

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: October 2, 2018

Department
Submitted By: Community Services
Advisory Board: Farmworker Program Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: appointments to the Farmworker Career Development Program Advisory Board, effective October 2, 2018:

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
1	Sintaiv Gabriel	Student Representative	09/30/2020	Mayor McKinlay Comm. Burdick Comm. Abrams Comm. Berger Comm. Kerner
3	Irene Figueroa	Farmworker Representative	09/30/2020	Comm. Burdick Comm. Abrams Comm. Berger Comm. Kerner
4	Cosha Jackson	Education	09/30/2020	Comm. Burdick Comm. Abrams Comm. Berger Comm. Kerner
5	Brenda Bunting	Public Sector	09/30/2020	Mayor McKinlay Comm. Burdick Comm. Abrams Comm. Berger Comm. Kerner
7	Charles Duval	Regional Workforce Board	09/30/2020	Mayor McKinlay Comm. Burdick Comm. Abrams Comm. Berger Comm. Kerner
8	Stephen Bedner	Private Sector/Employer	09/30/2020	Mayor McKinlay Comm. Burdick Comm. Abrams Comm. Berger Comm. Kerner

Summary: The total membership for the Farmworker Career Development Program (FCDP) Farmworker Program Advisory Board shall be no more than nine (9) at-large members, per Resolution No. R-2014-0402, comprised of students, representatives of business, education, agencies, and farmworker representatives. Members shall be concerned citizens who understand the problems encountered by farmworkers and are willing to be advocates for them. At least one (1) member shall represent the regional workforce agency. The appointments meet all applicable guidelines and requirements outlined in the Resolution adopted by the Board of County Commissioners on April 1, 2014. Mr. Bedner has disclosed that he is the owner of Bedner Growers, Inc., which contracts with the County for services. The Farmworker Program Advisory Board provides no regulation, oversight, management, or policy-setting recommendations regarding contracts. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. The FCDP Program Coordinator and staff have recommended these appointments. The current seats expire on September 30, 2018 for all existing members. The new appointments will fill the recently vacant seats. The diversity count with the approval of this item for the six (6) seats will be African-American: 3 (50%), Caucasian: 2 (33%), and Hispanic-American: 1 (17%). The gender ratio (female:male) is 4:2. Ms. Gabriel and Ms. Jackson are African-American females. Mr. Duval is an African-American male. Ms. Bunting is a Caucasian female. Mr. Bedner is a Caucasian male. Ms. Figueroa is a Hispanic-American female. The FCDP Program Coordinator and staff conduct targeted outreach in an effort to proffer candidates for appointments that will maintain a diverse composition of the Board. (Farmworker Career Development Program) Countywide (HH)

Background and Justification: Since 1977, Palm Beach County has received a grant from the Florida Department of Education to operate the FCDP to provide education and job training to seasonal and migrant farmworkers. As part of the grant agreement, the FCDP is mandated to maintain a local advisory board. The purpose of this board shall be to advise, assist and support and advocate for the FCDP on matters that will strengthen employment opportunities for clients served by our agency.

- Attachments:
- 1. Board/Committee Application
 - 2. Current Inventory of Seats List
 - 3. Resolution No. R-2014-0402

Recommended By: [Signature] 9/14/18
Department Director Date

Legal Sufficiency: [Signature] 9-17-18
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: Farmworker Program Advisory Board Advisory ☒ Not Advisory ☐
☒ At Large Appointment or ☐ District Appointment /District #: _____
Term of Appointment: 2 Years. From: 10/02/18 To: 09/30/20
Seat Requirement: Program Participant – Student Seat #: 1
☐ *Reappointment or ☒ New Appointment
or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other
Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Gabriel Sintaiav
Last First Middle
Occupation/Affiliation: _____
Owner ☐ Employee ☐ Officer ☐

Business Name: _____

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 561 S.W. 10th Street

City & State Belle Glade, FL Zip Code: 33430

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (561) 674-1088 Fax: ()

Email Address: gsintaiav@yahoo.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 5/7 20 18
☐ By attending a live presentation given on _____, 20 ____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Sintavian Gabriel Printed Name: Sintavian Gabriel Date: 5/7/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McHale Date: 8/13/18

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
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By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Sintalav Gabriel Printed Name: Sintalav Gabriel Date: 5/7/18

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Return this FORM to:

{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Paulette Burdick Date: 8-13-2018

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

(Attach Additional Sheet(s), if necessary)
OR

NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>
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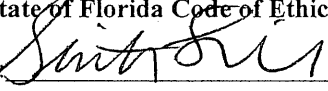
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<u> </u>	By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Sintaivan Gabriel Date: 5/7/18

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Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams ¹⁶ Date: 8/14/18

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

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AND

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*Applicant's Signature: Sintalan Gabriel Printed Name: Sintalan Gabriel Date: 5/7/18

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{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Mary Lou Berger Date: 9-12-18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 02/01/2016

SINTAIAV GABRIEL

561 SW 10TH ST
Belle Glade, FL 33430
Phone: 561-674-1088
gsintaiaiv@yahoo.com

LICENSED PRACTICAL NURSE
EXCEEDING EXPECTATIONS AT EVERY OPPORTUNITY
BILINGUAL: ENGLISH, CREOLE

- Excellent customer service skills
- Safety expertise, CPR Certified
- Monitoring, incident reporting
- Effective problem resolution
- Integrity with Confidentiality
- Vital sign, HIPPA Rules & Regulations
- Patient services focused
- interpersonal skills
- Microsoft Word
- Specialize in elderly population
- Compassionate caregiver
- Patient, tolerant
- Accountable, reliable
- Team leader, builder

EMPLOYMENT HISTORY

Heartland Registry, Labelle, FL 2017 - Current

Certified Nursing Assistant

- Assisted client with ADL's
- Checked clients' pulse, temperature, and blood pressure
- Drive client to doctors appointment
- Record or report clients' vital daily

CSI agency, West Palm Beach, FL 2017 - Current

Certified Nursing Assistant

- Reported, documented and discussed patient's observations with supervisor.
- Checked patients' pulse, temperature and respiration.
- Changed bed linens, laundry and assisted with cleaning room.
- Prepared healthy meals, helped patients to adapted to disability, and illness.

MORSLIFE, West Palm Beach, FL 2014 - 2014

Certified Nursing Assistant

- Changed bed linens, laundry and assisted with cleaning room.
- Implemented appropriate infection control practices according to health standards.
- Measured and recorded patient's fluid intake and output.
- Checked patients' pulse, temperature and respiration periodically.

NUVISTA, Wellington, FL 2012 - 2013

Certified Nursing Assistant

- Assisted residents with basic needs such as: bathing, dressing, hygiene, and grooming.
- Measured and recorded patient's fluid intake and output.
- Checked patients' pulse, temperature and respiration periodically.
- Provided patients with help moving in and out of beds, and wheelchairs.

CERTIFICATIONS

Electronic Health Records

IV Certification

Phlebotomy Certification

EKG Certification

HIV/AIDS

HBV/Airborne Pathogens

CPR

Medical Error Reduction

Residents' Rights

First Aid and Emergency Care

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Farmworker Program Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 2 Years. From: 10/02 /18 To: 09/30/20

Seat Requirement: Farmworker Family Advocate Seat #: 3

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Figueroa Irene _____
 Last First Middle

Occupation/Affiliation: _____

 Owner ☐ Employee ☒ Officer ☐

Business Name: East Coast Migrant Head Start Project

Business Address: 2050 Duda Road

City & State Belle Glade, FL Zip Code: 33430

Residence Address: 490 S.E. 4th Avenue

City & State South Bay, FL Zip Code: 33493

Home Phone: (561)985-2898 Business Phone: (561)996-2232 **Ext.** _____

Cell Phone: (813)412-6941 Fax: (561)996-4146

Email Address: _____

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female

☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
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☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature Jane Figueroa Printed Name: Trene Figueroa Date: 3/31/18

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Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Paulette Burdick Date: 8-13-2018

Section II Continued:

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AND

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*Applicant's Signature [Signature] Printed Name: Trene Figueroa Date: 3/31/18

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Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 5/14/18

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

☒

NOT APPLICABLE/
(Governmental Entity)

☐

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By attending a live presentation given on _____, 20 _____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature Irene Figueroa Printed Name: Irene Figueroa Date: 3/31/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Mary Lou Buzen Date: 9-12-18

Irene Figueroa
490 SE 4th Ave
South Bay, FL 33493
Phone: (561) 985-2898
ifigueroa@ecmhsp.org

Education

- | | | |
|------------------------------|--------------------------------|---------|
| • Glades Central high School | GED | 02-1984 |
| • Palm Beach State College | B.S. Early Childhood Education | 02-2016 |

Employment

- | | | |
|--|---------------------------------------|-----------------|
| October 1983 – Current | East Coast Migrant Head Start Program | Belle Glade, FL |
| Center Director | | |
| <ul style="list-style-type: none">• Develop and implement plans for the operation of the center• Develop and operate Parent Committee• Recruit, screen, interview and hire center staff• Conduct staff meetings• Maintain center record keeping system | | |

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Farmworker Program Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 2 Years. From: 10/02/18 To: 09/30/20

Seat Requirement: Farmworker Family Advocate Seat #: 4

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Jackson Cosha Renate
Last First Middle

Occupation/Affiliation: Assistant Principal

Owner ☐ Employee ☒ Officer ☐

Business Name: West Technical Education Center

Business Address: 2625 N.W. 16th Street

City & State Belle Glade, FL Zip Code: 33430

Residence Address: 33 N.E. Ave. E

City & State Belle Glade, FL Zip Code: 33430

Home Phone: (561)996-1723 Business Phone: (561)829-4620 Ext. _____

Cell Phone: (561)914-0782 Fax: (561)829-4627

Email Address: Cosha.jackson@palmbeachschools.org

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>
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ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

<input checked="" type="checkbox"/>	By watching the training program on the Web, DVD or VHS on <u>Apr. 19</u> , 20 <u>18</u>
<input type="checkbox"/>	By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: <u>Cosha Jackson</u>	Printed Name: <u>Cosha Jackson</u>	Date: <u>4/9/18</u>
--	------------------------------------	---------------------

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: <u>Paulette Burdick</u>	Date: <u>8-13-2018</u>
---	------------------------

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>
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<input type="checkbox"/>	By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Cosha Jackson Printed Name: Cosha Jackson Date: 4/9/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams Date: 8/14/18

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

☒

NOT APPLICABLE/
(Governmental Entity)

☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):



By watching the training program on the Web, DVD or VHS on April 9, 2018
By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Cosha Jackson Printed Name: Cosha Jackson Date: 4/9/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Mary Lou Berger Date: 9-12-18

Cosha Jackson

33 Northeast Avenue E ♦ Belle Glade, FL 33430 ♦ (561) 914-0782 ♦ Cosha.Jackson@palmbeachschools.org

PROFESSIONAL EXPERIENCE CERTIFICATION & PROFESSIONAL ORGANIZATION

- ♦ Educational Leadership (All Levels)
 - Expiration Date: 6/30/2022
- ♦ Mathematics (Grades 6-12)
 - Expiration Date: 6/30/2022
- ♦ Member of National Council of Teachers of Mathematics

Employment History

2017 - Present West Technical Education Center - Assistant Principal

- Worked collaboratively with faculty, students, parents, and community members to understand the standards and the vision of academic success aligned to college- and career-readiness.
- Supported professional learning and collaboration amongst teachers, facilitated and led professional learning focused on content, instruction, and pedagogical content knowledge.
- Assisted the principal in aligning new and existing community and parent partnerships.

2014 - 2017 Pahokee Elementary I.B. World School - Magnet Coordinator

- Worked collaboratively with teachers to develop the Primary Years Program (PYP) Program of Inquiry.
- Prepared and monitored the magnet program budget with the guidance of the Principal.
- Designed marketing plan and other program literature to disseminate to parents and community members for the purposes of promoting the program and attracting potential applicants.
- Participated in the Showcase of Schools and Glades Area Showcase to recruit students.
- Facilitated and coordinated trainings and activities to implement the PYP themes.
- Organized the Exhibition.
- Facilitated the self study process for the programme and was the lead developer of the action plan for the self-study questionnaire.
- Facilitated Parent Leadership Council (PLC) trainings for parents of English Language Learners (ELL).
- Recruited and developed a plan to sustain Business Partners and mentors.
- Other Duties and/or Responsibilities
 - Professional Development School Contact - As the Liasion between the school and district the responsibilities included the planning, delivery, monitoring, and evaluation of the school's professional development efforts in bridging teacher practices and student achievement, in addition to material preparation, collection of teacher and student artifacts, record keeping for inservice credit, and document organization/retention for audit purposes.
 - School Leadership Team Member - Worked collaboratively with team to analyze school data and develop the School Improvement Plan (SIP) which yielded an increase in the school's overall student achievement data (17% increase overall, 7% increase in ELL, and 12% increase in Math), and participated in various interview panels to hire new highly qualified staff.
 - School-wide Positive Behavior Support Team (SwPBS) – Assisted with the development of the school behavior matrix and facilitated trainings to teachers, students, and parents to ensure effective implementation of the appropriate student behaviors.
 - Crisis Response Team Member - Served on the team as the mass media coordinator and helped develop the Crisis Response Plan.
 - Math Resource Teacher - Implemented the Coaching Continuum, engaged in standards-based lesson planning and lesson delivery which used included the use of adaptive technology, created formative assessments, and utilized assessment data to increase student achievement.
 - Title I eBox – Assisted the Assistant Principal with ensuring the Compliance Documentation was submitted by staff in a timely manner.

- School Advisory Council (SAC) Chairperson – Worked closely with the Principal and all stakeholders (teachers, parents, community members, and business partners) to plan SAC meetings, facilitated the SAC meetings, and informed the SAC of relevant issues related to school improvement activities.

2007 - 2014 Palm Beach State College - Adjunct Mathematics Professor

- Collaborated with colleagues on course curriculum and taught college credit math courses to undergraduate students.
- Developed and aligned course syllabi to meet the requirements of the math department and college standards.
- Created, delivered, and evaluated lessons while using the data to make informed instructional decisions.
- Implemented teaching strategies specific to adult learners as well as ELL and unidentified ELL adult learners.

2005 - 2014 Lake Shore Middle School - Math Coach

- Analyzed and interpreted test data, ie, NGSSS Diagnostic Test, FCAT 2.0, and EOC.
- Utilized test data to impact curriculum decisions.
- Assisted teachers in analyzing data to drive instruction and implement strategies related to areas of strengths and weaknesses as identified by the aforementioned assessments.
- Trained faculty to successfully navigate through the assessment portal, create assessments, interpret reports, and incorporate the assessments into their daily instructional practices.
- Facilitated lesson studies, which included investigating the content and methods for the delivery of upcoming lessons.
- Created learning environments that incorporated distance learning (via Polycom) and the use of other classroom technology as well as coordinated project-based, student-centered learning experiences.
- Organized opportunities for special guest speakers, teachers, and community members to share their expertise with students to enable students to make connections between concepts learned in class and the real world.
- Trained teachers on the use of the Florida Continuous Improvement Model
- Created a school wide math instructional focus calendar to serve as a data directed guideline for teachers to align state performance standards, curriculum, and assessments based on students' need in their instruction.
- Monitored the implementation of the instructional focus binders and activities.
- Modeled lessons for science and fine arts teachers.
- Trained teachers on the implementation of CRISS strategies in the classroom.
- Developed and modeled lessons for teachers using CRISS strategies.
- Participated in classroom walkthroughs to observe instructional interactions that could help teachers expand their knowledge and skills.
- Facilitated trainings for diverse groups of parents on how to effectively support learning in math at home.
- Other Duties and/or Responsibilities
 - AVID Site Team Member - Supported teachers, students, and parents in their understanding and practice of the AVID philosophies and strategies, facilitated professional development, and assisted with building a school-wide culture that is college and career focused.
 - Professional Development School Contact - As the Liaison between the school and district the responsibilities included the planning, delivery, monitoring, and evaluation of the school's professional development efforts in bridging teacher practices and student achievement, in addition to material preparation, collection of teacher and student artifacts, record keeping for inservice credit, and document organization/retention for audit purposes.
 - Student Government Sponsor
 - Academic Games Coach
 - Saturday Success Academy Coordinator and Summer Algebra Readiness Coordinator – Collaborated with internal and external personnel (e.g. administrators, facility managers,

Cosha Jackson

Résumé, Page 3

district personnel, community members, etc.) for the purpose of implementing and/or maintaining services and programs. Supervised program staff, program operations, services, and the implementation of programs and/or processes (e.g. site rules, discipline, site schedule, space requirements, etc.) for the purpose of providing services within established timeframes. Participated and facilitated staff trainings and parent meetings for the purpose of identifying issues, gaining knowledge, providing information and/or supporting staff and improving the program. Performed other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

1998 - 2005 Lake Shore Middle School - Mathematics Teacher (Grades 7 & 8)

- Planned and implemented standards-based instruction while using adaptive technology and current research.
- Assessed and analyzed student progress for the purpose of differentiating the instruction to meet the needs of all learners.
- Utilized CHAMPS classroom management techniques to produce a classroom climate conducive to learning.
- Maintains contact with parents through parent-teacher conferences, telephone, or written communications.

1995 - 1998 Pahokee M/S High School - Mathematics Teacher (Grades 7 - 12)

- Planned and implemented standards-based instruction while using adaptive technology and current research.
- Assessed and analyzed student progress for the purpose of differentiating the instruction to meet the needs of all learners.
- Utilized classroom management techniques conducive to an effective classroom climate. Maintained contact with parents through parent-teacher conferences, telephone, or written communications.

Education

NOVA SOUTHERN UNIVERSITY - Palm Beach Gardens, FL
Doctorate in Educational Leadership, Completed Certification coursework

NOVA SOUTHEASTERN UNIVERSITY – Palm Beach Gardens, FL
Master of Science Degree in Mathematics Education, 2005

BETHUNE-COOKMAN COLLEGE – Daytona Beach, FL
Bachelor of Science Degree in Mathematics, 1995

References

DR. CHARLENE FORD, PRINCIPAL
West Technical Education Center

DR. KAREN ABRAMS, PRINCIPAL
Pahokee Elementary I.B. World School

HOWARD HEPBURN, INSTRUCTIONAL SUPERINTENDENT
Glades Region

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: Farmworker Program Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 2 Years. From: 10/02/18 To: 09/30/20

Seat Requirement: Public Sector Seat #: 5

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Bunting Brenda A
Last First Middle

Occupation/Affiliation: Belle Glade Chamber of Commerce Co-Executive Director

Owner ☐ Employee ☒ Officer ☐

Business Name: Belle Glade Chamber of Commerce

Business Address: 540 S. Main Street

City & State Belle Glade, FL Zip Code: 33430

Residence Address: 500 N.E. 3rd Street

City & State Belle Glade, FL Zip Code: 33430

Home Phone: n/a Business Phone: (561)996-2745 Ext. _____

Cell Phone: (561)902-7207 Fax: (561)996-2743

Email Address: bgchamber@aol.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

(Attach Additional Sheet(s), if necessary)
OR

NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>
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<input checked="" type="checkbox"/>	By watching the training program on the Web, DVD or VHS on <u>3/14/18</u> June 20 14
<input type="checkbox"/>	By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Brenda Bunting Printed Name: Brenda Bunting Date: 3/14/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Melissa McKinley Date: 8/13/18

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
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<input type="checkbox"/>	By attending a live presentation given on _____, 20____

AND

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*Applicant's Signature: Brenda Bunting Printed Name: Brenda Bunting Date: 3/14/18

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Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Paula Burdick Date: 8-13-2018

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 3/14/18 ~~June~~ 20 ~~16~~

☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Brenda Bunting Printed Name: Brenda Bunting Date: 3/14/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abmaus 15 Date: 8/14/18

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

(Attach Additional Sheet(s), if necessary)
OR

NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>
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{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Mary Lou Buser Date: 9-12-18

Brenda Ann Bunting

500 NE 3rd Street
Belle Glade, FL 33430
Cell: (561)902-7207
Bgchamber@aol.com

Secretarial/Administration

Successful, accomplished, manager with 25 years of experience and proven reputation. Dynamic, motivated, productive, detailed, team oriented professional with the ability to deliver high quality results and customer satisfaction.

Core Strengths

Excellent Communication Skills	Experienced
Energetic and Dedicated	
Management and Leadership Skills	
Exceptional Public Services	Professional Business Representative
Exceptional Organizational Skills	
Perform Under Pressure in a Team Environment	
Managing Multiple Tasks and Completing Deadlines	

Professional Experience

Executive Director March 2001 to Present

Belle Glade Chamber of Commerce

- Responsible for soliciting and maintaining membership base
- Organizing events
- Raising money for events

Editor and General Manager

June 2004 to March 1990 – March 2001

Belle Glade Sun Newspaper

- Wrote articles and covered news
- Responsible for hiring and firing employees
- Responsible for making sure the newspaper was profitable
- Recorded Timesheets and Payroll Activities

Professional Education

Palm Beach Junior College

Major: Business Administration

One year of college.

Technical Software Experience

Proficient with computers

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

Board Name: Farmworker Program Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 2 Years. From: 10/02/18 To: 09/30/20

Seat Requirement: Regional Workforce Representative Seat #: 7

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:	Duval	Charles	I.
	Last	First	Middle
Occupation/Affiliation:	Center Director		
	Owner []	Employee [X]	Officer []
Business Name:	Career Source of Palm Beach County		
Business Address:	1085 S. Main Street		
City & State	Belle Glade, FL	Zip Code:	33430
Residence Address:	260 River Bluff Lane		
City & State	Royal Palm Beach, FL	Zip Code:	33411
Home Phone:	n/a	Business Phone:	() Ext.
Cell Phone:	(561)371-8432	Fax:	(561)
Email Address:	cduval@careersourcepbc.com		
Mailing Address Preference:	[X] Business [] Residence		

Have you ever been convicted of a felony: Yes _____ No X _____
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
 ☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____
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OR			
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☒ By watching the training program on the Web, DVD or VHS on April 17th, 2018
☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Charles Duvel Printed Name: Charles Duvel Date: 4/18/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Melissa McKinley Date: 8/13/18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 02/01/2016

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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AND

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*Applicant's Signature: [Signature] Printed Name: Charles Duvel Date: 4/19/18

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Commissioner's Signature: [Signature] Date: 8-13-2018

Section II Continued:

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NONE

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*Applicant's Signature: _____

Printed Name: Charles Duval

Date: 4/18/18

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Commissioner's Signature: S. Abrams 15

Date: 8/14/18

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Revised 02/01/2016

Section II Continued:

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NONE

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NOT APPLICABLE/
(Governmental Entity)

☐

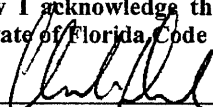
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Commissioner's Signature:  Date: 9-12-18

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Revised 02/01/2016

Charles Duval
260 River Bluff Lane
Royal Palm Beach, FL 33411
Phone: 561-371-8432
cduval84@yahoo.com

Education

University of Florida Gainesville, FL
Master's Degree - Student Affairs, 2009
Bachelor's Degree - Sociology, 2006

Employment History

Director, Corporate Partnerships

4/2016 – Current Belle Glade, FL
CareerSource Palm Beach County

- Fostered relationships with both community partners and business community
- Oversaw Workforce development programs including Migrant & Seasonal Farmworker and Reemployment Programs
- Assisted in Workforce Opportunity Investment Act facilitation of grant programs

West Career Manager

11/2014 – 4/2016 Belle Glade, FL
CareerSource Palm Beach County

- Managed and oversaw West Career Center Office
- Developed and maintain Migrant Seasonal Farmworker Program
- Developed and maintain relationships with local business community
- Implemented Reemployment Assistance program in West Career Center office

Account Manager

05/2010 – 11/2014 Belle Glade, FL
CareerSource Palm Beach County

- Established and maintained working relationships with perspective and existing businesses/organizations identifying their needs and promoting Workforce Alliance services and programs
- Updated all records and customer progress in the customer account management system according to established policies and procedures
- Obtained job orders and collaborated with internal staff to assist in making placements
- Developed and presented formal presentations to business leaders, chamber of commerce members, executive boards, and other organizations regarding Workforce Alliance's services and programs

Youth Outreach Career Consultant

05/2009 - 05/2010 Belle Glade, FL
CareerSource Palm Beach County

- Organized eligibility intake process for Summer Youth Employment Program
- Assisted in placing approximately 350 Glades area youth on temporary summer jobs
- Conducted career development seminars at Summer Youth Employment Program orientation

- Formed alliances with area churches, schools, and city officials to promote Youth & Young Adult Program and aid in recruitment of participants
- Facilitated career development classes to improve employability of program participants
- Managed caseload of young adults to ensure compliance with Workforce Investment Act guidelines

Affiliations

Lake Okeechobee Regional Economic Alliance, 2012 – Current
Glades Career Readiness Roundtable, 2013 - Current

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Page 1 of 2

Section II Continued:

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<u>R2001-0582</u>	<u>Property & Real Estate</u>	<u>Lease Ag Reserve Land</u>	<u>thru May 31, 2043</u>
	<u>Lake Worth Drainage District</u>	<u>Board</u>	<u>current</u>
<u>(Attach Additional Sheet(s), if necessary)</u>			
<u>OR</u>			
<u>NONE</u>	<input type="checkbox"/>	<u>NOT APPLICABLE/</u>	<input type="checkbox"/>
		<u>(Governmental Entity)</u>	

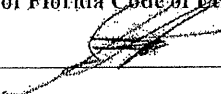
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AND

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*Applicant's Signature:  Printed Name: Stephen W Bedner Date: 4/12/18

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{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McKinley Date: 8/13/18

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Revised 02/01/2016

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<u>R2001-0582</u>	<u>Property & Real Estate</u>	<u>Lease Ag Reserve Land</u>	<u>thru May 31, 2043</u>
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<u>(Attach Additional Sheet(s), if necessary)</u>			
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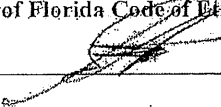
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*Applicant's Signature:  Printed Name: Stephen W Bedner Date: 4/12/18

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Revised 02/01/2016

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2001-0582</u>	<u>Property & Real Estate</u>	<u>Lease Ag Reserve Land</u>	<u>thru May 31, 2043</u>
	<u>Lake Worth Drainage District</u>	<u>Board</u>	<u>current</u>
	<u>(Attach Additional Sheet(s), if necessary)</u>		
	<u>OR</u>		
<u>NONE</u>	<input type="checkbox"/>	<u>NOT APPLICABLE/</u>	<input type="checkbox"/>
		<u>(Governmental Entity)</u>	

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on April 12 20 18
☐ By attending a live presentation given on _____, 20 _____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Stephen W Bedner Date: 4/12/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: S. Abrams 15 Date: 8/14/18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

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<u>NONE</u>	<input type="checkbox"/>	<u>NOT APPLICABLE/</u>	<input type="checkbox"/>
		<u>(Governmental Entity)</u>	

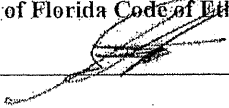
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Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):
Appointment to be made at BCC Meeting on: _____
Commissioner's Signature:  Date: 9-12-18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 02/01/2016

Stephen W Bedner

steve@bedners.com • 11178 Manatee Terrace Lake Worth, FL 33449 • 561-719-2795

Summary

Seasoned 4th generation farmer with 45 years of experience actively working in the family's agriculture business. Expertise in land management, planting & harvesting crops, irrigation, regulatory compliance & equipment maintenance.

Education

Pompano Beach High School 1984

Pompano Beach, FL

Skills

- Operations Management
- Results Oriented
- Efficient Communicator
- Inventory Control
- Time Management
- Analytical Thinker

Experience

Able to utilize limited materials & human resources in creative ways to accomplish farm goals.

Activities and Honors

Florida Farm Bureau

Florida Fruit & Vegetable Association

Farm Credit

Bethesda Health

Fresh from Florida

Lake Worth Drainage District

FARMWORKER PROGRAM ADVISORY BOARD PROPOSED INVENTORY OF SEATS LIST

Seat	NAME	SECTOR	App. Date	Exp. Date
1	Sintaiav Gabriel	Student Representative	10/02/2018	09/30/2020
2	VACANT	Farmworker Family Advocate		
3	Irene Figueroa	Farmworker Family Advocate	10/02/2018	09/30/2020
4	Cosha Jackson	Farmworker Family Advocate	10/02/2018	09/30/2020
5	Brenda Bunting	Public Sector	10/02/2018	09/30/2020
6	VACANT	Business Community Representative		
7	Charles Duval	Workforce Alliance of Palm Beach County Rep. k/n/a CareerSource Palm Beach County, Inc.	10/02/2018	09/30/2020
8	Stephen Bedner	Local Employer	10/02/2018	09/30/2020
9	VACANT	Education/Local		

* indicates a member having an action pending

Revised: 09/10/18 by M. Jones

Resolution No. R-2014-0402

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE FARMWORKER PROGRAM ADVISORY BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, is served by a number of advisory boards, committees, commissions, task forces, and authorities which have been established by the Board of County Commissioners from time to time; and

WHEREAS, the Florida Department of Education requires all Farmworker Program grant recipients to establish a local advisory board comprised of students, farmworker representatives, representatives from business, education, and community agencies; and

WHEREAS, the Board of County Commissioners is a Farmworker Grant Program recipient; and

WHEREAS, the active counsel of those interested in the welfare of farmworkers is important to the effective management and productivity of the Farmworker Program; and

WHEREAS, an advisory board is expected to offer recommendations for program improvement and will provide information relevant to policies which impact the Farmworker Jobs and Education Program (FJEP) students, program and employment opportunities within the community; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1: Creation

The Farmworker Program Advisory Board (Advisory Board) is hereby created to serve in an advisory capacity to the Board of County Commissioners.

Section 2: Purpose

The Advisory Board's purpose is to strengthen the FJEP and to advise, assist, support and advocate on matters that will strengthen employment opportunities for clients served by the program.

Section 3: Responsibilities

The Advisory Board shall have the following responsibilities:

- A. Help recruit students into the program;
- B. Assist in placing students at employment sites;
- C. Assist by offering job mentoring and shadowing opportunities for students;
- D. Facilitate cooperation and communication between the FJEP and the community;
- E. Offer recommendations for program improvement;
- F. Study number of workers needed by target occupation in the community and advise the FJEP staff on economic development opportunities in the community;
- G. Assist the program in setting priorities and participate in ongoing planning activities;
- H. Provide third-party endorsements, introductions, and attend community meetings when appropriate; and
- I. Support and advocate for the FJEP by helping raise the profile and visibility.

Section 4: Membership

The Advisory Board shall be comprised of nine (9) members appointed by the Board of County Commissioners. Members shall be concerned citizens who understand the problems encountered by farmworkers and are willing to be advocates for farmworkers. Members shall represent a cross-section of community leaders, stakeholders and clients served by the program. Members shall have knowledge of the career tasks and competency requirements for specific occupations. At least one (1) member shall represent the regional workforce agency and one (1) member shall be a current or former enrollee/client served by the program.

Section 5: Nominations

Program staff and the Advisory Board may provide recommendations for nominations to the Board of County Commissioners. Members of the Board of County Commissioners shall also be advised of open seats and be provided an opportunity to submit nominations in accordance with the procedures described in Countywide PPM #CW-O-023.

Section 6: Terms of Office

Terms of office for Advisory Board members shall be two (2) years commencing on October 1 and ending on September 30th. The initial appointments to the Advisory Board may be made at any time during the year, and will be effective on the date of appointment. Term ending dates for initial appointments that do not occur on October 1st shall be September 30th of the year which provides the closest calculation to a two (2) year term.

Section 7: Number of Terms Served

There shall be a limit of two (2) consecutive two (2) year terms.

Section 8: Vacancies

Vacancies occurring during a term shall be filled for the unexpired term.

Section 9: Removal without Cause

Advisory Board members serve at the pleasure of the Board of County Commissioners and may be removed without cause upon majority vote by the Board of County Commissioners.

Section 10: Removal for Lack of Attendance

Advisory Board members shall be automatically removed for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as failure to attend a meeting. Members removed pursuant to this section shall not continue to serve on the board and such removal shall create a vacancy.

Section 11: Qualification as a Candidate

Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.

Section 12: Eligibility to Serve

County employees, other than Commissioners Aides, are not eligible to serve on the Advisory Board unless the County employee is an elected official within Palm Beach County and is nominated for inclusion on the board by an entity other than the Board of County Commissioners. Employees of other units of local government may not represent their respective governments on boards, unless otherwise provided by statute or other rule of law. Former Board of County Commissioners members may not be appointed to the Advisory Board for at least two (2) years following their last day in office as a County Commissioner.

Section 13: Residency Requirement

All Advisory Board members must be residents of Palm Beach County at the time of appointment and while serving on the board.

Section 14: Officers

The Advisory Board shall have a Chair, Vice-Chair and Recording Secretary who are elected by the membership for one (1) year terms. Elections shall be held at the first meeting of the membership year (October 1 – September 30) and shall require a simple majority of appointed members for selection. Duties of officers shall be those commonly ascribed to these offices, however, the Recording Secretary shall delegate preparation of meeting minutes and meeting notification functions to program staff and serve in an oversight capacity.

Section 15: Sunshine Law and State Code of Ethics

The Advisory Board must comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all board meetings shall be provided. All meetings of the board shall be open to the public at all times and minutes shall be taken at each meeting.

Section 16: Palm Beach County Code of Ethics

Advisory Board members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

Section 17: State Financial Disclosure

Appointees to boards that are required to submit a Statement of Financial Interests with the State of Florida Commission on Ethics will be notified that failure to submit a Statement of Financial Interests within 30 days of appointment shall result in invalidation of the appointment.

Section 18: Travel Expenses, Reimbursement and Approval Authority

Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Approval authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009.

Section 19: Annual Narrative Report

The Advisory Board shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060.

Section 20: Conduct of Meetings

A quorum must be present for the conduct of all Advisory Board meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

Section 21: Frequency of Meetings and Notice

The Advisory Board shall meet at least four (4) times a year. Written notice of upcoming meetings shall be sent to Advisory Board members at least ten (10) days prior to the meeting.

Section 22: Conflict with Federal or State Law or County Charter

Any statutory or Charter provisions in conflict with this Resolution shall prevail.

Section 23: Effective Date

The provisions of this Resolution shall be effective April 1, 2014.

The foregoing resolution was offered by Commissioner Abrams, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

Commissioner Priscilla A. Taylor, Mayor	-	<u>Aye</u>
Commissioner Paulette Burdick, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Steven L. Abrams	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Chair thereupon declared the Resolution duly passed and adopted this 1st day of April, 2014.

Palm Beach County, Florida by its
Board of County Commissioners

Sharon R. Bock, Clerk & Comptroller

BY: Tracy Pinder
Deputy Clerk



Approved as to Form and
Legal Sufficiency

By: [Signature]
Chief Assistant County Attorney