



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**


Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures					
Operating Costs	9,600	28,200			
External Revenue	(9,600)	(28,200)			
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>0</b>	<b>-0-</b>			

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No     
 Does this item include the use of federal funds? Yes X No   

Budget Account No.:  
 Fund 1010 Dept 142 Unit 1480 Object Var. Program Code Var. Program Period GY18

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Funding source is the U.S. Department of Health and Human Services, through the Rand Corporation. No County funds are required.

**C. Departmental Fiscal Review:**   
 Julie Dowe, Director of Finance and Support Services

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 10/31/18  
 OFMB EB 10/31  
9/10/19  
  
 Contract Development and Control  
 11/2/18 TW

**B. Legal Sufficiency:**

  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

## Subaward Amendment 04

<b>Institution/Organization ("RAND")</b> Name: RAND Corporation Address: 1776 Main Street Santa Monica, CA 90401 United States		<b>Institution/Organization ("SUBRECIPIENT")</b> Name: Palm Beach County Board of Commissioners Address: PO Box 4036 West Palm Beach, FL 33402  DUNS: 07-847-0481	
Prime Award (FAIN) No.: U1SHA29299		SUBAWARD NO. 9920160083	
Federal Awarding Agency: DHHS / Health Resources and Services Administration (HRSA)	Prime Award Date: 03-SEP-2015	CFDA Name: HIV-Related Training and Technical Assistance	CFDA No. 93.145
Subaward Period of Performance Current Funding/Budget Period: 01-SEP-2017 to 31-AUG-2019 <i>Estimated Overall Project Period: 13-MAY-2016 to 31-AUG-2019</i>		Subaward Amount Funded This Action: <b>-\$59,191.51</b> Total Amount Funded To Date: <b>\$258,173.49</b> <i>Incrementally Estimated Total: \$258,173.49</i>	
Project Title: Addressing HIV Care and Housing Coordination through Data Integration to Improve Health Outcomes along the HIV Care Continuum		Effective Date of Amendment: 01-SEP-2018	Is the Prime Award R&D Funded: Yes Subject to FFATA: Yes

### Amendment(s) to Original Terms and Conditions

(numbering is independent of original Agreement)

**This Amendment revises the above-referenced Subaward Agreement as follows:**

**1. PERIOD OF PERFORMANCE**

The Period of Performance for this Subaward is hereby extended from 31-AUG-2018 to 31-AUG-2019, unless amended by written mutual agreement. Expenditures incurred prior to the beginning date or subsequent to the termination dates stated above in the Overall Project Subaward Period of Performance are unallowable.

**2. SUBAWARD FUNDING**

Funding has been changed by the table below. The budget details for Year 3 may be seen in Attachment 5. RAND shall not be obligated to incur any expenses in excess of the Total Amount Funded To Date.

Year 1 has been de-obligated from \$82,950.00 by \$19,814.78 to final year 1 charges of \$63,135.22.  
 Year 2 has been de-obligated from \$117,461.00 by \$77,176.73 to final year 2 charges of \$40,284.27.  
 Year 3 funding carryforward funding from prior years has been added in the amount of \$37,800.00.

Year 1 Final Charges	\$63,135.22
Year 2 Final Charges	\$40,284.27
Year 3 Funding (Amend #03)	\$116,954.00
Year 3 Cost Extension Funding (Amend #04)	\$37,800.00
<b>Total Amount Funded To Date</b>	<b>\$258,173.49</b>

This subaward is subject to the carryforward requirements of the prime award. Subrecipient may not carryforward any unobligated balance into the next budget period without receiving prior approval. Subrecipient must submit a written request for approval to carryforward any unobligated balance to the RAND Financial Contact identified in Attachment 3 of this subaward agreement.

**3. STATEMENT OF WORK AND REPORTING REQUIREMENTS – REVISED**

A revised/updated Statement of Work and Reporting Requirements are listed in Attachment 4.

**All other terms and conditions of this Subaward Agreement remain in full force and effect.**

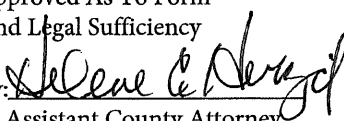
(END OF AMENDMENT TO ORIGINAL TERMS AND CONDITIONS)

By an Authorized Official of RAND:  <hr style="border: none; border-top: 1px solid black;"/> Curtis Hoy, Associate Director Procurement Services	By an Authorized Official of SUBRECIPIENT:  <hr style="border: none; border-top: 1px solid black;"/> Name: Title: Mayor
_____ Date	_____ Date

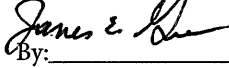
Attest: Sharon R. Bock  
Clerk and Comptroller

By: \_\_\_\_\_  
Deputy Clerk

Approved As To Form  
And Legal Sufficiency

By:   
Assistant County Attorney

Approved As To Terms  
And Conditions

By:   
Department Director

**ATTACHMENT 4  
Statement of Work and Reporting Requirements (Revised)**

**ADMINISTRATIVE REPORTING REQUIREMENTS**

In addition to any reporting requirements stated below in the SOW, the following additional reporting is required:

- A final invoice, marked "FINAL", must be submitted to RAND's Financial Contact, no later than 60 calendar days after the Subcontract **Total Project Period end date**. RAND shall make the final payment to Subcontractor upon RAND PI's approval and confirmation that the Subcontractor has completed of all required deliverables and reports as indicated in Attachment 4.
- An annual final invoice, marked "FINAL", must be submitted to RAND's Financial Contact, no later than 60 calendar days after **each Annual Budget Period end date** stated in the Subcontract. RAND shall make the final payment to Subcontractor upon RAND PI's approval and confirmation that the Subcontractor has completed of all required deliverables and reports as indicated in Attachment 4 for the annual budget period.
- Subcontractor will provide closeout certifications within 120 calendar days after the end of the project period to RAND's Administrative Contact. The required form(s) will be provided by RAND near the end of the project period.
- Annual Key Personnel Effort Certification report will be submitted to RAND's Administrative Contact within thirty (30) calendar days after to the end of each budget period. The required form(s) will be provided by RAND near the end of the project period.
- Quarterly Monitoring Reports (QMR) detailing the status of progress in relation to the tasks stated in SOW below are due within 30 calendar days of each project quarter ending and are to be submitted via email to [submonitoring@rand.org](mailto:submonitoring@rand.org). Failure of the Subcontractor to submit these reports may be considered noncompliance and result in RAND taking enforcement action against noncompliant subcontractors as described in 2 CFR 200.338-Remedies For Noncompliance.
- Subcontractor will participate in Quarterly Post-Award (QPA) Check-Ins with RAND, to be scheduled by RAND at a later time. Failure of the Subcontractor to participate in these check-ins may be considered noncompliance and result in RAND taking enforcement action against noncompliant subcontractors as described in 2 CFR 200.338-Remedies For Noncompliance
- OTHER:

**REVISED STATEMENT OF WORK (SOW) AND TECHNICAL DELIVERABLES**

<b>Palm Beach County 4<sup>th</sup> YEAR EXTENSION WORK PLAN</b>				
<b>No Cost Extension Funding Period (September 1, 2018 – August 31, 2019)</b>				
<b>Project Title: Ryan White &amp; HOPWA Data Integration Project</b>				
<b>Objectives</b>	<b>Action Steps</b>	<b>Responsible Party</b>	<b>Target Completion Date</b>	
<b>Priority 1: Project Evaluation: to measure the benefit of integrating the HOPWA and Ryan White data system and service coordination</b>				
Ensure RAND obtains qualitative and quantitative data to complete project evaluation	a. Provide historical and integration de-identified, client-level data to RAND	a. Mary/Sheron	September 2018, January 2018, May 2019	
	b. Disseminate RAND provider survey.	b. Mary/Sonja	September 2018	
	c. Participate in and provide logistical support for both RAND site visits (participate in group meetings, facilitate logistics for 3-4 focus groups at each visit)	c. Mary/Sonja/Taruna/Sheron	October 2018/May 2019	
	d. Participate in visit from RAND systems analyst (as part of October RAND site visit)	d. Mary/Sonja/Taruna/Sheron	October 2018	
	e. Deliver copies of training materials & PowerPoints to RAND	e. Mary/Sonja	Ongoing	
<b>Priority 2: Project Sustainability: ensure project sustainability</b>				
Ensure project sustainability and utilization maximization	a. Conference call meetings bi weekly with RAND.	a. Sonja/Taruna	September 2018-August 2019	
	b. 2-3 GTI trainings for RW and HOPWA providers to ensure database utilization is maximized and all system enhancement are understood.	b. Sheron/GTI	September 2018	
	c. Monitor RW provider usage.	c. Sheron/Mary	September 2018-August 2019	
	d. GTI license fee payments.	d. Taruna/Julie	September 2018-August, 2019	
		e. Sonja/Taruna	September 2018-August, 2019	
		f. David/Sheron/Mary	September 2018	

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BOARD OF COUNTY COMMISSIONERS  
 PALM BEACH COUNTY, FLORIDA  
 BUDGET AMENDMENT

BGRV- 142 - 100518\*9  
 BGEX - 142 - 100518\*71

FUND (1010) - Ryan White Care Program

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED AS OF 06/22/18	REMAINING BALANCE
<b>REVENUE</b>								
142 1480	3169 Federal Grant Other -Human Services	105,955	213,946		59,192	154,754	0	
<b>Total Revenue</b>		<b>7,507,879</b>	<b>12,040,111</b>	<b>0</b>	<b>59,192</b>	<b>11,980,919</b>		
<b>EXPENDITURE</b>								
142 1480	1201 Salaries & Wages Regular	55,732	97,103	0	59,192	37,911		
<b>Total Expenditures</b>		<b>7,507,879</b>	<b>12,040,111</b>	<b>0</b>	<b>59,192</b>	<b>11,980,919</b>		

COMMUNITY SERVICES  
 INITIATING DEPARTMENT/DIVISION James Green  
 Administration/Budget Department Approval  
 OFMB Department - Posted

Signature

Date

*James E. Green*      10/26/18  
*John R. ...*      10/31/18

By Board of County Commissioners  
 At Meeting of November 20th, 2018

Deputy Clerk to the  
 Board of County Commissioners