

AGENDA ITEM 3.B.3.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: October 16, 2018 (X) Consent () Regular
() Workshop () Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$9,824,548.60.

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1) Purchasing – Consent	\$ 9,809,548.60
2) TDC Contracts	\$ 15,000.00
3) Risk Management	\$ 0.00
TOTAL	\$ 9,824,548.60

Recommended by:


Stephen I. Weiss, Director - Finance Services

10-12-18
Date

Approved by: _____

N/A
Assistant County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____			No _____	
Budget Account Number: Fund _____	Department _____		Unit _____		
	Object _____		Reporting Category _____		

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Susan C. Brown or Tracy Ramsey

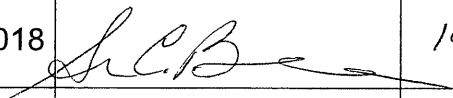
ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

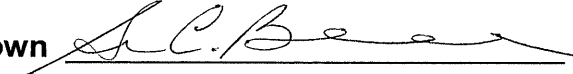
MEETING DATE: October 16, 2018

MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, October 12, before 9:00 AM

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
Sept. 28, 2018	1	October 3, 2018		10/3/18

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT A
SIGNATURE:**

Susan C. Brown 
or
Tracy Ramsey _____

October 16, 2018

CONSENT AGENDA

3.B.3. – CONTINUED

A)

New term contract with U & ME Transfer Inc. d/b/a U & Me Records Management for \$531,000 for records storage, retrieval and disposal services from November 1, 2018 through October 31, 2021.

B)

New term contract with L.V. Superior Landscaping Inc. for \$266,900 for grounds maintenance for various Palm Beach County Fire Rescue locations from October 16, 2018 through October 15, 2019.

C)

Increase of term contract of \$124,328 with Commercial Cooling Concepts Inc. for a total of \$610,154 for air conditioning repairs from October 22, 2017 through January 21, 2019.

D)

Renewal of term contract with Apex Welding Services Corp. for \$672,500 for welding services from December 31, 2018 through December 30, 2019.

E)

Renewal of term contract with Tripp Electric Motors Inc. for \$1,275,000 for pump and motor maintenance and repair services from December 19, 2018 through December 18, 2019.

F)

Renewal of term contract with Elite Removal Services Inc. for \$200,000 for medical examiner transportation services from December 19, 2018 through December 18, 2019.

G)

Renewal of term contract with Harcros Chemicals Inc. for \$300,000 for corrosion inhibitor, Aquacros HC-2030 and HC-2050 from December 18, 2018 through December 17, 2019.

H)

Renewal of term contract with Synagro-WWT Inc. d/b/a Synagro South LLC for \$374,000 for dewatering, hauling and disposal of sewage cake sludge from January 15, 2019 through January 14, 2020.

I)

Renewal of term contract with ERMV IV L.P. for \$1,225,205 for maintenance of airport facilities and systems from December 6, 2018 through December 5, 2019.

J)

Renewal of term contract with Avail Technologies Inc. for \$239,292 for hardware and software maintenance services for the automatic vehicle location system from October 30, 2018 through October 29, 2019.

K)

Renewal of term contract with Baker & Taylor LLC for \$4,000,000 for adult and juvenile cataloged books collection from November 7, 2018 through November 6, 2019.

L)

Retroactive extension and increase of \$601,323.60 of term contract with AT&T Corp. for a total of \$17,750,255.92 to purchase, install and maintain network and call routing software and hardware for the NG 911 system from June 1, 2010 through April 11, 2019.

M)

Tourist Development Council Category "G" grant agreement with the PBC Sports Commission for \$15,000 for the Holiday Basketball Classic of the Palm Beaches.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/16/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---	---	----------	-----------

EXHIBIT A

U & ME Transfer, Inc. d/b/a U & Me Records Management	New term contract for records storage, retrieval and disposal services for the period 11/01/2018 through 10/31/2021 per Master Agreement #650433.	\$531,000.00 SBE: \$0	Countywide	Scarlett	
---	---	--------------------------	------------	----------	--

The County has expended or encumbered \$141,634 (\$10,301/month) during the previous thirteen and three quarter (13.75) months of the current fifteen (15) month term contract. Due to an increase in the need for records storage and disposal services, \$531,000 is required for this new thirty-six (36) month term contract. This purchase is off the City of Fort Lauderdale, Contract #12143-885 and has two (2) twelve (12) month renewal options. Awardee is located in Palm Beach County. There is no SBE currently certified for this commodity or service.

EXHIBIT B

L.V. Superior Landscaping, Inc.	New term contract for grounds maintenance for various Palm Beach County Fire Rescue locations for the period 10/16/2018 through 10/15/2019 per Master Agreement #18054.	\$266,900.00 SBE: \$0	Fire Rescue Department 1300-440-4214-4605 1300-440-4231-4605 1300-440-4232-4605 1300-440-4233-4605 1300-440-4234-4605 1300-440-4235-4605 1300-440-4236-4605 1300-440-4237-4605 1300-440-4238-4605	Scarlett	
---------------------------------	---	--------------------------	--	----------	--

The County has expended or encumbered \$172,043 (\$14,073/month) collectively on two (2) separate contracts during the previous twelve and one quarter (12.25) months of the current twelve and one half (12.5) month term contract (#13039D) and the previous eleven and one half (11.5) months of the current eleven and one half (11.5) month term contract (#14096C). Due to the consolidation of these two (2) contracts, \$266,900 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. An increase in price per cut/fertilizer application and the addition of sites has caused the increased amount for this new term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/16/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---	---	----------	-----------

EXHIBIT C

Commercial Cooling Concepts, Inc.	Increase of term contract for air conditioning repairs for the period 10/22/2017 through 01/21/2019 per Master Agreement #13090D.	Increased Amount: \$124,328.00 Total with increase: \$610,154.00 SBE	Countywide	Scarlett	
-----------------------------------	---	--	------------	----------	--

The County has expanded or encumbered \$341,903 (\$31,082/month) during the previous eleven (11) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority to provide sufficient time to evaluate and award a new contract and to avoid a lapse in service. The Department of Facilities Development & Operations is requesting an increase of \$124,328 over the previous authorized amount of \$485,826, inclusive of the Purchasing Director's ten percent (10%) authority, in order to provide air conditioning repair services during the contract extension. This term contract has no renewal options. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

EXHIBIT D

Apex Welding Services, Corp.	Renewal of term contract for welding services for the period 12/31/2018 through 12/30/2019 per Master Agreement #18001A.	\$672,500.00 SBE: \$0	Countywide	Scarlett	
------------------------------	--	--------------------------	------------	----------	--

The County has expanded or encumbered \$131,717 (\$14,635/month) during the previous nine (9) months of the current twelve (12) month term contract. A decrease in the number of welding projects has caused the decreased amount for this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Sunrise, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT E

Tripp Electric Motors, Inc.	Renewal of term contract for pump and motor maintenance and repair services for the period 12/19/2018 through 12/18/2019 per Master Agreement #18010A.	\$1,275,000.00 SBE: 100%	Countywide	Scarlett	
-----------------------------	--	-----------------------------	------------	----------	--

The County has expanded or encumbered \$617,246 (\$66,730/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Due to necessary repairs, maintenance and replacement of pumps due to aging equipment located throughout County facilities, \$1,275,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/16/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT F</u>					
Elite Removal Services, Inc.	Renewal of term contract for medical examiner transportation services for the period 12/19/2018 through 12/18/2019 per Master Agreement #18009A.	\$200,000.00 SBE: 100%	Medical Examiner's Office 0001-670-4100-3431	Scarlett	

The County has expanded or encumbered \$142,544 (\$15,410/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Due to an increase in caseload, \$200,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County.

<u>EXHIBIT G</u>					
Harcros Chemicals, Inc.	Renewal of term contract for corrosion inhibitor, Aquacros HC-2030 and HC-2050 for the period 12/18/2018 through 12/17/2019 per Master Agreement #SS555352D.	\$300,000.00 SBE: \$0	Water Utilities Department 4001-720-2532-5205 4001-720-3GUA-5205	Scarlett	

The County has expanded or encumbered \$270,783 (\$27,773/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. Due to an increase in the dosage of chemicals required to ensure enough phosphate to protect distribution piping, \$300,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Tampa, Florida. This is a sole source provider who is not a certified SBE.

<u>EXHIBIT H</u>					
Synagro-WWT, Inc. d/b/a Synagro South, LLC	Renewal of term contract for dewatering, hauling and disposal of sewage cake sludge for the period 01/15/2019 through 01/14/2020 per Master Agreement #16007C.	\$374,000.00 SBE: \$0	Water Utilities Department 4001-720-4GUA-4615 4001-720-5GUA-4615	Scarlett	

The County has expanded or encumbered \$233,355 (\$27,454/month) during the previous eight and one half (8.5) months of the current twelve (12) month term contract. \$374,000, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/16/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT I</u> ERMC IV, L.P.	Renewal of term contract for maintenance of airport facilities and systems for the period 12/06/2018 through 12/05/2019 per Master Agreement #16071B.	\$1,225,205.00 SBE: \$0	Department of Airports 4100-120-2540-4620 4100-120-2541-4620 4100-120-2542-4620 4100-120-2430-4610	Scarlett	

The County has expended or encumbered \$1,225,205 (\$125,662/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. \$1,225,205, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. Awarded to non-SBE vendor utilizing an SBE subcontractor.

<u>EXHIBIT J</u> Avail Technologies, Inc.	Renewal of term contract for hardware and software maintenance services for the automatic vehicle location system for the period 10/30/2018 through 10/29/2019 per Master Agreement #SS800121A.	\$239,292.00 SBE: \$0	Palm Tran 1340-540-51IT-4674	Scarlett	
--	---	--------------------------	---------------------------------	----------	--

The County has expended or encumbered \$204,682 (\$17,057/month) as an advance lump sum payment, which covers the current twelve (12) month term contract. Based upon hardware and software maintenance services for the automatic vehicle locating system utilized on Palm Tran buses and an increase of \$34,610 as set forth in the initial contract, \$239,292 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/16/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT K</u> Baker & Taylor, LLC	Renewal of term contract for adult and juvenile cataloged books collection for the period 11/07/2018 through 11/06/2019 per Master Agreement #17039A.	\$4,000,000.00 SBE: \$0	Library Department 1180-320-3200-6601	Scarlett	

The County has expanded or encumbered \$1,909,901 (\$177,665/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. \$4,000,000 is needed to meet the County's requirements, which includes an increase of \$700,000 due to the opening of the new Canyon Town Center Library, through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/16/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT L</u> AT&T Corp.	Retroactive extension and increase of term contract to purchase, install and maintain network and call routing software and hardware for the NG 911 system for the period 06/01/2010 through 04/11/2019 per Master Agreement #09053.	Increased Amount: \$ 601,323.60 Total with Increase: \$17,750,255.92 SBE: \$0 (Funded entirely with State revenue generated from the 911 system)	Public Safety Department 1434-660-9250-4101	Scarlett	

The County has expended or encumbered \$13,360,465 (\$132,940/month) during the previous one hundred and one half (100.5) month term contract. The Department of Public Safety is requesting a contract extension of six (6) months or until cutover of the My Florida Network services to ISS AT&T Master Agreement 133405UA (R2018-0780), whichever is sooner, retroactive to October 12, 2018. This extension is necessary due to the County's need to delay the transition of these services due to a delay in AT&T's completion of the installation of new fiber optic cable to certain 9-1-1 locations. In addition, an increase of \$601,323.60 over the previous authorized amount of \$17,148,932.32, inclusive of the Purchasing Director's ten percent (10%) authority, is required to cover the cost of: 1) SMARTRING OC48 services, including universal service charges (\$228,059.76); 2) My Florida Network services (\$360,051.84); and 3) internet services (\$13,212.00) during the contract extension. The total cost of this contract is funded entirely with State revenue generated from the 911 system. This term has no renewal options. Awardee is located in Palm Beach County. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended Awardee.

TOTAL AMOUNT OF ALL AWARDS \$9,809,548.60




**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: September 28, 2018

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC 

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- PBC Sports Commission for the Holiday Basketball Classic of the Palm Beaches \$15,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2018/minutes.sports.HolidayBasketballClassic

Tourist Development Council of Palm Beach County

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment