

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: November 20, 2018 Consent Regular
 Ordinance Public Hearing

Department: County Administration
Submitted By: County Administration
Submitted For: Office of Community Revitalization

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

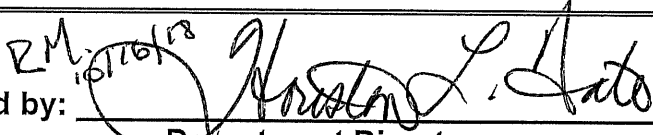
- A) Expenditure of \$40,000 for the construction and installation of a community pavilion in the Cabana Colony Neighborhood Park; and
- B) Budget Transfer of \$40,000 to the Capital Outlay Fund from the Countywide Community Revitalization Team (CCRT) Recoup Funding Account for the Cabana Colony Community Pavilion Project.

Summary: The Cabana Colony community pavilion was requested by the Cabana Colony Residents League (CCRL) and residents from the Cabana Colony CCRT neighborhood to address the need for a covered area for community events. The request was reviewed by the Office of Community Revitalization (OCR) and the Parks and Recreation Department (Parks) staff and it was determined that a pavilion would be needed to address the lack of shelter within the park. The pavilion would support a very active neighborhood group that has numerous meetings, social activities and events. There is currently no permanent structure in the park to provide shelter for neighborhood meetings. Approval of the requested funds and the associated budget transfer will fund the construction and installation of the pavilion. District 1 (HH)

Background and Justification: The CCRL requested funding assistance for a community pavilion to provide a comfortable shelter to host their community events and enhance the park. Neighborhood representatives met with OCR and Parks staff to review the project and determine the best suitable location for the structure. The design for the community pavilion was completed by Parks, and the proposed project, site plan and specs were forwarded to, and unanimously approved by the CCRL Board at their community meeting held on September 11, 2018. The estimated total cost of this project is \$40,000, and the requested transfer is needed to move forward with implementation. Funding is available from the CCRT Recoup Funding Account. Staff recommends approval.

Attachments:

- 1. Budget Transfer
- 2. Cabana Colony Pavilion Site Plan
- 3. Letter from the Cabana Colony Residents League

Recommended by:  10/16/2018
Department Director Date

Approved By:  10/25/18
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$40,000				
Operating Costs					
External Revenues					
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT	\$40,000				
#ADDITIONAL FTE POSITIONS (CUMULATIVE)					

Is Item Included in Current Budget? Yes No

Does this item include the use of federal funds? Yes No

Budget Account No:

Fund Dept Unit Object
 3900 366 X006 9909

B. Recommended Sources of Funds/Summary of Fiscal Impact: Any remaining or unused project funds will be transferred back to the above account.

C. Departmental Fiscal Review:

[Signature]

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 10/22/18
 OFMB 10/18/18

[Signature] 10/23/18
 Contract Dev. & Control

B. Legal Sufficiency

[Signature] 10-24-18
 Assistant County Attorney

C. Other Department Review

[Signature]
 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

2019 - 0082

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

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BGEX 366 090618*1811

FUND 3900 General Fund

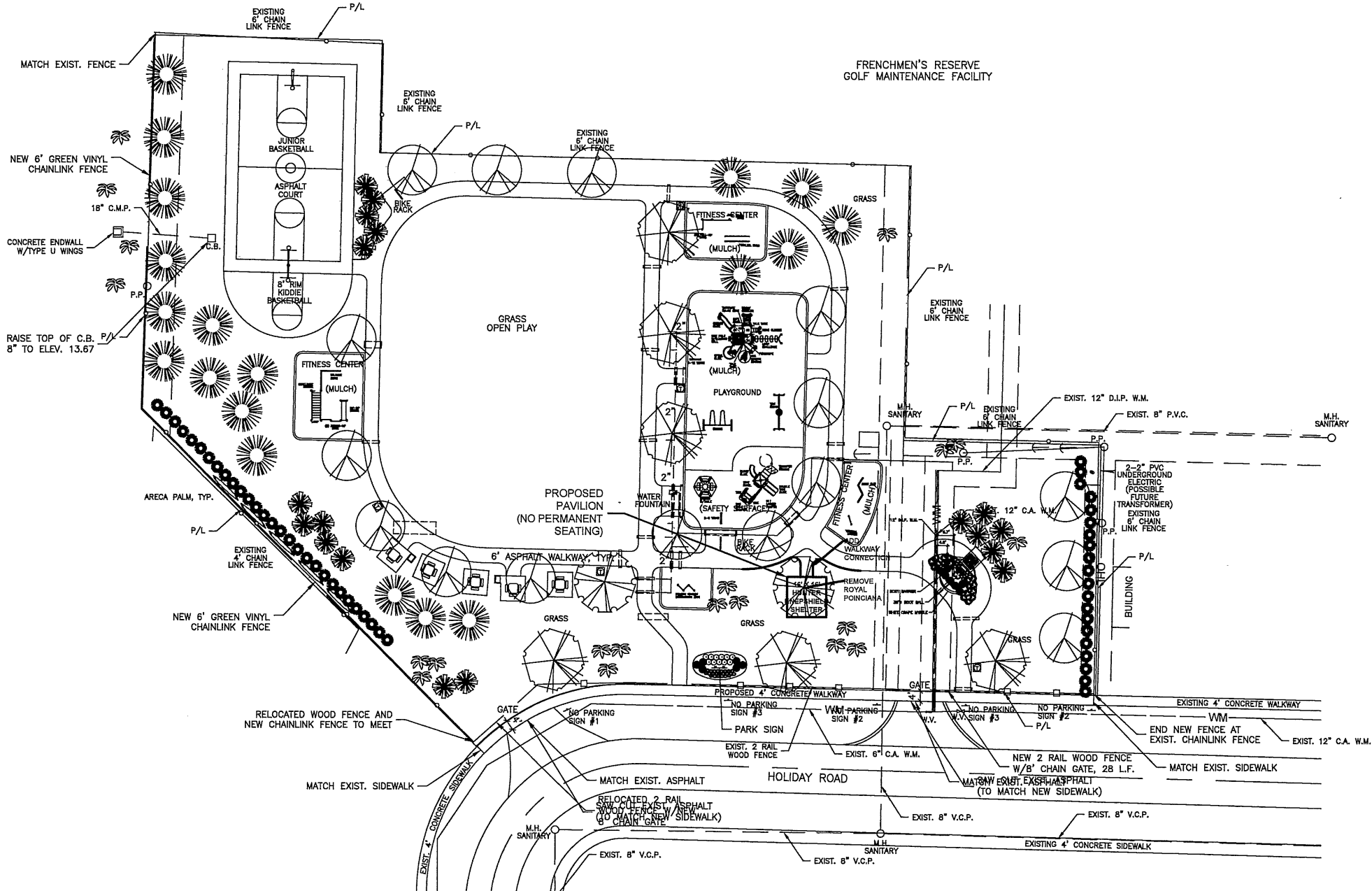
ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 9/5/2018	REMAINING BALANCE
EXPENDITURES								
366-X006-9909	Res-Improvement Progrm	1,495,765	1,495,765	0	40,000	1,455,765	0	1,455,765
366-X178-6520	Park Improvements	0	0	40,000	0	40,000	0	40,000
	Total Appropriations & Expenditures	1,495,765	1,495,765	40,000	40,000	1,495,765	0	1,495,765

Office of Community Revitalization
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures _____
[Signature]
Date _____
10/22/2018

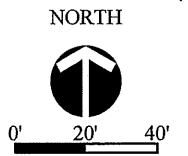
By Board of County Commissioners
At Meeting of *11/20/18*
Deputy Clerk to the
Board of County Commissioners

CAB_PROPOSED SHELTER.DWG



CABANA COLONY PARK PALM BEACH GARDENS, FLORIDA
CABANA COLONY PAVILION - SITE PLAN

PALM BEACH COUNTY PARKS & RECREATION DEPARTMENT - PLANNING, RESEARCH & DEVELOPMENT DIVISION



ATTACHMENT 2
 8/30/2018
 C. PRANCKO



September 26, 2018

Houston L. Tate, Director
Office of Community Revitalization
2300 N Jog Rd. Suite 2E-49
West Palm Beach, FL 33411

Dear Mr. Tate,

The purpose of this letter is to request funding assistance for the installation of a community pavilion to provide a comfortable shelter to host our community events and enhance the Cabana Colony Park.

As you know, the pavilion has been the subject of discussion at our monthly community meetings for a little over a year now. There is no permanent shelter structure in our park for our growing list of neighborhood meetings, social activities and events. Our residents have been advocating for the need to have a functional covered area where they may shelter while their children play, and where our Police Athletic League staff can setup for their recreational activities held during the day, out of direct sun. Installing a pavilion will address this need, provide for a convenient meeting spot for board and common interest get-togethers, and greatly assist us during our bi-annual community park events (Fall Festival and Spring Fling) as typically we have no protected area for registration, surveys, or centralized information. We have considered providing community talent live entertainment at these events, but have not been able to do so because there is no dry or shady setup spot for that either.

We have been working with OCR and Parks and Recreation staff to determine the best suitable location for the structure, and Parks and Recreation completed a site plan. The Cabana Colony Residents League (CCRL) Board received the proposed site plan and design specs for the pavilion, and unanimously approved the project at our last community meeting held on September 11, 2018. The CCRL Board understands that funding is available for this project and is therefore requesting OCR to support this project and bring it to the Board of County Commissioners for consideration.

On behalf of the CCRL Board, I want to take this opportunity to express our gratitude for the care and support that has been shown to us by the leadership of the County, and in particular, the OCR and Parks and Recreation. The momentum we have been experiencing is truly inspiring, and we feel the engagement snowballing! There aren't adequate words to describe our gratitude for the ongoing encouragement and unwavering support received by the OCR. Your team has not only guided us, but all have been invaluable mentors and teachers, energizing us while we connect neighbors to each other to improve our abundant community. Thank you once again for your ongoing support and consideration for this request.

In deepest gratitude,

Sandra Meredith, President
The Cabana Colony Residents League

Cc: Jeff Ziel, Vice President, Cabana Colony Residents League
Shanna Walker, Secretary, Cabana Colony Residents League
Steve Spillman, Treasurer, Cabana Colony Residents League
Shannon Doughney, Board Member & ACI Coordinator, Cabana Colony Residents League
Ruth Moguillansky, OCR Principal Planner, PBC Office of Community Revitalization
Casey Pranckun, Landscape Architect, PBC Parks and Recreation Department