

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: November 20, 2018 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: CRIMINAL JUSTICE COMMISSION
Submitted For: CRIMINAL JUSTICE COMMISSION

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: A) two (2) Grant Adjustment Notices (GANs) from the Federal Fiscal Year 2017 (County FY18) Florida Department of Law Enforcement (FDLE) Edward Byrne Memorial Justice Assistance Grant (JAG) Program grant 2017-JAGC-PALM-4F9-226 for GAN 2 to change the project director and GAN 3 to extend the grant period from September 30, 2018 to March 31, 2019; and B) GAN 4 for the MacArthur Safety and Justice Challenge Grant to adjust the budget and extend the grant period from November 30, 2018 to May 31, 2019.

Summary: Grant 2017-JAGC-PALM-4-F9-226 was awarded by FDLE in the amount of \$56,000 to the PalmFUSE Project on October 6, 2017. GAN 2 of this grant changes the project director due to a reassignment of CJC staff and GAN 3 extends the grant period to expend remaining funds of \$41,011. Grant G-1601-150543 was awarded by the MacArthur Foundation on March 1, 2016 to continue Palm Beach County's planning efforts toward full implementation of the Safety and Justice Challenge (SJC). GAN 4 readjusts the budget to fund the Clerk of Court's case management vendor in the amount of \$29,430 to build a data extraction and file transfer protocol to send to a vendor for text court reminders. These GANs have been fully executed on behalf of the Board of County Commissioners by the Executive Director of the Criminal Justice Commission, Kristina Henson, in accordance with R2017-1741 and R2016-0577 respectively. No County matching funds are required for these grants. Countywide (DC)

Background and Justification: Grant 2017-JAGC-PALM-4-F9-226 funds the PalmFUSE Project Coordinator. The CJC's PalmFUSE Project is part of the MacArthur Safety and Justice Challenge (SJC) and is intended to break the cycle of incarceration and homelessness for frequent low-level defendants with behavioral health challenges. PalmFUSE brings together cross-system agencies in criminal justice, behavioral health, homeless services, and medical care to develop solutions that serve this population with the goal of stabilizing individuals in permanent supportive housing with wrap-around services. The SJC grant G-1601-150543, proposes to reduce the county's jail population of 2,210 by 16.7% by September 30, 2019, through five strategies identified by the McArthur Core Team of stakeholders. The five strategies include: 1) pretrial jail population reduction for low and medium risk defendants; 2) diversion and warrant reduction for low-level defendants; 3) case processing efficiencies for pretrial inmates; 4) racial and ethnic disparity identification and resolution; and 5) increased data capacity, analysis and evaluation. In accordance with County PPM CW-O-051, all delegated grant adjustments must be submitted by the initiating department as a receive and file agenda item.

Attachments:

- 1) FDLE JAG Grant 2017-JAGC-PALM-4-F9-226 FUSE Project GAN 2
2) FDLE JAG Grant 2017- JAGC-PALM-4-F9-226 FUSE Project GAN 3
3) MacArthur Safety and Justice Challenge Grant G-1601-150543 GAN 4

Recommended by: Kristina Henson 10-10-18
Department Director Date
Approved by: [Signature] 10/22/18
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	_____*	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____0	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes X No _____

Budget Account Exp No: Fund 1507 Department 762 Unit 7706/7715 Object VAR
 Rev No: Fund 1507 Department 762 Unit 7706/7715
 RevSc 3129/6694

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: Criminal Justice Grant Fund
 Unit: 7706 MacArthur Foundation Safety and Justice Challenge Grant
 7715 JAG State Solicitation FDLE 2017-JAGC-PALM-4-F9-226
 Grant: MacArthur Foundation Safety+Justice Challenge #16-1601-150543-CJ.
 Palm Beach County FUSE 2017-JAGC-PALM-4-F9-226

No additional fiscal impact. GAN #3 extends the period to utilize unspent funds. GAN #4 reallocates funding without a change to total grant amount.

Departmental Fiscal Review: [Signature] 10/9/18

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 10/15/18
 OFMB
 10/12/18

[Signature] 10/15/18
 Contract Administration
 10/17/18

B. Legal Sufficiency:

[Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Justice Assistance Grant - County-wide

Subgrantee: Palm Beach County Board of Commissioners
Project Title: PALM BEACH COUNTY FUSE
Grant Number: 2017-JAGC-PALM-4-F9-226
Adjustment 2

Nature of Change Project Director

To Subgrantee:

Pursuant to your request of 03/28/2018, the following change, amendment or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below. Retain this Grant Adjustment Notice as part of official project records.

Electronically Signed By:

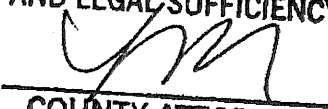
Date 04/20/2018

Rona Kay Cradit

Authorized Official
Clayton H. Wilder
Administrator

OCJG Adjustment

The project director has been changed from Katherine Shover to Jonathan Hackley.

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


COUNTY ATTORNEY

NOTE: Retain this grant Adjustment Notice as part of official project records.

Application	2017-JAGC-3156
Contract	2017-JAGC-PALM-4-F9-226

Application for Funding Assistance

Attachment # 1
Page 2 of 4

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

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A grant adjustment has been requested to change the Project Director in SIMON from Katherine Shover to Jonathan Hackley.

By electronically submitting this adjustment, I hereby certify that I have reviewed the changes and find them necessary for program activities. I am the signing authority or have been delegated as such by the appropriate official. Information regarding the signing authority is

Electronically Signed By:

Date 03/28/2018

Kristina Henson

Authorized Official or Designated Representative

Application Ref 2017-JAGC-3156

Contract 2017-JAGC-PALM-4-F9-226

Rule Reference 11D-9.006 OCJG-005 (rev. October 2005)

Application for Funding Assistance

Attachment # 1
Page 3 of 4

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Subgrant Recipient

Organization Palm Beach County Board of Commissioners
County: Palm Beach

Chief Official

Name: Melissa McKinlay
Title: Mayor
Address: 301 North Olive Avenue
Suite 1201
City: West Palm Beach
State: FL Zip: 33401-4700
Phone: 561-355-2206 Ext:
Fax:
Email: MMckinlay@pbcgov.org

Chief Financial Officer

Name: Sharon Bock
Title: Clerk & Comptroller
Address: 301 North Olive Avenue
9th Floor
City: West Palm Beach
State: FL Zip: 33401-4700
Phone: 561-355-4995 Ext:
Fax: 561-355-6727
Email: sbock@mypalmbeachclerk.com

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Implementing Agency

Organization Palm Beach County Criminal Justice Commission

County: Palm Beach

Chief Official

Name: Kristina Henson
Title: Executive Director
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-2314 **Ext:**
Fax:
Email: KHenson@pbcgov.org

Project Director

Name: Jonathan Hackley
Title: Criminal Justice Analyst
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-4939 **Ext:**
Fax:
Email: jhackley@pbcgov.org

Justice Assistance Grant - County-wide

Subgrantee: Palm Beach County Board of Commissioners
Project Title: PALM BEACH COUNTY FUSE
Grant Number: 2017-JAGC-PALM-4-F9-226
Adjustment Number: 3

Nature of Revising End Date

To Subgrantee:

Pursuant to your request of 07/20/2018, the following change, amendment or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below. Retain this Grant Adjustment Notice as part of official project records.

Electronically Signed By:

Date 07/27/2018

Petrina Herring

Authorized Official
Petrina T. Herring
Administrator

OCJG Adjustment

The grant period is revised to reflect an End Date of March 31, 2019.

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY



COUNTY ATTORNEY

NOTE: Retain this grant Adjustment Notice as part of official project records.

Application Ref # 2017-JAGC-3156

Contract # 2017-JAGC-PALM-4-F9-226

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Request Grant adjustment to extend the life of the grant until 3/31/2019. The FUSE coordinator was hired in March 2018. We are requesting an extension to ensure that all funds allocated for her position salary are expended.

By electronically submitting this adjustment, I hereby certify that I have reviewed the changes and find them necessary for program activities. I am the signing authority or have been delegated as such by the appropriate official. Information regarding the signing authority is

Electronically Signed By:

Date 07/20/2018

Kristina Henson
Authorized Official or Designated Representative

Application Ref # 2017-JAGC-3156

Contract # 2017-JAGC-PALM-4-F9-226

Rule Reference 11D-9.006 OCJG-005 (rev. October 2005)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

General Project Information

Project Title: PALM BEACH COUNTY FUSE
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 4/1/2017 **End Date:** 3/31/2019

Problem Identification

Palm Beach County, under the leadership of the Criminal Justice Commission, has been chosen as a partner site in the John D. and Katherine T. MacArthur Foundation Safety and Justice Challenge. The goal of this competitive grant project is to reduce local jail populations without compromising public safety and to address racial and ethnic disparities within those populations.

Palm Beach County has developed several strategies with this goal in mind. One of the strategies is centered around individuals who have been identified as frequent utilizers. These are people who have become caught up in a cycle of frequent incarceration, homelessness and hospitalization. This cycle is extremely counterproductive for these individuals and extremely costly for crisis care agencies. Frequent utilizers are identified by cross matching data from crisis systems (jails, homeless shelters, behavioral health crisis centers and hospitals).

In working to end this cycle, Palm Beach County has partnered with the New York based Corporation for Supportive Housing (CSH) and multiple local service agencies and non-profits to address this problem. CSH has developed a model known as FUSE (Frequent Users Systems Engagement). The FUSE model, which will be described further below, incorporates supportive housing with wraparound services to create intervention leading to an environment in which these frequent utilizers can stabilize their lives. Its goals mirror those of Palm Beach County's reentry program as all of frequent utilizers have been previously incarcerated and are seeking to avoid further incarceration.

Palm Beach County Board of Commissioners does not have sufficient funds budgeted to pay for a project manager position for these project goals and is in need of grant funds.

Project Summary (Scope of Work)

The goal of the FUSE Project is to break the cycle of incarceration and homelessness among individuals with complex behavioral health challenges who are the highest utilizers of jails, homeless shelters and other crisis service systems. FUSE incorporates the principles of reentry into its model. It reduces recidivism, increases housing stability and decreases the use of multiple crisis services, resulting in significant cost savings to the public.

Palm Beach County FUSE (PBC FUSE) began by gathering appropriate stakeholders around the table to discuss the project. This group included: Palm Beach County Criminal Justice Commission, The Lord's Place, Palm Beach County Sheriff, Southeast Florida Behavioral Health Network (SEFBHN), Gulfstream Goodwill, Salvation Army, Quantum Foundation, Palm Beach County Human Services Department, Healthcare

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

District of Palm Beach County, Jerome Golden Center for Behavioral Health, St. Mary's Hospital and JFK North Hospital.

PBC FUSE can be outlined as follows:

- 1.) The client population is determined through a process of cross-matching in multiple data systems. First, the sheriff provides a list of individuals who have been admitted to jail three or more times within the past year (typically for low level offenses). Second, that list is matched with the local HMIS (Homeless Management Information System) list maintained by the County's Community Services Department to determine how many individuals from the jail list were involved with the homeless system within the past three years. Third, the individuals who appeared on both of the first two lists are matched with a list maintained by SEFBHN of individuals who have had contact with behavioral health crisis centers over the past three years. The individuals who appear on all three lists constitute the PBC FUSE identified population.
- 2.) Through a process of outreach (looking for individuals where they are living outside in the community) and inreach (looking for individuals in jails, homeless shelters and hospitals), potential PBC FUSE clients are located and engaged.
- 3.) Once engaged, the clients are placed in permanent supportive housing. Housing units are provided either through existing resources (non-profits, local government) or by private landlords who are located through the services of housing specialists and paid by PBC FUSE funding sources.
- 4.) Upon being placed in housing, clients are assigned case managers who link them with wraparound services to meet their needs and assist them in stabilizing their lives.
- 5.) The School of Criminology and Criminal Justice of Florida Atlantic University (FAU) will conduct an evaluation of the PBC FUSE project for a period of two years. FAU researchers will provide a process evaluation, an outcome evaluation and a cost-benefit analysis (to determine cost savings to public systems). Part of the evaluation will consist of interviews with PBC FUSE clients. The first interview will be conducted within thirty days of the individual initially being housed. Other interviews will be conducted on the one and two year anniversaries of the initial housing date.
- 6.) PBC FUSE will begin with a pilot project consisting of twenty-five individuals. The goal is to bring the project to scale within two years by housing one hundred individuals.
- 7.) Necessary personnel will include a project manager, who is the subject of this grant application. The project manager shall be responsible for overseeing the implementation and then management of PBC FUSE project.

PBC FUSE is seeking to meet the following thresholds over two years for those it will serve: 80% reduction in recidivism; 85% housing retention; 80% reduction in hospitalizations; and 80% maintain or increase income.

Palm Beach County will hire the project manager, who shall be a fulltime county employee.

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The deliverable for this agreement is the quarterly performance by the project manager of the tasks and activities described in the scope of work in accordance with the job description for this position. Documentation for deliverables will include hours worked and pay stubs.

The minimum standards for the project manager are set forth in that position's job description. The project manager will be responsible for the implementation of the PBC FUSE project and, following implementation, for the effective and efficient operation of the project. The manager will coordinate meetings of the policy and operations committees; coordinate and monitor the performance of housing locators and case managers; coordinate and assist with ongoing data collection with the research partner; and assume responsibility for the day-to-day management of the project.

The project manager will not be directly overseeing employees. Third party providers will be responsible for services. The manager will coordinate the execution and implementation of contracts with those providers. The manager will coordinate and monitor their efforts through monthly meetings and the use of the PBC FUSE data system. The manager will report to and consult with the policy committee through monthly meetings.

Florida Department of Law Enforcement
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Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 90

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Palm Beach County, Florida

Question: What is the address of the location being used to provide services for this project?

Answer: 301 N. Olive Ave., Suite 1001, West Palm Beach, FL, 33401

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Government

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$1,000

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 1320134

From: The MacArthur Foundation - Online Portal
To: Kristina Henson M.
Cc: fluxx@macfound.org
Subject: No-Cost Extension Approved
Date: Tuesday, August 07, 2018 11:37:05 AM

Dear Kristina Henson,

This is to notify you that the no-cost extension for grant G-1601-150543 has been approved. Your revised grant term is now May 1, 2016 to May 31, 2019 and is noted on your grant. We recommend that you review updated report deadlines, which can be found under "Reports to Submit" in the grants portal.

If you have any questions, please contact your Grants Manager at qhanzel@macfound.org.

Sincerely,

John D. & Catherine T. MacArthur Foundation
140 S. Dearborn Street
Chicago, IL 60603-5285

[fluxx: request_amendment/107488]



Palm Beach County, Florida
Grant # 16-1601-150543-CJ
Grant Adjustment Notice # 5 - July 9, 2018

Submitted April 8, 2016
First Amendment 8-21-16; NCE to 11/30/17
Second Amendment 12-6-16; FAU Intern
Third Amendment 5-30-17; Community Engagement
Fourth Amendment 8-30-17; Pretrial Temp; NCE to 11/30/18
Fifth Amendment 7-9-18; Clerk Court Reminder; NCE to 5/31/19

Cost Category	Adopted	Amended as of 8/30/17	Expenses as of 7/3/18	Balance as of 7/3/18	Proposed Amended 7/9/18
I. Personnel					
Florida Atlantic University Intern January 9, 2017 to April 24, 2017		\$3,600	\$3,488	\$112.14	\$0
II. Professional Services					
Frequent Users System Engagement (FUSE) Technical Assistance Program development contract with Corporation for Supportive Housing (CSH) to target people with a persistent pattern of jail utilization	\$25,000	\$25,000	\$16,169	\$8,831.25	\$0
Pretrial Services Pilot Project Technical assistance for training of system players and Pretrial staff, acquiring a risk assessment tool, a research partner, and client services	\$80,000				
Contract-Pretrial Justice Institute-risk assessment implementation		\$40,000	\$27,412	\$12,587.56	\$0
Contract-Florida State University-jail data/RAI process evaluation		\$30,000	\$20,000	\$10,000.00	\$10,000
Contracted Temp for Pretrial Services for RAI Implementation		\$8,182	\$9,182	\$0	\$0
III. Data Enhancements (e.g., IT system improvements, technology)					
Expansion of Data Capacity Network Design and implement standalone access to Clerk of Court and Justice Services Information System databases	\$25,000	\$13,718	\$2,473	\$11,244.93	\$29,430
IV. Equipment and Hardware					
Pretrial Services Information Technology Upgrades to implement the risk assessment tool	\$10,000	\$0	\$0	\$0	\$0
V. Travel (e.g. airfare, hotel accommodations, food and incidentals)					
All Site Visits (May & October 2016; May & October 2017)	\$10,000	\$25,500	\$22,671	\$2,828.55	\$0
VI. Meeting Expenses (e.g., meeting space, food and supplies)					
Community Engagement Task Force & MacArthur Teams Food and supplies for meetings and events	\$0	\$3,000	\$2,821	\$179.21	\$6,354
VII. Indirect Costs (not-to-exceed 15%)					
Indirect Costs	\$0	\$0	\$0	\$0	\$0
Total	\$150,000	\$150,000	\$104,216	\$45,784	\$45,784

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

COUNTY ATTORNEY