

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 4, 2018

[X] Consent [] Regular
[] Workshop [] Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 4 to the General Consulting Agreement with CH2M Hill, Inc. for Consulting/Professional Services in the amount of \$255,351.01 for the continued performance of professional planning and design services related to the approved Palm Beach County Airports Capital Improvement Program and to modify the Agreement language related to hourly billing rates and descriptions.

Summary: The Consulting Agreement (R-2016-0700) with CH2M Hill, Inc. for general airport planning and design was approved on June 7, 2016 in the amount of \$1,877,401.43 in order to carry out the approved Capital Improvement Programs for the County's Airports. Amendment No. 1 was approved by the Board on June 20, 2017 (R-2017-0795) increasing the amount of the contract by \$2,308,452.97. Amendment No. 2 was approved by the Board on April 10, 2018 (R-2018-0381) for \$2,065,542.89 and exercising the first one (1) year renewal option, bringing the total contract value to \$6,251,397.29. Amendment No. 3 was approved by the Board on June 19, 2018 (R-2018-0898) for \$633,859.76, bringing the total contract value to \$6,885,257.05. Approval of Amendment No. 4 will provide an additional \$255,351.01 to complete the following tasks: Task I Services – Palm Beach International Airport, North Palm Beach County General Aviation Airport, Palm Beach County Park Airport, and Palm Beach County Glades Airport Fair Market Annual Rental Value Triennial Appraisal Services; Palm Beach International Airport Joint Sealant Replacement at Long Term Parking Garage Design and Construction Administration/Management (CA/CM) Services; and Task III Services - Miscellaneous Planning and Engineering Services. Work to be completed under these Task III Services will be issued in accordance with PPM CW-F-050, by way of a separate proposal or task authorization. CH2M Hill, Inc. is an Englewood, Colorado based firm, however, the majority of the work to be completed in this Agreement will be completed and/or managed through their West Palm Beach, Florida office in conjunction with Palm Beach County-based sub-consultant firms. A Disadvantaged Business Enterprise (DBE) goal of 15% was set for this contract. CH2M Hill, Inc. committed to 21% in their proposal. The anticipated DBE participation based upon the approved tasks is approximately 19%, which will increase as additional tasks are assigned by the County. The current paid to date DBE participation is approximately 11%. Countywide (AH)

Background and Justification: In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires professional planning and design engineering services. This agreement is for 2 years with 2 one (1) year renewal options. This amendment allows for the continuation of services necessary for the development and operation of the County's airport system.

Attachments:

- 1. Amendment No. 4 with CH2M Hill, Inc. – 3 Originals

Recommended By:  Department Director 11/14/18 Date

Approved By: _____ County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures	\$ 255,351				
Operating Costs					
External Revenues (Grants)					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$ 255,351				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget?

Yes X No

Does this item include the use of federal funds? Yes No X

Budget Account No: Fund 4111 Department 121 Unit A107-99 Object 6505
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Budget is available in the above-referenced account. Funding for this amendment is from Airport Revenue.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

REVISÉD 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)