Agenda Item #: 3E-3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: Nov	rember 20, 2018	[X]	Consent Ordinance	[[]	Regular Public Hearing
Department						
Submitted By:	Community Service	ces				
Submitted For:	Community Action	n Advi:	sorv Board			
						
					==	
			COUTN'E DE		_	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: reappointments and a new appointment to the Community Action Advisory Board, effective October 1, 2018:

Seat No. 11	Reappointment Allie H. Biggs	Seat Requirement Representative of the Low-Income Sector	Term Ending 9/30/2021	Nominated By Democratic Election in Belle Glade
13	Michelle C. Davis	Representative of the Low-Income Sector	9/30/2021	Democratic Election in Boynton Beach
14	Retha Lowe	Representative of the Low-Income Sector	9/30/2021	Democratic Election in Lake Worth
Seat No. 15	Appointment Alma Atkins-Robinson	Seat Requirement Representative of the Low-Income Sector	Term Ending 9/30/2021	Nominated By Democratic Election in Riviera Beach

Summary: The total membership for the Community Action Advisory Board (CAAB) shall be no more than 15 at-large members, per Resolution No. R2018-0372, comprised of one-third elected public officials or their representatives, one-third private sector members recommended by the CAAB and one-third low-income representatives selected by a democratic process in the target neighborhoods served. Members fully participate in the planning, implementation, and evaluation of the Community Services Block Grant (CSBG) program to serve low-income communities. All members have successfully completed the CAAB's nomination process. Ms. Davis has disclosed that she is employed by the Community Caring Center of Greater Boynton Beach, Inc., which contracts with the County for services. The CAAB provides no regulation, oversight, management, or policy setting recommendations regarding contracts. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. The diversity count for the 8 seats that are currently filled is African-American: 6 (75%), Caucasian: 2 (25%). The gender ratio (female:male) is 5:3. All nominees are African-American females. The Community Action Program Coordinator and staff conduct targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the Board. (Community Action Program) Countywide (HH)

Background and Justification: The Board of County Commissioners first created a Community Action Council Advisory Board in 1974. This was done to qualify Palm Beach County to receive CSBG funds. The CSBG contract requires the establishment of a Community Action Advisory Board and the CAAB fully participates in the planning, implementation, and evaluation of the CSBG program to serve low-income communities.

Attachments:

- 1. Board/Committees Applications
- 2. Proposed Inventory of Seats List
- 3. Resolution No. R2018-0372

Recommended By: Law, E. Su	10/26/18	
Department Director	Date	
Approved By: Deline C. Leizd	10-30-18	
Assistant County Administrator	Date	

II. REVIEW COMMENTS

A. Other Department Re	eview:	
- Andrews		
Department Director		

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or resume to this form.

Section I (Department):		4				_	
Board Name:	nmundy Ach	on Helvisu	m Board		Advisory [V]	Net Advisory [I
[🗸 At Large App		or	J		nent /District #		
Term of Appointment:	3 Years.	From:	DCf. 1,201	8	To: Sep	1.30,202	/
Seat Requirement:	Low-Income	Sector		Managamatan da managamatan da managamatan managamatan managamatan managamatan managamatan managamatan managama	Seat #:		
✓*Reappointmen	nt	ór	[] New App	ointmen	t		
or [] to complete t	ne term of		Due to:		resignation	[] other	
Completion of term to expi	re on:	in and in a state of the state				. •	
*When a person is being				disclose	d voting confl	icts during the prev	ious
term shall be considered	by the Board of County	Commissione	rs: <u> </u>				
Section II (Applicant): (APPLICANT, UNLESS E		A COUNTY R	ESIDENT		,		
Name: Bio	igs .	4/11e	H.				
Last Coccupation/Affiliation:	Retired City (First Dynmi SS vone	ur March 2	1015 ; i	Refired Pa	lm Beach Sistrice	X SC
	Owner []		Employee []	•	Officer		
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City & State			zi	Code:	* ****		magining and an annual series
Residence Address:	1547 Rev. J	esse Bioo	s Blud				
City & State	Pahokee, F	L	Zij	Code:	38	3474	
Home Phone:	Sely 285-9051		iness Phone:	()]	Ext.	Laterontomokin
Cell Phone:	(d) 449-5914	Fax	9 9	()	· 	100 11 10 11 10 10 10 10 10 10 10 10 10	
Email Address:	abiggs@aol.com	n					
Mailing Address Preference	Y						
Have you ever been convic If Yes, state the court, natu		No of case and da		ावश्यम स्थापना वर्षे सामाज्य संस्थानस्था -	e muun minen erannaan era inne erann		
Minority Identification C			Female Asian-American	V] Al	frican-America	n [] Caucasian	<u></u>
Page I of 2	; " 						

Section it Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
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	(Attach Additions	al Sheet(s), if necessary)	· According to the second seco
	ing a single state of the	OR	
NONE		NOT APPLICABLE/ (Governmental Entity)	
of Ethics, and read the State Gui web at: http://www.palmbeach required before appointment, a By signing below 1 ackn County Code of Ethics, a	de to the Sunshine Amendmen countyethics.com/training.htm nd upon reappointment. owledge that I have read, u nd I have received the require	and complete training on Article XII. Article XIII, and the training reconstruction. Ethics training is on-going, and inderstand, and agree to abide by the Ethics training (in the manner classes).	puirement can be found on the pursuant to PPM CW-P-79 is Article XIII, the Palm Beach necked below):
By wa By after	tching the training program on a ending a live presentation given	the Web, DVD or VHS on 1/25 on 20	_20_14_
	AND		
Amendment & State of F	lorida Code of Ethics:	understand and agree to abide bed Name: Allie 11	(**)
Any questions and/or concerns re	garding Article XIII, the Palm I	Beach County Code of Ethics, please at ethics@palmbeachcountyethics.co	visit the Commission on Ethics
κ'	{Insert Liaison Name Here}, {	his FORM to: Insert Department/Division Here} address Here)	
Section III (Commissioner, if an Appointment to be made		Lacksteinen austrin man austrin 1884	***************************************
Commissioner's Signature:_	The distribution of the second se	Date:	
Pursuant to Florida's Public Records Law,	this document may be reviewed and pl	notocopied by members of the public.	Revised 02/01/2016
Page 2 of 2			

Allie H. Biggs

Mrs. Biggs is a resident of Pahokee, Florida. She is the wife of the Late Reverend Jesse Biggs Jr. for 42 years. She is the proud mother of three: Kenneth E. Biggs, Alvina B. Angram and Reverend Charles M. Biggs; grandmother of 7; great grandmother of 19 and great-great grandmother of one.

Mrs. Biggs is a graduate of Miami Dade High School. She is a lover of people and enjoys helping others.

Her accomplishments/community involvement includes:

- Senior Coordinator West Area Transportation of Palm Beach County School District (Retiree with 32 years of service/first black woman Supervisor)
- City Commissioner for the City of Pahokee first black woman elected, currently in retired after 15 plus years of service
- Past President Palm Beach County's Black Elected Officials (B.E.O.)
- Present President Glades Democratic Club for C.H.A.N.G.E.
- Zone Leader Zone 12/Palm Beach County Democratic Party
- Member of Glades Roundtable for Economic Sustainability
- Board Member Palm Beach County League of Cities
- Member Urban Administration for Florida League
- Member Palm Beach County Schools ABC Committee (Advisory Boundary Committee)
- Member- Unify/for Palm Beach County Students
- Serves on the Treasure Coast Regional Planning Council for Palm Beach County

Mrs. Biggs is a dedicated member of United Missionary Baptist Church, Pahokee, FL where she serves as Women Ministry Leader. She is also a member of the Kissimmee Valley Baptist Association where she serves as President of the Choirs Ministry, member of the Ministers Wives and Ministers Widows Ministry and Women's Class Instructor. She currently serves as President of the Ministers Wives-Ministers Widows Ministry of the Progressive Mission & Education Baptist Convention of Florida, Inc., Rev. Dr. Bartholomew Banks. General President.

Her motto: "Do all I can, while I can for God and mankind"

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section 1 (Department): (Please Print)
Board Name: Community Action Advisory Board Advisory [] Not Advisory []
[N] At Large Appointment or [] District Appointment /District #:
Term of Appointment: 3 Years. From: UCT-1,2018 To: Bept. 30, 2021
Seat Requirement: Low-Income Sector Seat #: 13
[]*Reappointment or [] New Appointment
or [] to complete the term of Due to: [] resignation [] other
Completion of term to expire on:
*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:
Section II (Applicant): (Please Print) APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT
Name: Davis Michelle Chansse
Occupation/Affiliation: Program Director-Senior Program
Business Name: Business Address: City & State Owner[] Employee [] Officer[] Community Canno Center Suppose [] Employee [] Suppose [] City & State Officer[]
Residence Address: 10119 Boyn fon Pl Cir
City & State BOUNTON BEACH Zip Code: 33431
Home Phone: 66 215-0319 Business Phone: 64 304-930 Ext. Cell Phone: Fax: (a)
Email Address: 6 Amichellelbyahoo.com
Mailing Address Preference: [] Business [Residence
Have you ever been convicted of a felony: Yes No If Yes, state the court, nature of offense, disposition of case and date:
Minority Identification Code: [] Male [Female [] Native-American [] Hispanic-American [] African-American [] Caucasian

Page 1 of 2

Section il Continuea:

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12019

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Contract/Transaction No.	Department/Division	Description of Services	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
R2018-0734	Community Services	Services	04/01/2018 - 3/31
	(Attach Additional SI	neet(s), if necessary) OR	de de describentados de la granda de ser en
NONE	Mary .	NOT APPLICABLE/ (Governmental Entity)	
at: http://www.palmbeachcoun required before appointment, a	o the Sunshine Amendment, Articlestethics.com/training.htm. Ethic and upon reappointment.	complete training on Article XIII, the XIII, and the training requirems training is on-going, and pur	ent can be found on the web suant to PPM CW-P-79 is
Code of Ethics, and I have	vledge that I have read, understa e received the required Ethics tra	nd, and agree to abide by Article I ining (in the manner checked belo	CIII, the Palm Beach County ow):
		Web, DVD or VHS on	
	AND		
& State of Florida Code o	I Ethics:	id and agree to abide by the Guide	
Any questions and/or concerns res	arding Article XIII, the Palm Beac	h County Code of Ethics, please visethics@palmbeachcountyethics.con	of the Commission on Ethion
{	Return this I Insert Liaison Name Here}, {Inse {Insert Addr	ert Department/Division Here}	
Section III (Commissioner, if ap Appointment to be made	plicable): at BCC Meeting on:		
Commissioner's Signature:	restricted to the second secon	Date:	
	this document may be reviewed and photoc		Revised 02/01/2016
Page 2 of 2			



Michelle Davis White, Senior Veggie Mobile Program

Director - Michelle is a graduate of Bethune Cookman University in History Pre-Law. She taught in the PBC School District 6 & 7th grade Social Studies Geography. She is a member of Greater St. Paul AME and a member of Boynton Beach Democratic Club. a member of Legal Women Voter's for PBC to assist women to restore their voting rights. Michelle has been with the CCC since 2010. She provides case management for Senior VeggieMobile Program consisting of 262 frail and elderly in the "Heart of Boynton" helping them to Age In Place. Her program addresses health issues both physical & mental regarding isolationism, nutrition education for chronic diseases & wellness maintenance, other social services, as well as providing fresh produce and hot meals on a weekly basis.

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Section I (Department):	(Please Print)	0	A	•	
Board Name:	mmunity Ho	tion B	oord	Advisory 🔀	Not Advisory []
[] At Large Ap	pointment	or	[] District Ap	pointment /District #:	Sept. 30,
Term of Appointment:	Years.	From:	DU. I,	18 To: Que	1, 3031
Seat Requirement:	LOW Incom	ne Sector	- ਹ	Seat #:	14
*Reappointmo	ent	or	[] New Appoi	intment	
or [] to complet Completion of term to e			Due to:	[] resignation	[] other
*When a person is being term shall be considered	g considered for reappoint I by the Board of County	tment, the numb Commissioners:	per of previous d	isclosed voting confli	cts during the previous
Section II (Applicant): APPLICANT, UNLESS	(Please Print) EXEMPTED, MUST BE	A COUNTY RES	SIDENT		
Name:	owe	tiet	ha	26111	and the state of t
Last Occupation/Affiliation:	Formar	First	10 mmiss	Middle	
,	Owner []		Employee []	Office	er []
Business Name:	City of	1000	Doeth		
Business Address:	27	Jo Divie	- Hwy		
City & State	hake u	Dorth		Code: 3	3460
Residence Address:	1301 131	A.Ave. &	30		
City & State	LAKO II	oeth F		Code: 33	3460
Home Phone:	541) 586-727	76 Busi	iness Phone:	()	Ext.
Cell Phone:	560 307-35	664 Fax:		()	
Email Address:	5W 307-35 N/A			-	
Mailing Address Preferen	nce: [] Business [X] Res				
Have you ever been conv If Yes, state the court, na	ricted of a felony: Yesturn of offense, disposition	No X of case and date			
Minority Identification [] Native-Ame		-	Semale Asian-American	African-America	n [] Caucasian

Page 1 of 2

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	(Attach Additiona	al Sheet(s), if necessary) OR	
NONE		NOT APPLICABLE/ (Governmental Entity)	
Ethics, and read the State Guide at: http://www.palmbeachcourrequired before appointment, as By signing below I acknowledge.	to the Sunshine Amendment. A ntyethics.com/training.htm. E and upon reappointment. owledge that I have read, unde	and complete training on Article XIII, rticle XIII, and the training require thics training is on-going, and purstand, and agree to abide by Article	ement can be found on the web ursuant to PPM CW-P-79 is e XIII, the Palm Beach County
•	•	the Web, DVD or VHS on, 20	,
	AND	•	
& State of Florida Code	of Ethics:	ed Name: Re Har Low	
		Beach County Code of Ethics, please il at ethics@palmbeachcountyethics.c	
	{Insert Liaison Name Here},	his FORM to: {Insert Department/Division Here} Address Here)	
Section III (Commissioner, if a Appointment to be mad	upplicable): e at BCC Meeting on:		
Commissioner's Signature:	_	Date:	
Pursuant to Florida's Public Records Lav	w, this document may be reviewed and p	hotocopied by members of the public.	Revised 02/01/2016
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Page 2 of 2			
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Retha M Lowe

1301 12th Ave South, Lake Worth, Fl 33460 \$ (561) 586-7278

Objective: To secure a professional position, utilizing my background, skills, and experience in administration and government, to benefit the citizens of Palm Beach County.

Political/Professional Experience:

- Vice-Mayor of Lake Worth
- Vice-Mayor Pro-Team
- City Commissioner
- President of The Palm Beach League of Cities
- Member Treasure Coast Planning Council
- FL League Policy Committee
- Member of the Community Development Corp.
- Board Member of the Salvation Army
- Member of the Code Enforcement
- Management in banking

Work Experience:

1968 – 1993 Branch Manager 1st Federal Saving and Loan/Great Western Bank

Lake Worth, FL

1994 – 2008 City Commissioner City of Lake Worth

Lake Worth, FL

Education:

Business Communication Degree
 Palm Beach Community College

Lake Worth, FL

Certificate in Government
 Palm Beach Community College

Lake Worth, FL

Psychology Internship.

Lake Worth, FL

H.S. Diploma
 Carver High School

Delray, FL

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Section I (Department): (Plea	ise Print)							
Board Name:	nunity Achi	on Advis	ory Boar	<u>d</u> ,	Adviso	гу [√]	Not A	dvisory[]
[] At Large Appoint	ment	or	J [] District A	ppointm	ent/Di	strict#:		
Term of Appointment:	3 Years.	From:	Dotober 1,	2018	To:	Sep.	tember	30,2021
Seat Requirement: L	ow-Income							
[]*Reappointment		or	New Appo	ointment		. 5		*
or [] to complete the	term of		Due to:	LJ	resign	ation	[]	other
Completion of term to expire				; پ				
*When a person is being consterm shall be considered by t Section II (Applicant): (Plea	he Board of County se Print)	Commissioner	\$\$:	disclosed	l voting	g confli	ets during	the previous
APPLICANT, UNLESS EXE	\sim .	4						
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Last Occupation/Affiliation	-teacher	First			Mi	ddle	r	÷
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Residence Address:	411 W. 31	St St						
City & State	Riviera Be	ach, FL	Zi	ip Code:		33	404	
Home Phone: 56	848-2488	Bus	siness Phone:	()		***************************************	Ext.	
Cell Phone:	543-0932	Fax	Minus Managara Managara	()				
Email Address: Qu	marubinson 512	egmail-c	óm .					,
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Have you ever been convicted if Yes, state the court, nature o				**		nacessarias proposas, constitucio	ang district on the second of the second	original digger menumum menumum menumum persenten persenten persenten persenten persenten persenten persenten
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Page 1 of 2

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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NONE		NOT APPLICABLE/ (Governmental Entity)	
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Code of Ethics, and I have	ve received the required Ethic	rstand, and agree to abide by Article s training (in the manner checked be	low):
By wa	atching the training program on tending a live presentation given	the Web, DVD or VHS on 9 4	20_ <i>18</i>
	AND		
& State of Florida Code *Applicant's Signature: Any questions and/or concerns re	Printegarding Article XIII, the Palm I	ed Name: Alma Allins-Beach County Code of Ethics, please vil at ethics@palmbeachcountyethics.co	Roberts QQQ(S) isit the Commission on Ethics
	{Insert Liaison Name Here}, {	his FORM to: Insert Department/Division Here} .ddress Here)	
Section III (Commissioner, if a Appointment to be made	pplicable): e at BCC Meeting on:		
Commissioner's Signature:_		Date:	
Pursuant to Florida's Public Records Law	, this document may be reviewed and pl	notocopied by members of the public.	Revised 02/01/2016
Page 2 of 2			
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Alma Atkins-Robinson 411 West 31st Street Riviera Beach, FL 33404 (561) 543-0932

Objective: To obtain a position that will allow me the opportunity to provide educational instruction to challenging students.

Philosophy: To motivate all students to strive beyond their ability by providing opportunities for students to achieve success and to raise their self-esteem.

Education: B.S. Elementary Education

Florida A&M University, Tallahassee, FL

April 1997

Certification: Elementary Education (1-6)

ESOL Endorsed (K-12)

Life insurance and variable annuity (214) license

Experience: Roosevelt Elementary School

August 1997- Present

3rd Grade, teaching all content areas

2010-2011, 2013-Present

2nd Grade, taught all content areas

2011-2013

5th Grade, teaching all content areas

2011-2013

4th Grade, taught all content arears

2005-2010 2001-2005

1st Grade, taught all content areas

1997-2001

Educational Consultant, Self Employed

2001 - Present

Tutoring students in preparation for the FSA, SAT, and ACT Primerica Financial Services Company November 201:

November 2013-2017 and March 2018-Present

Interest and Activities:

Safety Patrol Sponsor

2006- Present

- Grade Chair

1991-2001, 2004-2010

- After School Tutorial
- Mentoring New Teachers
- Helping Families become financially independent

Professional Organizations:

- Classroom Teachers Association
- Shepherd Heart AME Church
- Youth Director
- Palm Beach Math Teacher Council
- Delta Sigma Theta Sorority, Inc.
- Rising Stars Athletics, Inc.

References: Available Upon Request

COMMUNITY ACTION ADVISORY BOARD AHOCHMENT 2 PROPOSED INVENTORY OF SEATS LIST

Seat	NAME	SECTOR	App. Date	Exp. Date
1	Christina Lambert*	PUBLIC SECTOR REPRESENTATIVE	12/04/2018	09/30/2019
2	Kevin L. Jones	PUBLIC SECTOR REPRESENTATIVE	12/06/2016	09/30/2020
3	Michael A. Coleman	PUBLIC SECTOR REPRESENTATIVE	12/06/2016	09/30/2020
4	Anne Lynch	PUBLIC SECTOR REPRESENTATIVE	08/16/2016	09/30/2019
5	Mary Wilkerson	PUBLIC SECTOR REPRESENTATIVE	02/06/2018	09/30/2020
6	Vacant	PRIVATE SECTOR REPRESENTATIVE	06/07/2016	09/30/2019
7	Vacant	PRIVATE SECTOR REPRESENTATIVE	06/07/2016	09/30/2018
8	Elvin Lanier	PRIVATE SECTOR REPRESENTATIVE	06/07/2016	09/30/2019
9	Paula Yastremski	PRIVATE SECTOR REPRESENTATIVE	06/21/2016	09/30/2019
10	Dr. Florenzia Davis	PRIVATE SECTOR REPRESENTATAIVE	06/07/2016	09/30/2019
11	Allie H. Biggs*	REPRESENTATIVE OF THE LOW-INCOME	03/14/2017	09/30/2018
12	Valerie M. Mays	REPRESENTATIVE OF THE LOW-INCOME	10/01/2016	09/30/2019
13	Michelle Davis*	REPRESENTATIVE OF THE LOW-INCOME	03/14/2017	09/30/2018
14	Retha Lowe*	REPRESENTATIVE OF THE LOW-INCOME	06/07/2016	09/30/2018
15	Alma Atkins-Robinson*	REPRESENTATIVE OF THE LOW-INCOME	06/07/2016	09/30/2018

^{*} indicates a member having an action pending

Revised: 8.3.18 by N. Diaz

RESOLUTION NO. R-2018-0372

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING R-2014-0588, PROVIDING FOR QUARTERLY MEETINGS OF THE COMMUNITY ACTION ADVISORY BOARD, PROVIDING FOR AMENDED ATTENDANCE POLICY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Palm Beach County Board of County Commissioners established the Community Action Council Advisory Board (Board) in 1974 to qualify Palm Beach County to receive Community Service Block Grant Funds; and

WHEREAS, the Board's membership was reconstituted pursuant to Ordinance No. 04-042, and on September 15, 2009, Ordinance No. 04-042 was replaced by Resolution 2009-1549, which established the Community Action Advisory Board (CAAB) and reduced CAAB's membership from 23 to 15; and

WHEREAS, on May 6, 2014, Resolution 2009-1549 was repealed and replaced with Resolution 2014-0588, which clarified the process for nominating and selecting members to serve on the CAAB, and updated various standard provisions to comply with County advisory board policy; and

WHEREAS, Resolution 2014-0588 provides that the CAAB shall meet "a minimum of ten (10) times a year"; and

WHEREAS, other Counties within Florida have adopted a model of quarterly meetings for Community Action Program advisory boards such as CAAB, which has proven effective to allow greater focus on board members' responsibilities to participate in implementation of programs designed to serve the poor or low income citizens of the County, while still allowing an opportunity to make recommendations concerning program plans, priorities, and budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- 1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
- Section 12: Meetings, paragraph A., of R-2014-0588 is amended to read in its entirety: The Advisory Board shall meet a minimum of four
 (4) times per program year; however, members may be required to

attend additional meetings.

- a. The second sentence of Section 14: Removal for Lack of Attendance, of R-2014-0588 is amended to read:
 Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend one-half of the meetings scheduled during a program year.
- 3. This resolution shall become effective upon adoption.

The foregoing Resolution was offered	by Commissioner Burdick				
who moved its adoption. The motion was seconded by Commissioner					
Bernard, and upon being put to a vote, the vote was as follows:					
Commissioner Melissa McKinla	y, Mayor - Aye				
Commissioner Mack Bernard, V	ice Mayor- Aye				
Commissioner Hal R. Valeche	- Aye				
Commissioner Paulette Burdick	-				
Commissioner Dave Kerner	- Aye				
Commissioner Steven L. Abram	S - Aye				
Commissioner Mary Lou Berger	Aye				
The Mayor thereupon declared the Resolution duly passed and adopted this					
<u>10th</u> day of <u>April</u> , 20 <u>18</u>					
	OUNTY, FLORIDA, BY ITS				
SHARON R. BOC	K, CLERO COMPTROLLER				
By: Depu	2 BOTALOGO				
APPROVED AS TO FORM AND LEGAL SUFFICIENCY					