

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

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Meeting Date:	October 2, 2018	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

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I. EXECUTIVE BRIEF



Motion and Title: Staff recommends motion to approve: Payment to Sunshine Cleaning Systems, Inc. (Sunshine) in the amount of \$15,625.92.

Summary: Sunshine was under contract to perform custodial and cleaning services at Palm Beach International Airport (PBIA) with a contract term expiring September 30, 2017 (Contract #11052, approved 9/13/11). During the Hurricane Irma storm event (September 2017), Sunshine was authorized by Airport staff to perform specified cleanup and dehumidification services at PBIA. Services were performed satisfactorily by Sunshine but exceeded authorized limits causing a dispute and delaying payment for services. Sunshine now agrees to accept the County's authorization limits and has invoiced the County accordingly. Due to the contract expiration, it is necessary for the Board to authorize payment. Countywide (AH)

Background and Justification: Custodial services typically play a role in hurricane cleanup within the terminal especially as it relates to moisture removal caused by excessive humidity or rainwater leaks. Services must be performed on a pre-approved basis; however, any services exceeding the County's pre-approved plan are not authorized and cannot be reimbursed. Sunshine originally quoted \$15,625.92 which the County agreed to; however, the invoice exceeded that amount. Sunshine now agrees to accept payment as initially authorized and has revised their invoice.

Attachments:
1. Sunshine Invoice

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Recommended By:		9/6/18
	Department Director	Date
Approved By:		9/24/18
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

FISCAL YEARS	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	\$15,626				
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$15,626				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes _____ No X
Does this item include the use of federal funds: Yes _____ No X

Budget Account No: Fund 4100 Department 120 Unit 2430 Object 3403
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval will result in the expenditure of \$15,626. This carry over expenditure from the prior year was not specifically budgeted however sufficient funds are available in the referenced budget account.

C. Departmental Fiscal Review: CM Sumner

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lisa Ponce 9/11/18
ASD 9/10
OFMB PD 9/11 9/9/18
Dr. J. J. Jank 9/10/18
Contract Dev. and Control 9/19/18

B. Legal Sufficiency:

Anne DeFaut 10/20/18
Assistant County Attorney

C. Other Department Review:

Department Director



Cleaning Systems, Inc.

"Guaranteeing a brighter day since 1976"

www.sunclean.com

CUSTOMER

Board Of County Commissioners
Palm Beach International Airport
P. O. Box 4036
West Palm Beach, FL 33402-4036

3445 NE 12 Terrace
Fort Lauderdale, FL 33334
(954) 772-0884-Headquarters

INVOICE NO.	169859
DATE	08/21/18

SERVICE LOCATION

Palm Beach International Airport
ATTN TK Stewart
1000 Turnage Blvd
West Palm Beach, FL 33406-1432

TERMS: Upon Receipt	CUSTOMER NO. 105700		P.O. NO.	
Description	Quantity	Unit of Measure	Price	Amount
See Attached Itemized List of Services 9/8 - 9/12/2017				15,625.92
PLEASE PAY FROM THIS INVOICE WITHIN 30 DAYS BILLING QUESTIONS? ERIN@SUNCLEAN.COM			Sub-Total	15,625.92
			Sales Tax	
			TOTAL	\$15,625.92

▼ TO INSURE PROPER CREDIT, PLEASE DETACH AND MAIL BOTTOM PORTION WITH YOUR PAYMENT ▼

ATTENTION:

Board Of County Commissioners
Palm Beach International Airport
P. O. Box 4036
West Palm Beach, FL 33402-4036

PLEASE SEND REMITTANCE TO:

Customer No.	105700
Job No.	105700
Invoice No.	169859
Invoice Date	08/21/18
Amount Due	\$15,625.92
Amount Remitted	

Sunshine Cleaning Systems, Inc.
P.O. Box 24466
Fort Lauderdale, FL 33307