Agenda Item <u>3L9</u>

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	September 18, 2018	(X) Consent () Workshop	()Regular ()Public Hearing
Department: Submitted By: Submitted For:	Environmental Resources Environmental Resources Environmental Resources	Management	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

(A) Task Assignment No. GC913-2 to the State of Florida, Department of Environmental Protection (FDEP) Contract No. GC913 (R2017-0838) providing for routine compliance inspections at 803 petroleum storage tank facilities within Palm Beach, Martin and St. Lucie Counties, and funding in the amount of \$487,435.00, with a performance period of July 1, 2018 through June 30, 2019; and

(B) Task Assignment Change Order No. 1 to FDEP Contract No. GC913 (R2017-0838) updating Attachments A and B - Scope of Work.

Summary: Petroleum storage tank compliance services under a series of contracts with FDEP have been in effect since 1988. On June 20, 2017, the Board of County Commissioners approved Contract No. GC913 (R2017-0838) with FDEP. Delegated authority to the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract was approved at that time. Task Assignment No. GC913-1 (R2017-1366) was approved on September 12, 2017. Task Assignment Change Order No. 1 (R2017-1828), approved on December 5, 2017, increased the contract total by \$5,201.04 from \$520,511.02 to \$525,712.06. Task Assignment Change Order No. 2 (R2018-1206) decreased the contract total by \$13,000, due to FDEP's estimates of variable inspections. FDEP did not assign enough variable inspections which created a shortage. Amended and Restated Contract (R2018-1206) facilitates processing the updates on the Guidance Documents, and compliance with FDEP Bureau of Finance & Accounting; all else remained the same. Task Assignment No. GC913-2 providing for routine compliance inspections at 803 petroleum storage tank facilities within Palm Beach, Martin and St. Lucie Counties, and funding in the amount of \$487,435.00, with a performance period of July 1, 2018 through June 30, 2019.

Task Assignment Change Order No. 1 updates Attachment A and B – Scope of Work. Delegated authority to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract was approved June 12, 2018. Countywide (AH)

Background and Justification continued on page 3

Attachments:

- 1. Task Assignment No. GC913-2
- 2. Task Assignment Change Order No. 1
- 3. Delegated Authority

Recommended by	:_Selook (Dun)	9/4/18	
	Department Director	Date	
Approved by:	Tol	aj: 1]]s	
	Assistant County Administrator	Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022		
Capital Expenditures							
Operating Costs	121,859	<u>365,576</u>			····		
External Revenues	<u>(121,859)</u>	<u>(365,576)</u>					
Program Income (County	()						
In-Kind Match (County)							
NET FISCAL IMPACT	0	0					
No. ADDITIONAL FTE POSITIONS (Cumulative	2)						
Is Item Included in Curre	nt Budget?	Yes _	<u>X</u>	No			
Does this item include the use of federal funds? Yes No X							
Budget Account No.: Fund_1231_Department_380_ Unit_3233_Object Reporting Category							

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

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915118 Contract Dev. and Control

B. Legal Sufficiency:

<u>Assistant County Attorney</u>

C. Other Department Review:

Department Director

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Background and Justification: The current program, known as the Permitting and Compliance Assistance Program, involves the inspection of underground and aboveground petroleum storage tanks for compliance and compliance assistance to prevent soil and groundwater contamination throughout Palm Beach, Martin and St. Lucie Counties.