# Agenda Item #: **3H-Y**

#### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

| Meeting Date: October 16, 2018 | [X] Consent<br>[ ] Ordinance | [] Regular<br>[] Public Hearing |
|--------------------------------|------------------------------|---------------------------------|
|                                |                              |                                 |

### **Department: Facilities Development & Operations**

#### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve**: Contract with Musco Sports Lighting, LLC to provide Light-Emitting Diode (LED) fixtures and controls at 45 locations in 11 County parks in the amount of \$2,500,000 for a manufacturer's 25-year warranty period.

Summary: The Infrastructure Sales Tax project plan includes sports lighting renewal/replacement projects at 45 locations in 11 parks throughout the County. The existing lighting is an older inefficient metal halide type and has exceeded its expected life cycle. The lighting is also in need of replacement to maintain safe play. In order to achieve the County's energy reduction objectives, reduce replacement/maintenance costs, standardize equipment and achieve SBE and local participation goals; a request for proposal for equipment/fixture supply was conducted. The County will direct purchase the lighting systems from Musco Sports Lighting, LLC and provide the materials to the successful contractor from the future installation bid. Although this contract does not have a duration, it is anticipated that the contract will not extend beyond 18 months which is commensurate with the anticipated duration for the installation of the lighting fixtures. All new lighting systems will include a 25-year warranty. Musco Sports Lighting, LLC is a national business. The Small Business Enterprise (SBE) goal established by the SBE Ordinance is 15% and 0% SBE participation was achieved due to there being no SBE availability among sports lighting manufacturers. Funding for this contract will come from Infrastructure Sales Tax. (Capital Improvements Division) Countywide (LDC)

Background & Justification: A Request for Proposal (RFP) was issued on April 22, 2018, and five (5) firms submitted proposals. A selection committee which includes Parks and Recreation and Capital Improvements Division staff evaluated the proposals on June 14, 2018, and ranked Musco Sports Lighting, LLC as the number 1 vendor. The Request for Proposal (RFP) evaluation scoring criteria included six evaluation measures. Cost was a significant consideration with a value of forty points, but was not the only factor, in the proposal evaluation process as there were five additional evaluation criteria which included; Experience (20 points value), Product/warranty support (10 points value), software interface (5 points value), Energy Usage (5 points value), Compliance with Technical Specifications (20 points value). The Selection committee utilized the scoring criteria in the evaluation and selection of Musco Sports Lighting LLC. Notification of ranking was furnished to all vendors on June 15, 2018. Subsequent to the notification, Qualite Sports Lighting LLC, which was the second place vendor, notified the County of a protest. The protest by Qualite Sports Lighting LLC was filed, however the protest ended before going to the special master.

Attachments:

- 1. Location Map
- 2. Budget Availability Statement
- 3. Contract
- 4. Disclosure of Ownership Interests

Contract is more than 100 pages and may be viewed in Minutes

| Recommended I | BY: Annun WILF             | 10 13 18 |
|---------------|----------------------------|----------|
|               | Department Director        | Date     |
| Approved By:  | hel & Zhim                 | 10 11/18 |
|               | Assi. County Administrator | Date     |

# II. FISCAL IMPACT ANALYSIS

## A. Five Year Summary of Fiscal Impact:

| Fiscal Years  | 2019                    | 202        | 20         | 2021       | 2022       | 2023       |
|---|-------------------------|------------|------------|------------|------------|------------|
| Capital Expenditures<br>Operating Costs                         | <u>\$2,510,000</u>      |            |            |            |            |            |
| External Revenues   |                         |            |            |            |            |            |
| Program Income (County)   |                         |            |            |            |            |            |
| In-Kind Match (County   |                         |            |            |            |            |            |
|   |                         |            |            |            |            |            |
| NET FISCAL IMPACT   | <u>\$2,510,000</u>      | <u>-0-</u> |            | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| # ADDITIONAL FTE<br>POSITIONS (Cumulative)                      |                         |            |            |            |            |            |
| Is Item Included in Current Bu<br>Does this item include use of | dget:<br>federal fundsî | ?          | Yes<br>Yes | X          | No<br>No   | X          |

Budget Account No: Fund <u>3950</u> Dept <u>581</u> Unit <u>T006</u> Object <u>6520</u>

# B. Recommended Sources of Funds/Summary of Fiscal Impact:

Phase 1 of the project will be funded with Infrastructure Sales Tax proceeds available in FY2018

| Engineering/Materials/Monitoring | \$2,500,000 |
|----------------------------------|-------------|
| Staff Costs                      | \$ 10,000   |
| Total                            | \$2,510,000 |
| C. Departmental Fiscal Review:   | - Sher      |

III. REVIEW COMMENTS

**OFMB Fiscal and/or Contract Development Comments:** Α. 118 Contract Development and Control Tu

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.