

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Tracy Ramsey or Susan C. Brown

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: September 25, 2018 MEETING TYPE: BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: Friday, Sept. 21, before 9:00 AM

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
Sept. 14, 2018	1	9/20/2018	<i>S.C.B.</i>	09/20/18

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT A
SIGNATURE:**

Tracy Ramsey _____
or
Susan C. Brown *S.C.B.* _____

September 25, 2018

REGULAR AGENDA

3.A.2. – CONTINUED

A)

New term contract with SiteOne Landscape Supply LLC; Melrose Supply & Sales Corp. for \$200,000 for irrigation whole goods, parts, and accessories by manufacturer (OEM) from September 25, 2018 through September 24, 2023.

B)

New term contract with EnergyCAP Inc. for \$207,945.21 for utility tracking software from September 18, 2018 through September 17, 2023.

C)

Extension and increase of term contract of \$75,000 with Allen Norton & Blue P.A. for a total of \$150,000 for labor negotiation services from October 1, 2017 through September 30, 2019.

D)

Renewal of term contract with Arthur J. Gallagher Risk Management Services Inc. for property and casualty insurance broker services from October 1, 2018 through September 30, 2019.

E)

Tourist Development Council Category “G” grant agreement with US Field Hockey Association Inc. for \$120,000 for the National Hockey Festival.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/25/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

SiteOne Landscape Supply, LLC; Melrose Supply & Sales Corp.	New term contract for irrigation whole goods, parts and accessories by manufacturer (OEM) for the period 09/25/2018 through 09/24/2023 per Master Agreement #18025RRR.	\$200,000.00 SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$211,060 (\$9,817/month) during the previous twenty-one and one half (21.5) months of the current twenty-one and three quarter (21.75) month term contract. \$200,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. A decrease in the number of manufacturers who supply the irrigation parts and accessories with a published MSRP has caused the decreased amount for this new term contract. This term contract has no renewal options. Awardees are located in Palm Beach County. No SBE vendor submitted a bid on this project.

EXHIBIT B

EnergyCAP, Inc.	New term contract for utility tracking software for the period 09/18/2018 through 09/17/2023 per Master Agreement #16044RR.	\$207,945.21 SBE: \$0	Facilities Development & Operations Department 0001-410-5210-5121	Scarlett	
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Facilities Development & Operations Department is requesting a new sixty (60) month term contract for the purchase of utility tracking software, training and four (4) years of maintenance services. \$207,945.21 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/25/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C					
Allen Norton & Blue, P.A.	Extension and increase of term contract for labor negotiation services for the period 10/01/2017 through 09/30/2019 per Master Agreement #13076C.	Increased Amount: \$ 75,000.00 Total with increase: \$150,000.00 SBE: \$0	Fire Rescue Department 1300-440-4209-3401	Scarlett	

The County has expended or encumbered \$33,802 (\$2,817/month) during the previous twelve (12) months of the current twelve (12) month term contract. A twelve (12) month extension to the current contract is necessary due to on-going labor negotiations and to provide sufficient time to prepare, evaluate and award a new contract once negotiations have concluded without a lapse in service. In addition, an increase of \$75,000, over the previously authorized amount of \$75,000, is required in order to provide labor negotiations during the contract extension. The original amount of the contract was \$100,000 for a period of twenty-four (24) months. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Coral Gables, Florida. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

EXHIBIT D					
Arthur J. Gallagher Risk Management Services, Inc.	Renewal of term contract for property and casualty insurance broker services for the period 10/01/2018 through 09/30/2019 per Master Agreement #15050C.	Paid by Provider SBE: \$0	Risk Management Department 5010-700-7130-4501	Scarlett	

This term contract provides broker services for the marketing, replacement, and servicing of the County's professional property and casualty insurance program. Broker services include an annual accounting of all income, and Awardee is compensated by commissions capped at \$295,000 that are paid directly by the insurance provider and not by the County. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

TOTAL AMOUNT OF ALL AWARDS \$482,945.21



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: September 14, 2018
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- US Field Hockey Association, Inc., for the National Hockey Festival \$120,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2018/minutes.sports.USFieldHockey

Tourist Development Council of Palm Beach County

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