

AGENDA ITEM 3.B.2

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: October 2, 2018 **(X) Consent** **() Regular**
() Workshop **() Public Hearing**

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$5,166,899.00.**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

| | | |
|----|----------------------|------------------------|
| 1) | Purchasing – Consent | \$ 5,131,899.00 |
| 2) | TDC Contracts | \$ 35,000.00 |
| 3) | Risk Management | <u>\$ 0.00</u> |
| | TOTAL | \$ 5,166,899.00 |

Recommended by: Stephen I. Weiss, Director - Finance Services 9-26-18
Date

Approved by: _____ **N/A**

Assistant County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

| Fiscal Years | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> |
|--|--------------------------|-------------|-------------|-------------|-------------|
| Capital | _____ | _____ | _____ | _____ | _____ |
| Expenditures - Operating Costs | _____ | _____ | _____ | _____ | _____ |
| External Revenues | _____ | _____ | _____ | _____ | _____ |
| Program Income (County) | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County) | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | _____ | _____ | _____ | _____ | _____ |
| Number of additional FTE positions (Cumulative) | _____ | _____ | _____ | _____ | _____ |
| Is Item Included In Current Budget? | Yes _____ | No _____ | | | |
| Budget Account Number: Fund _____ | Department _____ | Unit _____ | | | |
| Object _____ | Reporting Category _____ | | | | |

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

| | |
|-------|---------------------------|
| _____ | _____ |
| OFMB | Contract Dev. and Control |

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

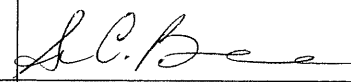
ROUTED TO: Susan C. Brown or Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

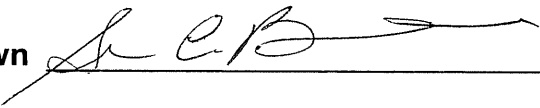
ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: October 2, 2018 MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, September 28, before 9:00 AM

| TDC Memo Dated | Number of Agreements | Date Routed | Reviewed By | Date Signed |
|----------------|----------------------|----------------|--|-------------|
| Sept. 20, 2018 | 1 | Sept. 25, 2018 |  | 9/25/18 |
| | | | | |
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| | | | | |
| | | | | |

DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT A
SIGNATURE:

Susan C. Brown 
or
Tracy Ramsey _____

October 2, 2018

CONSENT AGENDA

3.B.3. – CONTINUED

A)

New term contract with Clipco Inc. d/b/a Anything in Fence; Tropic Fence Inc.; Martin Fence Company for \$914,000 for the purchase, installation, and repair of chain link fence from November 24, 2018 through November 23, 2019.

B)

New term contract with Unifirst Corp. for \$318,200 for work uniform rental services from October 2, 2018 through October 1, 2019.

C)

New term contract with CROM Coatings and Restorations, A Division of CROM, LLC for \$750,000 for inspections, and preventative and corrective maintenance for CROM water storage utility tanks from October 2, 2018 through October 1, 2019.

D)

Renewal of term contract with Sod Unlimited Inc.; RG Landscaping Inc. for \$304,212 for grounds maintenance for South and Central locations from November 1, 2018 through October 31, 2019.

E)

Renewal of term contract with Polydyne Inc. for \$385,280 for the purchase and delivery of polymer for the period retroactive from October 1, 2018 through September 30, 2019.

F)

Renewal of term contact with Allen Enterprises Inc. for \$324,600 for airfield lighting systems, ADB Airfield solutions, and OEM parts from November 3, 2018 through November 2, 2019.

G)

Renewal of term contract with Trapeze Software Group Inc. for \$523,507 for maintenance and customer support services for Trapeze software from December 1, 2018 through November 30, 2019.

H)

Renewal of term contract with National Water Main Cleaning Co. for \$371,000 for sewer pipeline and manhole cleaning and inspection services from November 22, 2018 through November 21, 2019.

I)

Renewal of term contract with USIC Locating Services LLC for \$585,000 for utility locating services from December 19, 2018 through December 18, 2019.

J)

Renewal of term contract with Maia Lawn & Landscape Services Inc. for \$456,100 for grounds maintenance at various water utilities locations from December 1, 2018 through November 30, 2019.

K)

Increase of term contract of \$200,000 with JCD Caribbean Inc. for a total of \$328,500 for management of Southwinds Golf Course from October 2, 2018 through September 30, 2019.

L)

Tourist Development Council Category "G" grant agreement with the Men's Senior Baseball League (MSBL) Fall Classic for \$35,000.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/02/2018

| Contractor(s) | Project | Contract Amount SBE Dollar Amount/Percentage of Participation | Department(s) or Division(s) Accounting Line(s) | Executor | Minutes # |
|---------------|---------|---|---|----------|-----------|
|---------------|---------|---|---|----------|-----------|

| | | | | | |
|--|---|--|------------|----------|--|
| EXHIBIT A | | | | | |
| Clipco, Inc. d/b/a Anything in Fence; Tropic Fence, Inc.; Martin Fence Company | New term contract for the purchase, installation and repair of chain link fence for the period 11/24/2018 through 11/23/2019 per Master Agreement #18067. | \$914,000.00 SBE: Amount dependent upon usage | Countywide | Scarlett | |

The County has expended or encumbered \$369,164 (\$22,374/month) during the previous sixteen and one half (16.5) months of the current nineteen (19) month term contract. Due to an increase in the Water Utilities Department's need for new security fencing at various production well sites and rehabilitation of fencing at lift stations and the Parks and Recreation Department's need for repairs, maintenance and installation of fencing due to renovation and development projects, \$914,000 is required for this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Two (2) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida.

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|------------------|--|--------------------------|------------|----------|--|
| EXHIBIT B | | | | | |
| Unifirst Corp. | New term contract for work uniform rental services for the period 10/02/2018 through 10/01/2019 per Master Agreement #18089. | \$318,200.00 SBE: \$0 | Countywide | Scarlett | |

The County has expended or encumbered \$242,979 (\$20,248/month) during the previous twelve (12) months of the current twelve and one half (12.5) month term contract. Due to an increase in unit pricing, uniforms needed for new employees, replacement of uniforms, and the Department of Planning, Zoning & Building being added as a new user on the contract, \$318,200 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. No SBE vendor submitted a bid on this project.

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10/02/2018

| Contractor(s) | Project | Contract Amount SBE Dollar Amount/Percentage of Participation | Department(s) or Division(s) Accounting Line(s) | Executor | Minutes # |
|---|---|---|--|----------|-----------|
| EXHIBIT C | | | | | |
| CROM Coatings and Restorations, A Division of CROM, LLC | New term contract for inspections, and preventative and corrective maintenance for CROM water storage utility tanks for the period 10/02/2018 through 10/01/2019 per Master Agreement SS150913. | \$750,000.00 SBE: \$0 | Water Utilities Department 4001-720-2534-4615 4001-720-2537-4615 4001-720-3GUA-4615 | Scarlett | |

Water Utilities Department is requesting a new twelve (12) month term contract for inspections, and preventative and corrective maintenance for CROM water storage utility tanks. \$750,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Gainesville, Florida. This is a sole source provider who is not a certified SBE.

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| EXHIBIT D | | | | | |
| Sod Unlimited, Inc.; RG Landscaping, Inc. | Renewal of term contract for grounds maintenance for South and Central locations for the period 11/01/2018 through 10/31/2019 per Master Agreement #15073C. | \$304,212.00 SBE: \$0 | Facilities Development & Operations Department 0001-410-5220-4605 0001-410-5240-4605 0001-410-5260-4605 0001-410-5270-4605 | Scarlett | |

The County has expended or encumbered \$260,994 (\$25,463/month) during the previous ten and one quarter (10.25) months of the current twelve (12) month term contract. Based upon fixed fees per location (\$284,212); estimated mulch (\$10,000); and additional landscape tasks/cleanup (\$10,000), \$304,212 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardees are located in Palm Beach County. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

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|-------------------------|--|---|--|----------|-----------|
| <u>EXHIBIT E</u> | | | | | |
| Polydyne, Inc. | Renewal of term contract for the purchase and delivery of polymer for the period retroactive from 10/01/2018 through 09/30/2019 per Master Agreement #250562A. | \$385,280.00 SBE: \$0 | Water Utilities Department 4001-720-2582-5205 4001-720-4GUA-5205 4001-720-5GUA-5205 | Scarlett | |

The County has expended or encumbered \$333,747 (\$32,561/month) during the previous ten and one quarter (10.25) months of the current ten and three quarter (10.75) month term contract. \$385,280, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This purchase is off the Indian River County Contract #2018002. This term contract is retroactive to October 1, 2018 and has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. There is no SBE currently certified for this commodity or service.

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|-------------------------|---|--------------------------|--|----------|--|
| <u>EXHIBIT F</u> | | | | | |
| Allen Enterprises, Inc. | Renewal of term contact for airfield lighting systems, ADB Airfield solutions and OEM parts for the period 11/03/2018 through 11/02/2019 per Master Agreement #SS950562C. | \$324,600.00 SBE: \$0 | Department of Airports 4100-120-2280-5281 | Scarlett | |

The County has expended or encumbered \$271,040 (\$24,640/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$324,600, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located outside Palm Beach County in the City of Orlando, Florida. This is a sole source provider who is not a certified SBE.

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|---------------|---------|---|---|----------|-----------|

EXHIBIT G

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|------------------------------|---|--------------------------|---------------------------------|----------|--|
| Trapeze Software Group, Inc. | Renewal of term contract for maintenance and customer support services for Trapeze software for the period 12/01/2018 through 11/30/2019 per Master Agreement #SS250561A. | \$523,507.00 SBE: \$0 | Palm Tran 1340-540-51IT-4674 | Scarlett | |
|------------------------------|---|--------------------------|---------------------------------|----------|--|

The County has expended or encumbered \$495,933 (\$52,204/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. \$523,507 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. A new fixed pricing list for applications/products has caused the decreased amount for this new term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

EXHIBIT H

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|----------------------------------|---|--------------------------|--|----------|--|
| National Water Main Cleaning Co. | Renewal of term contract for sewer pipeline and manhole cleaning and inspection services for the period 11/22/2018 through 11/21/2019 per Master Agreement #16046B. | \$371,000.00 SBE: \$0 | Water Utilities Department 4001-720-2460-4615 4001-720-2521-4615 4001-720-6GUA-4615 | Scarlett | |
|----------------------------------|---|--------------------------|--|----------|--|

Although the County has not expended or encumbered any funds during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract due to other on-going maintenance and higher priority repair projects, \$371,000, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

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|---------------|---------|---|---|----------|-----------|

EXHIBIT I

| | | | | | |
|--------------------------------|---|--------------------------|--|----------|--|
| USIC Locating Services, LLC | Renewal of term contract for utility locating services for the period 12/19/2018 through 12/18/2019 per Master Agreement #18027A. | \$585,000.00 SBE: \$0 | Water Utilities Department 4001-720-2425-3401 | Scarlett | |
|--------------------------------|---|--------------------------|--|----------|--|

The County has expended or encumbered \$421,113 (\$46,790/month) during the previous nine (9) months of the current twelve (12) month term contract. \$585,000, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

EXHIBIT J

| | | | | | |
|--|---|--|--|----------|--|
| Maia Lawn & Landscape Services, Inc. | Renewal of term contract for grounds maintenance at various water utilities locations for the period 12/01/2018 through 11/30/2019 per Master Agreement #17064A. | \$456,100.00 SBE: Amount dependent upon usage | Water Utilities Department 4001-720-2410-4615 | Scarlett | |
|--|---|--|--|----------|--|

The County has expended or encumbered \$405,660 (\$42,701/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. \$456,100, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process.

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|---|---|---|--|----------|-----------|
| <hr/> | | | | | |
| <u>EXHIBIT K</u> JCD Caribbean, Inc. | Increase of term contract for management of Southwinds Golf Course for the period 10/02/2018 through 09/30/2019 per Master Agreement #14049C. | Increased Amount: \$200,000.00 Total with increase: \$328,500.00 SBE: \$0 | Parks & Recreation Department 1384-580-5285-3401 | Scarlett | |

The current twelve (12) month term contract has an effective date of 10/01/2018; therefore, the County has not yet expended or encumbered any funds thereunder. The Parks and Recreation Department is requesting an increase of \$200,000 over the previous authorized amount of \$128,500, during the twelve (12) months of the current term contract. This increase is necessary due to special project repairs to the current golf course drainage system that will improve the quality of service and assist in effectuating future cost savings. The original amount of the contract was \$128,500.00. This term contract has no renewal options. Awardee is located in Palm Beach County. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

TOTAL AMOUNT OF ALL AWARDS \$5,131,899.00

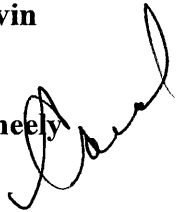


INTEROFFICE MEMORANDUM

DATE: September 20, 2018

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC



RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Men's Senior Baseball League (MSBL) Fall Classic \$35,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2018/minutes.sports.MSBLFallClassicMen's Senior

Tourist Development Council of Palm Beach County

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406

TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment