

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: September 18, 2018 (X) Consent () Regular
 () Workshop () Public Hearing

Department: Environmental Resources Management
Submitted By: Environmental Resources Management
Submitted For: Environmental Resources Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file Task assignment Number IP7 to Contract No. FWC11357 (R2012-0573) with Florida Fish and Wildlife Conservation Commission (FWC) for Palm Beach County to provide aquatic vegetation control services for water bodies within Palm Beach County and a cost reimbursement of \$77,781 for a term beginning upon execution to June 30, 2019; and


B) approve a Budget Amendment of \$27,781 in the Natural Areas Fund to adjust the current budget to the contract amount.


Summary: On April 17, 2012, the Board of County Commissioners approved FWC Contract No. FWC11357 (R2012-0573) for aquatic vegetation control services in the following lakes: Clarke, Ida, Osborne, and Pine. This contract allows/obligates the County to treat and control aquatic exotic plants within the Chain of Lakes. County work is reimbursed by FWC. Delegated authority to execute all future time extensions, task assignments, certifications, and any other forms associated with this Contract was approved at that time. Countywide (AH)

Background and Justification: FWC Contract No. FWC11357 reimburses the County for its efforts in controlling aquatic weeds within the Chain of Lakes. Adaptive management techniques with local government oversight, allows staff to determine and use the most effective chemical agents and to apply them to particularly dense areas of vegetation within the lakes.

Attachments:

1. Task Assignment No. IP7
2. Delegation of Authority
3. Budget Amendment

Recommended by:  8/28/18
 Department Director **Date**

Approved by:  9/17/18
 Assistant County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2018 | 2019 | 2020 | 2021 | 2022 |
|--|----------|-----------------|-------|-------|-------|
| Capital Expenditures | _____ | _____ | _____ | _____ | _____ |
| Operating Costs | _____ | <u>77,781</u> | _____ | _____ | _____ |
| External Revenues | _____ | <u>(77,781)</u> | _____ | _____ | _____ |
| Program Income (County) | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County) | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | <u>0</u> | <u>0</u> | _____ | _____ | _____ |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |

Is Item Included in ~~PROPOSED~~ Budget? Yes X No _____

Does this item include the use of federal funds? Yes _____ No X

Budget Account No.:

Fund 1226 Department 380 Unit 3249 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review:

L. Thompson

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

Lisa Pone 8/30/18 *J. J. Lawrence* 9/15/18
 OFMB # 2/10/18 7/8/18 Contract Development & Control

B. Legal Sufficiency:

Anne Odeyant 9/7/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

**TASK ASSIGNMENT NOTIFICATION FORM
CONTRACT NO. FWC11357**

Task Assignment Number: IP7
 Task Assignment Term: Upon Execution to June 30, 2019
 Contractor Name: Palm Beach County
 Contractor's Contract Manager/Telephone: Robert Robbins 561-233-2400
 Contractor's Site Manager/Telephone: John Raymundo 561-681-3861
 FWC Contract Manager/Telephone: Jenny Beesley
 FWC Site Manager/Telephone: Mariah McInnis , Susanna Toledo 772-597-6462

Task Description: Provide aquatic vegetation control services in accordance with the work plan for water bodies within Palm Beach County. Work shall be conducted pursuant to details stated on the attached work plan pages. All work must be coordinated with FWC Regional Biologist(s). Work shall be conducted pursuant to details stated on the current executed Task Assignment work plan pages and any executed Change Orders for this Task. The FWC, Contract Manager for the Invasive Plant Management Section may issue modifications to this Task Assignment altering the scope of the invasive plant control authorized (increase in acres, adding plants or herbicides, adding water bodies). The Section Leader of the Invasive Plant Management Section may issue modifications to this Task Assignment reducing the cost reimbursement amount and any changes to the Term.

Deliverables: Task IP7. Contractor is to provide aquatic vegetation control services on water bodies as identified in the Task Assignment work plan pages. Contractor will perform monthly aquatic vegetation control services to include, but not limited to; chemical treatment, snagging, pushing and hand pulling as needed per FWC task assignment. FWC will reimburse contractor for all work required for each task assignment.

Cost Reimbursement Task Assignment Amount: \$77,781.00

Invoicing Frequency: Itemized invoices are submitted monthly by the 20th of each month except for the invoice for the month of June. Invoices are submitted after work has been completed by the Contractor. All detailed invoice supporting documentation (payroll information (Government), chemical invoices and approved and signed Report of Operation forms shall be maintained on file and upon request. Only costs directly related to the services being provided may be reimbursed. An invoice for June must be submitted within the time-period given by the FWC Contract Manager. The invoice must reflect the FWC Contract number as well as the Task number.

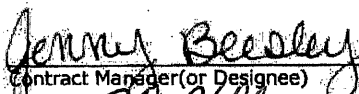
Funding Information:

| Org Code | EO | Fund | Category | Fiscal Year | Object Code | PID | Amount |
|-------------|----|--------|----------|-------------|-------------|-------------|-------------|
| 77358090300 | 3K | 423002 | 102334 | 2018-2019 | 139900 | 97839391000 | \$77,781.00 |

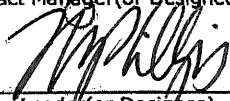
**Approvals:
Palm Beach County**

**Fish and Wildlife Conservation Commission
Division of Habitat and Species Conservation**


 Contract Manager(or Designee) 6/29/18
 Date


 Contract Manager(or Designee) 6/18/18
 Date

DEBORAH DRUM
 Print Name 6/29/18
 Date


 Section Leader(or Designee) 6/29/18
 Invasive Plant Management Section Date

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY.


 COUNTY ATTORNEY

CC:Contract office
Finance and Budget Office
Regional Biologist


**Florida Fish and Wildlife Conservation Commission, Chapter 68F-54, F.A.C.
FY 2018-2019 Cooperative Aquatic Plant Control Program - Workplan**

Invasive Plant
Management
Section




| | | | |
|---|--|---|--------------------------|
| Contractor Area: | | Palm Beach County | |
| Water Body: | Administration | Water Body Code: | 345 |
| County: | Brevard | Water Body Acres: | 1 |
| Major Water Uses: Admin | | | |
| Species of Concern: | | | |
| Admin | | | |
| Management Objectives: | | | |
| Admin | | | |
| Plants to be Controlled | Acres to be Controlled | Estimated Cost | Control Method(s) |
| Other Plants: (requires explanation below) | | | |
| 1) Admin admin | 1 | \$1.00 | Mechanical (Other) |
| Other Plants Explanation | | | |
| 1) Billing for administration | | | |
| Public Notification Procedures | | | |
| <input type="checkbox"/> Signs posted at access points | <input type="checkbox"/> Notices in newspapers | <input type="checkbox"/> Public meetings | |
| <input type="checkbox"/> Notices distributed to residents | <input type="checkbox"/> Signal or marker system | <input checked="" type="checkbox"/> Other | |
| Comments: | | | |
| Billing for administration | | | |




| Florida Fish and Wildlife Conservation Commission, Chapter 68F-54, F.A.C. FY 2018-2019 Cooperative Aquatic Plant Control Program - Workplan | | | | Invasive Plant Management Section |  | | | | | | | | | | | | |
|--|---|--|--|--|--|-------------------------|------------------------|----------------|-------------------|-----------------------|----|------------|--|---|----|------------|--------|
| Contractor Area: | Palm Beach County | | | | | | | | | | | | | | | | |
| Water Body: | Clarke, Lake | Water Body Code: | 43149 | | | | | | | | | | | | | | |
| County: | Palm Beach | Water Body Acres: | 33 | | | | | | | | | | | | | | |
| Major Water Uses: | Fishing, water skiing, jet skiing, boating. | | | | | | | | | | | | | | | | |
| Species of Concern: | | | | | | | | | | | | | | | | | |
| None. | | | | | | | | | | | | | | | | | |
| Management Objectives: | | | | | | | | | | | | | | | | | |
| This lake is very urbanized with most of the shoreline seawalled (90%). Recreational fishing pressure is very high. It is a widening in a canal which does not allow for grass carp to be used. Need to keep hydrilla and the floating plant population at lowest feasible level to allow for public water use. | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Plants to be Controlled</th> <th>Acres to be Controlled</th> <th>Estimated Cost</th> <th>Control Method(s)</th> </tr> </thead> <tbody> <tr> <td>Hydrilla verticillata</td> <td>10</td> <td>\$2,150.00</td> <td>Hydrothol 191, Aquathol Super K, Aquathol K, Diquat, Fluridone (liquid), Fluridone (pellets), Penoxsulam (liquid), Penoxsulam (granular)</td> </tr> <tr> <td>Floating Plants (Eichhornia and Pistia)</td> <td>45</td> <td>\$6,750.00</td> <td>Diquat</td> </tr> </tbody> </table> | | | | | | Plants to be Controlled | Acres to be Controlled | Estimated Cost | Control Method(s) | Hydrilla verticillata | 10 | \$2,150.00 | Hydrothol 191, Aquathol Super K, Aquathol K, Diquat, Fluridone (liquid), Fluridone (pellets), Penoxsulam (liquid), Penoxsulam (granular) | Floating Plants (Eichhornia and Pistia) | 45 | \$6,750.00 | Diquat |
| Plants to be Controlled | Acres to be Controlled | Estimated Cost | Control Method(s) | | | | | | | | | | | | | | |
| Hydrilla verticillata | 10 | \$2,150.00 | Hydrothol 191, Aquathol Super K, Aquathol K, Diquat, Fluridone (liquid), Fluridone (pellets), Penoxsulam (liquid), Penoxsulam (granular) | | | | | | | | | | | | | | |
| Floating Plants (Eichhornia and Pistia) | 45 | \$6,750.00 | Diquat | | | | | | | | | | | | | | |
| Other Plants: (requires explanation below) | | | | | | | | | | | | | | | | | |
| 1)Nymphoides cristata | 15 | \$2,550.00 | Hydrothol 191, Flumioxazin, Aquathol K, Glyphosate, Diquat, Aquathol Super K, 2,4-D (liquid), ProcellaCOR | | | | | | | | | | | | | | |
| Other Plants Explanation | | | | | | | | | | | | | | | | | |
| 1)Control expansion Nymphoides cristata. | | | | | | | | | | | | | | | | | |
| Public Notification Procedures | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> Signs posted at access points | | <input type="checkbox"/> Notices in newspapers | | <input type="checkbox"/> Public meetings | | | | | | | | | | | | | |
| <input type="checkbox"/> Notices distributed to residents | | <input type="checkbox"/> Signal or marker system | | <input type="checkbox"/> Other | | | | | | | | | | | | | |
| Comments: | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |

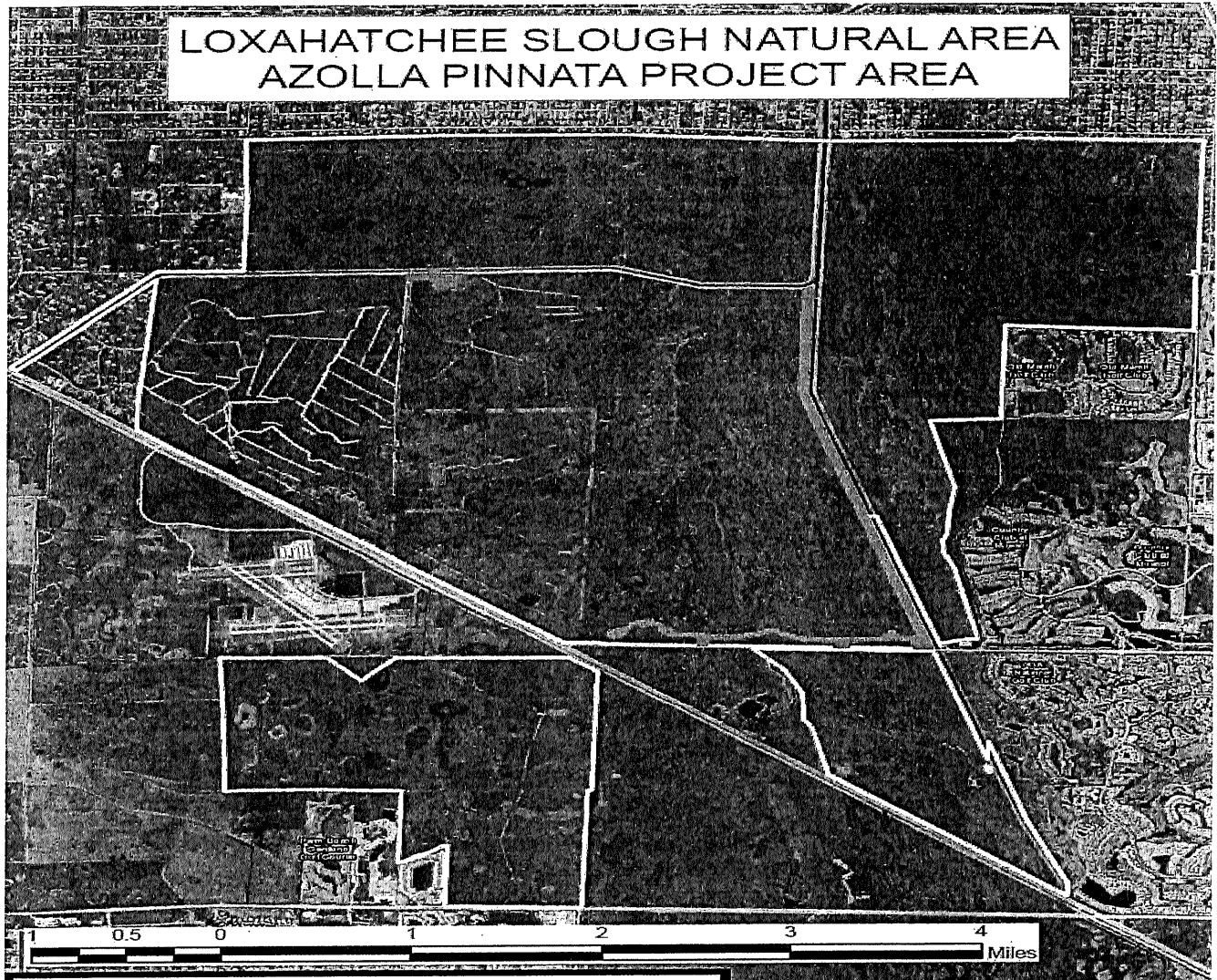


| Florida Fish and Wildlife Conservation Commission, Chapter 68F-54, F.A.C. FY 2018-2019 Cooperative Aquatic Plant Control Program - Workplan | | | | Invasive Plant Management Section |  |
|--|--|--|--|--|--|
| Contractor Area: | Palm Beach County | | | | |
| Water Body: | Ida, Lake | Water Body Code: | 40001 | | |
| County: | Palm Beach | Water Body Acres: | 159 | | |
| Major Water Uses: | Fishing, water skiing, jet skiing, recreational boating, wildlife observation. | | | | |
| Species of Concern: | | | | | |
| None. | | | | | |
| Management Objectives: | | | | | |
| This is a very urbanized lake with large public use. It is part of an open canal system which does not allow for use of grass carp. Hydrilla and floating plants need to be maintained at the lowest feasible levels. The lake is also a Fish Management Area. | | | | | |
| Plants to be Controlled | | | | | |
| | Acres to be Controlled | Estimated Cost | Control Method(s) | | |
| Hydrilla verticillata | 20 | \$3,000.00 | Aquathol Super K, Aquathol K, Hydrothol 191, Diquat | | |
| Floating Plants (Eichhornia and Pistia) | 20 | \$3,500.00 | Penoxsulam (liquid), Flumioxazin, Diquat, ProcellaCOR | | |
| Other Plants: (requires explanation below) | | | | | |
| 1)Nuphar advena | 2 | \$540.00 | Glyphosate | | |
| 2)Nymphoides cristata | 6 | \$2,050.00 | Diquat, Aquathol K, Flumioxazin, Glyphosate, Hydrothol 191, Aquathol Super K, 2,4-D (liquid) | | |
| 3)Phragmites australis | 1 | \$540.00 | Glyphosate | | |
| 4)Schoenoplectus californicus/validus | 2 | \$540.00 | Glyphosate | | |
| 5)Typha spp. | 1 | \$540.00 | Glyphosate, Imazamox | | |
| Other Plants Explanation | | | | | |
| 1)Open up/maintain pier for fishing opportunities | | | | | |
| 2)Control expansion N. cristata. | | | | | |
| 3)Prevent Phragmites from expanding into native restoration littoral areas along Lake Ida Park and SE shoreline. | | | | | |
| 4)Open up/maintain pier for fishing opportunities | | | | | |
| 5)Prevent expansion into restoration areas and reduce vegetation around the fishing pier to promote better angling opportunities. | | | | | |
| Public Notification Procedures | | | | | |
| <input checked="" type="checkbox"/> Signs posted at access points | | <input type="checkbox"/> Notices in newspapers | | <input type="checkbox"/> Public meetings | |
| <input type="checkbox"/> Notices distributed to residents | | <input type="checkbox"/> Signal or marker system | | <input type="checkbox"/> Other | |
| Comments: | | | | | |
| Part of the work will be done by ERM and the other will be completed by the parks dept. | | | | | |





| Florida Fish and Wildlife Conservation Commission, Chapter 68F-54, F.A.C. FY 2018-2019 Cooperative Aquatic Plant Control Program - Workplan | | | | Invasive Plant Management Section |  |
|--|--|-------------------------------|-----------------------|-----------------------------------|--|
| Contractor Area: | Palm Beach County | | | | |
| Water Body: | Loxahatchee Slough Natural Area | Water Body Code: | 405 | | |
| County: | Palm Beach | Water Body Acres: | 12841 | | |
| Major Water Uses: | Wildlife habitat, canoeing, kayaking and fishing | | | | |
| Species of Concern: | | | | | |
| Snail kite, Swallow-tailed kite, wading birds | | | | | |
| Management Objectives: | | | | | |
| Preservation of nine native habitats | | | | | |
| Plants to be Controlled | | Acres to be Controlled | Estimated Cost | Control Method(s) | |
| Other Plants: (requires explanation below) | | | | | |
| 1) Azolla pinnata | | 200 | \$24,000.00 | Diquat, Flumioxazin, Glyphosate | |
| Other Plants Explanation | | | | | |
| 1) Eradication efforts for invasive species | | | | | |
| Public Notification Procedures | | | | | |
| Signs posted at access points | | Notices in newspapers | | Public meetings | |
| Notices distributed to residents | | Signal or marker system | | X Other | |
| Comments: | | | | | |
| Will post as needed | | | | | |

LOXAHATCHEE SLOUGH NATURAL AREA AZOLLA PINNATA PROJECT AREA




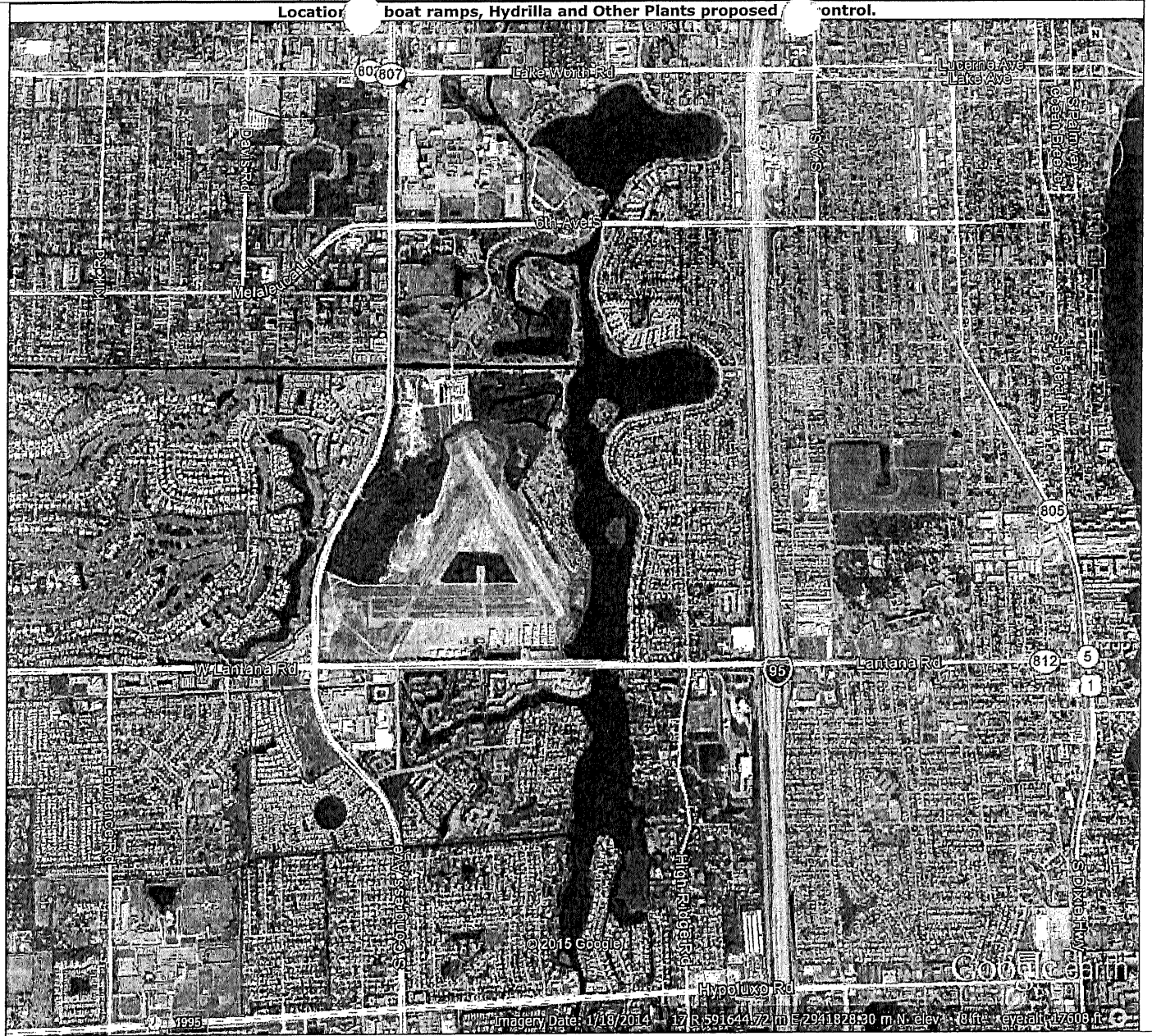
Legend


-  102 ACRE AZOLLA PINNATA TREATMENT AREA
-  LOXAHATCHEE SLOUGH NATURAL AREA BOUNDARY

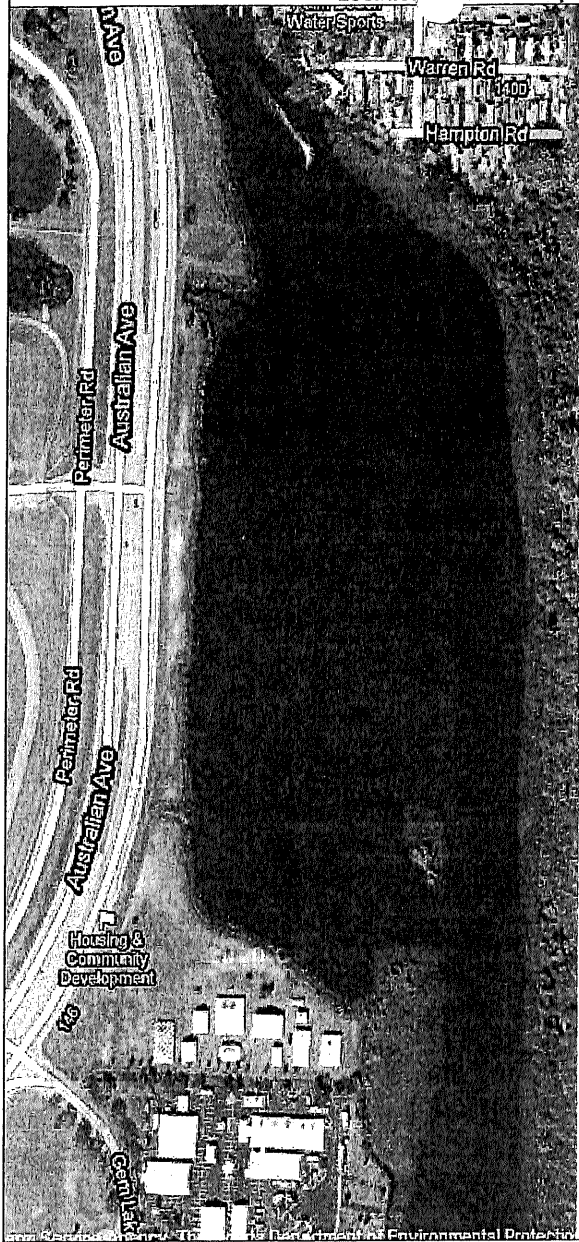


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| Florida Fish and Wildlife Conservation Commission, Chapter 68F-54, F.A.C. FY 2018-2019 Cooperative Aquatic Plant Control Program - Workplan | | | | Invasive Plant Management Section |  | | | | | | | | | | | |
|---|--|--|---|-----------------------------------|--|------------------------|----------------|-------------------|-----------------------|-----|------------|--|---|-----|-------------|--|
| Contractor Area: | Palm Beach County | | | | | | | | | | | | | | | |
| Water Body: | Osborne, Lake | Water Body Code: | 40002 | | | | | | | | | | | | | |
| County: | Palm Beach | Water Body Acres: | 356 | | | | | | | | | | | | | |
| Major Water Uses: | Fishing, water skiing, jet skiing, recreational boating, wildlife observation. | | | | | | | | | | | | | | | |
| Species of Concern: | | | | | | | | | | | | | | | | |
| Ibis, woodstorks. | | | | | | | | | | | | | | | | |
| Management Objectives: | | | | | | | | | | | | | | | | |
| This is a very urbanized lake with large local population use. It is part of a larger open canal system so grass carp can not be used as a control method. It is important to keep hydrilla and floating plants at lowest feasible levels. There are also large areas of littoral restoration that require work on other plants that may expand into these areas. | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Plants to be Controlled</th> <th>Acres to be Controlled</th> <th>Estimated Cost</th> <th>Control Method(s)</th> </tr> </thead> <tbody> <tr> <td>Hydrilla verticillata</td> <td>390</td> <td>\$4,000.00</td> <td>Aquathol Super K, Aquathol K, Hydrothol 191, Diquat, Penoxsulam (liquid)</td> </tr> <tr> <td>Floating Plants (Eichhornia and Pistia)</td> <td>120</td> <td>\$15,000.00</td> <td>Diquat, Flumioxazin, Glyphosate, Penoxsulam (liquid)</td> </tr> </tbody> </table> | | | | | Plants to be Controlled | Acres to be Controlled | Estimated Cost | Control Method(s) | Hydrilla verticillata | 390 | \$4,000.00 | Aquathol Super K, Aquathol K, Hydrothol 191, Diquat, Penoxsulam (liquid) | Floating Plants (Eichhornia and Pistia) | 120 | \$15,000.00 | Diquat, Flumioxazin, Glyphosate, Penoxsulam (liquid) |
| Plants to be Controlled | Acres to be Controlled | Estimated Cost | Control Method(s) | | | | | | | | | | | | | |
| Hydrilla verticillata | 390 | \$4,000.00 | Aquathol Super K, Aquathol K, Hydrothol 191, Diquat, Penoxsulam (liquid) | | | | | | | | | | | | | |
| Floating Plants (Eichhornia and Pistia) | 120 | \$15,000.00 | Diquat, Flumioxazin, Glyphosate, Penoxsulam (liquid) | | | | | | | | | | | | | |
| Other Plants: (requires explanation below) | | | | | | | | | | | | | | | | |
| 1) Colocasia esculenta | 2 | \$900.00 | Imazamox, 2,4-D (liquid), Diquat, Glyphosate | | | | | | | | | | | | | |
| 2) Ludwigia octovalvis/peruviana | 1 | \$530.00 | Glyphosate | | | | | | | | | | | | | |
| 3) Nymphaeodes cristata | 12 | \$2,040.00 | 2,4-D (liquid), Aquathol K, Aquathol Super K, Diquat, Flumioxazin, Glyphosate, Hydrothol 191, ProcellaCOR | | | | | | | | | | | | | |
| 4) Phragmites australis | 2 | \$1,000.00 | Glyphosate | | | | | | | | | | | | | |
| 5) Typha spp. | 2 | \$1,000.00 | Glyphosate | | | | | | | | | | | | | |
| Other Plants Explanation | | | | | | | | | | | | | | | | |
| 1) Prevent taro from expanding at northern and western edge of Crinum Island and the shoreline of John Prince Park. | | | | | | | | | | | | | | | | |
| 2) Prevent Ludwigia from expanding into native plant restoration littoral areas at various John Prince Park shoreline locations. | | | | | | | | | | | | | | | | |
| 3) Control expansion of N. cristata. | | | | | | | | | | | | | | | | |
| 4) Prevent Phragmites from expanding into native plant restoration littoral areas at various John Prince Park shoreline locations. | | | | | | | | | | | | | | | | |
| 5) Prevent cattails from expanding into native plant restoration littoral areas in various John Prince Park shoreline locations. | | | | | | | | | | | | | | | | |
| Public Notification Procedures | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> Signs posted at access points | <input type="checkbox"/> Notices in newspapers | <input type="checkbox"/> Public meetings | | | | | | | | | | | | | | |
| <input type="checkbox"/> Notices distributed to residents | <input type="checkbox"/> Signal or marker system | <input type="checkbox"/> Other | | | | | | | | | | | | | | |
| Comments: | | | | | | | | | | | | | | | | |
| Part of work to be done by ERM and the other part by parks department. | | | | | | | | | | | | | | | | |



| Florida Fish and Wildlife Conservation Commission, Chapter 68F-54, F.A.C. FY 2018-2019 Cooperative Aquatic Plant Control Program - Workplan | | | | Invasive Plant Management Section |  | | | | | | | | | | | | |
|---|------------------------|--|---|--|--|-------------------------|------------------------|----------------|-------------------|-----------------------|----|------------|---|---|----|------------|--------|
| Contractor Area: | | Palm Beach County | | | | | | | | | | | | | | | |
| Water Body: | Pine, Lake | Water Body Code: | 43148 | | | | | | | | | | | | | | |
| County: | Palm Beach | Water Body Acres: | 35 | | | | | | | | | | | | | | |
| Major Water Uses: Water skiing, fishing, jet skiing, recreational boating. | | | | | | | | | | | | | | | | | |
| Species of Concern: | | | | | | | | | | | | | | | | | |
| Bird rookery. | | | | | | | | | | | | | | | | | |
| Management Objectives: | | | | | | | | | | | | | | | | | |
| This is a highly urbanized lake at the east end of the Palm Beach International Airport. The lake is used heavily for water skiing by the public. Hydrilla and floating plants need to be kept at lowest feasible levels to continue lake use. | | | | | | | | | | | | | | | | | |
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| Plants to be Controlled | Acres to be Controlled | Estimated Cost | Control Method(s) | | | | | | | | | | | | | | |
| Hydrilla verticillata | 20 | \$2,000.00 | Aquathol Super K, Aquathol K, Hydrothol 191, Diquat | | | | | | | | | | | | | | |
| Floating Plants (Eichhornia and Pistia) | 15 | \$2,000.00 | Diquat | | | | | | | | | | | | | | |
| Other Plants: (requires explanation below) | | | | | | | | | | | | | | | | | |
| 1) Nymphoides cristata | 10 | \$2,150.00 | Aquathol K, Flumioxazin, Glyphosate, Hydrothol 191, Diquat, Aquathol Super K, 2,4-D (liquid), ProcellaCOR | | | | | | | | | | | | | | |
| 2) Phragmites australis | 1 | \$1,000.00 | Glyphosate | | | | | | | | | | | | | | |
| Other Plants Explanation | | | | | | | | | | | | | | | | | |
| 1) Control expansion of Nymphoides cristata. | | | | | | | | | | | | | | | | | |
| 2) Reduce the amount of Phragmites growing along the shoreline and littoral shelf to allow for recruitment of desirable vegetation | | | | | | | | | | | | | | | | | |
| Public Notification Procedures | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> Signs posted at access points | | <input type="checkbox"/> Notices in newspapers | | <input type="checkbox"/> Public meetings | | | | | | | | | | | | | |
| <input type="checkbox"/> Notices distributed to residents | | <input type="checkbox"/> Signal or marker system | | <input type="checkbox"/> Other | | | | | | | | | | | | | |
| Comments: | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |





ATTACHMENT 2

AUG 8 2018

INTEROFFICE MEMORANDUM
Palm Beach County
Environmental Resources Management

DATE: August 2, 2018

TO: Verdenia C. Baker
County Administrator

THROUGH: Patrick Rutter *PWR*
Assistant County Administrator

FROM: Deborah Drum, Director *DD 8/3/18*
Environmental Resources Management

SUBJECT: CLARIFICATION OF THE INTENT OF PREVIOUS DELEGATION
OF APPROVAL AUTHORITY MEMOS

The intent of previously delegated authority memos was to delegate the signatory authority to the current Director and Deputy Director of Environmental Resources Management (ERM).

This memorandum clarifies that Deputy Director Michael Stahl and I have signatory authority to sign all future time extensions, task assignments, certifications, and other documents associated with previously approved and delegated Board items. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *VC Baker* DATE: *8/9/18*
Verdenia C. Baker, County Administrator



DD:kf

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

Fund 1226 Natural Areas Fund

BGEX 380 080718-1717
BGRV 380 080718-447

| ACCT.NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | CURRENT BUDGET | INCREASE | DECREASE | ADJUSTED BUDGET | EXPENDED/ ENCUMBERED 08/30/18 | REMAINING BALANCE |
|--|--------------------------------|------------------|------------------|---------------|----------|------------------|-------------------------------|-------------------|
| <u>REVENUES</u> | | | | | | | | |
| 380-3249-4399 | Other Physical Environment Rev | 50,000 | 50,000 | 27,781 | 0 | 77,781 | | |
| Total Receipts and Balances | | 9,517,326 | 9,517,326 | 27,781 | 0 | 9,545,107 | | |
| <u>EXPENDITURES</u> | | | | | | | | |
| 380-3249-3120 | Engineering services | 40,000 | 40,000 | 27,781 | 0 | 67,781 | 0 | 67,781 |
| Total Appropriations & Expenditures | | 9,517,326 | 9,517,326 | 27,781 | 0 | 9,545,107 | | |

| | | | | |
|--|--|-----------|---|--|
| Office of Financial Management & Budget | Signatures & Dates | | By Board of County Commissioners | |
| INITIATING DEPARTMENT/DIVISION |  | 8/30/2018 | At Meeting of September 18, 2018 | |
| Administration/Budget Department Approval |  | 8/30/18 | Deputy Clerk to the | |
| OFMB Department - Posted | | | Board of County Commissioners | |

ATTACHMENT 3