

BOARD APPOINTMENT SUMMARY

Submitted By: Westgate/Belvedere Homes Community Redevelopment Agency

Motion and Title: Staff recommends motion to approve: one appointment to the Westgate CRA Board, effective October 16, 2018:

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term Ending</u>
4	Yeraldi Benitez	Business Owner	Melissa McKinlay, Mayor Mack Bernard, Vice Mayor Comm. Paulette Burdick Comm. Dave Kerner Comm. Steven L. Abrams	5/31/2022

Summary: The Westgate/Belvedere Homes Community Redevelopment Agency (Westgate CRA) Board consists of seven (7) At-Large members from the general public and local businesses within the CRA boundaries. Ordinance No. 89-6 requires that the Palm Beach County Board of County Commissioners appoint the Westgate CRA Board Members. After duly advertising, the Westgate CRA held its meeting on August 13, 2018 to nominate a candidate to fill seat 4. Ms. Yeraldi Benitez, a business owner, has expressed a willingness to be on the CRA Board. Out of the seven seats, two are currently vacant. The five existing members are all Caucasian. Ms. Yeraldi is Hispanic and will bring some diversity to the Board. The Gender ratio (female:male) is currently 3:2. The CRA Board and staff are working diligently to recruit more minority Board members. District 2 & 7 (RB)

Background and Justification: Westgate CRA was created by the Board of County Commissioners pursuant to Ordinance No. 89-6, adopted in May, 1989 and amended by Ordinance No. 91-50, adopted in March, 1991. The Westgate CRA By-laws provide for board members and the public to nominate prospective candidates for the Westgate Belvedere Homes CRA Board and to forward the nominations to the Palm Beach County Board of County Commissioners for appointment.

1. Memo
2. Advisory Board Nominee Information Form with COE and State Guide to the Sunshine Amendment & COE signed receipt forms
3. Bio/Resume for Yeraldi Benitez
4. Ordinance No.89-6, amended by Ordinance No.91-50 (membership excerpt)
5. Current Advisory Board Members List

Legal Sufficiency:  9/26/18
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



MEMORANDUM

TO: Honorable Mayor Melissa McKinlay, and Members of the Board of County Commissioners

THRU: Faye W. Johnson, Assistant County Administrator

FROM: Elizée Michel, Executive Director, Westgate/Belvedere Homes Community Redevelopment Agency *Em*

DATE: September 6, 2018

RE: Westgate/Belvedere Homes Community Redevelopment Agency
(Westgate CRA) Advisory Board Appointments

The Westgate CRA Board is composed of seven (7) At-Large members of individuals who reside, own property, or do business within the Westgate CRA boundaries. The members are appointed by the Palm Beach County Board of County Commissioners based on recommendations made by the Westgate CRA Board and residents according to Ordinance No. 89-6. On August 13, 2018, at the Westgate CRA Board meeting, Ms. Yeraldi Benitez was nominated by the Westgate CRA Board members and residents to be recommended to the Board of County Commissioners for appointment to the CRA Board.

Seat 4 expired on May 31, 2018. Ms. Yeraldi Benitez has expressed a desire to serve four (4) year term.

Attached for your consideration is the board application form for Ms. Yeraldi Benitez. Please sign the form and call Mai Newton for pick-up at (561) 640-8181 no later than September 12, 2018. If you should have any questions, please do not hesitate to contact our office.

Attachments: Board Nomination Form
Bio/Resume for Ms. Benitez

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer “none” or “not applicable” where appropriate. **Further, please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Westgate Belvedere Homes Community Redevelopment Agency Advisory ☐ Not Advisory ☒

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 4 Years. From: _____ To: 5/31/2022

Seat Requirement: N/A Seat #: 4

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or ☐ to complete the term of _____ Due to: ☐ resignation ☒ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Benitez Yeraldi _____
 Last First Middle

Occupation/Affiliation: _____

 Owner ☒ Employee ☐ Officer ☐

Business Name: Dos Hermanos

Business Address: 2715 Westgate Avenue

City & State West Palm Beach Zip Code: 33409

Residence Address: 824 Dogwood Road

City & State West Palm Beach Zip Code: 33409

Home Phone: () Business Phone: (561) 429-5256 **Ext.** _____

Cell Phone: (561) 596-0418 Fax: (561) 242-9380

Email Address: yeraldibenitez@taqueriaguerrero.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No x _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
 ☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

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<hr/>	<hr/>	<hr/>	<hr/>

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE


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☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Yeraldi Benitez Date: 9/6/2018

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Mai Newton
Westgate/Belvedere Homes Community Redevelopment Agency
1280 N. Congress Ave, Suite 215 * West Palm Beach, FL 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Name: Benitez Yeraldi

 Last First Middle

Occupation/Affiliation: _____

 Owner ☒ Employee ☐ Officer ☐

Business Name: Dos Hermanos

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Email Address: yeraldibenitez@taqueriaguerrero.com

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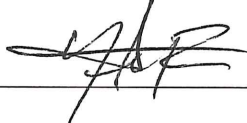
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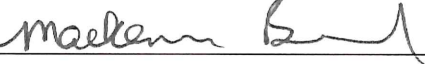
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Mai Newton
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OR <input checked="" type="checkbox"/> NONE			

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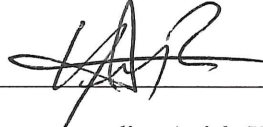
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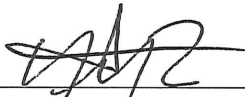
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Commissioner's Signature: S. Abrams  Date: 9/12/18



Honesty - Integrity - Character

PALM BEACH COUNTY CODE OF ETHICS TRAINING ACKNOWLEDGEMENT

Legal Name: Yeraldi Benitez (Please print clearly)

Employee Identification Number: _____

Agency/Municipality: _____ Dept/Board: Westgate/Belvedere
Homes CRA

By signing this acknowledgement, I am attesting that I have done the following:

☒ Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

AND

Have completed additional training by viewing one of the following:

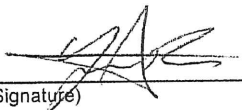
☐ The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

☒ The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

☐ The Code of Ethics Training Program on DVD.

☐ A live presentation given on _____, 20__.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.


(Legal Signature)

8/31/18
(Date)

Officials and Employees: Submit signed forms according to your agency's policy

Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APROPRIATE PARTY AS HIGHLIGHTED ABOVE
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401

PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877.766.5920 E-mail: ethics@palmbeachcountyethics.com

Website: www.palmbeachcountyethics.com

YERALDI BENITEZ

yeraldibenitez@taqueriaguerrero.com

SKILLS

- Customer service
- Food and beverage pairing
- Problem solving
- Fluent in spanish
- Inventory controls

EXPERIENCE

01/2009 to 08/2018

Manager

Taqueria Guerrero - West Palm Beach, FL

- Prepared monthly and annual expense forecasts, including any necessary recommended action required to manage costs to achieve budget.
- Completed research on complex problems and resolved issues in a timely manner.
- Oversaw training of new team members and mentored each to promote productivity, accuracy and friendly service.
- Filled out documentation and logs each day and created weekly reports detailing activities.
- Communicated well and used strong interpersonal skills to establish positive relationships with guests and employees.
- Managed accounts payable, accounts receivable and payroll.

08/2018 to 08/2018

Restaurant Owner

Dos Herhanos - West Palm Beach, FL

- Located relevant vendors, set up schedules and coordinated the delivery, storage and organization of all inventory.
- Made weekly employee schedules, assigned work and regularly checked the quality and productivity of all team members.
- Administered finances and led business operations, including running payroll, making bank deposits and analyzing income and expenses to maintain cost-effective operations.
- Provided friendly and courteous service to all guests.
- Maximized table turns and rotated seating for maximum guest satisfaction.
- Greeted guests in a pleasant and courteous manner.

EDUCATION AND TRAINING

Associate of Science: Business Entrepreneurship
Palm Beach State College - Lake Worth, FL United States

High School Diploma
Trinity Christian Academy - Lake Worth, Florida

COMMUNITY INVOLVEMENT

Volunteer at a soup kitchen
Donate non-perishable food to a food bank
Volunteer and donate to A Place of Hope for missionaries

1 Section 1. AUTHORITY FOR ENACTMENT.

2 This ordinance is enacted pursuant to the Community
3 Redevelopment Act of 1969, as amended, Chapter 69-305, Laws of Florida.

4 Section 2. CREATION OF THE WESTGATE/BELVEDERE HOMES COMMUNITY
5 REDEVELOPMENT AGENCY

6 There is hereby created a public body corporate and politic to
7 be known as the Westgate/Belvedere Homes Community Redevelopment Agency,
8 hereinafter referred to as the "Agency."

9 Section 3. MEMBERSHIP

10 3.01. The agency shall consist of seven (7) commissioners
11 appointed by the Board of County Commissioners. Any person may be
12 appointed as a commissioner if he or she resides or is engaged in
13 business, which shall mean owning a business, practicing a profession, or
14 performing a service for compensation, or serving as an officer or
15 director of a corporation or other business entity so engaged, within the
16 area of operation of the agency, which shall be coterminous with the area
17 of operation of the county.

18 3.02. Terms of office of the commissioners shall be for 4 years
19 except that three of the members first appointed shall be designated to
20 serve terms of 1, 2 and 3 years, respectively, from the date of their
21 appointments, and four (4) members shall be designated to serve for terms
22 of 4 years from the date of their appointments. A vacancy occurring
23 during a term shall be filled for the unexpired term. A certificate of
24 the appointment or reappointment of any commissioner shall be filed with
25 the clerk of the county, and such certificate shall be conclusive
26 evidence of the due and proper appointment of such commissioner.

27 3.03. A commissioner shall receive no compensation for his
28 services, but shall be entitled to the necessary expenses, including
29 traveling expenses, incurred in the discharge of his duties, subject to
30 prior approval by the Board of County Commissioners.

31 3.04. The powers of a community redevelopment agency shall be
32 exercised by the commissioners thereof. A majority of the commissioners
33 shall constitute a quorum for the purpose of conducting business and
34 exercising the powers of the agency and for all other purposes. Action
35 may be taken by the agency upon a vote of a majority of the commissioners
36 present, unless in any case the bylaws shall require a larger number.

**WESTGATE/BELVEDERE HOMES CRA
BOARD OF COMMISSIONERS**

SEAT ID	CURRENT MEMBER	RACE CODE	BUSINESS/ HOME PHONE	REQUIREMENT	APPOINT DATE	EXPIRE DATE
1	Vacant					
2	Joseph H. Kirby, III 1649 Forum Place, Suite 11 West Palm Beach, FL. 33401	WM	(561) 689-8989	Business Owner	07/11/2017	05/31/2021
3	Ralph Lewis 1205 Osceola Drive West Palm Beach, FL. 33409	WM	(561) 712-9221	Business Owner	07/11/2017	05/31/2021
4	Vacant					
5	Ruth A. Haggerty 840 Beech Road West Palm Beach, FL. 33409	WF	(561) 683-0409	Community Based	07/21/2015	05/31/2019
6	Ronald Daniels 1683 Latham Road West Palm Beach, FL. 33409	WM	(561) 697-4490	Business Owner	07/12/2016	05/31/2020
7	Joanne Rufty 2025 Kenwood Road West Palm Beach, FL. 33409	WF	(561) 471-9365	Community Based	07/11/2017	05/31/2021