



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$1,500,000				
Operating Costs					
External Revenues	(\$1,500,000)				
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT	0				
#ADDITIONAL FTE POSITIONS (CUMULATIVE)					

Is Item Included in Current Budget? Yes      No **XX**  
 Does this item include the use of federal funds? Yes **XX** No     

Budget Account No:  
 Fund 1341 Department      Unit      Object VAR

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

FTA – Grant Application 1098-2017-1 – Requires 20% local match

Florida Department of Transportation (FDOT) Toll Revenue Credits are used as the local 20% match of the federal dollars for the capital funds. No county funds are required. Once the grant is awarded, Palm Tran will return to the Board with an agenda item to Receive and File the fully executed award and modify the budget.

C. Departmental Fiscal Review: Michael Williams 9/28/18  
 Michael Williams, Director Administrative Services

**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

Belyn Brown 11/6/18  
 OFMB 9/11/18

Tracy Adams for David Probert  
 Contract Dev. & Control  
 11/8/18

**B. Legal Sufficiency**

     11/14/18  
 Assistant County Attorney

**C. Other Department Review**

      
 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**Federal Transit Administration (FTA) Grant Application Program of Projects (POP). Submitted to the Palm Beach Board of County Commissioners on their Public Hearing Meeting on Tuesday November 20, 2018**

**Palm Tran –Grant Application 1098-2017-1 Summary**

- Grantor: Federal Transit Administration (FTA)
- Amount: \$1,500,000

**Program of Projects (POP)**

The POP is a summary of the intended use of funding that will be programmed into the grant application and subsequently approved by the Palm Beach County Board of County Commissioners (BCC). Changes to the POP require approval by the BCC and FTA.

Please Note: The following Proposed Program of Projects for the application of Capital Funds, will be the final application for this program unless amended by the BCC on their Public Hearing Meeting on November 20, 2018.

**Grant Application 1098-2017-1 Summary of Projects**

1) South County Expansion	\$1,500,000
<b>Total Grant Application 1098-2017-1</b>	<b>\$1,500,000</b>

**DOT****FTA**

U.S. Department of Transportation

Federal Transit Administration

## Application

<b>Federal Award Identification Number (FAIN)</b>	1098-2017-1
<b>Temporary Application Number</b>	1098-2017-1
<b>Application Name</b>	Transfer_Palm Tran South County Expansion
<b>Application Status</b>	In-Progress
<b>Application Budget Number</b>	0

### Part 1: Recipient Information

**Name: COUNTY OF, PALM BEACH**

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
1098	County Agency	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY	078470481

Location Type	Address	City	State	Zip
Headquarters	301 N OLIVE AVE FRNT	WEST PALM BEACH	FL	334014705
Physical Address	301 N OLIVE AVE FRNT	WEST PALM BEACH	FL	33401
Mailing Address	P O BOX 4036	WEST PALM BEACH	FL	33402

### Union Information

<b>Union Name</b>	<b>AMALGAMATED TRANSIT UNION LOCAL 1577</b>
Address 1	10000 New Hampshire Boulevard
Address 2	Legal Department
City	Silver Spring
State	MD
Zipcode	20903
Contact Name	Robert Molofsky
Telephone	(301) 431-7100
Fax	(301) 431-7116
E-mail	13c@atu.org
Website	

### Part 2: Application Information

**Title: Transfer\_Palm Tran South County Expansion**

FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
1098-2017-1	In-Progress	Grant	3/7/2017	3/7/2017	No

**Application Executive Summary****Award Executive Summary**

Palm Beach County is a Designated Recipient of 5307 funding. This application is for \$1,500,000 in Flex Funds. The grant will fund the planned expansion of Palm Tran's South County Facility, located in Delray Beach, FL.

Award Start Date: January 2, 2019

Award End Date: Completion of the Project is projected by Mach 29, 2023

On June 15, 2017, the Palm Beach Transportation Planning Agency (TPA) adopted the 2018-2022 Transportation Improvement Program (TIP) which identifies transportation priorities for the County. Included in these priorities is the Expansion of Palm Tran's South County Facility. In support of this initiative, the Florida Department of Transportation

(FDOT) approved \$1,500,000 for the construction cost of the expansion, and those funds are now available for grant award through the FTA.

The funds awarded under this grant will be spent as follows:

1) Palm Tran South County Expansion

The South County Expansion Project entails construction consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus maintenance facility which are within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations.

This project received concurrence for a categorical exclusion on July 9, 2013 for the renovation and expansion of the Maintenance Facility located in the City of Delray Beach, the scope and details of the project have not changed since the original information was submitted to FTA.

Palm Beach County will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

Palm Beach County will ensure contractors procured are not on the FTA Suspension and Debarment list.

Florida Department of Transportation (FDOT) toll revenue credits in the amount of \$375,000; will be used in lieu of local match for the project covered under this application for Palm Beach County, as listed on the STIP page 922 under project number 434735-1.

The South County Facility Expansion is completing the design phase, different grants have been used to funds this project, and different grants include funds for the construction phase. The following are the partner applications that will fund this project.

Grant \_ TrAMS APP # \_ Amount  
 5307 - FY12 \_ FL-90-X812-00 \_ \$608,276  
 5307 - FY15 \_ 1098-2018-1 \_ \$3,022,844  
 5307 - FY16 \_ 1098-2018-2 \_ \$96,000  
 5307 - FY17 \_ 1098-2018-4 \_ \$2,771,555  
 5307 - FY18 \_ Not in TrAMS yet \_ \$3,832,060  
 5339 - FY16 \_ FL-2016-035-00 \_ \$6,637,601  
 5339 - FY17 \_ 1098-2018-3 \_ \$1,616,858  
 5339 - FY18 \_ Not in TrAMS yet \_ \$1,616,858  
 NC-FlexFY18 \_ This Application \_ \$1,500,000

**Frequency of Milestone Progress Reports (MPR)**

Quarterly

**Frequency of Federal Financial Reports (FFR)**

Quarterly

**Pre-Award Authority**

This award is not using Pre-Award Authority.

**Will this Grant be using Lapsing Funds?**

No

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Claudia	Salazar	Grants Coordinator	csalazar@pbcgov.com	561-841-4241

**Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FHWA xfer FY 2007 fwd)	5307-3	20507	\$1,500,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$375,000
<b>Total Eligible Cost</b>	<b>\$1,500,000</b>

### Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
1098-2017-1-P3	114-00 (114-) BUS: SUPPORT EQUIP AND FACILITIES	\$1,500,000.00	\$0.00	\$1,500,000.00	1
1098-2017-1-P3	11.44.03 REHAB/RENOVATE - ADMIN/MAINT FACILITY	\$1,500,000.00	\$0.00	\$1,500,000.00	1

### Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

### Part 3: Project Information

<b>Project Title: South County Expansion</b>
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Project Number	Temporary Project Number	Date Created	Start Date	End Date
1098-2017-1-P3	1098-2017-1-P3	7/16/2018	1/2/2019	4/9/2022

#### Project Description

Palm Tran is expanding the South County (SC) facility located at 100 N Congress Ave, Delray Beach, FL 33445; to accommodate Palm Tran's growth. Both North and South County facilities are operating beyond capacity. On November 5, 2013, Palm Beach County acquired land adjacent to the SC facility; on March 1, 2016 the contract for architectural and engineering services for the SC expansion was awarded to Colome and Associates Inc., a DBE Company.

The grant will partially fund construction costs for expansion and renovation of the Palm Tran South County Facility which includes: addition of approximately 28,000 square feet of building space consisting of offices, locker rooms, training center for bus operators and ancillary support space, addition of a new 135 vehicle parking lot for employees on the south side, and addition of a bus lift at the existing maintenance building. This grant will cover the cost of construction; future grants will cover the cost of the equipment.

#### Project Benefits

##### Project Benefits

In addition to the opportunity to increase the number of parking spaces for both employees and buses, the construction will expand the administration building on the existing South County Facility site to accommodate additional drivers and staff required for the increase in service. This project will include a building expansion to house additional administrative employees and the expansion of dispatch and drivers rooms. The southeast bay of the maintenance garage is currently used to service supervisor/relief vehicles and houses a car lift for this purpose. A new car-only bay will be constructed to free up the existing bay for bus service

#### Additional Information

The South County Facility Expansion is completing the design phase, different grants have been used to fund this project, and different grants include funds for the construction phase. The following are the partner applications that will fund this project.

##### Grant \_ TrAMS APP # \_ Amount

5307 - FY12 \_ FL-90-X812-00 \_ \$608,276  
5307 - FY15 \_ 1098-2018-1 \_ \$3,022,844 (This Application)  
5307 - FY16 \_ 1098-2018-2 \_ \$96,000  
5307 - FY17 \_ 1098-2018-4 \_ \$2,771,555  
5307 - FY18 \_ Not in TrAMS yet \_ \$3,832,060  
5339 - FY16 \_ FL-2016-035-00 \_ \$6,637,601  
5339 - FY17 \_ 1098-2018-3 \_ \$1,616,858  
5339 - FY18 \_ Not in TrAMS yet \_ \$1,616,858  
NC-FlexFY18 \_ This Application \_ \$1,500,000

#### Location Description

The project consists of the existing Palm Tran South County Satellite Facility, a 7.37-acre site located at 100 North Congress Avenue, and two (2) adjacent properties to the south that were acquired for this project, an approximate 2.72-acre combined site, located at 2010 NW 1st Street. All three (3) sites are located within the City of Delray Beach's (City) municipal boundary.

The South County Expansion Project entails construction consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus maintenance facility which are within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations.

This project received concurrence for a categorical exclusion on July 9, 2013 for the renovation and expansion of the Maintenance Facility located in the City of Delray Beach, the scope and details of the project have not changed since the original information was submitted to FTA.

**Security**

Yes – our organization will expend at least 1% of the 5307 funds in this application for security-related projects

**Project Location (Urbanized Areas)**

UZA Code	Area Name
120740	West Palm Bch-Boca Raton-Delray Bch, FL

**Congressional District Information**

State	District	Representative
Florida	20	Alcee L Hastings
Florida	21	Theodore E Deutch
Florida	22	Lois Frankel
Florida	18	Brian Mast

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FHWA xfer FY 2007 fwd)	5307-3	20507	\$1,500,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$375,000
<b>Total Eligible Cost</b>			<b>\$1,500,000</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
1098-2017-1-P3	114-00 BUS: SUPPORT EQUIP AND (114-) FACILITIES	\$1,500,000.00	\$0.00	\$1,500,000.00	1
1098-2017-1-P3	11.44.03 REHAB/RENOVATE - ADMIN/MAINT FACILITY	\$1,500,000.00	\$0.00	\$1,500,000.00	1

**Project Budget Activity Line Items**

Budget Activity Line Item: 11.44.03 - REHAB/RENOVATE - ADMIN/MAINT FACILITY					
Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity	
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.44.03	REHAB/RENOVATE - ADMIN/MAINT FACILITY	REHAB/RENOVATE BUS SUPPORT FACIL/EQUIP	1	

**Extended Budget Description**

A contract for the construction phase for expansion and renovation of the Palm Tran South County Facility.

This expansion includes the construction of a 28,000 sf structure adjacent to the existing office building. The new structure will have an expected useful life of 40 Years. The expansion also includes renovations to the existing 3,000 sf office space (renovation/rehab of bathrooms, locker-room and brake-room). The project also includes a new parking area for the employees located in the new property; and alterations to the existing parking area which will be used exclusively for buses. Existing bus lot will be resurfaced, with an expected useful life of 15 years. New Parking lot will include all new paving with a useful life of 20 years. The expansion also includes alterations to the maintenance building, the construction of infrastructure to accommodate an in-ground a bus lift, infrastructure to accommodate a 10,000 gallon underground fuel storage tank, and a canopy structure.

The South County Expansion Project entails construction consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus maintenance facility which are within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations.

This project received concurrence for a categorical exclusion on July 9, 2013 for the renovation and expansion of the Maintenance Facility located in the City of Delray Beach, the scope and details of the project have not changed since the original information was submitted to FTA.

The South County Facility Expansion is completing the design phase, different grants have been used to funds this project, and different grants include funds for the construction phase. The following are the partner applications that will fund this project.

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 5339 - FY17 \_ 1098-2018-3 \_ \$1,616,858  
 5339 - FY18 \_ Not in TrAMS yet \_ \$1,616,858  
 NC-FlexFY18 \_ This Application \_ \$1,500,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FHWA xfer FY 2007 fwd)	5307-3	20507	\$1,500,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$375,000
<b>Total Eligible Cost</b>			<b>\$1,500,000</b>

Milestone Name	Est. Completion Date	Description
IFB/RFP Date	10/1/2018	Construction Manager expected to issue BIDs for construction phase. BID Request to be publicly solicited.
Contract Award Date	1/11/2019	Solicitation and contract award to be completed by the early of 2019 when Start of the expansion and rehabilitation work is expected to start.
Contract Complete	4/10/2022	Construction of the expansion and rehabilitation work is expected to be completed by fall 2021.

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 09: Assembly or construction of facilities that is consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus transfer stations or intermodal centers; busways and streetcar lines or other transit investments within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations; and parking facilities.

Date	Description	Date
	Class IIc CE Approved	7/9/2013

**Part 4: Fleet Details**

No fleet data exists for this application.

**Part 5: FTA Review Comments**

There are no review comments to display at this time.



**Disclosure of Lobbying Activities**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

<p><b>1. Type of Federal Action:</b> a. contract <b>b. grant</b> c. cooperative agreement d. loan e. loan guarantee f. loan insurance</p>	<p><b>2. Status of Federal Action:</b> <b>a.</b> bid/offer/application b. initial award c. post-award</p>	<p><b>3. Report Type:</b> a. initial filing b. material change</p> <p><b>For material change only:</b> Year _____ quarter _____ Date of last report _____</p>
<p><b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime    <input type="checkbox"/> Subawardee Tier _____, if Known:</p> <p>Palm Beach County Board of County Commissioners 301 N. Olive Ave West Palm Beach, FL 33401</p> <p><b>Congressional District, if known: 18, 20, 21, 22.</b></p>		<p><b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b></p> <p>N/A</p> <p><b>Congressional District, if known:</b></p>
<p><b>6. Federal Department/Agency:</b></p> <p>U.S. Department of Transportation Federal Transit Administration</p>	<p><b>7. Federal Program Name/Description:</b> Urbanized Area Formula Program Grants Section 5307 and 5340 / FAST Act Sections 3004, 3016</p> <p><b>CFDA Number, if applicable: 20.507</b></p>	
<p><b>8. Federal Action Number, if known:</b></p> <p>1098-2017-1</p>	<p><b>9. Award Amount, if Known:</b></p> <p>\$1,500,000</p>	
<p><b>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</b> <i>Two Companies, see Attachment A for this information.</i></p>	<p><b>b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):</b> <i>See Attachment A</i></p>	
<p><b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty or not more than \$10,000 and not more than \$100,000 for each such failure.</b></p>	<p><b>Signature:</b> _____</p> <p><b>Print Name:</b> _____ Authorized Representative</p> <p><b>Title:</b> Mayor of Authorized Representative</p> <p><b>Telephone No.:</b> _____ <b>Date:</b> _____</p>	
<p><b>Federal Use Only</b></p>	<p><b>Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)</b></p>	

APPROVE AS TO FORM AND LEGAL SUFFICIENCY

\_\_\_\_\_  
Palm Beach County Attorney



## Disclosure of Lobbying Activities Standard Form - LLL

### Attachment A

**Palm Beach County Board of County Commissioners  
FTA Recipient ID 1098**

**Federal Action Number: 1098-2017-1**

#### **10.a. Name and Address of Lobbying Registrant: (2 Companies have been selected)**

1. **Becker & Poliakoff, P.A.**  
- **Omar Franco**  
1275 K Street, N.W., Suite 850  
Washington, DC 20005
2. **Alcalde & Fay**  
- **James Davenport**  
2111 Wilson Boulevard, 8<sup>th</sup> Floor  
Arlington, VA 22201

#### **Palm Tran**

##### **Administrative Offices**

3201 Electronics Way  
West Palm Beach, FL 33407-4618  
(561) 841-4200  
FAX: (561) 841-4291

##### **Palm Tran Connection**

50 South Military Trail  
Suite 101  
West Palm Beach, FL 33415-3132  
(561) 649-9838  
FAX: (561) 514-8365  
www.palmtran.org



##### **Palm Beach County Board of County Commissioners**

Melissa McKinlay, Mayor  
Mack Bernard, Vice Mayor  
Hal R. Valeche  
Paulette Burdick  
Dave Kerner  
Steven L. Abrams  
Mary Lou Berger

##### **County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

Official Electronic Letterhead

**NOTICE OF PUBLIC HEARING**

**RE: APPLICATION FOR FEDERAL CAPITAL ASSISTANCE GRANTS**

Notice is hereby given that the Palm Beach County Board of Commissioners (BCC) intends to apply for two (2) Capital Assistance Grants from the Federal Transit Administration (FTA) as generally described below. A Public Hearing has been scheduled for the purpose of receiving comments regarding these projects. The Public Hearing will be held as follows:

DATE: Tuesday, November 20, 2018  
TIME: 9:30 a.m.  
LOCATION: Jane Thompson Memorial Chambers  
6<sup>th</sup> Floor, Robert Weisman Governmental Center  
301 North Olive Avenue  
West Palm Beach, FL 33401

**A. DESCRIPTION OF PROPOSED PROJECTS**

Please Note: The following Proposed Program of Projects for two (2) Capital Assistance Grants from the FTA will be the final applications unless amended by the BCC November 20, 2018.

<u><b>CAPITAL ASSISTANCE</b></u>	<u><b>FEDERAL SHARE</b></u>
<b>FTA Grant Application 1098-2018-5, Palm Tran:</b>	
1) Bus Shelters	\$600,000
<b>Total Grant Application 1098-2018-5</b>	<b>\$600,000</b>
<b>FTA Grant Application 1098-2017-1, Palm Tran:</b>	
1) South County Expansion	\$1,500,000
<b>Total Grant Application 1098-2017-1</b>	<b>\$1,500,000</b>

**B. RELOCATION**

No persons, families or businesses will be displaced by the projects.

**C. ENVIRONMENT**

The projects will allow Palm Tran to continue providing public transportation services within Palm Beach County that will continue to reduce exhaust emissions from automobiles and reduce air pollution traffic congestion and conserve energy.

**D. COMPREHENSIVE PLANNING**

The projects are in conformance with comprehensive land use and transportation planning in the area. The projects are included in the Five Year Transportation Improvement Program (TIP) adopted by the Palm Beach County Metropolitan Planning Organization (MPO).

**E. ELDERLY AND HANDICAPPED**

Reduced fares for the elderly and handicapped will continue to be in effect at all times of operation.

At the hearing BCC will afford the opportunity for interested parties or agencies to be

heard with respect to the social economic and environmental aspects of the projects including requirements under the Clean Air Act the Federal Water Pollution Control Act and other applicable Federal Environmental Statues and consistency with the goals of local urban planning. Interested persons may submit orally or in writing evidence and recommendations with respect to said projects.

Written comments will be received at [Palm-Comments@pbcgov.org](mailto:Palm-Comments@pbcgov.org) or at Palm Tran, 3201 Electronics Way, until Friday November 16, 2018. Voice comments will be accepted at 561-841-4360 until 5:00 p.m. Friday November 16, 2018.

A draft copy of the Project Application will be available for public inspection at the Palm Tran offices located at 3201 Electronics Way, West Palm Beach, FL 33407 and Palm Tran's Website [www.PalmTran.org](http://www.PalmTran.org)

To request information in a language other than English, or to request assistance for individuals with disabilities please contact the comment line at: 561-841-4360.

Para solicitar información en idiomas distintos al inglés, si requiere un intérprete en la audiencia pública, o para solicitar asistencia para una persona con discapacidades, por favor déjenos un mensaje en el (561) 841-4360, o nos puede contactar en [palm-comments@pbcgov.org](mailto:palm-comments@pbcgov.org)

(To be published on November 4 and November 11, 2018)

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