PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	October 16, 2018	[x] Consent	[] Regular
Department:		[] Public Hearing	[] Workshop
Submitted by: Submitted for:	Information Systems Serv Countywide GIS	ices (ISS)	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file Task Order No. 2 to the Contract for Consulting/Professional Services (R2017-0764) with Woolpert, Inc. in the amount of \$82,500 for countywide coastal aerial photography.

Summary: On April 25, 2017, Woolpert, Inc. was selected using the Consultant Competative Negotiations Act (CCNA) process as one of the contractors to provide GeoSpacial Services such as planimetric mapping, digital orthophotography, LiDAR processing and GPS Survey in support of the County's Geographic Information System (GIS) program. Task Order No. 2 to the Contract for Consulting/Professional Services (R2017-0764) with Woolpert, Inc. is to provide coastal aerial photography for Environmental Resources Management (ERM). Woolpert, Inc. is an Ohio-based company with offices in Orlando and Miami. The County Administrator or designee was authorized signature authority for Task Orders under \$100,000 at the time the orginal contract was approved. Task Order No. 2 in the amount of \$82,500 was executed by the ISS Director and was funded by ERM. This Task Order is now being submitted for receive and file purposes. <u>Countywide</u> (DB)

Background and Justification: Individual Task Orders for projects will be negotiated or assigned directly based upon the County's requirements. Task Orders amounting to more than \$100,000 will require the Board's approval. The Contract with Woolpert, Inc. provides for SBE participation of 15% overall. Task Order No. 2 did not require survey work so Woolpert was unable to use their related SBE subcontractor. Their overall SBE participation for the contract to date is 0%.

Palm Beach County (PBC) uses digital orthophotography in the coastal areas for the purposes of monitoring coastal erosion, performance of restoration projects, determining accretion in inlet shoals, and mapping and quantifying exposed rock and/or reef in nearshore waters.

Attachments:

- 1. Task Order No. 2 for Woolpert, Inc. (3) originals
- 2. 2018 Orthophotography Proposal
- 3. Interdepartmental Budget Availability Statement from ERM
- 4. Contract for Consulting/Professional Services with Woolpert (R2017-0764)

Recommended by:	Steve Bordelon	10-2-2018	
	Department Director	Date	
Approved by:	Wel J. B. County Administrator	<u>مک ۱۵ (۱۱) اخ</u> Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years Capital Expenditures Operating Costs	2019 \$82,500 \$0	2020 \$0 0	2021 \$0 0	2022 \$0 0	2023 \$0 0	
External Revenues Program Inc (County) In-Kind Match (County)	<u>\$0</u> 0 0	<u>\$0</u> 0 0	<u>\$0</u> 0 0	<u>\$0</u> 0 0	<u>\$0</u> 0 0	
NET FISCAL IMPACT	<u>\$82,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
# Additional FTE Positions (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Is Item Included in Current Budget Yes X No						
Does this item include the use of federal funds? Yes No _X						
Capital Budget Number: F	und <u>3652</u> [Dept <u>381</u>	Unit <u>VAR*</u>	Object	<u>3120</u>	

*See attached Interdepartmental Budget Availability Statement from ERM

B. Recommended Sources of Funds / Summary of Fiscal Impact

C. Department Fiscal Review: 9/17/18 Dan

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

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B. Legal Sufficiency:

Assistant County Attorney

C: Other Department Review:

Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.