<input type="button" value="Print"/>		
Audit Trail:				
Description:	Role:	User:	Timestamp:	
Denied	PO - Grant Manager	SUZANNE.PUGLIESE@USDOJ.GOV	05/15/2018 9:20 AM	
When OVW Financial Analyst, Suheyla Lasky approved this initial budget on 4/9/2018, the budget already showed Serenia Page-Beckton as the OVW grant coordinator. I didn't see any difference in the budget that was uploaded to the GAN, and the budget that was provided to Suheyla to upload to this application when this budget was finalized, so this GAN is not necessary.				
On Hold	PO - Grant Manager	SUZANNE.PUGLIESE@USDOJ.GOV	05/04/2018 12:01 PM	

This GAN is on-hold, pending a response from the grantee.			
Submitted	PO - Grant Manager	NBishop1	04/30/2018 10:33 AM
Draft	EXTERNAL - External User	NBishop1	04/23/2018 4:43 PM
Draft	EXTERNAL - External User	NBishop1	04/23/2018 4:42 PM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information					
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020	GAN Number:	009
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW	Date:	05/22/2018
Grantee DUNS Number:	07-847-0481	Grant Manager:	Aisha J Battle		
Grantee EIN:	59-6000785	Application Number(s):	2017-X0247-FL-WE		
Vendor #:	596000078	Award Number:	2017-WE-AX-0034		
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking		Award Amount:	\$900,000.00	

Change Grantee Contact or Alternate Contact/Principal Investigator			
Contact			
Either New Point of Contact Information or New Alternate Point of Contact Information is required.			
Current Point of Contact Information		New Point of Contact Information	
Prefix	Ms.	*Prefix	Chairman
Prefix (Other)		Prefix (Other)	
First Name	Nicole	*First Name	
Middle Initial	A	Middle Initial	
Last Name	Bishop	*Last Name	
Suffix		Suffix	
Suffix (Other)		Suffix (Other)	
Title	Director Victim Services	*Title	
Address Line 1	301 N Olive Avenue	*Address Line 1	
Address Line 2		Address Line 2	
City	West Palm Beach	*City	
State	Florida	*State	Alabama
Zip	33401 - 4705	*Zip	-
Phone	(561) 355-1723 Ext	*Phone	Ext
Fax	(561) 355-2757	Fax	
Email	nbishop@pbcgov.org		

		*Email	
Alternate Contact/Principal Investigator			
Current Alternate Point of Contact Information		New Alternate Point of Contact Information	
Prefix	Mrs.	*Prefix	Mrs.
Prefix (Other)		Prefix (Other)	
First Name	None	*First Name	Serenia
Middle Initial		Middle Initial	
Last Name	None	*Last Name	Beckton
Suffix		Suffix	
Suffix (Other)		Suffix (Other)	
Title	None	*Title	OVW Grant Coordinator
Address Line 1	None	*Address Line 1	4210 N Australian Avenue
Address Line 2		Address Line 2	
City	None	*City	West Palm Beach
State	Alabama	*State	Florida
Zip	99999 -	*Zip	33407 -
Phone	(999) 999-9999 Ext	*Phone	(561) 625-2565 Ext
Fax		Fax	(561) 845-4424
Email	spagebec@pbcgov.org	*Email	spagebec@pbcgov.org
Comments/Additional Information			
Email request to add local Grant Coordinator, Serenia P. Beckton as an alternate point of contact was sent on 5/21/18 and is attached for reference.			
Attachments:			
Filename:		User:	Timestamp:
Re OVW grant # 2017-WE-AX-0034 GAN # 1015142.msg		NBishop1	05/22/2018 9:31 AM
		Print	
Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	PO - Grant Manager	aisha.battle@usdoj.gov	05/22/2018 11:51 AM
Submitted	PO - Grant Manager	NBishop1	05/22/2018 11:01 AM
Draft	EXTERNAL - External User	NBishop1	05/22/2018 9:32 AM
Draft	EXTERNAL - External User	NBishop1	05/22/2018 9:28 AM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW
Grantee DUNS Number:	07-847-0481	Grant Manager:	Aisha J Battle
Grantee EIN:	59-6000785	Application Number(s):	2017-X0247-FL-WE
Vendor #:	596000078	Award Number:	2017-WE-AX-0034
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking	Award Amount:	\$900,000.00

Program Office Approvals	
*Approval Types	
<input type="checkbox"/> Changes in Consultant rates (in excess of \$650/day)	<input type="checkbox"/> Publication Plan Submissions
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software	<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems
<input type="checkbox"/> Foreign Travel Costs	<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) Public Service Announc

***Required Justification for Program Office Approvals:**

The public service announcements are one of our deliverables that supports Goal 6: Meaningfully increase access to OVW programming for specific underserved populations. Objective 3 specifies that we will increase awareness and accessibility

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Attachments:


Filename:	User:	Timestamp:
PSA verbiage.docx	NBishop1	05/09/2018 3:02 PM

[Print](#)

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	Krista.Blakeney-Mitchell@usdoj.gov	05/30/2018 10:51 AM

Approved-GM	PO - GAN 1st Line Supervisor	SUZANNE.PUGLIESE@USDOJ.GOV	05/17/2018 10:40 AM
Submitted	PO - Grant Manager	NBishop1	05/09/2018 3:08 PM
Draft	EXTERNAL - External User	NBishop1	05/09/2018 3:03 PM
Draft	EXTERNAL - External User	NBishop1	05/09/2018 2:52 PM
Draft	EXTERNAL - External User	NBishop1	05/09/2018 9:50 AM
Draft	EXTERNAL - External User	NBishop1	05/09/2018 9:48 AM
Draft	EXTERNAL - External User	NBishop1	05/09/2018 9:44 AM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information				
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020	GAN Number: 011
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW	Date: 05/30/2018
Grantee DUNS Number:	07-847-0481	Grant Manager:	Aisha J Battle	
Grantee EIN:	59-6000785	Application Number(s):	2017-X0247-FL-WE	
Vendor #:	596000078	Award Number:	2017-WE-AX-0034	
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking		Award Amount:	\$900,000.00

Program Office Approvals

*Approval Types

<input type="checkbox"/> Changes in Consultant rates (in excess of \$650/day)	<input type="checkbox"/> Publication Plan Submissions
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software	<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems
<input type="checkbox"/> Foreign Travel Costs	<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) <div>Public Service Announc</div>

***Required Justification for Program Office Approvals:**

The public service announcements will be used to support Goal 6: Meaningfully increase access to OVW programming for specific underserved populations. Specifically, Objective 5 is aimed to increase awareness and accessibility of victim

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Attachments:

Filename:	User:	Timestamp:
LGBTQ ad.pub	NBishop1	05/09/2018 3:00 PM

Print

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	Krista.Blakeney-Mitchell@usdoj.gov	05/30/2018 10:52 AM

Approved-GM	PO - GAN 1st Line Supervisor	SUZANNE.PUGLIESE@USDOJ.GOV	05/17/2018 10:42 AM
Submitted	PO - Grant Manager	NBishop1	05/09/2018 3:09 PM
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Draft	EXTERNAL - External User	NBishop1	05/09/2018 9:25 AM
Draft	EXTERNAL - External User	NBishop1	05/08/2018 4:48 PM
Draft	EXTERNAL - External User	NBishop1	05/08/2018 11:49 AM
Draft	EXTERNAL - External User	NBishop1	05/08/2018 11:33 AM



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OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW
Grantee DUNS Number:	07-847-0481	Grant Manager:	Aisha J Battle
Grantee EIN:	59-6000785	Application Number(s):	2017-X0247-FL-WE
Vendor #:	596000078	Award Number:	2017-WE-AX-0034
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking	Award Amount:	\$900,000.00

Program Office Approvals	
*Approval Types	
<input type="checkbox"/> Changes in Consultant rates (in excess of \$650/day)	<input type="checkbox"/> Publication Plan Submissions
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software	<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems
<input type="checkbox"/> Foreign Travel Costs	<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) Training Materials

*Required Justification for Program Office Approvals:

The Clergy Toolkit and the Public Service Announcement are work products used to address Goal 6, Objective 4: Increase awareness and accessibility to victim services to African Americans. The products will be utilized in

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Attachments:

Filename:	User:	Timestamp:
2 rev Clergy Tool Kit Addressing Domestic Sexual Violence.docx	NBishop1	05/08/2018 12:28 PM
Talking points PSA for Parishioners rev5.3.18.docx	NBishop1	05/08/2018 10:39 AM

Print

Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	Krista.Blakeney-Mitchell@usdoj.gov	05/30/2018 10:59 AM
Approved-GM	PO - GAN 1st Line Supervisor	SUZANNE.PUGLIESE@USDOJ.GOV	05/17/2018 10:51 AM
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Draft	EXTERNAL - External User	NBishop1	05/08/2018 12:29 PM
Draft	EXTERNAL - External User	NBishop1	05/08/2018 10:40 AM
Draft	EXTERNAL - External User	NBishop1	05/08/2018 10:31 AM