

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: **October 16, 2018** **Consent** **Regular**
 Workshop **Public Hearing**

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contract with Alan Gerwig & Associates, Inc. in the amount of \$381,813.76 to provide professional engineering and/or architectural consultation as well as services necessary to complete the required scope of work, for the Ocean Inlet Park Marina Replacement Project for a period of 2 years or until the construction of Phase I is completed; whichever is longer.

Summary: The Parks Department has recognized a need to replace select site and marina elements as a result of the severe deterioration caused by age and harsh weather conditions. The replacement of the Ocean Inlet Park Marina will be designed and constructed in two phases. This contract will provide engineering services for Phase I design, permitting, and related construction administration. Components to be replaced or added include: bulkhead walls, floating docks and finger docks, a fixed dock, boatlifts, and a floating wave attenuator. The Small Business Enterprise (SBE) participation goal established by the SBE ordinance for this contract is 15%. Alan Gerwig & Associates, Inc. is a local business estimating an overall SBE participation of 82.5%. Funding for this contract is from FY 18 Infrastructure Sales Tax. The total project budget for the Phase I marina replacement is \$4,103,000. During the design phase, staff will apply for a Florida Inlet Navigation District (FIND) grant to obtain the additional funding required to undertake the construction of Phase 1. The Phase II program will consist of design and construction for a new multi-purpose building that will replace deteriorated and aged existing buildings. Phase II design services will be authorized under separate contract in FY 23, when additional IST funds are allocated.

(Capital Improvements Division) District 4 (LDC)

Background and Justification: Selection was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiations Act (CCNA) and Florida Statute 287.055, on April 26, 2018. Due to deteriorating conditions of the marina bulkhead wall (seawall) and fixed concrete dock, an assessment study was previously completed, which recommended their replacement. Subsequently, site planning and schematic design was undertaken, which lead to the submission of a site plan and special exceptions permit application being submitted to the Town of Ocean Ridge for design approval. The Town of Ocean Ridge's Town Council approved the site plan and special exception permit application on November 6, 2017.

Attachments:

- 1. Location Map
- 2. Budget Availability Statement
- 3. Contract
- 4. Disclosure of Ownership Interests

Contract is more than 100 pages
and may be viewed in Minutes

Recommended by:  _____ 10/3/18
Department Director **Date**

Approved by:  _____ 10/9/18
County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	<u>\$415,526</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$415,526</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Does this item include use of federal funds? Yes _____ No X

Budget Account No: Fund 3950 Dept 581 Unit T173 Object 6505 Prog: _____
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The project will be funded with Infrastructure Sales Tax proceeds available in FY2018

Professional Services.....\$381,813.76
 Staff Costs.....\$33,712.00
 Total.....\$415,525.76

The total estimated project budget for Phase 1 is \$4,103,000, which is greater than the \$2,500,000 available in FY 18 IST. Staff will submit a FIND grant for the remainder of the funding required for Phase 1.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa P... 9/23/18
 OFMB 9/27 SP 9/26

J. J. Jacobson 10/4/18
 Contract Administrator

B. Legal Sufficiency:

JD Call 10/9/18
 Assistant County Attorney

C. Other Department Review:

Eric Cole
 Department Director