Agenda Item #: 3-C-5

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:	October 16, 2018	[x] []	Consent Workshop	[]	Regular Public Hearing	
Department:	Engineering & Public Works Department					
Submitted By:	Roadway Production Division					
Submitted For:	Roadway Production Division					

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a task order under the Intersection Improvements Annual Contract R2017-0779 with HSQ Group, Inc., (HSQ) in the amount of \$279,757.66 for professional services for the Clint Moore Road and Military Trail intersection improvements (Project).

SUMMARY: Approval of this task order will provide the professional services necessary for the preparation of design plans and construction bid documents for the project. The task order will allow HSQ to provide engineering and surveying services required for the proposed intersection improvements at Clint Moore Road and Military Trail. The project will include the addition of a third lane to both the northbound left turn lanes and southbound left turn lanes to create triple lefts. Military Trail will be widened on both sides to accommodate the additional left turn lanes. Clint Moore Road will be widened to receive the triple left turn lanes from Military Trail. The existing culvert located in the Lake Worth Drainage District canal just north of Clint Moore Road will be extended. The Small Business Enterprise (SBE) goal for all contracts is 15%. HSQ committed to 75% SBE participation for the annual contract. They propose 78.20% SBE participation for this first task order. HSQ is a Palm Beach County based company and a certified SBE company. Districts 4 and 5 (LBH)

Background and Justification: On June 20, 2017, the Board of County Commissioners (BCC) approved Annual Contract R2017-0779 with HSQ to provide professional services required for Palm Beach County (County) intersection improvement projects. The County now desires HSQ to prepare design plans and construction bid documents for the project as detailed in Exhibit "A" of the attached task order. The fee, as detailed in Exhibit "A" of the attached task order, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum) \$250,252.83 (Master Plan, Geometry, Roadway Analysis and Plans, Drainage Analysis and Plans, Utilities Coordination, Survey, Permitting, Signing and Pavement Marking, Structures, Signal Analysis and Plans). Reimbursable Services (Not to Exceed) \$ 20,130.00 (Geotechnical, Utility Test Holes, Permit Fees, Prints). Optional Services (Not to Exceed) \$ 9,374.83 (Post Design, Revise Culvert Plans). Total: \$279,757.66

After reviewing the attached task order and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:

- 1. Location Sketch
- 2. Task Order with Exhibits "A", "B", "C" and "D" and Certificates of Insurance (2)
- 3. Project Work Schedule

Recommended by:	David I flesh	7/13/2018
82 y	Department Director	Date
Approved By:	Pull	1011/18
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$391,653	0-	0	0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	0-	-0-	0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$391,653	0-	0-	-0-	-0-
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund 3505 Dept 361

Unit 1869

Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:

Road Impact Fee Zone - 5 Fund

Clint Moore Rd/Military Trail Intersection Imp.

- Basic Services	\$250,252.83
- Reimbursables	\$ 20,130.00
- Optional Services	\$ 9,374.83
Total Authorization	\$279,757.66
Staff Costs -	
Roadway Production	\$ 55,955.00
Right of Way	\$ 13,990.00
Engineering Services	\$ 13,990.00
Traffic	\$ 27,960.00
Fiscal Impact	\$391,652.66

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

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OFMB

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B. Approved as to Form and Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

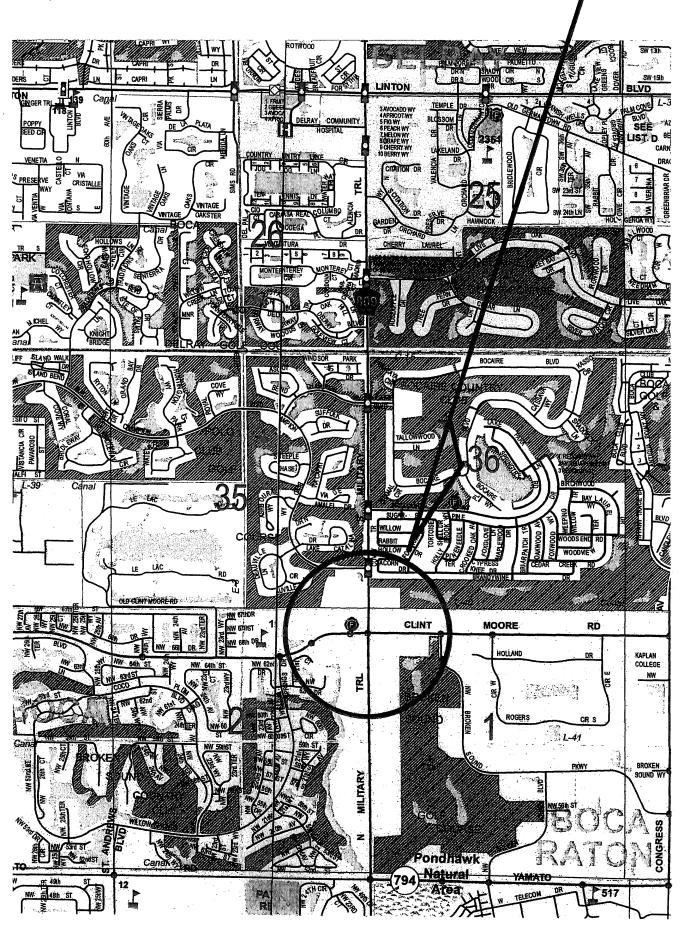
Department Director

This summary is not to be used as a basis for payment.

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Clint Moore Rd. and Military Tr. Intersection Improvements

Palm Beach County Project No. 2018102



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