

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

**Meeting Date:** November 20, 2018       Consent       Regular  
     Workshop       Public Hearing

**Department:** Environmental Resources Management  
**Submitted By:** Environmental Resources Management  
**Submitted For:** Environmental Resources Management

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to:**

**A) receive and file** Supplement Number 0003 to Grant and Cooperative Agreement L16AC00163 (Agreement) (R2016-1779) with the U.S. Bureau of Land Management (BLM) to continue supporting habitat management and restoration, biological monitoring, facilities maintenance, public outreach/education, and increase funding in the amount of \$48,000; and


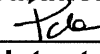
**B) approve** an upward Budget Amendment of \$48,000 to recognize the funding received from BLM for FY 2018.

**Summary:** On December 6, 2016, the Board of County Commissioners (BCC) approved the BLM Agreement and Supplement Number 0001 (R2016-1780) for contracted services at the Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA). On October 17, 2017, Supplement Number 0002 (R2017-1594) was approved by the BCC for additional funds in the amount of \$60,000 to support habitat management and restoration, biological monitoring, facilities maintenance, and public outreach/education at JILONA for the period of 7/21/2016 through 9/30/2021. The Catalog of Federal Domestic Assistance (CFDA) number for the BLM is CFDA15.231. On August 2, 2018, the BCC approved this Agreement with BLM. Delegated authority to the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement was approved at that time. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. District 1 (AH)

**Background and Justification:** On December 6, 2016, the BCC approved BLM Grant and Cooperative Agreement L16AC00163 (R2016-1779) and Supplement Number 001 (R2016-1780) for the management of JILONA for a term of five years. The Agreement facilitated a joint implementation of the JILONA Comprehensive Management Plan. On January 15, 2008, (R2008-0072), a Land Stewardship Memorandum of Understanding (MOU) with BLM for joint management collaboration was approved by the BCC.

**Attachments:**

- 1. Supplement Number 0003
- 2. Delegation of Authority
- 3. Budget Amendment (1226)

<b>Recommended by:</b>		10-25-18	
	<b>Department Director</b>	<b>Date</b>	
<b>Approved by:</b>		11	
	<b>Assistant County Administrator</b>	<b>Date</b>	

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	\$48,000	_____	_____	_____	_____
External Revenues	(\$48,000)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b>\$0</b>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
Is Item Included in Current Budget?		Yes _____		No <u>X</u>	
Does this item include the use of federal funds?		Yes <u>X</u>		No _____	

**Budget Account No.:**

Fund 1226 Department 380 Unit E235 Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Bureau of Land Management CFDA 15.231

**C. Department Fiscal Review:**

*J. Neary*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and /or Contract Dev. and Control Comments:**

<p><u><i>[Signature]</i></u> OFMB <i>(2) 10/30 sp 10/26</i></p>	<p><u><i>[Signature]</i></u> for <i>David Jacobowitz</i> Contract Development &amp; Control <i>11/2/18 TW</i></p>
---	---

**B. Legal Sufficiency:**

*Anne Delgent* *11-5-18*  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

# Grant and Cooperative Agreement

CHOOSE ONE:  
 COOPERATIVE AGREEMENT  
 GRANT

CHOOSE ONE:     EDUCATION     FACILITIES     RESEARCH     SDCR     TRAINING

1. GRANT/COOPERATIVE AGREEMENT NUMBER L16AC00163	2. SUPPLEMENT NUMBER 0003	3. EFFECTIVE DATE 09/05/2018	4. COMPLETION DATE 09/30/2021
---	------------------------------	---------------------------------	----------------------------------

5. ISSUED TO NAME/ADDRESS OF RECIPIENT (No., Street, City/County, State, Zip) COUNTY OF, PALM BEACH Attn: Melissa Tolbert, Senior Environment 301 N OLIVE AVE FRNT WEST PALM BEACH FL 33401-4705	6. ISSUED BY    BLM WO-OFFICE DIV BUS RSRCS (W0850) Mailing Address: 1849 C ST. NW RM 1075 LS WASHINGTON DC 20036
---	---

7. TAXPAYER IDENTIFICATION NO. (TIN)	9. PRINCIPAL INVESTIGATOR/ORGANIZATION'S PROJECT OR PROGRAM MGR. (Name & Phone) Melissa Tolbert, mtolbert@pbcgov.org 561-233-2562
8. COMMERCIAL & GOVERNMENT ENTITY (CAGE) NO. 1RFV4	

10. RESEARCH, PROJECT OR PROGRAM TITLE  
 BLM-ES, Jupiter Inlet Lighthouse ONA Biological Management Support

11. PURPOSE  
 See Schedule

12. PERIOD OF PERFORMANCE (Approximately)  
 07/21/2016 through 09/30/2021

13A.	AWARD HISTORY	13B.	FUNDING HISTORY
PREVIOUS	\$160,000.00	PREVIOUS	\$160,000.00
THIS ACTION	\$48,000.00	THIS ACTION	\$48,000.00
CASH SHARE	\$0.00	<b>TOTAL</b>	<b>\$208,000.00</b>
NON-CASH SHARE	\$0.00		
RECIPIENT SHARE	\$0.00		
<b>TOTAL</b>	<b>\$208,000.00</b>		

14. ACCOUNTING AND APPROPRIATION DATA  
 See Schedule

PURCHASE REQUEST NO.	JOB ORDER NO.	AMOUNT	STATUS
0020154003			

15. POINTS OF CONTACT

	NAME	MAIL STOP	TELEPHONE	E-MAIL ADDRESS
TECHNICAL OFFICER	Peter DeWitt		561-295-5955	pdewitt@blm.gov
NEGOTIATOR				
ADMINISTRATOR	Brandon Riley		(202) 912-7540	briley@blm.gov
PAYMENTS				

16. THIS AWARD IS MADE UNDER THE AUTHORITY OF:  
 Federal Land Policy and Management Act of 1976, 43 USC 1737 (b), Public Law 94-579

17. APPLICABLE STATEMENT(S), IF CHECKED: <input checked="" type="checkbox"/> NO CHANGE IS MADE TO EXISTING PROVISIONS <input type="checkbox"/> FDP TERMS AND CONDITIONS AND THE AGENCY-SPECIFIC REQUIREMENTS APPLY TO THIS GRANT	18. APPLICABLE ENCLOSURE(S), IF CHECKED: <input type="checkbox"/> PROVISIONS <input type="checkbox"/> SPECIAL CONDITIONS <input type="checkbox"/> REQUIRED PUBLICATIONS AND REPORTS
--	---

UNITED STATES OF AMERICA	COOPERATIVE AGREEMENT RECIPIENT
--------------------------	---------------------------------

CONTRACTING/GRANT OFFICER Christine Shaver	CHRISTINE SHAVER	Digitally signed by CHRISTINE SHAVER Date: 2018.09.05 15:01:05 -0600	APPROVED AS TO FORM AND LEGAL SUFFICIENCY		AUTHORIZED REPRESENTATIVE <i>Christine Shaver</i>	DATE 9-26-18
---	------------------	---	---	--	--	-----------------

*Arnie Delgado*  
 COUNTY ATTORNEY

## Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
	<p>CFDA Number: 15.231                      DUNS Number: 078470481                      Funding Opportunity Number: L16AS00136                      Required Cost Sharing/Matching: None                      Indirect Cost Rate: None</p> <p>Required Periodic Status Reporting                      Performance Reports: Annual                      SF425 Financial Reports: Annual                      Youth Reports: Quarterly                      E-mail Reports To: blm_wo_fareports@blm.gov</p> <p>11. PURPOSE:                      The purpose of this modification is to continue supporting work identified in recipients original proposal and;                      A. Increase funding in the amount of \$48,000                      B. All other terms and conditions remain unchanged                      The following recipient documents are incorporated herein, by reference only SF 424, dated 06/20/17, SF424a, SF424b, and detail budget.                      Legacy Doc #: BLM</p> <p>LIST OF CHANGES:                      Total Amount for this Modification: \$48,000.00                      New Total Amount for this Version: \$48,000.00                      New Total Amount for this Award: \$208,000.00                      Obligated Amount for this Modification: \$48,000.00                      New Total Obligated Amount for this Award: \$208,000.00</p> <p>Agreement Officer changed                      from Maria Gochis                        to Christine Shaver</p> <p>Delivery Location Code: 0004276320                      BLM-ES SOUTHEASTERN STATES DISTR OF                      273 MARKET STREET                      Continued ...</p>				

## Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
00080	FLOWOOD MS 39232 US  Period of Performance: 07/21/2016 to 09/30/2021  Additional Funding for FY18 Obligated Amount: \$13,000.00  Accounting Info: 01 Account Assignm: K G/L Account: 6100.411C0 Business Area: L000 Commitment Item: 411C00 Cost Center: LLESJ02400 Functional Area: L11200000.MR0000 Fund: 18XL1109AF Fund Center: LLESJ02400 PR Acct Assign: 01 Funded: \$13,000.00 Period of Performance: 09/05/2018 to 09/30/2019				13,000.00
00090	Additional Funding for FY18 Obligated Amount: \$20,000.00  Accounting Info: 01 Account Assignm: K G/L Account: 6100.411C0 Business Area: L000 Commitment Item: 411C00 Cost Center: LLESJ02400 Functional Area: L11100000.MR0000 Fund: 18XL1109AF Fund Center: LLESJ02400 PR Acct Assign: 01 Funded: \$20,000.00 Period of Performance: 09/05/2018 to 09/30/2019				20,000.00
00100	Additional Funding for FY18 Obligated Amount: \$15,000.00  Accounting Info: 01 Account Assignm: K G/L Account: 6100.411C0 Continued ...				15,000.00

## Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
	Business Area: L000 Commitment Item: 411C00 Cost Center: LLESJ02400 Functional Area: L11500000.MR0000 Fund: 18XL1109AF Fund Center: LLESJ02400 PR Acct Assign: 01 Funded: \$15,000.00 Period of Performance: 09/04/2018 to 09/30/2019				

AUG 8 2018



INTEROFFICE MEMORANDUM  
Palm Beach County  
Environmental Resources Management

**DATE:** August 2, 2018

**TO:** Verdenia C. Baker  
County Administrator

**THROUGH:** Patrick Rutter *PUR*  
Assistant County Administrator

**FROM:** Deborah Drum, Director *DD 8/7/18*  
Environmental Resources Management

**SUBJECT:** CLARIFICATION OF THE INTENT OF PREVIOUS DELEGATION  
OF APPROVAL AUTHORITY MEMOS

The intent of previously delegated authority memos was to delegate the signatory authority to the current Director and Deputy Director of Environmental Resources Management (ERM).

This memorandum clarifies that Deputy Director Michael Stahl and I have signatory authority to sign all future time extensions, task assignments, certifications, and other documents associated with previously approved and delegated Board items. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *VC Baker* DATE: *8/9/18*  
Verdenia C. Baker, County Administrator

DD:kf

2018 - 1013

BGEX 380 092718-1938

BGRV 380 092718-499

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA

BUDGET AMENDMENT  
Fund 1226 Natural Areas Fund

ACCOUNT NAME AND NUMBER	ORIGINAL	CURRENT	INCREASE	DECREASE	ADJUSTED ENCUMBERED		REMAINING
	BUDGET	BUDGET			BUDGET	/ Expended	
<b><u>REVENUES</u></b>							
380-E235 Jupiter Inlet Tract/BLM      3139 - Fed Grnt Phys Envir	100,000	160,000	48,000	0	208,000		
<b>TOTAL RECEIPTS &amp; BALANCES</b>	9,625,432	11,763,020	48,000	0	11,811,020		
<b><u>EXPENDITURES</u></b>							
380-E235 Jupiter Inlet Tract/BLM      3401- Other Contractual Services	100,000	142,356	48,000	0	190,356	43,866	146,490
<b>TOTAL APPROPRIATIONS &amp; EXPENDITURES</b>	9,625,432	11,763,020	48,000	0	11,811,020		

Environmental Resources  
Management

INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures & Dates  
*Deborah Baum* 10-18-18  
*[Signature]* 10/21/18

BY BOARD OF COUNTY COMMISSIONERS  
AT MEETING OF  
November 20, 2018  
Deputy Clerk to the  
Board of County Commissioners

ATTACHMENT 3