Agenda Item #: 3AA-1

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

# **AGENDA ITEM SUMMARY**

|   | =======================================   |  |   | =======================================   |
|---|---|--|---|---|
| Meeting Date:   | October 16, 2018  | [XX]   | Consent<br>Ordinance  | [ ] Regular<br>[ ] Public Hearing   |
| Department:   | Palm Tran<br>   |  |   | =======================================   |
|   | <u>I. EXE</u>   | CUTIVE   | BRIEF   |   |
| Motion and Title: S   | taff recommends motion to   | :  |   |   |
| Florida Commission<br>Administrative Suppo<br>for the Designated O  | n for the Transportation Dis<br>ort Grant Program (CSFA 55.0  | advanta<br>001) to p<br>is a deli  | aged (CTD), ir<br>provide funds for<br>verable based a  | t Agreement (R2018-1045) with the<br>n the amount of \$49,789 for the<br>operational and planning expenses<br>agreement and has an effective start  |
| <b>B) Approve</b> Sub-Recipient Agreement by and between Palm Beach County, Florida and the Palm Beach Transportation Planning Agency (TPA); and              |   |  |   |   |
| C) Approve a FY18 Budget Amendment of \$49,789 in Palm Tran's Operations Fund 1340 to recognize the actual grant award amount;                                |   |  |   |   |
| <b>D) Approve</b> a FY19 grant in FY2019;   | Budget Amendment of \$49,78   | 89 in Pa   | lm Tran's Oper  | ations Fund 1340 to re-establish the  |
| ,   | et Amendment of \$37,753 in<br>nize the actual grant award ar   |  |   | sportation Planning Agency's (TPA)  |
|   | et Amendment of \$19,912 in<br>ablish the grant in FY2019.  | the Pal  | m Beach Trans   | sportation Planning Agency's (TPA)  |
| Board of County Coufor the Transportation Cooresponsibilities for the directed the CTD to lin the Trip and Equipment Grant), which normal agency for CTD in F | mmissioners (BCC). The doc<br>on Disadvantaged (CTD). Si<br>rdinator (CTC) for Palm Bone implementation of the CTC<br>have each CTC pay the plann<br>plipment Grant for FY19. This<br>ally is granted to the TPA dire | cument Ince 1999 each Condensity designation of the condensity and condensity are | nas been fully en as been fully en a been fully en a been fully en ation. On June and within its seen the Administication and the TPA serves continue to carr | rt Agreement was approved by the xecuted by the Florida Commission as been the designated Community Tran has assumed management e 1, 2018, the State legislative staff rvice area from the funds it received trative Support Grant (TD Planning as the designated official planning y out specific planning activities as |
| community transport<br>Designated Official<br>Administrative Supp<br>grant was partially in<br>attached Budget Am   | tation coordinators separate for<br>Planning Agencies, the CTD<br>ort Grant. The requirements in<br>Included in the TPA's budget  | rom the<br>has cre<br>n the Tr<br>for FY1<br>and FY1   | funds, tasks an ated an addition in and Equipment 8 and FY19 as 9 budgets to sl   | atch requirements associated with d match requirements related to the anal grant called the Local Programent Grant remains unchanged. This a direct grant from the CTD. The how the actual grant amount and to  |
| 2.  | Local Program Administrativ<br>TPA Sub-Recipient Agreeme<br>Budget Amendments   |  | ort Agreement –   | - Executed (R-2018-1045)  |
|   |   |  |   |   |
| Recommended By:   | //h.  |  |   | (0/9/18   |
|   | Executive D   | irector  |   | Date  |
|   | 1/20 x 20   | <b>~</b> ^   |   | 10 (16/18   |
| Approved By:  |   | $\frac{1}{2}$  |   | 10/10/12  |

Assistant County Administrator

Date

#### II. FISCAL IMPACT ANALYSIS

## A. Five Year Summary of Fiscal Impact:

| Fiscal Years           | 2018      | 2019       | 2020 | 2021 | 2022 |
|------------------------|-----------|------------|------|------|------|
|                        |           |            |      |      |      |
| Capital                |           |            |      |      |      |
| Expenditures           |           |            |      |      |      |
| <b>Operating Costs</b> | \$8,463   | \$41,326   |      |      |      |
| External               |           |            |      |      |      |
| Revenues               |           |            |      |      |      |
| Program                |           |            |      |      |      |
| Income(County)         | (\$8,463) | (\$41,326) |      |      |      |
| In-Kind                |           |            |      |      |      |
| Match(County           |           |            |      | :    |      |
| NET FISCAL             |           |            |      |      | ·    |
| IMPACT                 |           |            |      |      |      |
| #ADDITIONAL            | 0         | 0          |      |      |      |
| FTE                    | U         | U          |      |      |      |
| POSITIONS              | 0         | 0          |      |      |      |
| (CUMULATIVE            | U         |            |      |      |      |

| Is Item Included in Current Budget?              | Yes | No XX                                |
|--|-----|--------------------------------------|
| Does this item include the use of federal funds? | Yes | No $\overline{\mathbf{X}\mathbf{X}}$ |
| Budget Account No:                               |     |                                      |

Organization

| B. | <b>Recommended Sources</b> | of Funds/Summary | of Fiscal Impact: |
|----|----------------------------|------------------|-------------------|

Fiscal impact for 2018 and 2019 represents deliverables expected to be completed in the year.

**Object** 

C. Departmental Fiscal Review:

Michael Williams, Director Administrative Services

**OFMB Fiscal and/or Contract Dev. and Control Comments:** 

### **III. REVIEW COMMENTS:**

OFMB OFMB OF Contract Dev. & Control

B. Legal Sufficiency

Fund

A.

Agency

Assistant County Attorney

C. Other Department Review

**Department Director** 

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)