

## AGENDA ITEM 3.B.2

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## AGENDA ITEM SUMMARY

**Meeting Date:** December 4, 2018      **( X ) Consent**      **(    ) Regular**  
    **(    ) Workshop**      **(    ) Public Hearing**

**Department:**

**Submitted By: Clerk & Comptroller, Palm Beach County**

**Submitted For: Sharon R. Bock, Clerk & Comptroller**

## I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$2,874,339.60.**

## Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

## Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing – Consent	\$ 2,874,339.60
2)	TDC Contracts	\$ 0.00
3)	Risk Management	\$ <u>0.00</u>
	<b>TOTAL</b>	<b>\$ 2,874,339.60</b>

Recommended by: Stephen I. Weiss, Director - Finance Services 11-29-18  
Date

Approved by: N/A  
Assistant County Administrator Date

## II. FISCAL IMPACT ANALYSIS

### A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account Number: Fund _____	Department _____	Unit _____			
Object _____	Reporting Category _____				

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

### C. Departmental Fiscal Review:

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

### B. Legal Sufficiency:

\_\_\_\_\_  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

**December 4, 2018**

**CONSENT AGENDA**

**3.B.3. – CONTINUED**

**A)**

(REMOVED)

**B)**

Renewal of term contract with U.S. Water Services Corporation for \$298,250 for hauling and disposal of sewage cake sludge from the Southern Region Water Reclamation Facility from February 10, 2019 through February 9, 2020.

**C)**

Renewal of term contract with James F. Schnelle Jr., P.E. d/b/a Environmental Management & Engineering L.L.C.; A Cut Above Landscape & Maintenance Inc. for \$1,767,000 for landscape installation at various locations from February 7, 2019 through February 6, 2020.

**D)**

Renewal of term contract with Ferguson Enterprises Inc.; Fortiline Inc. for \$254,000 for fire hydrants from February 9, 2019 through February 8, 2020.

**E)**

One-time purchase and delivery of tractors and mowers from Jacobsen, a Textron Company for \$281,827.52.

**F)**

Retroactive Emergency/Confirming purchase of annual software maintenance from Intergraph Corporation d/b/a Hexagon Safety & Infrastructure for \$273,262.08 for the Palm Beach County CAD System.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**12/04/2018 REVISED**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A  
Removed

EXHIBIT B

U.S. Water Services Corporation	Renewal of term contract for hauling and disposal of sewage cake sludge from the Southern Region Water Reclamation Facility for the period 02/10/2019 through 02/09/2020 per Master Agreement #16009C.	\$298,250.00 SBE: \$0	Water Utilities Department 4001-720-2582-4615	Scarlett	
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The County has expended or encumbered \$193,581 (\$21,509/month) during the previous nine (9) months of the current twelve (12) month term contract. \$298,250, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located outside Palm Beach County in the City of New Port Richey, FL. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT C

James F. Schnelle Jr., P.E. d/b/a Environmental Management & Engineering L.L.C.; A Cut Above Landscape & Maintenance, Inc.	Renewal of term contract for landscape installation at various locations for the period 02/07/2019 through 02/06/2020 per Master Agreement #17005B.	\$1,767,000.00 SBE: 100%	Countywide	Scarlett	
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The County has expended or encumbered \$387,205 (\$43,023/month) during the previous nine (9) months of the current twelve (12) month term contract. The original amount of the contract is \$2,084,975; however, due to an estimated decrease in usage, \$1,767,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardees are located in Palm Beach County. The original bid was established by a competitive selection process.



**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT D</u>					
Ferguson Enterprises, Inc.; Fortiline, Inc.	Renewal of term contract for fire hydrants for the period 02/09/2019 through 02/08/2020 per Master Agreement #17083RA.	\$254,000.00 SBE: \$0	Water Utilities Department 4001-720-2310-4615	Scarlett	
<p>The County has expended or encumbered \$248,960 (\$26,915/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. \$254,000, which is the original d amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. One (1) Awardee is located out of State and one (1) Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.</p>					
<u>EXHIBIT E</u>					
Jacobsen, A Textron Company	One-time purchase and delivery of tractors and mowers per Purchase Order #KM111318-4.	\$281,827.52 SBE: \$0	Facilities Operations & Development/Fleet Management Division 5000-410-7250-6401	Scarlett	

The Department of Facilities Development & Operations/ Fleet Management Division requests a one-time purchase of thirteen (13) Jacobsen Groom Master II, Model #088043 replacement ballfield groomers. This purchase is off the State of Georgia Contract #99999-SPD0000102. Awardee is located in Palm Beach County. There is no SBE currently certified for this commodity.

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<u>EXHIBIT F</u> Intergraph Corporation d/b/a Hexagon Safety & Infrastructure	Retroactive Emergency/Confirming purchase of annual software maintenance for Palm Beach County CAD System per Purchase Order #ZG111318-4.	\$273,262.08 SBE: \$0	Fire Rescue Department 1300-440-4217-4674	Scarlett	

The Fire Rescue Department requests the approval of Emergency/Confirming Purchase Order #ZG111318-4 for the one-time retroactive purchase of software maintenance for Palm Beach County CAD system with a retroactive start date of 08/01/2018. According to Fire Rescue, the emergency retroactive nature of this purchase is necessary because an annual software maintenance agreement was unable to be negotiated prior to the expiration of the previous agreement due to organizational changes within Fire Rescue and, the renegotiation of the terms and conditions with the sole source provider took longer than anticipated. The Fire Rescue Department requests approval of this retroactive Emergency/Confirming purchase in order to pay the vendor the one-time annual software maintenance fee. Payment to the vendor is in the best interest of the County. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

**TOTAL AMOUNT OF ALL AWARDS      \$2,874,339.60**