

Agenda Item:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: December 4, 2018

<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: a summary of fees and charges for the standard form Hotel-Motel Courtesy Shuttle Operator Permit (Permit) at the Palm Beach International Airport (PBI) commencing October 1, 2018, pursuant to Resolution 2017-1020.

Summary: Commencing October 1, 2018, the annual fee for new or renewed Permits was increased by 5% from \$200 to \$210. Delegation of authority for increases by an amount not to exceed 5% per year without further action by the Board was approved in R-2017-1020.

Countywide (AH)

Background and Justification: Resolution 2017-1020 established the Annual Permit Fee at \$200 and provided for an adjustment up to 5% annually. The Annual Permit Fee includes up to five airport windshield decals and additional decals may be purchased for \$10 per decal. The Permit enables a hotel-motel facility to operate a courtesy shuttle to pick up passengers from a designated area at PBI. There are currently 11 hotel-motel facilities with Permits.

Attachments:

1. Summary of fees and charges.

Recommended By:

Department Director

11/4/18
Date

Approved By:

County Administrator

11/18/18
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Rental Credit					
Operating Revenues	(\$110)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	(\$110)	\$-0-	\$-0-	\$-0-	\$-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No
Does this item include the use of federal funds? Yes No X

Budget Account No: Fund 4100 Department 120 Unit 8340 RSource 2900
Reporting Category

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Eleven existing Permits renewed automatically on October 1, 2018. The fiscal impact of this increase is the receipt of an additional \$10 for each of the 11 current Permits, or \$110 for FY2019. Renewals for future years cannot be estimated and are not included above.

C. Departmental Fiscal Review: CM Sumner

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


OFMB
11/16

11/6/18
11/16


Contract Dev. and Control
11/15/18 

B. Legal Sufficiency:

Anne Delaney 11-16-18
Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

PALM BEACH COUNTY
BOARD OF COUNTY
COMMISSIONERS
Melissa McKinlay, Mayor
Mack Bernard, Vice Mayor
Hal R. Valeche
Paulette Burdick
Dave Kerner
Steven L. Abrams
Mary Lou Berger



COUNTY ADMINISTRATOR
Verdenia C. Baker

DEPARTMENT OF
AIRPORTS

HOTEL - MOTEL COURTESY SHUTTLE OPERATOR PERMIT

AT THE


PALM BEACH INTERNATIONAL AIRPORT

(R2017-1020)

SUMMARY OF FEES & CHARGES EFFECTIVE OCTOBER 1, 2018

Fee Description	Permit Section	Current Fee	Fee Effective 10-1-2018
Airport Decal Fee*	Section 4.07	\$10.00	\$10.00
Application Fee	Section 5.01	\$250.00	\$250.00
Annual Permit Fee	Section 5.04	\$200.00	\$210.00

* The Annual Permit Fee includes up to five (5) Airport Decals. This fee pertains to each decal in excess of five.

Approved by Director of Airports: 

846 PALM BEACH INTERNATIONAL AIRPORT
West Palm Beach, Florida 33406-1470
(561) 471-7400 FAX: (561) 471-7427 www.pbia.org

PALM BEACH COUNTY GLADES AIRPORT
Pahokee

PALM BEACH COUNTY PARK AIRPORT
Lantana

NORTH COUNTY GENERAL AVIATION AIRPORT
Palm Beach Gardens

"An Equal Opportunity-Affirmative Action Employer"