

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 18, 2018

Consent Regular
 Ordinance Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following executed Sound and Light Production Services Contractor Agreements between Palm Beach County and (A) Blackwood Productions, LLC, Eleventh Annual 4th of July Celebration, Sunset Cove Amphitheater, for the period July 4, 2018, through July 5, 2018 and (B) Blackwood Productions, LLC, Slightly Stoopid Concert, Sunset Cove Amphitheater, for the period July 22, 2018, through July 23, 2018.

Summary: In accordance with County PPM CW-O-051, the initiating Department as a Receive and File agenda item must submit all delegated contracts/agreements/grants. The Sound and Light Production Services Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0592, amended by Resolutions 2010-0645, 2014-0167, 2017-1368 and 2018-0179. District 5 (AH)

Background and Justification: The Sound and Light Production Services Contractor Agreement with sound and light companies, Resolution 2009-0592, amended by Resolutions 2010-0645, 2014-0167, 2017-1368 and 2018-0179, was adopted by the Board to streamline the process of hiring sound and light production contractors. The Board granted the Director of the Parks and Recreation Department authority to execute Independent Contractor Agreements with sound and light production contractors up to \$10,000, with contracts between \$10,000 and \$50,000 requiring the County Administrator's approval and contracts over \$50,000 requiring Board approval.

Production services were needed for the Eleventh Annual 4th of July Celebration and the Slightly Stoopid concert. The sound and lighting production support helps protect County facilities and equipment during events.

The Agreements attached have been executed on behalf of the Board by the Director of the Parks and Recreation Department in accordance with the authority delegated by the Board, and are now being submitted to the Board to receive and file.

Attachments: Sound and Light Production Services Contractor Agreements (2)

Recommended by: 
Department Director

8-16-18
Date

Approved by: 
Assistant County Administrator

8/28/18
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>3,200</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>3,200</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>				

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No.: Fund 0001 Department 580 Unit 5206
 Revenue Source _____ Object 3401 Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Contractors		Revenue	Expense
A	Blackwood Productions LLC	0	2,650
B	Blackwood Productions LLC	0	550
Totals		\$0	\$3,200

C. Departmental Fiscal Review: *Trish H 8/16/18*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Robert P... 8/23/18
 OFMB *(initials)* 8/23/18 *(initials)* 8/23/18

Ann J. Sawtrey 8/27/18
 Contract Development and Control

B. Legal Sufficiency:

Anne Delgado 8/28/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment

SOUND AND LIGHT PRODUCTION SERVICES CONTRACTOR AGREEMENT FOR PALM BEACH COUNTY PARKS & RECREATION DEPARTMENT

THIS SOUND AND LIGHT PRODUCTION SERVICES CONTRACTOR AGREEMENT, hereinafter referred to as the "Agreement," is made and entered into on 30th day of May, 2018, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as "COUNTY," and Blackwood Productions LLC, a Florida Limited Liability Company, authorized to conduct business in the State of Florida, hereinafter referred to as "CONTRACTOR".

WITNESSETH:

WHEREAS, COUNTY, by and through its Parks and Recreation Department, hereinafter referred to as the "Department," seeks to organize and make available quality entertainment productions at the COUNTY owned and operated event venues; and

WHEREAS, in support of such productions, COUNTY hires qualified entities to provide professional sound and light production services to be performed and paid pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, COUNTY and CONTRACTOR hereby agree to the following terms and conditions:

1. **Term:** This Agreement shall commence on Wednesday, July 4, 2018 and shall terminate on Thursday, July 5, 2018, and is not subject to extension or renewal.
2. **Fees and Charges:** Fees for professional sound and light production services, hereinafter referred to as "Production Services," are more particularly described in **Exhibit "A"**, which is attached hereto and incorporated herein by reference.
3. **Payment:** The total amount payable by COUNTY to CONTRACTOR for Production Services for the total of this Agreement is not to exceed Two Thousand Six Hundred Fifty dollars (\$2,650.00) to be paid upon submission of an invoice at the conclusion of each Event and verification that CONTRACTOR's Production Service obligations have been completed as required herein.

Satisfactory completion of CONTRACTOR's Production Service obligations include, but are not limited to, the requirement that a minimum of ninety percent (90%) of the Event's entertainment production be completed. Failure to meet this requirement will result in a reduction in payment to CONTRACTOR. The amount of such reduction will be determined by COUNTY in its sole discretion.
4. **Venue:** The event venue is Sunset Cove Amphitheater, hereinafter referred to as "Venues" collectively or "Venue", together with such amenities, equipment, and appurtenances as may be made available by COUNTY, in its sole discretion.
5. **Event:** The Department hosts special events and concerts, herein referred to as "Events" collectively or "Event" for which CONTRACTOR is hired to provide Production Services.

CONTRACTOR is to have all equipment and technicians in place at the Venue no later than two hours prior to Event start time.

The complete scope and detail of Events are more particularly described on the Events Scope and Detail Form, attached hereto as **Exhibit "B"**, shall be provided to CONTRACTOR by the Event's authorized Department representative 14 days prior to the Event date. The Events Scope and Detail Form shall include, but are not limited to, additional event information and directives regarding scope and detail of the event, required production services, sound and light checks, the number and length of sets to be performed, and number and length of intermissions.

6. **Termination by COUNTY:** In addition to the termination rights provided in Article 10 and Article 19 below, the COUNTY may terminate this Agreement at any time upon written notice to the CONTRACTOR.

7. **Termination by CONTRACTOR:** CONTRACTOR may terminate this Agreement by providing thirty (30) business days advance written notice to the COUNTY. Such notice to be delivered to the Department's authorized representative.

8. **Performance:**
 - a. CONTRACTOR agrees to:
 1. **provide** professional production services solely for the purpose for which this Agreement is entered into;
 2. **accept** the Venue and all equipment and improvements related to the Event in the condition existing as of the effective date of this Agreement;
 3. **accept** the amount of payment defined above as full and final payment without further expectation for reimbursement of any expenses related to this Agreement;
 4. **waive** any and all claims for compensation for any and all losses or damages sustained due to failure or malfunction of the Venue's water or electrical power supplies;
 5. **adhere** to the directives of the Department's representatives including, but not limited to, proper use and handling of COUNTY owned equipment, assignment of designated parking areas, locations for offloading and staging production equipment, and acceptable noise levels;
 6. **prohibit** any activity or material related to the Event that may be considered contrary to community standards of appropriateness, including the use of profanity, obscene language, or lewd gestures, which will result in COUNTY's withholding of payment and denial of future Production Services contracting opportunities;
 7. **assure** that all persons under CONTRACTOR's control conduct themselves in a socially acceptable manner including prohibiting the consumption of alcohol or illegal drugs on Venue premises;
 8. **obtain** the Department's written approval prior to operating any engine, motor or machinery or using any flammable agents, including but not limited to oils, camphene, kerosene, naphtha, or gasoline; with the exception of generators that have been approved by the Department's representative.

9. **identify**, as part of Event Scope and Detail, attached hereto as **Exhibit "B"**, any and all required specialty certifications, licenses and / or memberships applicable to the event;
10. **deliver** to the Department, no later than forty-eight (48) hours prior to the Event, a copy of those certain specialty certifications, licenses and / or memberships referenced above, all of which will be retained by the Department;
11. **acknowledge** that failure to deliver the required documentation referenced above may result in immediate termination of this Agreement;
12. **remove** all equipment and materials owned by CONTRACTOR no later than 24 hours after the conclusion of the Event;
13. **return** the Venue and all equipment and improvements related to the Event to the condition existing no later than 24 hours after the conclusion of the Event;
14. **hold** COUNTY harmless for the sale or disposal of any equipment and materials considered to be abandoned due to CONTRACTOR's failure to remove same from the Venue premises by the specified termination date and time and pay the cost of such removal and disposal upon receipt of COUNTY's invoice; and
15. **comply** with all Venue rules and regulations and adhere to all federal, state and local laws and regulations, including Palm Beach County Code, Chapter 21, as may be amended, pertaining to Parks and Recreation, and Department standard operating procedures as all such laws, regulations, ordinances, and procedures apply to CONTRACTOR's use of the Venue.

b. COUNTY agrees to:

1. **promote** the Event;
2. **deliver** the Venue and associated premises in a safe, clean, and orderly condition;
3. **assign** staff to provide logistical support and oversee all aspects of the Event including authority to make final decisions and issue directives on behalf of COUNTY;
4. **provide** support services including law enforcement, technical staff and skilled maintenance as may be determined necessary by the Department;
5. **retain** control of the Venue and all operations conducted on the Venue premises including enforcement of all laws, rules, regulations pertaining to the safety and wellbeing of the public; and
6. **collect** and dispose of any and all items either discarded or lost by patrons or others at the Event, without interference by CONTRACTOR or any person working for or on their behalf.

9. **Postponement or Cancellation of Event:** In the event emergency conditions arise which may affect public safety, the Event may be postponed or cancelled. Such emergency conditions include, but are not limited to,

acts of God or issuance of an executive order indicating a state of emergency. COUNTY, in its sole discretion, will determine the necessity to postpone or cancel the Event and will endeavor to provide CONTRACTOR at least four (4) hours notice of such postponement or cancellation prior to the Event start time specified in Article 3 above. Provided, however, COUNTY's notice of such postponement or cancellation may be given at anytime including during the Event performance.

In the event COUNTY cancels the Event due to any public safety concern after the Event has started, the CONTRACTOR may invoice the COUNTY for the fee associated with that Event per the Fees and Charges schedule, attached hereto as **Exhibit "A"**.

10. **Termination for Cause:** The occurrence of any one or more of the following acts constitutes a material default and breach of this Agreement by CONTRACTOR and will result in the immediate termination of this Agreement:

- CONTRACTOR misrepresents the type or style of Production Services to be provided;
- CONTRACTOR provided materially false information relating to this Agreement;
- Any person under the control of CONTRACTOR, including subcontractors, is responsible for purposely damaging the Venue or any COUNTY owned equipment;
- Any person under the control of CONTRACTOR, including subcontractors, is guilty of gross misconduct or unlawful behavior while on the Venue premises; or
- CONTRACTOR's performance fails to meet the professional performance standards and expectations assumed at the time this Agreement is entered into and COUNTY, following consultation with CONTRACTOR, elects to stop the performance prior to its scheduled conclusion time.

In the event of any such material default or breach, this Agreement will terminate without further action or payment. COUNTY will not be held liable for any lost profits or damages resulting from any such termination.

11. **Photography / Recording:** Except for Entertainment performances and materials covered by copyright laws, licensing fees or other legal regulations, COUNTY may photograph and/or record audio and video during the Event. Such photos and recordings may be used by COUNTY for promotional and informational purposes only. CONTRACTOR agrees to provide assistance as needed to accommodate such photography and recording. CONTRACTOR is responsible for being aware of and advising COUNTY of any copyright infringements or other legal limitations that may apply to photographing and/or recording during the Event.

12. **Independent Contractor Relationship:** The CONTRACTOR is, and shall be, in the performance of all work services and activities under this Agreement, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to the CONTRACTOR'S sole direction, supervision, and control. The CONTRACTOR shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the CONTRACTOR'S relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY.

CONTRACTOR may not use the name or logo of the COUNTY or Department logos in a manner that suggests a relationship other than that for which this Agreement is entered into. Any use of the COUNTY or Department logos is subject to approval by the COUNTY.

The CONTRACTOR does not have the power or authority to bind the COUNTY in any promise, Agreement or representation.

13. **Taxes:** It is acknowledged and agreed that the service to be provided by CONTRACTOR is a professional service and that the COUNTY is neither paying Social Security benefits nor withholding taxes from CONTRACTOR's compensation for said service. CONTRACTOR assumes sole responsibility for the payment of any and all federal, state, and local taxes as now exist or may hereafter come into being as such taxes may be applicable to the payments made by COUNTY to CONTRACTOR in exchange for the services to be performed hereunder.

Additionally, CONTRACTOR is not eligible to benefit from the COUNTY's Tax Exempt Status. As such, CONTRACTOR is not exempt from the payment of sales taxes to suppliers for any materials as may be used in the performance of CONTRACTOR's obligations under this Agreement.

14. **No Assignment:** CONTRACTOR may not assign any rights, responsibilities, or obligations required under this Agreement. Any such attempted assignment is a material breach of this Agreement and cause for immediate termination.

15. **Department Representative:** The Department's authorized representative for this Agreement is:

Name: Donald Perez Phone Number: 561-966-7030.

16. **Insurance Requirements:** It is the responsibility of CONTRACTOR to provide proof of the required insurance coverages specified on Insurance Requirements, attached hereto as **Exhibit "C"**.

Such proof of insurance must be provided to the Department's authorized representative prior to the execution of this Agreement or no later than ten (10) days prior to the effective date hereof, at the COUNTY's discretion.

17. **Indemnification:** CONTRACTOR shall protect, defend, reimburse, indemnify and hold COUNTY, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of their performance of the terms of this Agreement or due to the acts or omissions of CONTRACTOR. The obligations arising under this provision will survive the expiration or termination of this Agreement.

18. **Damage or Destruction of Venue:** In the event the Venue or any part thereof is damaged by the act, default, or negligence of CONTRACTOR, the cost to repair such damage will be the responsibility of CONTRACTOR. In the event of such damage, COUNTY's payment to CONTRACTOR may be reduced or forfeited to cover repair costs and/or the cost of such repairs may be invoiced by COUNTY to CONTRACTOR, the amount of which is payable upon CONTRACTOR's receipt of invoice.

Additionally, CONTRACTOR is prohibited from defacing the Venue in any way including using nails, hooks, tacks, screws or any other faceting device. No signs, advertisements, show-bills, lithographs, posters, placards

or any other such items are to be posted or otherwise displayed anywhere on the Venue premises without the express consent of the Department's authorized representative. Any such unapproved items will be immediately removed at the sole cost and expense of CONTRACTOR.

19. **Termination Upon Destruction or other Casualty:** In the event the Venue or any part thereof is destroyed or damaged in whole or part by fire, water, or any other cause, or if any other casualty or unforeseen occurrence renders the fulfillment of this Agreement impossible, as determined by COUNTY in its sole discretion, this Agreement will terminate effective upon COUNTY's delivery to CONTRACTOR of a written notice of termination. In the event of any such termination, this Agreement will terminate without further action or payment and CONTRACTOR will return to COUNTY, within four (4) days following such termination, any percentage payment that may have been made to CONTRACTOR. COUNTY will not be held liable for any lost profits or damages resulting from any such termination.
20. **COUNTY Not Liable:** All personal property placed on or moved onto the Venue premises will be done so at the sole risk of CONTRACTOR or owner thereof and CONTRACTOR expressly acknowledges and agrees that COUNTY will not be liable for any damage to or loss of such personal property.
21. **Notices:** All notices required by this Agreement are to be hand delivered or sent by certified mail, return receipt requested to:

COUNTY:

Palm Beach County Parks and Recreation Department
Attn: Director of Special Facilities
2700 6th Avenue South
Lake Worth, Florida 33461

CONTRACTOR:

Blackwood Productions LLC
Attn Peter H. Noble
3694 23rd Ave. S #10.
Lake Worth, FL 33461

22. **Remedies:** This Agreement is governed by the laws of the State of Florida. Any legal action necessary to enforce the Agreement will be held in a court of competent jurisdiction located in Palm Beach County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.
23. **No Third Party Beneficiaries:** No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the COUNTY and/or CONTRACTOR.
24. **Annual Appropriations:** The fulfillment of this Agreement and all obligations of COUNTY hereunder are subject to and contingent upon annual budgetary appropriations by the Board of County Commissioners.

25. **Arrears:** CONTRACTOR is not to pledge or attempt to pledge COUNTY's credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. CONTRACTOR further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.
26. **Authorization:** This Agreement is executed by an individual legally authorized to fully bind CONTRACTOR to all terms and conditions of this Agreement.
27. **Public Entity Crimes:** As provided in F.S. 287.132-133, by entering into this Agreement or performing any work in furtherance hereof, CONTRACTOR certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty-six (36) months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).
28. **Severability:** In the event any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will not be affected, and every other term and provision of this Agreement will be deemed valid and enforceable to the extent permitted by law.
29. **Access and Audits:** If applicable, should any portion of the payments made to CONTRACTOR include CONTRACTOR's charges, expenses, and costs incurred in estimating and performing the services to be performed hereunder, CONTRACTOR will maintain adequate records to justify all such charges, expenses, and costs for at least three (3) years after the expiration or termination of this Agreement. The COUNTY shall have access to all such books, records, and documents for the purpose of inspection or audit during normal business hours at CONTRACTOR'S place of business.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed COUNTY contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of CONTRACTOR, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

30. **Waiver:** The failure of COUNTY to insist upon strict performance of any of the agreements, terms, covenants or conditions of this Agreement, does not constitute a waiver of any rights or remedies that COUNTY may have for any subsequent breach, default, or non-performance, and COUNTY's right to insist on strict performance of this Agreement will not be affected by any previous waiver of course or dealing.
31. **Nondiscrimination:** CONTRACTOR warrants and represents that all of its employees are treated equally during employment without regard to race, color, national origin, religion, ancestry, sex, age, familial status, marital status, sexual orientation, gender identity or expression, disability, or genetic information.

32. **Regulation; Licensing Requirements:** CONTRACTOR agrees to comply with all laws, ordinances and regulations applicable to its use of the Venue premises. CONTRACTOR is presumed to be familiar with all applicable federal, state, and local laws, ordinances, codes and regulations.
33. **Criminal History Records Check:** If CONTRACTOR's employees or subcontractors are required under this contract to enter a "critical facility," as identified in Resolution R-2003-1274, the CONTRACTOR shall comply with the provisions of Chapter 2, Article IX of the Palm Beach County Code ("Criminal History Records Check" section). The CONTRACTOR acknowledges and agrees that all employees and subcontractors who are to enter a "critical facility" will be subject to a fingerprint based criminal history records check. Although COUNTY agrees to pay for all applicable FDLE/FBI fees required for criminal history record checks, the CONTRACTOR shall be solely responsible for the financial, schedule, and staffing implications associated in complying with this section of the Palm Beach County Code.
34. **Entirety of Agreement:** COUNTY and CONTRACTOR agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.
5. **Public Records** Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the CONTRACTOR: (i) provides a service; and (ii) acts on behalf of the County as provided under Section 119.011(2) F.S., the CONTRACTOR shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time the CONTRACTOR is specifically required to:
- A. Keep and maintain public records required by the County to perform services as provided under this Contract.
 - B. Upon request from the County's Custodian of Public Records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. The CONTRACTOR further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
 - C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Contract, if the CONTRACTOR does not transfer the records of the public agency.
 - D. Upon completion of the Contract the CONTRACTOR shall transfer, at no cost to the County, all public records in possession of the CONTRACTOR unless notified by the County's representative/ liaison, on behalf of the County's Custodian of Public Records, to keep and maintain public records required by the County to perform the service. If the CONTRACTOR transfers all public records to the County upon completion of the Contract, the CONTRACTOR shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the contract, the CONTRACTOR shall meet all applicable requirements for retaining public records. All records stored electronically by the CONTRACTOR must be

provided to County, upon request of the County's Custodian of Public Records, in a format that is compatible with the information technology systems of County, at no cost to the County.

Failure of the CONTRACTOR to comply with the requirements of this article shall be a material breach of this Contract. County shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. CONTRACTOR acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY EMAIL AT RECORDSREQUEST@PBCGOV.ORG OR BY TELEPHONE AT 561-355-6680.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:**

By: Jennifer E. Cuijls 5/30/18
Signature Date
Director / Assistant Director
Palm Beach County Parks and Recreation Department

**If Agreement Value
Exceeds \$10,000.00, But Not More Than \$50,000.00:**

County Administrator

By: _____
Signature Date

**If Agreement Value
Exceeds \$50,000.00:**

**COUNTY:
Board of County Commissioners**

By: _____
Mayor

**ATTEST:
Clerk & Comptroller**

Deputy Clerk

WITNESS

[Signature] 05/15/18
Signature Date
Donald Perez
Print

CONTRACTOR - BLACKWOOD PRODUCTIONS, LLC

By: Peter H. Noble 5/15/2018
Signature Date
PETER H NOBLE
Print
OWNER
Title

**APPROVED AS TO
FORM AND LEGAL SUFFICIENCY:**

County Attorney

Anne Wilfong
Signature Date

**APPROVED AS TO
TERMS & CONDITIONS:**

Division Director

Paul D. Connell 5/23/18
Signature Date

EXHIBIT "A"

(1 of 3)

PRODUCTION SERVICES CONTRACTOR AGREEMENT

Fees and Charges

System A - Stage Setup Only

Price: \$1,000.00

- **Monitors:** 8,000 Watt system; up to seven (7) mixes; up to six (6) single 15" monitor wedges; Drum Fill; Cabling
- **Monitor Console:** 32 input; Outboard; 48 Channel Splitter
- **Microphones:** Sennheiser; Shure; Stands; DI Boxes; Snakes; Cabling
- **Crew:** One (1) FOH Engineer; One (1) Monitor Engineer
- **Transportation:** Delivery; Set-Up; Operation; Teardown; Removal

System A - Supplemental – PA System Augmentation

Price: \$750.00

- **Mains:**
 - 12,000 Watt system
 - Two (2) stacks per side
 - Two (2) dual 18" subs per side
 - Two (2) single 15" mid/high cabs per side
- **Crew:** One (1) System Tech
- **Transportation:** Delivery; Set-Up; Operation; Teardown; Removal

System B - Complete System for Audiences up to 500 people

Price: \$500.00

- **Mains:**
 - 6,000 Watt system
 - One (1) stack per side –
 - One (1) double 18" subs per side
 - One (1) single 15" mid/high cabs per side
 - Cabling
- **Monitors:** 2,000 Watt system; four (4) mixes; four (4) single 15" monitor wedges; cabling
- **Microphones:** Sennheiser, Shure; Stands; DI Boxes; Snakes; Cabling
- **Console:** 32 inputs, Outboard
- **Crew:** One (1) Engineer/System Tech
- **Transportation:** Delivery; Set-Up; Operation; Teardown; Removal
-

System C - Complete System for Audiences between 500 and 2,000 people

Price: \$1,000.00

- **Mains:**
 - 12,000 Watt system
 - Two (2) stacks per side
 - two (2) dual 18" subs per side
 - two (2) single 15" mid/high cabs per side
 - Cabling
- **Monitors:** 3,000 Watt system; up to five (5) mixes; up to four (4) single 15" monitor wedges; drum fill; cabling
- **Microphones:** Sennheiser; Shure; Stands; DI Boxes; Snakes; Cabling
- **Console:** Presonus StudioLive 24 FOH Console
- **Crew:** One (1) Engineer; One (1) System Technician
- **Transportation:** Delivery; Set-Up; Operation; Teardown; Removal

EXHIBIT "A"

(2 of 3)

PRODUCTION SERVICES CONTRACTOR AGREEMENT

Fees and Charges

System D - Complete System for Audiences between 2,000 and 4,000 people Price: \$3,200.00

- **Mains:**
 - 34,000 Watt System
 - Line array speaker system-
 - Four (4) dual 18" Subs per side
 - Line array of six (6) single 15" mid/high cabs per side hung via ground lifted truss
 - Two (2) single 12" center fill
 - Two dual 15" outside fills
 - Cabling
- **Monitors:** 16,000 Watt system; up to twelve (12) mixes; up to six (6) single 15" monitor wedges; drum fill; side fills; cabling
- **Microphones:** Sennheiser; Shure; Stands; DI Boxes; Snakes; Cabling
- **Console:** Presonus StudioLive 32.4.2 AI Monitor; Presonus StudioLive 24 FOH Console; 48 Channel Splitter
- **Crew:** Two (2) Audio Engineers; Two (2) System Technicians
- **Transportation:** Delivery; Set-Up; Operation; Teardown; Removal

EXTRAS

Audio

Wireless Mic (Single Unit Handheld SM58)	\$ 50
Wireless Mic Package (4 Units Handheld SM58s)	\$200
One Extra Main PA Stacks with Power (Two Stacks)	\$200
One Monitor Wedges on one Mix	\$100
One Single 12" Center Fills per side with Power (Two Fills)	\$100
One Dual 15" Outside Fills per side with Power (Two Fills)	\$200
Monitor Mixing Station	\$500
Monitor Console	
Monitor Engineer	
Splitter Snake	
Yamaha M3000, 40 input Console with Outboard Instead of Digital Console	\$500

Lighting

Two Par 56 Light Trees All On	\$100
Follow Spot (Requires Operator)	\$100 (\$350)
Console & Dimmers (Requires Operator)	\$200 (\$350)
Complete Lighting System (Requires Operator and Tech)	\$1000 (\$700)
16 Par 56 Lamps on Truss with Dimmers Front	
16 Par 56 Lamps on Trees with Dimmers Rear	
4 Par 56 Lamps on Trees All On Each Side	\$25 each
Individual LED Uplights	

EXHIBIT "A"

(3 of 3)

PRODUCTION SERVICES CONTRACTOR AGREEMENT

Fees and Charges

Portable Stage

4' x 8' sections with 1' or 2' Legs (Up to 8 Units) Requires Tech) \$100 each
(\$350)

Music Stands with Lights

\$20 each

Extra Crew Members (i.e. Loaders, Stage Crew, etc.)

\$350 each/ shift

Service Work (Maintenance and Repair Work. Labor Only, Parts Extra)

\$75/Hour (2 Hrs.Min)

* 8am – 6pm Monday – Sunday. (off hours is 50% more)

House Services

\$275/Half Day

\$550/Full Day

Holiday Upcharge Fee

Sunset Cove

Seabreeze

Canyon

St Patrick's Holiday Observance

\$750

\$500

\$250

Easter Sunday

\$750

\$500

\$250

Memorial Day Weekend

\$750

\$500

\$250

July 4th Observance

\$750

\$500

\$250

Labor Day Weekend

\$750

\$500

\$250

Halloween Observance

\$750

\$500

\$250

Thanksgiving Day

\$750

\$500

\$250

Christmas Day

\$750

\$500

\$250

EXHIBIT "B"

(1 of 3)

SOUND AND LIGHT PRODUCTION SERVICES CONTRACTOR AGREEMENT

Event Scope & Detail

Services & Equipment Provided by Contractor:

		Qty
System A - Stage Setup Only	<input checked="" type="checkbox"/>	1
System A - Supplemental – PA System Augmentation	<input checked="" type="checkbox"/>	1
System B - Complete System for Audiences up to 500 people	<input type="checkbox"/>	
System C - Complete System for Audiences between 500 and 2,000 people	<input type="checkbox"/>	
System D - Complete System for Audiences between 2,000 and 4,000 people	<input type="checkbox"/>	

EXTRAS

Audio

		Qty
Wireless Mic (Single Unit Handheld SM58)	<input checked="" type="checkbox"/>	1
Wireless Mic Package (4 Units Handheld SM58s)	<input type="checkbox"/>	
One Extra Main PA Stack per side with Power (Two stacks)	<input type="checkbox"/>	
One Monitor Wedges on an extra Mix	<input checked="" type="checkbox"/>	1
One Single 12" Center Fills per side with Power (Two fills)	<input type="checkbox"/>	
One Dual 15" Outside Fills per side with Power (Two fills)	<input type="checkbox"/>	
Monitor Mixing Station	<input type="checkbox"/>	
Monitor Console	<input type="checkbox"/>	
Monitor Engineer	<input type="checkbox"/>	
Splitter Snake	<input type="checkbox"/>	
Yamaha M3000, 40 input Console with Outboard Instead of Digital Console	<input type="checkbox"/>	

EXHIBIT "B"

(2 of 3)

SOUND AND LIGHT PRODUCTION SERVICES CONTRACTOR AGREEMENT

Event Scope & Detail

Lighting

Qty

- Two Par 56 Light Trees All On
- Follow Spot (Requires Operator)
- Console & Dimmers (Requires Operator)
- Complete Lighting System (Requires Operator and Tech)
- 16 Par 56 Lamps on Truss with Dimmers Front
- 16 Par 56 Lamps on Trees with Dimmers Rear
- 4 Par 56 Lamps on Trees All On Each Side
- Individual LED Uplights

Extra Crew Members (i.e. Loaders, Stage Crew, etc.)

Service Work

Portable Stage

Music Stands with Lights

House Services

Holiday Upcharge Fee

Qty

- St Patrick's Holiday Observance
- Easter Sunday
- Memorial Day Weekend
- July 4th Observance **1**
- Labor Day Weekend
- Halloween Observance
- Thanksgiving Day
- Christmas Day

EXHIBIT "B"

(3 of 3)

SOUND AND LIGHT PRODUCTION SERVICES CONTRACTOR AGREEMENT

Event Scope & Detail

Event Date: Wednesday, July 4, 2018

Event Name: 11th Annual 4th of July Celebration

Event Scope & Detail: Contractor will supply to the County, one (1) sound engineer, one (1) stage manager, one (1) stage technician, monitors, mics with stands, and all necessary cables to provide sound during the concert which runs from 7:00 PM to 9:00 PM. Contractor will assist the performers to set up backline and provide a sound check one hundred twenty (120) minutes prior to performance time. Contractor will play house music prior to stage performance from 5:30 PM to 6:30 PM. Contractor will play CD provided by County during the fireworks display. Contractor will review the artist technical rider or production requirements with Amphitheater staff prior to the event to determine if the facility sound and lighting equipment meets the minimal needs of the event. Contractor will set up and tie-in the County's existing sound equipment. Contractor will enable Powergates in mechanical room if required. Contractor will monitor power levels at the front of house station during sound checks and for the duration of show to ensure that the County's sound system is not being pushed past the DC One limiter presets. Contractor will monitor sound levels at the front of house using the County's supplied Decibel reader. Decibel reader may not exceed 95 Decibels at the front of house station. Contractor will unplug and put the County's existing sound equipment back into the stage equipment room at the conclusion of the show. Contractor will check the County's inventory to ensure all equipment has been placed back in equipment room. Contractor will ensure that stage lighting has been returned to its original state at post show. Contractor will be available for a required scheduled rain date of Thursday, July 5, 2018.

Specialty Certificates, Licenses, and Memberships:

Identify certificates, licenses, and memberships required pursuant to provision 8.a.10 of this Agreement. Submit such documents with this *Event Scope & Detail* or indicate the date such documents will be delivered to the Department:

Certificate of Insurance Attached

EXHIBIT "C"

(1 of 2)


ENTERTAINMENT SERVICES CONTRACTOR AGREEMENT

Insurance Requirements

CONTRACTOR will maintain in full force and effect, on a primary basis and at its sole expense, at all times during the life of this Agreement, insurance coverages and limits (including endorsements) as described herein. Failure to maintain the required insurance will be considered default of this Agreement. The requirements contained herein, as well as COUNTY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by CONTRACTOR under the Agreement. CONTRACTOR agrees to provide the COUNTY with at least ten (10) days prior notice of any cancellation, non-renewal or material change to the insurance coverages.

Palm Beach County Parks & Recreation Department Representative to mark as applicable:

No Insurance Required: Based on scope of services, SPONSOR shall not be required to provide insurance.

 **Commercial General Liability:** SPONSOR shall maintain Commercial General Liability at a limit of liability not less than **\$1,000,000** Each Occurrence. Coverage shall not contain any endorsement(s) excluding Contractual Liability or Cross Liability.

Liquor Liability: if alcoholic beverages (including beer, wine, and spirits) are for sale at the event, the SPONSOR AND VENDOR shall maintain Liquor Liability coverage and the Certificate of Insurance must state that Liquor Liability coverage is included with a minimum limit of liability of **\$1,000,000** Each Occurrence. The policy must not exclude either Personal Injury/Advertising Injury, Damage to Rented Premises, or Products/Completed Operations.

If no admission or similar fee is charged at any type of event and alcoholic beverages are served at no charge, the Certificate of Insurance must state that Host Liquor Liability Coverage has been secured with a minimum limit of liability of **\$1,000,000** Each Occurrence.

Participant Liability: SPONSOR shall maintain Participant Liability at a limit of liability not less than **\$25,000** Each Occurrence.


Auto Liability: SPONSOR shall maintain Business Auto Liability at a limit of liability not less than **\$500,000** Each Occurrence for all owned, non-owned, and hired automobiles. In the event SPONSOR owns no automobiles, the Business Auto Liability requirement shall be amended allowing SPONSOR to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto coverage form.


Workers' Compensation Insurance & Employer's Liability: SPONSOR shall maintain Workers' Compensation & Employer's Liability in accordance with Florida Statute Chapter 440.


Professional Liability: SPONSOR shall maintain Professional Liability or equivalent Errors & Omissions Liability at a limit of liability not less than **\$1,000,000** Each Claim. When a self-insured retention (SIR) or deductible exceeds **\$10,000**, COUNTY reserves the right, but not the obligation, to review and request a copy of SPONSOR's most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, SPONSOR shall maintain a Retroactive Date prior to or equal to the effective date of this Agreement. The Certificate of Insurance providing evidence of the purchase of this coverage shall clearly indicate whether coverage is provided on an "occurrence" or "claims - made" form. If coverage is provided on a "claims-made" form the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. In the event the policy is canceled, not renewed, switched to an Occurrence Form, retroactive date advanced, or any other event triggering the right to purchase a Supplement Extended Reporting Period (SERP) during the life of this Agreement, SPONSOR shall purchase a SERP with a minimum reporting period not less than three (3) years.

EXHIBIT "C"

(2 of 2)


 **Additional Insured Clause:** Except as to Business Auto, Workers' Compensation and Employer's Liability (and Professional Liability, when applicable) the Certificate(s) of Insurance shall clearly confirm that coverage required by this Agreement has been endorsed to include COUNTY as Additional Insured. As such, said Certificate(s) shall specifically include: "Palm Beach County, a Political Subdivision of the State of Florida, its Officers, Employees, and Agents."

 **Waiver of Subrogation:** SPONSOR hereby waives any and all rights of Subrogation against the COUNTY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then SPONSOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy specifically prohibiting such an endorsement or voids coverage should SPONSOR enter into such an agreement on a pre-loss basis.

 **Certificates of Insurance:** Prior to execution of the Agreement, the SPONSOR shall deliver to the COUNTY Certificate(s) of Insurance evidencing that all types and amounts of insurance coverage required by this Agreement have been obtained and are in full force and effect. In addition, the SPONSOR shall provide this evidence to the COUNTY prior to the expiration date of any such insurance required herein. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation of coverage. Certificates of Insurance are to be sent to:

Palm Beach County Board of County Commissioners
C/O Parks and Recreation Department
Attn: Special Facilities Director
2700 Sixth Avenue South
Lake Worth, Florida 33461

Umbrella or Excess Liability: If necessary, SPONSOR may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employer's Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employer's Liability. The COUNTY shall be specifically endorsed as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance notes the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

 **Right to Revise or Reject:** COUNTY, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject, or accept any required policies of insurance, including limits, coverage, or endorsements, herein from time to time throughout the term of this Agreement. COUNTY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/27/18

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER H.G. Holdam Insurance 3830 Jog Road Lake Worth, FL 33467 Phone (561) 434-4451 Fax (561) 434-3505	CONTACT NAME:	
	PHONE (A/C No. Ext.): (561) 434-4451 FAX (A/C No.): (561) 434-3505	
	E-MAIL: crabo@hgholdam.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Penn America Ins Co	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL BUBB INSR W/O	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC	Y N	PAVD150981	02/26/2018	02/26/2019	EACH OCCURRENCE \$ 1,000,000.00 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000.00 MED EXP (Any one person) \$ 5,000.00 PERSONAL & ADV INJURY \$ 1,000,000.00 GENERAL AGGREGATE \$ 2,000,000.00 PRODUCTS - COMP/OP AGG \$ 1,000,000.00
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/>					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Sound Reinforcement & Recording
 Certificate Holder is Listed As Additional Insured

CERTIFICATE HOLDER Palm Beach County Board Of County Commissioners 2700 6th Ave South Lake Worth, FL 33461	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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From: Pete Noble (pete@blackwoodsv.com)
Sent: Wednesday, June 15, 2016 10:06 AM
To: Donald Perez
Subject: WCS

Here is my latest Worker's Compensation Statement

Blackwood Productions, LLC has no employees. Should that status change, I will notify you prior to any event.

Thank you

Pete Noble
President/ General Manager
Blackwood Productions, LLC
561-252-6443
www.blackwoodsv.com